

ATTENDANCE

Name	Div/Term		Name	Div/Term		Name	Div/Term
Dan Kernler (President)	2024-2026		Les McTighe	LVPA 2023-2025		Tom Limberis	SBCT 2024-2026
Stacey Shah	ARIT/ABEC 2024-2026		Susan Robinson	LVPA 2023-2025		Terri Birch	UA2, LVPA 2024-2026
Liddy Hope	CABS 2024-2026		Michelle Kershner	MSE 2024-2026		Tammy Ray (Webmaster)	UA2, SBCT 2023-2025
Ryan Kerr (Chief Negotiator)	CABS 2023-2025		Chris Cunningham (Parliamentarian)	MSE 2024-2026		Katherine Fletcher (2nd VP)	UA2, MSE 2024-2026
Ruby Sanny	CABS 2023-2025		Luis Martinez	MSE 2024-2026		Ali Malik	UA2, MSE 2024-2026
Josh Thusat	CABS 2024-2026		Dave Reich	SBCT 2023-2025		Lisa Del Giudice (Comms. Liaison)	UA2 2023-2025
Lisa Hodson	HP 2024-2026		Patrick Gordon	SBCT 2024-2026		Kimberly Tarver	HP 2024-2026
Clark Hallpike	SBCT 2024-2026						
NON-VOTING							
Alison Douglas (Secretary)	2024-2025		Steve "Woody" Wood (Treasurer)	2024-2025			

VISITORS

ANNOUNCEMENTS

- **Safety Drills** are now posted on my.elgin.edu:
<https://my.elgin.edu/spaces/emergency-management/safety-drills/>
 - Fire Drills: 9/10/2024 through 9/12/2024

Building	Time
A	9:00 AM Tuesday
B	10:00 AM Thursday
C	9:40 AM Wednesday
D	9:20 AM Wednesday
E	10:20 AM Tuesday
F	10:40 AM Wednesday
G	9:40 AM Tuesday
H	10:20 AM Thursday
I	10:00 AM Wednesday
J	10:00 AM Tuesday

K 9:20 AM Tuesday
 L -
 M 9:40 AM Thursday
 O 10:40 AM Thursday
 P -
 X 10:20 AM Wednesday

- Great Shake Out - Earthquake Drill 10/17/2024 10:20 AM

OFFICER REPORTS

- **SECRETARY’S REPORT: ALISON DOUGLAS**
 - Approval of minutes from August 14, 2024
- **TREASURER’S REPORT: STEVE “WOODY” WOOD**
 - See emailed report.
- **PRESIDENT’S REPORT: DAN KERNLER**
 - Led ECCFA New Faculty Orientation
 - Answered member emails
 - Met with VP/CHRO on the following topics:
 - Security at Library closing - police can be called, if necessary.
 - Confirmed that gender neutral bathrooms will be installed at the new manufacturing and tech center
 - Librarian meetings outside of calendar year - VP Schopen will discuss with Dean Pohrte
 - Confirmed that admin intend to keep in person TLSL meetings required for FT faculty
 - Discussed the assignment of excess load - ECCFA leadership is uncomfortable approving excess load before course cancellations have happened. We are in discussions about a reasonable path until contract language can be negotiated.
 - Attended Senator Castro fundraiser
- **1ST VICE-PRESIDENT’S REPORT: LUIS MARTINEZ**
- **2nd VICE-PRESIDENT’S REPORT: KATHERINE FLETCHER**
- **3rd VICE-PRESIDENT’S REPORT: TAMMY RAY**
 - Attended ECCFA New Faculty Orientation
 - Approved a couple of UAF1 excess load requests
 - Attended the VP/ECCFA/CHRO meeting

COMMITTEE REPORTS

- **Faculty Development** - Jessica Carpenter
We are still waiting on data from financial in order to set the academic year funding amount for UAF. Proposals can still be submitted, and we will notify the UAF groups once the funding level has been set, hopefully next Thursday.
- **Membership** - Kim Tarver
 - See [attached report](#) (contains discussion items).
- **Grievance** - Laura Haske and Peter Han
 - See [attached report](#)
- **SLAAC** - Angelika Stachnik
 - See [attached report](#)
- **COPE** - Antonio Ramirez

ELECTIONS & COMMITTEE REQUESTS

Committee Requests

- **Strategic Enrollment Management (SEM) Committee**
Meetings: Once per month September 2024 through May 2025.
 - Seeking one additional faculty representative.
- **Curriculum Committee** (Chair: Marc Beth)
Meetings: 1st and 3rd Fridays of each month. 12:00 -1:00 pm on Zoom
 - 2 HP
 - 1 SBCT
- **Faculty Development** (Chair: Jessica Carpenter)
Meetings: Online recently: E/O Thursday 3:30pm
 - 1 HP
 - 1 CABS
- **Grievance**
Meetings: E/O Wednesday 4:00-5:00 pm (virtual meetings)
 - 1 UAF2
 - 1 UAF1

Elections and Appointments

A. **Sentinel Editor:** Deyana Matt (UA1 Education) has volunteered

B. **Strategic Enrollment Management**

Loretta Mielcarek (UAF Graphic Design)

I'm interested in serving on the Strategic Enrollment Management as I'm concerned in the drop of numbers specifically in my department and I would like to be able to learn and offer assistance in these matters.

C. **Faculty Development:** Jessica Woloszyk (FT Nursing)

D. **Tenure Committee, Rita Braun** (CRSS)

a. Faculty's Choice: Ryan Kerr, Associate Professor II of English

b. Dean's Choice: Abigail Bailey, Associate Professor II of Mathematics

c. Instructional Coordinator: Dr. Liddy Hope, Assistant Professor II of Human Services

E. **Police Officer Search**

Volunteer: Todd Ramljak

I am interested in volunteering for the search committee for police officer. I have over 22 years' experience as a police officer rising to the rank of sergeant. I am still currently involved in the criminal justice field as a court security officer for a county court system. I have a doctorate degree in education, specializing in public safety leadership. In summary, my capstone project was centered on a best practices list for law enforcement agencies to utilize to mitigate and use for training in police officer's excessive use of force incidents. My research concluded the top best practice was removing poor police candidates during the background portion of the hiring process.

I also have the required training at ECC to be on the hiring committee.

I feel I have an excellent combination of practical and research experience to be an asset to the hiring committee. Thank you for the consideration. -Todd Ramljak

F. **President's Search Committee**

a. Volunteers

i. Dan Kernler (FT Math)

As the current ECCFA President, I feel it is part of my responsibilities to represent the faculty on this search. I have connections with faculty from across the college in all of our units, and I hope to ensure that any potential college president recognizes the issues related to our positions at the institution.

ii. Colleen Stribling (FT ABEC)

I believe it is important to have representation from ABEC in some form on the committee. Our final numbers will not be available until we begin our late start classes, but I am certain we will be serving 2000+ students this year. In addition, we are dedicated to the many programs that we have designed to transition students to credit classes including our learning committees, I-CAPS, and our Bridge Programs. My hope is that

this population will be considered or at least understood in the search process.

G. English Search for Full-Time (2 positions) - positions start Spring 2025

- a. Willing to continue from previous unsuccessful search:
 - i. Blythe Burren (UAF Math)
 - ii. Johanna Cummings Bernard (FT English)
 - iii. Chasity Gunn (FT English)
 - iv. Joshua Thusat (ENG IC)
- b. New volunteer (1 additional requested):
 - i. Kathleen DeMars (FT ABE)
 - ii. Kimberly Reed (UAF Sociology)

H. Wellness Committee

Volunteers

- a. Javier Coronado-Aliegro (FT Spanish)
- b. Loretta Mielcarek (UAF Graphic Design)

I'm interested in serving on the Wellness Committee as I have had personal interactions with this committee. And want to help promote its mission and service in our community.
- c. Meghan Staskal-Bradt (UAF ABE)

I. SLAAC

- a. 1 FT teaching faculty (any division)

Volunteers:

 - i. Arturo Vazquez (FT Psychology)
 - ii. Jessica Woloszyk (FT Nursing)
- b. 1 library faculty
Volunteer: Beth Hultman (FT Library)
- c. 1 UAF teaching faculty (any division)
Volunteer: Jennifer Clark (UAF English)

OLD BUSINESS

- Foundation Gala attendees - list and meal selections due by 8/28

NEW BUSINESS

- Lab space design in LVPA
 - Admin is forcing space to serve many uses, but many courses have specific needs that don't match those of other areas
 - Labs are redesigned against faculty input, even when there are sufficient space and scheduling alternatives
- Instructional Coordinator Survey - volunteers needed to draft questions, collect data, and summarize by the end of Fall 2024

- Possible options for End-of-Semester Party - Bowling at Elgin Lanes?
- Bereavement Gift options

ADJOURNMENT

ECCFA SENATE FALL 2024 MEETING SCHEDULE: 3:15-4:45 P.M.

- 9/11/2024
- 9/25/2024
- 10/9/2024
- 10/23/2024
- 11/6/2024
- 11/20/2024
- 12/4/2024

ECC BOARD OF TRUSTEE MEETINGS

Faculty are encouraged to attend ECC Board of Trustee Meetings. Please sign up in [this form](#) and we'll send you an Outlook reminder.

- Finance Committee (2:00-3:30, E 100.01)
 - October 7
 - December 9
- Committee of the Whole (3:00-6:00, E100.01)
 - September 9
 - October 7
 - November 11
 - December 9
- Board of Trustees (6:30-9:00, Siegle Auditorium)
 - September 10
 - October 8
 - November 12
 - December 10

ADDENDUM - REPORTS

Membership Committee Report, August 26, 2024

Big News! 100% [Electronic Membership Form](#) is now available on ECCFA Website!

The Numbers: Note the swings in bargaining unit numbers compared to 1 month ago.

The Lists: HR uses a seniority list; Payroll uses another list; the lists must be reconciled with IFT. The list authorizing dues deductions has been submitted to payroll; discrepancies are being addressed. Members should monitor their pay advices for accuracy. Please contact me if there are questions related to ECCFA Dues Deduction.

	8/26/24 Total Bargaining Unit Members	Total Signed ECCFA Members	Total Dues Paying Non- member	Total Unsigned	Total % Signed
Full Time	154	149	1	4	96.70%
UA2	200	156	0	44	78%
UA1	73	19	0	54	26%
INA	27	16	0	11	59%
Total	454	340	1	113	74.80%

	7/24/24 Total Bargaining Unit Members	Total Signed ECCFA Members	Total Dues Paying Non- member	Total Unsigned	Total % Signed
Full Time	153	148	1	4	96.7
UA2	177	136	0	41	76.8
UA1	66	22	0	44	33.3
INA	37	21	0	16	56.8
Total	433	327	1	105	75.5

Focus on UA1 ECCFA membership by Division/Area

ABEC 9/28
 BUS 0/8
 CABS 3/7
 HP 2/9
 LVPA 0/4
 MSE 1/4
 CTE 4/13

Recommended Actions

UA1 Membership Campaign Focus on Department/Division

Focus: ABEC

When: September 23-September 27 (8:30 -12:10 and Evenings, just prior to class start time)

Where: Faculty Workroom, Building K

What: Membership Education, Benefit Materials & Other Resources; Snacks/Party Theme; Members on Site to Foster Connections & Improve Communications

Request: Funds & Volunteers (dollar amount to be determined & presented at 9/11 ECCFA meeting)

B. Host Live and/or Virtual Member Education Events

1. Professional Expense Benefit Demystified
2. Bowling for Dollars: The Salary Schedule
3. The Role of the Faculty Development Committee
 - a. Apply for Funding
 - b. Apply for Alternate Lane Credit
 - c. Group Proposals
 - d. Sabbaticals
4. Know Your Weingarten Rights
5. Grievance or Gripe?
6. Other topics?

Request: Volunteer Speakers, Zoom Hosts, Movie Makers

Submitted by Kim Tarver, Membership Chair

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Grievance Report for 8/28 Senate Meeting

<u>Category</u>	<u>Number This Semester</u>
Formal Grievances Filed	1
Disciplinary Meetings Attended	1
Situations Currently Under Review	2
Informal Resolutions Reached	1
Situation Reviewed – No Violation	1
Projects	2

- **Formal Grievances**
 - **Step One - Block Scheduling Contact Hours & Load Protocol.** Grievance and management have agreed to extend the Step One timeline to reach a complete resolution of the grievance. One financial issue remains open.
- **Under Review**
 - IC Involvement in Adjunct Hires | Appendix B-7: Instructional Coordinator Job Description
 - D2L Shell Sharing | Section 9.2: Ownership of Copyrights, Scope & Applicability
- **Informal Resolutions**
 - ADA Accommodation Adjustment | Appendix B-1: Full-Time Teaching Faculty Job Description
- **Projects**
 - ADA Information Request – Grievance is working with the Disability Office on a request to get a list of accommodations that the college has approved to be shared with Senate. Additional information will be gathered about requesting changes due to particular course limitations.
 - Title IX Restructure - The College has dissolved the task force. Grievance met with the Title IX coordinator to discuss practices related to student complaints.

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SLAAC Report

The Student Learning Assessment and Advisory Committee (SLAAC) oversees matters relevant to institutional-level [general education assessment](#) at Elgin Community College. The Committee ensures that institutional level assessment reflects the current general education goals of the college.

Additionally, SLAAC was recently restructured to take on responsibilities of the college's Assessment Strategy Team, including supporting the [Advancing Equity Through the Assessment of Student Learning](#) assessment cohorts, which is intended to support faculty in using outcomes assessment to study and close equity gaps in courses and other questions of interest for faculty. SLAAC will now oversee the selection of courses and the Cohort Lead selection process.

This change for SLAAC is intended to help SLAAC further make connections among academic divisions and between faculty and administrators in assessment work. Additionally, SLAAC has committed to regularly reviewing [assessment work documented in the Learning Improvement Reports](#) (LIRs). The idea is to continue a new culture, which ECC has been encouraged to do by the Higher Learning Commission, in which people are seeing that the work they're doing in assessing and submitting their work is actually paying off, that others are caring, looking at it, and doing something about it.

Angelika Stachnik

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