

Senate Meeting Minutes | April 17, 2024
Scheduled Start Time: 3:15 PM

ATTENDANCE

	Name	Div/Term		Name	Div/Term		Name	Div/Term
✓	Dan Kernler (President)	2024-2026	✓	Les McTighe	LVPA 2023-2025	✓	Tom Limberis	SBCT 2024-2026
✓	Stacey Shah (1st VP)	ARIT/ABEC 2024-2026	✓	Susan Robinson	LVPA 2023-2025	✓	Terri Birch	UA2, LVPA 2024-2026
✓	Liddy Hope	CABS 2024-2026	✓	Michelle Kershner	MSE 2024-2026	✓	Tammy Ray (Webmaster)	UA2, SBCT 2023-2025
✓	Ryan Kerr (Chief Negotiator)	CABS 2023-2025	✓	Chris Cunningham (Parliamentarian)	MSE 2024-2026	✓	Amanda Hirsch (3rd VP)	UA2, CABS 2023-2025
✓	Ruby Sanny	CABS 2023-2025	✓	Luis Martinez	MSE 2024-2026	✓	Katherine Fletcher (2nd VP)	UA2, MSE 2024-2026
✓	Josh Thusat	CABS 2024-2026	✓	Dave Reich	SBCT 2023-2025	✓	Ali Malik	UA2, MSE 2024-2026
✓	Lisa Hodson	HP 2024-2026	✓	Patrick Gordon	SBCT 2024-2026	✓	Lisa Del Giudice (Comms. Liaison)	UA2 2023-2025
✓	Kimberly Tarver (Membership)	HP 2024-2026	✓	Clark Hallpike	SBCT 2024-2026			
NON-VOTING								
✓	Laura Haske (Secretary)	2023-2024	✓	Steve "Woody" Wood (Treasurer)	2024-2025			

Others in Attendance: Alison Douglas (sub. for Josh Thusat), Kathleen DeMars (sub. for Lisa Del Giudice), Jessica Woloszyk, Peggy LeMoyné, Ray Ortiz, Julia deLiberti (President of ICCFA)

The meeting was called to order at 3:15 pm.

1. EARLY BUSINESS

- a. **Electronic Voting: Respiratory Care Faculty Search Committee.** Dan reminded the senators that they voted electronically to appoint the following faculty members to serve on the Respiratory Care Faculty Search Committee.

- i. Fred Vogt, Professor II of Biology
 - ii. Chrystie Wojcik, Professor I of Culinary Arts & Hospitality
 - iii. Lisa Hodson was removed from the list because she has not completed the required training to serve on a search committee.
- b. **Respiratory Care Faculty Search Committee.** Jessica Woloszyk, Instructor of Nursing, also volunteered to serve on the search committee. Stacey moved to approve Jessica for the Respiratory Care Faculty Search Committee. Kim seconded. The motion carried.
- c. **Senator Expectations.** Dan shared constituent lists with the senators and asked senators to email their constituents after the senate meetings to provide highlights.

2. ANNOUNCEMENTS

- a. **Great Lakes Union Leadership Institute (GLULI).** Contact Dan if you want union training at the [GLULI at the Lake Lawn Resort in Delevan, Wisconsin, this summer \(June 23 - June 27\)](#). New senators, officers, and those interested in serving on Negotiations or Grievance are encouraged to attend. You must be able to attend all days. The union will pay for those approved to attend. Additional training will be available during the school year.
- b. **Achieving the Dream Coaches Visit.** Friday, April 19, 10:00 AM - 11:00 AM - Faculty participation is encouraged. In-person attendance is preferred, but interested faculty can participate online with this Zoom link: <https://elgin-edu.zoom.us/j/98050076086>.
- c. **Sentinel Editor.** The ECCFA Sentinel is ECCFA's newsletter. We are looking for a member to take this over and start up again for the 2024-2025 academic year. Interested faculty can email Dan.
- d. **"Bad Art" Day 2 @ the ECC Library.** This event will take place on Tuesday, April 23, from 12:00 pm - 2:00 pm in the ECC library cafe on the first floor. You can read more about it [here](#).
- e. **ICCFA Student Scholarships.** Full-time students can apply for \$1,000 scholarships from ICCFA. The scholarship information criteria are on [the application](#). Please share this information with faculty and students.

3. REPORTS

- a. **Secretary.** Liddy moved to approve the April 3, 2024, senate meeting minutes. Luis seconded. The motion carried.
- b. **Treasurer.** The report sent to senators via email was accepted.
- c. **President.**
- i. **Meeting with VP/CHRO along with 1st VP, Stacey Shah.**
 - 1. **Inclusive Access Working Group.** Shared continued concerns about the book adoption process. Dr. Heinrich will set up a small group involving faculty and Kelly Strossner, Managing Director of Auxiliary Retail Operations. Interested faculty

can reach out to Dan. This is a temporary working group that will discuss inclusive access. Patrick volunteered to serve on the group.

2. **Half-Day Calculations for Sick Days.** Discussed $\frac{1}{2}$ or full sick days for missing class but holding office hours and attending committee meetings. VP and CHRO confirmed that if a faculty member is an official member of an ad hoc committee (per the contract), any hours attending committee meetings (in person or virtual) will count when calculating $\frac{1}{2}$ vs full.
 3. **HR Seniority List.** Please check [HR's most recent Seniority List](#) to confirm your date. Questions should be directed to staffliaison@elgin.edu.
 4. **Mandatory Training - Librarians.** Librarians can use regular hours, and teaching faculty can use office hours to complete the mandatory training.
 5. **M-Sections.** The college will be eliminating "M" sections for on-campus dual credit. The process is still being developed.
 6. **Handbook Updates.** The Faculty Development Handbook draft is mainly done. The group is working on the final edits. The Faculty Evaluation handbook is in progress and will have more significant changes. That work may require some summer work.
- d. **1st Vice President.** Stacey attended the VP/CHRO/ECCFA meeting, worked on the FT Constituent List, attended the Course Capacity Meeting, and fielded emails. The course capacity meeting happens every semester. Negotiation participates. Most of the requests are typically agreed to.
 - e. **2nd Vice President.** Katherine worked on the constituent lists. If you see any problems, please let Katherine know.
 - f. **Parliamentarian.** Chris reminded senators that "Point of Order" can be used to clarify what the motion is. Generally, senators should be discussing motions. If you want to discuss something without making a specific motion, you should move to a committee of the whole. Chris recommended following this during the meetings' old business, new business, and elections sections.

4. COMMITTEE REPORTS

- a. **Negotiations.** The current ECCFA contract will expire in December 2025. ECCFA will need to elect a new negotiation committee a year from now. A new chief negotiator will be needed. Ryan will not continue in the role. Those interested in serving on negotiations are encouraged to attend the Union Training offered this summer or the training offered during the school year.

- b. **Membership.** Kim corrected a math error on the report she submitted. There are 451 members. See [Addendum A](#) for the Membership Report.
- c. **COPE**
 - i. Kim moved to adjourn to COPE. Liddy seconded. The motion carried.
 - ii. **Tier 2 Pension Issues.** This week is “Fix Tier 2” Action week. Our statewide union requests each of us write an e-letter and call our elected officials to encourage them to fix the inequities in our pension system. It only takes a few minutes and could make a difference in your retirement age and benefits! Learn more, send a letter, and call your reps here: <https://www.ift-aft.org/fixtier2>. The background info sheet on the Tier 2 issue is [here](#).
 - iii. **COPE Treasurer.** Woody filed the quarterly report for COPE with the state. It was accepted without errors.
 - iv. **Election Year.** Kim reminded Senators that it’s an election year. Let people know you’re from ECC if you’re getting involved politically.
 - v. Liddy moved to adjourn from COPE. Katherine seconded. The motion carried.

5. ELECTIONS & COMMITTEE REQUESTS

a. Committee Requests

- i. **Administrative Procedure Review Team (APRT) - 1 Faculty Requested.** From Laura Haske, who currently serves on the APRT: “The APRT reviews administrative procedures that affect students and faculty. Team members can see the comments from the cross-functional review team and hear directly from the procedure’s coordinator. Every procedure under review has a first reading and a second reading. The APRT asks questions and makes recommendations related to the procedure language. There is one faculty member on the team. The team meets on Zoom from 1:00 pm to 3:00 pm on the second Friday of most months during the semester.” More information can be found here: [TLS D website](#).
- ii. **Curriculum Committee (Chair: Marc Beth).** Volunteers needed:
 - 1. 2 HP
 - 2. 1 SBCT
- iii. **Faculty Development (Chair: Colleen Stribling).** Volunteers needed:
 - 1. 1 CABS
 - 2. 2 HP
- iv. **Grievance.** Volunteers needed:
 - 1. 1 UAF2

2. 1 UAF1

- v. **SLAAC (Chair: Angelika Stachnik).** Volunteers needed:
 - 1. 2 MSE
 - 2. 3 SBCT
- vi. **Honors (Chair: Jason Kane).** Volunteer needed:
 - 1. 1 SBCT

b. **Elections**

- i. **Victoria Turner’s Tenure Committee Replacement.** Helen (Huiyan) Wang, Assistant Professor II of Computer Information Systems, to replace LaTasha Chaffin on Victoria Turner’s tenure committee. This is the dean’s choice to replace Professor Chaffin, who will be leaving ECC this summer. Liddy moved to approve Helen Wang to serve as Dr. Chaffin’s replacement on Victoria Turner’s Tenure Committee. Stacey seconded. The motion carried.
- ii. **Sick Bank.** Volunteer: Roda Ryan, Professor II of Surgical Technology. Kim moved to approve Roda Ryan to serve on Sick Bank. Michelle seconded. The motion carried.

6. NEW BUSINESS

- a. **ECCFA New Faculty Mentoring.** Dave Reich discussed the need for experienced ECCFA members to mentor new members. He benefited from having an ECCFA mentor when he was a new hire. Liddy moved to form a work group to revitalize and connect with ECCFA membership. Dave seconded. The motion carried. Volunteers include Liddy, Kim, Kathleen, and Dave. Kathleen volunteered Brian Bohr.
- b. **End-of-Semester Party.** Senators discussed low attendance at Friday parties. Patrick moved to have the Spring 2024 end-of-semester party on Thursday, May 16. Dave seconded. The motion carried. Chris moved to have the party at Carmina’s and for Luis to contact Armando. Patrick seconded. Ali moved to amend the motion to set the time of the party at 4:30 pm. Chris seconded. The motion to amend carried. Senators approved the amended motion.

7. DIVISION ISSUES

- a. **Reserving the Library Room for Fall 2024 Senate Meetings.** Stacey recommended reserving the room for the fall term now. Dan can contact Dennece Jefferson to reserve the room.
- b. **Remote Work in SSECCA Contract.** Stacey expressed frustration that librarians were not given remote work options when negotiating the contract, even though they don’t have offices at the college. Stacey was glad that SSECCA got remote work options in their new contract. She would like to see ECCFA negotiate this for librarians in the future. Working conditions for librarians feel

unfair.

8. VISITOR

- a. **Julia deLiberti (President of ICCFA).** The [Illinois Community College Faculty Association](#) is an advisory board. They advise the ICCB executive board. Julia discussed the dual credit bill. ICCFA supports dual credit but opposes any reduction in the qualifications or credentials needed to teach dual credit. Faculty have rights and responsibilities related to curriculum development. You can contact her with concerns you want ICCFA to consider relaying to the ICCB executive board.

9. ADJOURNMENT

- a. Katherine moved to adjourn the meeting. Michelle seconded. The motion carried.

The meeting adjourned at 4:34 pm.

Addendum A - Membership Report

Membership Report

April 16, 2024

Submitted by: Kimberly Tarver

Activity

- Requested and received a seniority list from HR dated April 10, 2024; possible errors result in request that all bargaining unit faculty review their seniority date for accuracy (see communication from Dan Kernler)
- Requested and received ECCFA membership list from IFT
- Reviewing payroll deduction list from HR
- Received electronic and physical records from Terri Birch
- In process reviewing all data sources to verify membership status of all faculty in the bargaining unit; the table below does not yet reflect review of all data sources; final review is pending

Members	Total Bargaining Unit	Total ECCFA Signed Members	Total Unsigned
Full Time Faculty	153	147	6
Unit Adjunct Faculty II	193	139	54
Unit Adjunct Faculty I	86	23	63
Inactive	29	18	11
Total	451	327	134

Action Items

- Coordinate list of unsigned members of the bargaining unit with President and VPs to foster making connections and convey benefits and costs of membership.
- Request ECCFA approve and support recruitment of Membership Team to set goals and strategies to increase percentage of signed members.
- Verify payroll deduction list