

ATTENDANCE

	Name	Div/Term		Name	Div/Term		Name	Div/Term
✓	Lori Clark (President)	2022-2024	✓	Margaret (Peggy) LeMoyne	HP/MSE 2022-2024	✓	Diane Flahaven	UAF2, HP/MSE 2022-2024
✓	Stacey Shah (1st VP)	2022-2024	✓	Chris Cunningham (Parliamentarian)	HP/MSE 2022-2024	✓	Tara Latto	UAF2, HP/MSE 2022-2024
✓	Jessica Carpenter (Social Media Coordinator)	CABS 2022-2024	✓	Luis Martinez	HP/MSE 2022-2024	✓	Terri Birch (2 nd VP, Membership)	UAF2, LVPA 2022-2024
✓	Ryan Kerr (Chief Negotiator)	CABS 2023-2025	✓	Kimberly Tarver	HP/MSE 2022-2024	✓	Amanda Smothers	UAF2, CABS 2021-2023
✓	Ruby Sanny	CABS 2023-2025		VACANT	HP/MSE	✓	Janice Petit- Sollenberger	UAF2, LVPA 2022-2024
—	Dave Reich	SBCT 2023-2025	✓	Les McTighe	LVPA 2023-2025	✓	Tammy Ray (Webmaster)	UAF2, SBCT 2022-2024
✓	Patrick Gordon	SBCT 2022-2024	✓	Susan Robinson	LVPA 2023-2025	—	Jason Walczak	UAF2, SBCT 2022-2024
✓	Clark Hallpike	SBCT 2022-2024	✓	Steve Wood (Treasurer)	NON-VOTING 2022-2023	✓	Lisa Del Giudice (Comms Liaison)	UAF1 2023-2025
			✓	Laura Haske (Secretary)	NON-VOTING 2022-2023			

Member Guests: Kathleen DeMars (substitute for Lisa Del Giudice), and Kris Campbell

1. ANNOUNCEMENTS

- a. **Opening Day Membership Meeting.** The ECCFA Opening Day Membership Meeting/Luncheon on Thursday, January 11, will be hybrid. The luncheon will take place in the E Dining Room, and there will also be a Zoom option. Kim Tarver sent an Outlook invite to track in-person attendance and plan food. Please respond to the Outlook invite by December 15 at 5:00 pm to be included for the food count.

- b. **End-of-Semester Party.** The ECCFA End-of-Semester party will occur on Friday, December 15, at 4:00 pm at Carmina’s in Elgin. We hope you will be able to join us in celebrating another semester’s end.
- c. **Seeking Cultural Consciousness and Competence in Hiring.** This workshop is mandatory for faculty who want to serve on search committees. The next session is December 1, 2023. Sign up [here](#).
- d. **United Way Volunteer Opportunity.** United Way is hosting a [Uniting for the Holidays](#) event at Elgin Community College on Wednesday, December 13. United Ways’ Elgin Neighborhood Network will organize the event, and hundreds of families will utilize ECC’s parking lots to “drive-thru” to receive items. United Way is seeking volunteers to load donations into vehicles, maintain supplies, and clean up after the event, which runs from roughly 2:00 p.m. to 6:00 p.m., with multiple volunteer shifts.

2. APPROVAL OF MINUTES

- a. Jessica moved to approve the November 15, 2023, senate meeting minutes. Stacey seconded. The motion carried.

3. PRESIDENT’S REPORT: LORI CLARK

- a. Attended: Meeting with Peggy Heinrich, VP of TLSD, and Anthony Ray, CHRO (topics: Testing Center, classroom cameras, Chromebooks and lockdown browser issue).

Lori explained that the classroom camera issue was related to the updates in Building H. Faculty did not ask for cameras. Still, the college installed cameras despite budget limitations for other requests. Those cameras are not security cameras. They are for classroom use.

b. 1st Vice President’s Report: Stacey Shah

- i. Attended: VP/CHRO/ECCFA Meeting (Topics: Service Animals, Accreditation Visit Notification, Title IX Training Update, Testing Center).

4. COMMITTEE REPORTS

- a. **Grievance: Co-Chairs Peter Han and Tim Anderson by written report.** Grievance has been actively looking into various cases, including items related to seniority. As a co-related reminder, Grievance recommends reviewing the contract language regarding load assignment protocol as we prepare for a new semester.
- b. **Membership: Terri Birch.** Membership paperwork needs to be scanned as a PDF to return to IFT. It can’t be a JPEG image.
- c. **COPE.** Kim moved to adjourn to COPE. Luis seconded. Kim reminded Senators that the Elgin Trades Council reviews almost all candidates running for local offices. If you have questions about candidates, you can ask Kim for resources. Candidates interested in talking with the Elgin

Trades Council can also reach out. Senators discussed whether there was an update on SSECCA negotiations. Lori will try to get one. Jessica moved to adjourn from COPE. Janice seconded. The motion carried.

5. ELECTIONS & COMMITTEE REQUESTS

a. Committee Requests

- i. **ECCFA - Elections Committee.** Volunteers are needed to assist with ECCFA's spring elections. Please contact Lori Clark if you are interested.

b. Elections

- i. **GIST.** Volunteer: Elizabeth Hultman, Instructor/Public Services Librarian.

Stacey moved to approve Elizabeth Hultman to serve on GIST. Tammy seconded. The motion carried.

6. OLD BUSINESS

- a. **Testing Center.** The testing center will open at 8:00 am starting January 16, 2024. They are also hiring for another full-time position. They're not eliminating Saturday hours. They're also looking for more space.
- b. **Disability Accommodations.** Stacey shared concerns about testing practices. Senators asked for a clear definition of reasonable extensions if that is a student's accommodation. There were liability concerns, but it would also benefit the student to know. ECCFA will ask for a precise time frame for extensions.
- c. **Chromebooks and Lockdown Browser.** Senators received information from IT about the Chromebooks. The email implied that the computers on carts should be updating and able to use the lockdown browser, but they are not working. Lori will let them know.
- d. **Seniority List.** Terri would like an easier way to see who the new bargaining unit members are. It takes a lot of time and makes getting information out to new members slower when she receives the full list. Patrick asked about the list showing instructor qualifications to teach should there be a reduction in force. HR provides that to ECCFA every February. It's connected to the HR email that lists your degrees. Lori will look into that list for Patrick. Chris requested a copy of the most updated seniority list from HR. Lori will email that.
- e. **Title IX Training.** Lori let the college know the Senators' concerns about the poor quality and outdated training resources.
- f. **Food for End-of-Semester Party.** Luis wants to ensure that there are vegan and vegetarian options for members with food restrictions. Senators suggested labeling those options and putting them at the end of the buffet table.

- g. **Tax Forms.** Can ECCFA ask the college for assurances that HR has resolved the tax issue from the past two years? Lori will talk to Anthony Ray.

7. NEW BUSINESS

- a. **Dual Credit Transportation.** Diane brought up a mileage reimbursement issue a dual credit liaison adjunct faces. Senators discussed IRS reporting for driving compensation. Driving calculations must be from the primary place of employment. They don't interpret the rule to mean that the employee has to go to ECC before driving to the off-site location. Lori will look into this.
- b. **OneAmerica Fees.** Is the decision to have a single provider something the college and ECCFA will revisit in future negotiations? Senators discussed that retirement options are a management decision. SURS has a 457 option, but that's the only other choice.

8. ADJOURNMENT

- a. Diane moved to adjourn the meeting. Tammy seconded. The motion carried.