

ATTENDANCE

	Name	Div/Term		Name	Div/Term		Name	Div/Term
x	Dan Kernler (President)	2024-2026	x	Les McTighe	LVPA 2023-2025	x	Ruby Sanny	CABS 2023-2025
	Ali Malik	UA2, MSE 2024-2026	x	Liddy Hope	CABS 2024-2026	x	Ryan Kerr (Chief Negotiator)	CABS 2023-2025
x	Chris Cunningham (Parliamentarian)	MSE 2024-2026	x	Lisa Del Giudice (Comms. Liaison) Katherine DeMars	UA2 2023-2025	x	Stacey Shah	ARIT/ABEC 2024-2026
x	Clark Hallpike	SBCT 2024-2026	x	Lisa Hodson	HP 2024-2026	x	Susan Robinson	LVPA 2023-2025
	Dave Reich	SBCT 2023-2025	x	Luis Martinez (1st VP)	MSE 2024-2026	x	Tammy Ray (Webmaster, 3rd VP)	UA2, SBCT 2023-2025
x	Josh Thusat	CABS 2024-2026	x	Michelle Kershner	MSE 2024-2026	x	Terri Birch	UA2, LVPA 2024-2026
x	Katherine Fletcher (2nd VP)	UA2, MSE 2024-2026	x	Patrick Gordon	SBCT 2024-2026		Tom Limberis	SBCT 2024-2026
x	Kimberly Tarver (Membership Chair)	HP 2024-2026						
NON-VOTING								
x	Alison Douglas (Secretary)	2024-2025		Steve "Woody" Wood (Treasurer)	2024-2025			

VISITORS

- Laura Haske (Grievance Co-Chair)
- Dr. Vince Gaddis
- Lori Marco

ANNOUNCEMENTS

- As a reminder, part of our IFT dues goes to an occupational liability plan. According to our IFT rep, Andrew Cantrell, "it covers legal defense costs and court judgments for incidents arising out of the employment activities. A member in that position would submit a claim to the insurer to access the benefits. Note, this does not cover ULPs or arbitrations, but does cover civil and criminal cases."

For more details, you can read through [this IFT brochure](#).

- Resources from IFT related to the current political climate:

[Know Your Rights](#): Educate students and families on their legal rights, including what to do if immigration enforcement visits their home or school. [Spanish](#) (Also see Know Your Rights for Immigrant Students in [English](#) and [Spanish](#).)

[Create a Family Safety Plan](#): Help families prepare by identifying trusted adults who can care for children, organizing important documents, and ensuring children know what to do in emergencies. [Spanish](#)

[Foster Safe Spaces in Schools](#): Schools must remain sanctuaries where every child feels protected and supported. Educators and staff can help by providing resources, listening without judgment, and ensuring schools maintain policies that safeguard student privacy.

[Connect to Resources](#): Share information about local organizations offering legal aid, mental health support, and family services to those affected by these raids.

AFT is working to provide these documents in additional languages soon and will keep them updated as policies evolve. A [list of resources for LGBTQ+ students and their families](#) is also available on the Equality Illinois website.

OFFICER REPORTS

- **SECRETARY’S REPORT: ALISON DOUGLAS**
 - Approval of minutes from January 15, 2025.
 - A motion to approve the minutes was made by Michelle Kershner and seconded by Kim Tarver
 - Minutes approved

- **TREASURER’S REPORT: STEVE “WOODY” WOOD**
 - See emailed report.
 - Received \$1,200 total from admin for the Fall 2024 End-of-Semester party (\$300 each from TLSD, Business, HR, and the President).

- **PRESIDENT’S REPORT: DAN KERNLER**
 - Summary of [12.4.2024 Dual Credit Roundtable](#)
 - Met with VP of TLSD
 - Remote file access (i.e. Documents and Q drive) was again brought up. We discussed the two primary issues of remote desktop not being available if the campus computer shuts down for some reason, and then not even being approved by IT for faculty with college-issued laptops. In that case, those faculty would be unable to access the Q drive (for FD, program review, etc) from home. Annamarie will bring to IT, and I also followed up with Peggy at my meeting on 1/28.

- Will be forming an AI committee to try to set a reasonable threshold for what constitutes sufficient evidence of violating the academic integrity policy with AI.
 - For reference, I am sharing a thorough [Issue Overview from Local 1600, Cook County College Teachers Union](#).
- Follow up on previous discussion regarding procedure for death of a student: The death of a student is covered in Administrative Procedure 4.406, so Annamarie will contact ECCFA for volunteers to participate in a review of that procedure. *See Old Business below for a follow-up on this.*
- We discussed a few topics brought up by instructional coordinators:
 - We would like clear expectations of when draft and final schedules should be returned to the deans.
 - Coordinators would also like communication from their dean about what factors are used to make determinations regarding canceled classes. Annamarie thought this was reasonable.
 - Some concerns were shared regarding high adjunct turnover in psychology, so Annamarie will follow up with the dean.
 - We shared concerns about program review documents being edited after the IC submitted them - even changing the 1st person narrative.
- Concerns were shared about assessment data not being provided in a timely manner, particularly in English. Annamarie is taking this very seriously given the strong track record of assessment in English and is going to dig deeper.
- Asked Dr. Garcia, Asst VP of TLSD, for a historical record of light/heavy lab designations. Received it Monday, 1/27.
- Attended the IFT Dual Credit Ad-Hoc Committee Meeting Monday, 1/27.
 - The goal is to create a resolution like [the version from 2019](#) that states IFT's official position.
 - This was generally just an introductory meeting. We will meet over the spring semester
- Met with Dr. Heinrich, ECC President, Tuesday, 1/28
 - Federal Actions (ie: Immigration)
 - College is working on a master page for my.elgin to store links to all relevant information regarding recent federal actions - in particular those related to immigration enforcement.
 - Also working on a link for students that faculty could include on D2L pages.
 - Reminder to make sure all information is available in Spanish.
 - The federal spending freeze is a significant concern. It appears to not relate to Pell grants, TRiO, and work study, but other financial aid is unclear. The college does have about \$4.6 million in federal grant-funded programs that are affected. Agencies have until Feb 10 to justify.
 - Many CC presidents around the state want to offer bachelor's degrees. ECC is not one of them - ECC would like to focus on adding to current

partnerships - but will not be vocal about it. The CC President's Council is hiring an additional lobbyist to help with this and other CC-related legislative issues. The goal apparently is to get the full right to offer multiple degrees.

- Brought up the issue of remote access and the general lack of communication and support from IT on this issue.
- Shared concern that the ECCFA was not getting promised reports regarding membership and loads. This is apparently one of many ongoing issues with HR. New director is hopefully going to be on campus in June, and the college plans on asking the temporary director to continue through that time to assist.

- **1ST VICE-PRESIDENT'S REPORT: LUIS MARTINEZ**

- Attended the 1/28 BOT meeting.
 - Federal funds no longer canceled
 - Enrollment is up 15%
 - Faculty should attend the meeting on Friday so that we can answer questions. This is a priority for senators who need to be available to support and guide constituents

- **2nd VICE-PRESIDENT'S REPORT: KATHERINE FLETCHER**

- No report.

- **3rd VICE-PRESIDENT'S REPORT: TAMMY RAY**

- Attended the VP/CHRO/ECCFA meeting

COMMITTEE REPORTS

- **Membership** - Kim Tarver

- See [attached report](#).

- **Grievance** - Laura Haske and Peter Han

- See [attached report](#).

- **Faculty Development** - Jessica Carpenter

- See [attached report](#).

- **Sick Bank** - Joe Rosenfeld

Due to his pending retirement, Joe has resigned as chair of the Sick Bank Committee in order to be available to assist with the transition to a new chair. Kathleen DeMars was elected by the committee to replace him. Thanks to Joe for his long service on this committee, and congratulations on his retirement!

- **COPE** - Kim Tarver for Antonio Ramirez

- A motion to adjourn to COPE was made by Tammy Ray and seconded by Michelle Kershner.
- The motion carried.
 - A motion to donate \$1000 in COPE funds to support ECCFA member running for local office was made by Katherine Fletcher and seconded by Chris Cunningham
 - The motion carried
- A motion to adjourn from COPE was made by Les McTighe and seconded by Michelle Kershner. The motion carried.

ELECTIONS & COMMITTEE REQUESTS

Outstanding Committee Requests

1. **Grievance** (Chairs: Peter Han and Laura Haske)
 Meetings: E/O Wednesday 4:00-5:00 pm (virtual meetings)
 - 1 UAF2
 - 1 UAF1

Elections and Appointments

A motion to vote on items A-G as a consent agenda was made by Ryan Kerr and seconded by Chris Cunningham.

The motion carried

A motion to approve items A-G was made by Luis Martinez and seconded by Les McTighe
 The motion carried.

- A. **Legislative Advocacy Team** (Paula Amenta)
 5 volunteers approved:
 - Dan Kernler
 - Alison Douglas
 - Nicole Scherger
 - Erin Vobornik
 - Kim Tarver
- B. **ECC Foundation Gala Committee** (Bonita Goist)
 1 faculty member approved:
 - Loretta Mielcarek, UAF Communication Design
- C. **Tenure Committee: Jennifer Clark** (Instructor of English)
 Approved Tenure Committee:
 - Chair: Dean Justin Robertson

- **Faculty's Choice: Dr. Tina Ballard**, Professor II of English
- **Dean's Choice: Carissa Miller**, Assistant Professor II of English
- **Instructional Coordinator: Joshua Thusat**, Associate Professor I of English

D. Tenure Committee: Dr. Daniel Mancilla (Assistant Professor II of English)

Approved Tenure Committee:

- Chair: Dean Justin Robertson
- **Faculty's Choice: Kathleen DeMars**, Assistant Professor I of Adult Basic Education
- **Dean's Choice: Brian Bohr**, Instructor of Communication Studies
- **Instructional Coordinator: Johanna Cummings Bernard**, Professor II of English .

E. Tenure committee: Mark Krukowski (Instructor of CIS)

Approved Tenure Committee:

- Chair: Dean Cathy Taylor, Committee Chair
- **Faculty Choice: Heidi Eaton**, CIS
- **Dean's Choice: Ranae Ziwski**, Accounting
- **Instructional Coordinator: Helen Wang**, CIS

F. UPDATED Tenure committee: Brian Hamm (Instructor Truck Driving)

Approved Tenure Committee:

- Chair: Dean Cathy Taylor, Committee Chair
- **Faculty Choice: Gary Norden**, Automotive
- **Dean's Choice: Daniel Josh**, Visual Arts
- ***NEW* Additional Faculty: Umberto Tinajero**, Computer Integrated Manufacturing
- Content Expert (non-voting): Nate Davidson, Program Director
-

G. Search Committee for Lab Coordinator (Chair: Dean Perkins)

- Two faculty requested, preferably from the 2D art area.
- Approved to serve:
 - **Daniel Josh**, FT Visual Arts
 - **Joel Peck**, FT Art

H. CETAL Advisory Committee (Chair: Tyler Roeger)

Les McTighe made a motion to elect members for this committee and Chris Cunningham seconded the motion.

The motion carried.

- 1 faculty member from Communications and Behavioral Sciences
 - **Jeannie Anderson**, UAF English was elected to serve on this committee
 - **Amanda Hirsch**, UAF English
- 1 faculty member from Health Professions (volunteer needed)

- 1 faculty member from Sustainability, Business, and Career Technologies (volunteer needed)

OLD BUSINESS

- Followed up on [Administrative Procedure 4.406 Death of a Student](#). (Liddy Hope)
 - Liddy reviewed the procedure, and it seems thorough and appropriate
 - The procedures appear not always to be followed
 - Please remind constituents that faculty can reach out to wellness for support for students
- Revisiting (?) tenure committee membership where there is no IC.
 - Per the [Tenure and Evaluation Handbook](#), the committee should consist of:
 - Supervising Administrator, Chair
 - **Instructional Coordinator or an additional approved Faculty Member**
 - Two (2) approved Faculty Members
 - Recommendation
 - need 3 faculty members on tenure committee even if no one is an expert in the field
 - Tenure and evaluation handbook is under revision. Hopefully this language will be clear

NEW BUSINESS

- Disability accommodation process (Laura Haske)
 - Part of our job is to implement accommodations
 - Process for accommodation language
 - ECC uses vendor software to process documentation
 - Disabilities Office staff meets with students to determine language
 - Note that the accommodations students received in K-12 are not necessarily appropriate for higher education
 - Some of the accommodation language is vague and hard to enforce
 - No faculty are involved in the discussion of what is reasonable in the classroom
 - If faculty have questions or concerns about accommodations, they should contact the Disabilities office: Contact Chiquita Hallom (challom@elgin.edu)
 - Admin is working on creating an administrative procedure for including faculty voice in accommodations
- Name changes in HR -- taking a long time to complete after many questions
- Kim Tarver reminded us that we should not comply in advance with actual or rumored threats to DEI programs
- TIDE Chats next week will be a space to process the challenges posed by current federal administration

- Senators -- please maintain communication with constituents

A motion to adjourn was made by Tammy Ray and seconded by Chris Cunningham. The meeting adjourned at 4:34 pm

FUTURE ITEMS FOR DISCUSSION

ADJOURNMENT

ECCFA SENATE SPRING 2025 MEETING SCHEDULE: 3:15-4:45 P.M.

- 2/12/2025
- 2/26/2025
- 3/12/2025
- 3/26/2025
- 4/9/2025
- 4/23/2025
- 5/7/2025

ECC BOARD OF TRUSTEE MEETINGS

Faculty are encouraged to attend ECC Board of Trustee Meetings. Please sign up in [this form](#) and we'll send you an Outlook reminder.

- Finance Committee (2:00-3:30, E 100.01)
 - March 10
 - May 12
- Committee of the Whole (3:00-6:00, E100.01)
 - March 10
 - April 14
 - May 12
- Board of Trustees (6:30-9:00, Siegle Auditorium)
 - March 11
 - April 15
 - May 13

ADDENDUM - REPORTS

Membership Report for 1/29 Senate Meeting

Limited information due to lack of information from HR; missing updated Seniority List and Load Assignment List.

This is limiting my ability to verify information requested by IFT and providing information to ECCFA necessary to updating constituent lists.

Happy to report one new full time member, Dan Mancilla, Assistant Professor of English!
Welcome Dan!

Respectfully Submitted by Kim Tarver

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Grievance Report for 1/29 Senate Meeting

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Disciplinary Meetings	4
Formal Grievances	3
Informal Resolutions	6
Consultations	13
Recovered Compensation	\$108,945.00

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Faculty Development Report for 1/29 Senate Meeting

- We are still working on getting the information we need from finance to decide on the 2025 FT funding.

- Lane change documentation due date: (not directly relevant to FD but worth sharing as it's in our handbook/calendar): ***Lane change activities completed by December 31 and documented no later than February 15 shall be awarded on the salary schedule for that calendar year.***

- Group Proposal Due Date: Spring Group Proposals: February 28

Jessica Carpenter, Faculty Development Chair

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