

## ATTENDANCE

	Name	Div/Term		Name	Div/Term		Name	Div/Term
x	Dan Kernler (President)	2024-2026	x	Les McTighe	LVPA 2023-2025		Tom Limberis	SBCT 2024-2026
x	Stacey Shah	ARIT/ABEC 2024-2026	x	Susan Robinson	LVPA 2023-2025		Terri Birch	UA2, LVPA 2024-2026
x	Liddy Hope	CABS 2024-2026	x	Michelle Kershner	MSE 2024-2026	x	Tammy Ray (Webmaster)	UA2, SBCT 2023-2025
x	Ryan Kerr (Chief Negotiator)	CABS 2023-2025	x	Chris Cunningham (Parliamentarian)	MSE 2024-2026	x	Katherine Fletcher (2nd VP)	UA2, MSE 2024-2026
x	Ruby Sanny	CABS 2023-2025	x	Luis Martinez	MSE 2024-2026	x	Ali Malik	UA2, MSE 2024-2026
	Josh Thusat	CABS 2024-2026		Dave Reich	SBCT 2023-2025	x	Lisa Del Giudice (Comms. Liaison)	UA2 2023-2025
x	Lisa Hodson	HP 2024-2026	x	Patrick Gordon	SBCT 2024-2026	x	Kimberly Tarver	HP 2024-2026
x	Clark Hallpike	SBCT 2024-2026						
NON-VOTING								
x	Alison Douglas (Secretary)	2024-2025		Steve "Woody" Wood (Treasurer)	2024-2025	x	Antonio Ramirez	

## VISITORS

- Andrew Cantrell, IFT
- Kristen Campbell
- Naila Khokher

## ANNOUNCEMENTS

- **We have a Sentinel again!**  
Thank you to Deyana Matt for taking on the ECCFA Sentinel editor role! Our first edition is coming out soon.  
  
Have you hired someone new in your department? Is there an exciting project happening in your area you'd like to publicize? Please email [DMatt@elgin.edu](mailto:DMatt@elgin.edu) to have it included in the next Sentinel!
- **Illinois Community College Faculty Association Scholarships**  
The ICCFA is offering scholarships for community college students. The deadline to submit is 10/1/2024. See the [Scholarship Details](#) for more information. There is also an additional scholarship available to the school that sends the most faculty to the annual

ICCFA conference, so please consider attending. The conference is Friday, 11/8. More details are available at <https://iccfa48.org/events.html>. See next item for additional information.

- **Safety Drills** are now posted on my.elgin.edu.
  - Great Shake Out - Earthquake Drill 10/17/2024 10:20 AM

## COPE

Chris Cunningham moved to adjourn to COPE  
Ali Malik seconded the motion

## OFFICER REPORTS

- **SECRETARY'S REPORT: ALISON DOUGLAS**
  - Approval of minutes from September 11, 2024
  - Motion to approve:
    - Stacey Shah moved to approve the minutes
    - Katherine Fletcher seconded the motion
    - No discussion
    - Minutes approved
- **TREASURER'S REPORT: STEVE "WOODY" WOOD**
  - See the emailed report.
- **PRESIDENT'S REPORT: DAN KERNLER**
  - Attended ECC Foundation Gala - many faculty and retirees in attendance!
  - Attended the Grievance Committee meeting.
  - Met with Dr. Heinrich, ECC Interim President. We primarily discussed broader issues, including dual credit legislation and the timing of upcoming hires in HR and other admin positions.
  - Met with VP/CHRO over a variety of topics.
    - Librarian release time - Dr. Schopen will revisit this with the dean.
    - Librarian office space - Admin is working on this. The long-term proposal from the librarians was brought to Business and Finance, which is currently reviewing requests and prioritizing them.
    - Clarified excess load request process - ECCFA leadership will continue to consider these on a case-by-case basis. In larger departments with many qualified faculty, these excess load requests are not likely to be approved until after course cancellations. In other cases, the situation warrants earlier approval. Deans are being asked to clarify the rationale for the request if it comes in before course cancellations.
    - Clarified syllabus language - The current contractual language states that faculty must use the language as outlined in the TLSD syllabus. This is a possible future negotiation item, as admin can change this syllabus without consulting ECCFA
      - Short term solution: Dan follow up for clarification
      - Long term solution: The next negotiation team needs to consider this

- UAF “release time” - ECCFA believes that UAF members in positions where the stipend is “X hours of release time or voluntary overload” (like the 2nd VP and 3rd VP) should receive “release time” paid at their regular rate if they are not at their maximum load, and the voluntary overload rate otherwise. Admin is investigating this and we will revisit at our next meeting.
  - We had concerns about a particular safety concern and the apparent lack of support from the college for faculty safety. We strongly requested the formation of a BIT team for this case.
  - Bookstore hours - Annamarie found that students can arrange to pick up materials until 7pm at Student Accounts. They need to ask bookstore staff.
  - Students changing sections after week 1 at no cost - This is possible on a case-by-case basis. Registration can do this, but it is done manually. Faculty should reach out to registration.
  - Skills USA - This event is part of the program requirement for many programs. We will be participating in 2025 and will need volunteers. See the [Supplemental Assignment Chart](#) of details on compensation for various roles. An additional email will be coming soon.
  - Global Leadership Summit followup - ECC will not be purchasing tickets in 2025, though employees can use their own professional development funds to attend.
  - Academic Calendar - Cabinet has been consistent on not closing for Election Day. We also discussed the Wednesday before Thanksgiving. The main concern there is the 84 contractual days and where the additional day would be added.
  - Clarified that faculty members can be appointed by deans to some committees like FD and Curriculum, where representation is by division. Other committees aren’t as clear, like the HSI group (2 faculty at large). We clarified also that all faculty representatives must be approved by ECCFA, even if they are appointed.
  - New “ticketing” system coming to the college on 10/28. More information will be coming.
- Met with ECCFA VPs.
- Attended ECC President Search Committee orientation. No additional details can be shared until finalists are named and invited to campus.
- Listened to constituent concerns, including:
  - Questions about lane movement
  - Concerns about true equity between adjunct and full-time faculty
- **1ST VICE-PRESIDENT’S REPORT: LUIS MARTINEZ**
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- **2nd VICE-PRESIDENT’S REPORT: KATHERINE FLETCHER**
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- **3rd VICE-PRESIDENT'S REPORT: TAMMY RAY**
  - Attended the VP/CHRO/ECCFA meeting.
  - Attended a meeting of the ECCFA officers.

## COMMITTEE REPORTS

- **Faculty Development** - Jessica Carpenter
  - See [attached report](#).
- **Membership** - Kim Tarver
  - See [attached report](#).
    - Building K event going well
    - Events: There is a huge list. Need to prioritize
- **Grievance** - Laura Haske and Peter Han
  - See [attached report](#).
- **COPE** - Antonio Ramirez
  - Guest: Andrew Cantrell, IFT

## ELECTIONS & COMMITTEE REQUESTS

### Outstanding Committee Requests

- **HSI Strategic Plan Steering Team Request (October 2024 - June 2025)**  
Chair: Dr. Garcia, Asst. VP of TLSD
  - Seeking 1 additional faculty member
- **Strategic Enrollment Management (SEM) Committee**  
Meetings: Once per month September 2024 through May 2025.
  - Seeking one additional faculty representative.
- **Faculty Development** (Chair: Jessica Carpenter)  
Meetings: Online recently: E/O Thursday 3:30pm
  - 1 HP
  - 1 CABS
- **Grievance** (Chairs: Peter Han and Laura Haske)  
Meetings: E/O Wednesday 4:00-5:00 pm (virtual meetings)
  - 1 UAF2
  - 1 UAF1

### Elections and Appointments

- A. **Computer Information Systems (CIS) Search for Full-Time Faculty**  
Fall 2024 search for Spring 2025 start  
3-5 faculty requested by Dean Taylor - 2 *previously approved at Sept 11 Senate meeting*
  - a. Eric Long (FT Communications)
- B. **Truck Driving Director**  
3-5 faculty requested by Dean Taylor - 2 *previously approved at Sept 11 Senate meeting*
  - a. Roxie Bell (UAF, Biology)

- C. **HSI Strategic Plan Steering Team Request** (Dr. Garcia)
  - a. Joe Rosenfeld (FT Human Services)
- D. **Curriculum Committee** (Marc Beth)
  - a. Lori Marco (FT HP)
  - b. Rhey Ayende (FT HP)
  - c. Reyes Estrada (FT SBCT)

**Move to approve through consent agenda**

- Kim Tarver moved to consider items A-D through a consent agenda
- Luis Martinez seconded the motion
- **Motion passed**

**Move to approve as listed**

- Tammy Ray moved to approve the volunteers for committee positions in items A-D
- Luis Martinez seconded the motion
- **Motion Passed:** The above-listed volunteers will fill the designated positions.

- E. **Neurodiversity Strategy Team** (Pietrina Probst)
  - a. Greg Wheaton (FT Math)
  - b. Marina Morrow (UAF Physical Science)
  - c. Bill Akers (UAF, English)
  - d. Kimberly Reed (UAF Sociology)
  - e. Kris Campbell (FT, Math)

**Move to elect representatives for this committee**

Ryan Kerr moved that the Senate elect 4 people to this committee  
Lisa Del Guidice seconded the motion

**Motion passed:** Senators will vote for four committee members

Senators voted and members with the highest vote totals were elected to serve on this committee. Because of a tie vote, the senate held a virtual coin flip to determine the fourth member.

The following members were elected to the Neurodiversity Strategy Team

- Kris Campbell
- Kimberly Reed
- Marina Morrow
- Greg Wheaton

## OLD BUSINESS

- ECCFA Membership Work Group (Liddy, Kim, Kathleen, Dave)

## NEW BUSINESS

- Universal Funding Request Form
  - Concern that the form is defeating the process
    - We have lost the faculty voice in determining which projects get funded
    - The form itself is not user-friendly and is out of date, does not work well for funding group projects
    - There is no longer support for individuals to address questions or concerns with the form
  - Dan will bring this up in his conversation with Interim VP Schopen
- D2L (issue that arose in grievance)
  - Senators: Please inform constituents: If you developed a D2L course shell but did not receive compensation for it, please let your union rep know. The college may not share a shell that you did not get paid for developing without your permission. Creation of a D2L course shell for your own purposes only that is not shared with others does not warrant additional compensation.

## ADJOURNMENT

### Motion to adjourn

- Tammy Ray moved to adjourn the meeting
- Michele Kerschner seconded the motion
- Meeting adjourned at 4:40 pm

## ECCFA SENATE FALL 2024 MEETING SCHEDULE: 3:15-4:45 P.M.

- 10/9/2024
- 10/23/2024
- 11/6/2024
- 11/20/2024
- 12/4/2024

## ECC BOARD OF TRUSTEE MEETINGS

Faculty are encouraged to attend ECC Board of Trustee Meetings. Please sign up in [this form](#) and we'll send you an Outlook reminder.

- Finance Committee (2:00-3:30, E 100.01)
  - October 7
  - December 9
- Committee of the Whole (3:00-6:00, E100.01)
  - October 7
  - November 11
  - December 9
- Board of Trustees (6:30-9:00, Siegle Auditorium)
  - October 8
  - November 12
  - December 10

## ADDENDUM - REPORTS

### Faculty Development Report

The amount of funding for UAF for FY 24/25 has been set at \$3000. Please remember these funds are competitive, and if the fund is exhausted no further applications will be granted (unlikely, but you never know!)

PD Reminder:

Full-time and unit adjunct II faculty sabbatical leave applications are due to the Vice President of Teaching, Learning, and Student Development's office the last Friday of September by 5:00 p.m. (This would be Friday September 27)

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### Membership Committee Report, September 24, 2024

9/10/2024	Total Bargaining Unit Members	Total Signed ECCFA Members	Total Dues Paying Non-member	Total Unsigned	Total % Signed
Full Time	154	150	1	3	98
UA2	197	153	0	44	77.6
UA1	73	20	0	53	27.3
INA	27	16	0	11	59.3
<b>Total</b>	455	339	1	111	74.5

1. **NEW ECCFA Members who joined over the summer and/or this semester! Please show them a hearty ECCFamily Welcome!**
  - a. Rita Braun, Human Services: Instructor of Certified Recovery Support Specialist Program
  - b. Anthony Bellavia, Instructor of IMT / CIM
  - c. Carter Chen, Mathematics Unit Adjunct I Faculty
  - d. Adyson Totten, Instructor of Respiratory Care
  - e. Curtis Walker, Mathematics Unit Adjunct II Faculty
  - f. Muhammed Saadiq, English Unit Adjunct 1 Faculty
  - g. Rhey Anthony Ayende, Instructor of Basic Nurse Assistant
  - h. Suzanne Onbargi, English as Second Language Unit Adjunct I Faculty
  - i. Pina Thakkar, Instructor of Phlebotomy

- j. Kelly Olsen-Guyant, Mathematics Unit Adjunct I Faculty
  - k. Shepherd Kirk, ABE Unit Adjunct I Faculty
  - l. Kieran Stout, Emergency Services Unit Adj Faculty
  - m. Susan Espeland, Nursing Unit Adjunct Faculty
  - n. Ray Ortiz, Histotechnology Unit Adjunct Faculty II
  - o. *Sarah Bass, Comm/Behavioral Science\* - Admn: Interim Assoc. Dean of Communications and Behavioral Science; INACTIVE per 8.11*
2. **Building K Membership Event** September 23-September 27  
 Volunteer Sign Up 8:00-8:30, 10:00-10:30, 10:30-11:00 5:15-6:00  
 65 goodie bags prepared (Thank you Chris & Katherine!)  
 Set up in K 174  
 Posters on door, table & easel (thanks Liddy for securing easel)
3. **Welcome** email and invitation to join ECCFA sent to bargaining unit members who qualified for UA1 status (25) or UA2 status (9) during 2024 Spring or Fall semesters.
4. **Next Steps:**
- a. Assess Building K event
  - b. **Review Opportunities and plan Membership Events** to support recruitment
    - i. Division/Department LVPA: 6; BUS: 8; CABS: 7; MSE: 9; CIS: 4; SSCT: 4; HP: 16; LIB: 1
  - c. Establish processes to identify bargaining unit eligibility, changes in status, welcome letter and membership invitation
  - d. **Promote [Electronic Membership Form](#) on ECCFA Website!**
  - e. **Work Group (Dave Reich, Kathleen DeMars, Kim Tarver, and other volunteers)**
    - i. **Mentoring Program:** establish a framework; identify possible mentors; match mentors with mentees
    - ii. **Member Education Events on the following Topics:**
      1. Professional Expense Benefit Demystified (?)
      2. Bowling for Dollars: The Salary Schedule & Lane Movement (?)
      3. Apply for Faculty Development Funding (Faculty Development Committee Member)
      4. Apply for Alternate Lane Credit (Faculty Development Committee Member)
      5. Group Proposals (Faculty Development Committee Member)
      6. Sabbaticals (Faculty Development Committee Member)
      7. Know Your Weingarten Rights (Grievance Committee member or past member)
      8. Grievance or Gripe? (Peter & Laura)
      9. Sick Leave (especially for adjunct faculty) (Ryan Kerr)
      10. Faculty Evaluation (on hold until the new handbook is complete)



- 11. Load Assignment Protocol & What to do if you think it wasn't followed. (Peter & Laura)
- 12. Contract Chats (multiple topics)
- 13. Other topics?

Submitted by Kim Tarver, Membership Chair

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**Grievance Report for 9/25 Senate Meeting**

<u>Category</u>	<u>Number This Semester</u>
Active Files	6
Disciplinary Meetings Attended	2
Formal Resolutions Reached	0
Informal Resolutions Reached	3

**Resolved Issues**

- D2L Sharing – The college compensated the faculty member the course development fee as a resolution for an administrator sharing a D2L shell without the faculty member's permission.

**New Issues**

- Merged Courses
- Title IX Discrimination Investigations
- Breaks During Long Class Sessions

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