

ATTENDANCE

	Name	Div/Term		Name	Div/Term		Name	Div/Term
✓	Lori Clark (President)	2022-2024	✓	Margaret (Peggy) LeMoyne	HP/MSE 2022-2024	✓	Diane Flahaven	UAF2, HP/MSE 2022-2024
✓	Stacey Shah (1st VP)	2022-2024	✓	Chris Cunningham (Parliamentarian)	HP/MSE 2022-2024	✓	Tara Latto	UAF2, HP/MSE 2022-2024
✓	Jessica Carpenter (Social Media Coordinator)	CABS 2022-2024	✓	Luis Martinez	HP/MSE 2022-2024	✓	Terri Birch (2 nd VP, Membership)	UAF2, LVPA 2022-2024
✓	Ryan Kerr (Chief Negotiator)	CABS 2023-2025	✓	Kimberly Tarver	HP/MSE 2022-2024	—	Amanda Smothers	UAF2, CABS 2021-2023
—	Ruby Sanny	CABS 2023-2025		VACANT	HP/MSE	✓	Janice Petit- Sollenberger	UAF2, LVPA 2022-2024
✓	Dave Reich	SBCT 2023-2025	✓	Les McTighe	LVPA 2023-2025	✓	Tammy Ray (Webmaster)	UAF2, SBCT 2022-2024
✓	Patrick Gordon	SBCT 2022-2024	—	Susan Robinson	LVPA 2023-2025	—	Jason Walczak	UAF2, SBCT 2022-2024
✓	Clark Hallpike	SBCT 2022-2024	✓	Steve Wood (Treasurer)	NON-VOTING 2022-2023	✓	Lisa Del Giudice (Comms Liaison)	UAF1 2023-2025
			✓	Laura Haske (Secretary)	NON-VOTING 2022-2023			

1. ANNOUNCEMENTS

- a. **NISOD Recipients.** Congratulations to our faculty members who received the NISOD Award:
 - i. Chris Cunningham, Instructor of Mathematics
 - ii. Josh Thusat, Associate Professor I of English

- b. **Sabbatical Recipient.** Congratulations to Professor Kim Tarver, Summer 2024 Sabbatical recipient.

- c. **Opening Day Membership Meeting.** The ECCFA Opening Day Membership Meeting/Luncheon on Thursday, January 11, will be hybrid. The luncheon will take place in the E Dining Room, and there will also be a Zoom option. Kim Tarver will send an Outlook invite to track in-person attendance and plan food. Please respond to the Outlook invite by December 15 at 5:00 pm.
- d. **Safety Concerns - Fire Alarm.** On Monday, November 13, the fire alarm went off in the B Building. It was not a scheduled drill. Not all faculty evacuated. Faculty must evacuate students when a fire alarm goes off.
- e. **End-of-Semester Party.** The ECCFA End-of-Semester party will occur on Friday, December 15, at 4:00 pm at Carmina's in Elgin. We hope you will be able to join us in celebrating another semester's end.
- f. **Justice Impacted Focus Groups.** Anthony Ramos received a grant for a task force to work on issues related to providing services to individuals who have been part of the criminal justice system. The task force will work on:
 - i. Creation of staff-facing professional development opportunities regarding the experiences and needs of individuals with prior justice involvement, utilizing community-based organizations with specific expertise.
 - ii. Employer engagement to begin the development of an employer network to which the college could provide training and information.
 - iii. Development of targeted recommendations for policy, practice, and program changes to better support students with justice histories.
 - iv. Collection of data on priority issues and needs among students with justice backgrounds.

Please reach out to Anthony Ramos if you are interested in participating.

- g. **Teach ECC.** Proposals are being sought for presenters for Teach ECC on February 20-23, 2024. More information is available in [Addendum A](#).
- h. **Seeking Cultural Consciousness and Competence in Hiring.** This workshop is mandatory for faculty who want to serve on search committees. The next session is December 1, 2023. Sign up [here](#).
- i. **United Way Volunteer Opportunity.** United Way is hosting a [Uniting for the Holidays](#) event at Elgin Community College on Wednesday, December 13. United Ways' Elgin Neighborhood Network will organize the event, and hundreds of families will utilize ECC's parking lots to "drive-thru" to receive items. United Way is seeking volunteers to load donations into vehicles, maintain supplies, and clean up after the event, which runs from roughly 2:00 p.m. to 6:00 p.m., with multiple volunteer shifts.

2. APPROVAL OF MINUTES

- a. Tammy moved to approve the November 1, 2023, senate meeting minutes. Jessica seconded. The motion carried.

3. TREASURER'S REPORT: STEVE "WOODY" WOOD

- a. A group is being formed to review ECCFA spending trends to ensure the dues cover the IFT payments. The report was accepted.

4. PRESIDENT'S REPORT: LORI CLARK

- a. Attended: Grievance Committee meeting, November Committee of the Whole meeting, November Board of Trustees meeting (remarks attached in [Addendum B](#)), meeting with Dr. Sam (topics: Testing Center, 75th Anniversary).

Senators discussed additional testing center concerns - not always reading the request form and closing on Fridays.

- b. **1st Vice President's Report: Stacey Shah**

- i. Attended COW and BOT meetings and fielded emails

5. COMMITTEE REPORTS

- a. **Negotiations - Ryan Kerr.** Two committees have been meeting to review and revise the Faculty Evaluation and Development Handbook. The original deadline was November 15 unless both sides agreed to an alternative date. Both teams have requested more time. Both sides have agreed to extend the Faculty Development Handbook deadline to before the December holiday break. The Faculty Evaluation Handbook Team is extended through February 2024.

6. ELECTIONS & COMMITTEE REQUESTS

- a. **Committee Requests**

- i. **ECCFA - Elections Committee.** Volunteers are needed to assist with ECCFA's spring elections.

- b. **Elections**

- i. **SLAAC (Library Representative).** Volunteer: Elizabeth Hultman, Instructor/Public Services Librarian.

Terry moved to approve Elizabeth Hultman to serve on SLAAC. Tammy seconded. The motion carried.

7. NEW BUSINESS

- a. **Spring Senate Dates.** The proposed meeting dates for ECCFA Spring 2024 senate meetings are
 - i. January 10
 - ii. January 24
 - iii. February 7

- iv. February 21
- v. March 6
- vi. March 20
- vii. April 3
- viii. April 17
- ix. May 1

Jessica moved to approve the dates listed for ECCFA's Spring 2024 calendar. Dave seconded. The motion carried.

- b. **Chromebook Issues with D2L Quizzes.** Senators discussed the issue of Chromebooks not being compatible with D2L lockdown browsers, including the library Chromebooks. Without the lockdown feature, quiz integrity is impossible. That makes testing challenging for online classes. Lori is going to bring the issue to the VP meeting.

8. ADJOURNMENT

- a. Jessica moved to adjourn the meeting. Dave seconded. The motion carried.

ADDENDA

Addendum A - Teach ECC



PRESENTERS WANTED

You are invited to submit a proposal to share at TeachECC 2024 (Feb 20-23, 2024).

[TeachECC 2024 SESSION PROPOSAL FORM](#)

The purpose of the TeachECC conference is to provide an opportunity to share and instruct others in approaches to designing and facilitating student-centered, active, and inclusive learning experiences. All employees are invited to submit a proposal to individually lead a session or to co-lead with others.

Generally, the 60-minute sessions might be an 1) interactive workshop or “how to” in a particular area OR a 2) lessons learned from a recently-instituted approach or initiative. Sessions may be focused on any teaching & learning related-topic, including but not limited to

- Assignments and Assessment
- Feedback to Students
- Experiential and Active Learning Strategies
- Creating an Inclusive Classroom
- Teaching Tools
- Fostering Student Community

CETAL is excited to be able to offer both in-person and online opportunities this year. Presenters will have the option of presenting in person to an audience that is both in-person and remote or presenting virtually in a fully remote session. CETAL will be available to help presenters navigate the modalities and support them before and throughout the event.

Proposals (working title, brief description) should be submitted via the [Online Form](#) by 5:00 pm Wednesday, November 23, 2023. Presenters will be notified by Monday, December 4, 2023.

Not sure if TeachECC is the right event for your idea? Feel free to go ahead and submit and you’ll receive feedback and support. Or, contact Heather Martin, Assistant Dean of CETAL, at hmartin@elgin.edu. Feel free to review the sessions at [last year’s TeachECC event](#).

Addendum B - ECCFA President's Remarks to Board of Trustees, November 14, 2023

With Thanksgiving right around the corner, I wanted to take a moment for an ECC edition of giving thanks.

I am thankful for the embedded librarian program at ECC. My students are so lucky to have two wonderful librarians, Stacey Shah for my 102 classes, and Lauren Sullivan for my Introduction to Shakespeare course. They provide valuable resources for my students as they go through the semester. Actually, I am thankful for all of our librarians, both support staff librarians and faculty librarians.

I am thankful for *all* the members of ECC's support staff. They are the backbone of this college, and without them, we would all perish. Okay, that's a little dramatic, but they do a lot, and without them, I don't think college operations would run as smoothly as they do.

I am thankful for our focus on EDI and the opportunities to participate in and learn about other cultures, like the Diwali event tomorrow.

I am thankful for supportive colleagues who understand how stressful this point of the semester is and help keep me focused on the goal: winter break.

I am thankful for ECC's land acknowledgment statement that puts the focus on those indigenous communities who were removed from their lands; this is especially important since some people are on the cusp of celebrating a holiday that calls into question the celebration of the treatment of all indigenous peoples.

Lastly, I am thankful for ECCFA for protecting the rights of our faculty members, both adjunct and full-time.

There are many other things ECC-related that I am thankful for; these are just the highlights. If I included everything and everyone around campus I am thankful for, I would go way beyond my three minutes and be escorted out by security. That is something I would not be thankful for!