

**ATTENDANCE**

	Name	Div/Term		Name	Div/Term		Name	Div/Term
✓	Lori Clark (President)	2022-2024	✓	Margaret (Peggy) LeMoyne	HP/MSE 2022-2024	✓	Diane Flahaven	UAF2, HP/MSE 2022-2024
✓	Stacey Shah (1st VP)	2022-2024	✓	Chris Cunningham (Parliamentarian)	HP/MSE 2022-2024	—	Tara Latto	UAF2, HP/MSE 2022-2024
✓	Jessica Carpenter (Social Media Coordinator)	CABS 2022-2024	✓	Luis Martinez	HP/MSE 2022-2024	✓	Terri Birch (2 <sup>nd</sup> VP, Membership)	UAF2, LVPA 2022-2024
✓	Ryan Kerr (Chief Negotiator)	CABS 2023-2025	✓	Kimberly Tarver	HP/MSE 2022-2024	✓	Amanda Smothers	UAF2, CABS 2021-2023
✓	Ruby Sanny	CABS 2023-2025		VACANT	HP/MSE	✓	Janice Petit- Sollenberger	UAF2, LVPA 2022-2024
✓	Dave Reich	SBCT 2023-2025	✓	Les McTighe	LVPA 2023-2025	✓	Tammy Ray (Webmaster)	UAF2, SBCT 2022-2024
✓	Patrick Gordon	SBCT 2022-2024	✓	Susan Robinson	LVPA 2023-2025	—	Jason Walczak	UAF2, SBCT 2022-2024
✓	Clark Hallpike	SBCT 2022-2024	✓	Steve Wood (Treasurer)	NON-VOTING 2022-2023	✓	Lisa Del Giudice (Comms Liaison)	UAF1 2023-2025
			—	Laura Haske (Secretary)	NON-VOTING 2022-2023			

Member Guests: Robert Long, Kris Campbell

**1. ANNOUNCEMENTS**

- a. **Aspiring Leaders Series.** This learning series is open to all ECC employees who aspire to be more effective team members. Monthly sessions are in-person and interactive on Friday afternoons from 2:00 PM - 3:30 PM. The registration link is part of the session title below:
  - i. [Aspiring Leaders Series: Getting Things Done](#) (Friday, October 27, from 2-3:30 p.m.).  
Workshop Overview: We are all pulled in different directions and wish for another hour in the day, but alas, we only have 24. This session provides strategies on how to focus your efforts and help you achieve the results or changes you desire.

- ii. [Aspiring Leaders Series: Aligning Your Communication](#) (Friday, November 17, from 2-3:30 p.m.) Workshop Overview: Whether working with colleagues, your boss, or those you supervise, it's important to align your expectations and to clearly communicate when accountability is required. Learn how to make hard conversations easier and to make your point with grace.
- b. **Seeking Cultural Consciousness and Competence in Hiring.** This workshop is mandatory for faculty who want to serve on search committees. The next session is December 1, 2023. Sign up [here](#).
- c. **Faculty Equity Research Community (FERC).** The [Faculty Equity Research Community](#) will commence in Spring 2024. This is an opportunity for faculty who are interested in research to do so through ECC. If you are interested in applying, the deadline is November 1, 2023. Contact Manuel Salgado if you have questions.
- d. [Illinois Community College Faculty Association](#) - Conference, Call for Proposals, Student Scholarship, and Faculty of the Year Award. The conference is on November 10, 2023, in Bloomington, Illinois. See [Addendum A](#) for more information.
- e. **Safety Drills.** The Fall 2023 safety drills are posted on myelgin.edu in the [Emergency Management space](#). Coming up: Great Shake Out—Third Thursday of October.

## 2. APPROVAL OF MINUTES

- a. Kim moved to approve the minutes from the September 20, 2023, senate meeting. Jessica seconded. The motion carried.

## 3. TREASURER'S REPORT: STEVE "WOODY" WOOD

- a. The report was emailed to the Senators. Dues were collected. A check for summer grievance pay cleared. The report was accepted.

## 4. PRESIDENT'S REPORT: LORI CLARK

- a. Attended: meeting with Dr. Sam (topic: accessECC portal upgrade), meeting with VP Heinrich and CHRO Anthony Ray.
- b. Faculty should have received notice of the portal upgrade, but that did not happen. VP Heinrich is going to look into the outstanding ICCFA invoice.
- c. **1st Vice President's Report: Stacey Shah**
  - i. Worked on FT Constituent List; Passed Out Contracts; Approved Late Overloads; Fielded Emails.
- d. **2nd Vice President's Report: Terri Birch**
  - i. Attended SLAAC meeting; working with Amanda Smothers on getting Weingarten cards to adjuncts; Attended ICCFA Meeting: SURS Part-time Adjunct Faculty Bill (See

[Addendum B](#)). The bill would change the amount of SURS credit given to adjuncts. This would be beneficial for adjuncts in retirement calculations.

## 5. ELECTIONS & COMMITTEE REQUESTS

### a. Elections

#### i. SLAAC

Volunteers:

1. Terri Birch, Art Unit Adjunct Faculty
2. Baudelaire Ulysse, Humanities Unit Adjunct Faculty

Kim moved to approve the volunteers for the committee. Stacey seconded. The motion carried.

- ii. **Committee Requests.** There were no faculty volunteers for openings on the Faculty Development and Curriculum Committee for the corresponding divisions. The deans are working on appointments.

## 6. NEW BUSINESS

- a. **2026 - 2027 Academic Calendar.** See [Addendum C](#) for the calendar. Senators discussed the fact that the Wednesday before Thanksgiving was still a required teaching day and whether drop dates should be added to the calendar.
- b. **ECCFA December Meeting Dates.** A December date was missing from the ECCFA calendar. There will be a meeting on December 6.
- c. **End-of Semester Party.** Luis will coordinate with Armando. Senators discussed providing vegetarian and vegan options for the party.
- d. **Opening Day.** Senators discussed reserving a room for ECCFA if opening day meetings are in person.

## 7. DIVISION ISSUES

- a. **Textbooks and CurricuNET.** Should we be listing our textbooks in CurricuNET? Senators discussed the challenges of keeping that information updated. Also, faculty may use different books. Some faculty have removed the book from their outlines. Senators agreed that it seemed unhelpful to include the textbook in the master course outline. Lori will talk to VP Heinrich and the curriculum committee chair about this issue.

## 8. ADJOURNMENT

- a. Diane moved to adjourn the meeting. Luis seconded. The motion carried.

## **ADDENDA**

### **Addendum A - ICCFA Conference**

Colleagues,

If you could forward this **Call for Proposals (full call attached)**, the **Student Scholarship application (attached)**, and the **nominations information for the ICCFA Faculty of the Year Award (information below)** to your full and part time colleagues we can get a broader spectrum of faculty and student voices from across the state. The scholarship information is attached as is the call for presentations.

Thank you so much for sending this information on, and for perhaps proposing a presentation, encouraging a student, or nominating a colleague.

Cordially,

Julia

#### **Some Upcoming Deadlines:**

##### **Sun. September 10<sup>th</sup> by 11:59 pm**

ICCFA Conference 2023: Impact. Call for Proposals due

##### **October 1, 2023 by 11:59 pm**

Student Scholarship Deadline

Faculty of the Year (with \$500 award to the winner) nominations due

##### **Fri. October 20<sup>th</sup> by 11:59 pm**

Registration for Optional Workshop (Limited to 20) (Must register for conference at the same time):

Registration for Conference to Ensure Information is in program and meals.

##### **Friday November 10<sup>th</sup>**

#### **The Illinois Community College Faculty Association Annual Conference on Teaching Excellence**

Conference registration can be done up until a session starts. Full fees will be required, and meals may not be available for on-site registrants although we will do our best to accommodate all who come.

**The Illinois Community College Faculty Association's  
Annual Conference on Teaching Excellence on the theme of  
Impact**

**Friday November 10, 2023  
Eastland Suites and Conference Center  
Bloomington, IL**

This year, the Illinois Community College Faculty Association (ICCFA) is inviting all full and part-time community college faculty to submit proposals for papers/presentations on the topic of "Impact." We are

seeking proposals that address the impact of your work (teaching, research, committee work, student clubs, etc.) at your institution and beyond. The full call is attached.

Proposals are by no means limited to the topic of Impact, but we do ask that your presentation relate to community college faculty, teaching, and/or the student experience at the college from a faculty perspective. Proposals will be accepted until Sunday September 10<sup>th</sup> at 11:59 pm. You know many ways you have impacted others and they you. Dash off your proposal upon reading this call to share those impacts with a wider audience.

Our keynote speaker and our Workshop of Special Focus are two events not to be missed: Both deal not only with how we can impact student lives, but how they are currently impacting us to. Both sessions are offered with the idea of offering readily usable tools/strategies with students and across the college.

**Conference keynote address by Dr. Michael Duggan**, author of *First Class Support for College Students on the Autism Spectrum*. A licensed Clinical Professional Counselor (LCPC) and Certified Rehabilitation Counselor (CRC). Dr. Duggan is a Professor and a Counselor for Students with Disabilities at College of DuPage where he is well known for his expertise and his passion for empowering students with disabilities. In his twelve years at COD he has helped establish the Vocational Skills Program, a program for students with developmental disabilities, and [Autismerica](#), a social/support group for students on the autism spectrum. His work is timely and has had great impact at the College of DuPage and beyond. <https://www.michaelwduggan.com/>

**Workshop Presented by Chase Norris of Clock, Inc will also be offered (time TBA)**. Clock, Inc's: LGBT+ Basics training provides individuals with information and the toolset to enhance allyship. This includes credible information about the varying aspects of the LGBT+ community, personal experiences and struggles, and different perspective-taking.

There are 20 available slots for the workshop. There are no additional fees for this workshop but to attend, you must be registered for the conference and the workshop by October 20th, 11:59 pm.

After this training, participants should walk away with a better understanding of

- the LGBT+ communities
- key steps to becoming a better ally and to ensuring your workplace is more inclusive
- different perspectives on the LGBT+ communities
- the importance of allies and at what moments they should step up and/or step back.

Clock, Inc. is a non-profit organization whose mission is to provide a non-judgmental, safe, and reliable community center for LGBT+ individuals to reduce any feelings of discrimination or isolation. To learn more, go here: <https://www.clockinc.org/about-1>

**To submit** your proposal, complete the form found at: <https://forms.gle/2X1fteZd5gAUBeWH9>

To register for the conference go here and/or the workshop go here: <https://www.eventbrite.com/e/iccfa-annual-conference-on-teaching-excellence-impact-2023-tickets-639047507297>

For hotel accommodations at Eastland Suites and Conference Center in Bloomington go to: <https://eastlandsuitesbloomington.com/contact-us> or call 309.662.0000

**Other items to consider:**

**The ICCFA student scholarship** application deadline and information is attached. If you have a foundation or an administrative office overseeing student scholarships, we are hoping you will also forward the scholarship information to them to add to their scholarship system/database to make it more visible to students. Please also share widely with your students.

**The ICCFA Leo Welch Faculty of the Year Award** nomination deadline is **Sun. Oct. 1, 2023, 11:59 pm** Named in honor of longtime ICCFA member and our VP of Legislative Affairs for Higher Ed, ICCFA's faculty award is typically given out at the annual conference. Please send nominations to [dilibert@cod.edu](mailto:dilibert@cod.edu) with the subject heading: ICCFA Leo Welch Faculty of the Year Nomination for \_\_\_\_\_ (name of person being nominated).

Nominations for this faculty member should, at a minimum, address questions 1 and 2 below.

1. What makes this faculty member excellent?
2. What distinguishes this faculty member's excellence from others'? The question isn't how does this faculty member's excellence surpass others,' but rather what puts this particular faculty member's stamp on his/her accomplishments/innovations/pedagogy?
3. Other thoughts you'd like to offer in any.

**We all know students in need, faculty with research to pursue, and we all know faculty who are deserving of attention for their work. Help us celebrate them.**

## Addendum B - SURS Part-Time Adjunct Faculty Bill

Link to more information: [SURS Facts About the Bill](#)

SURS Facts – Part-time Adjunct Faculty Bill

Public Act 103-0538 – effective 9/1/2024

### Summary

Public Act 103-0548 was signed into law on August 11, 2023. This legislation amends the SURS Article of the Illinois Pension Code to change the method in which service credit is granted and eliminate the part-time adjustment for participants of SURS on or after September 1, 2024.

**This page is provided to assist with retirement planning purposes. If you are not planning to take a lump-sum distribution or retire prior to September 2, 2024, there is nothing you need to do. The new provisions of the legislation will be in effect and applied to all applicable calculations after September 1, 2024.**

### Change Method of Granting Service Credit

Service credit is granted on a quarterly basis depending on the number of months worked in the year, according to the following schedule:

1-2 months of service = 0.25-year service credit
3-5 months of service = 0.50-year service credit
6-7 months of service = 0.75-year service credit
8+ months of service = 1.00 year of service credit

Currently, a participant must work a minimum of 15 days each month to earn service credit for that month. Public Act 103-0548 lowers this requirement from 15 days to one day per month for participants on or after September 1, 2024. Effective September 1, 2024, participants will be granted one month of service credit for each month in which they receive earnings and make employee contributions to SURS. The quarterly service credit schedule noted above is not changing.

This new method of granting service credit will be applied to previously earned service (except for service credit purchases where any portion of the quoted purchase has been paid) for participants of SURS on September 1, 2024. Persons who retire, receive a benefit, or take a refund prior to September 1, 2024, are not eligible for the benefits under Public Act 103-0548 unless they return to employment. In that situation, only the service credit earned after September 1, 2024, will accrue according to the provisions of Public Act 103-0548.

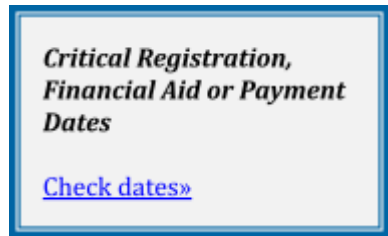
### Eliminate Part-Time Adjustment

Currently, participants who work 50% or less for three or more years have a part-time adjustment applied to their retirement calculation. Public Act 103-0548 eliminates the part-time adjustment for retirement calculations with a retirement date on or after September 2, 2024. The part-time adjustment is also eliminated for survivor benefit calculations for participants who died on or after September 1, 2024.

## Addendum C - Academic Calendar (2026 - 2027)

### 2026-2027 Academic Calendar

ELGIN COMMUNITY COLLEGE  
ACADEMIC CALENDAR 2026 - 2027



#### SUMMER SESSION 2026

Beginning Fri., May 22 and ending Sun., Aug. 9 all general use facilities will be closed Fridays through Sundays. The University & Business Center, Early Childhood School, Events Center and Visual & Performing Arts Center will be open as scheduled.

Fri., May 22 – Mon., May 25	All Facilities Closed: Memorial Day Weekend
Mon., June 1	Summer Session I Begins
Mon., June 8	Summer Session II Begins
Fri., June 19	All Facilities Closed: Juneteenth
Sat., July 4	All Facilities Closed: Independence Day
Mon., July 6	Summer Session III Begins
Thurs., Aug. 13	End of Summer Session Classes

Note: Summer session grades due by 4 p.m. the Monday following the last day of class.

#### FALL SEMESTER 2026

Tues., Aug. 18 – Wed., Aug. 19	New Full-Time Faculty Orientation
Thurs., Aug. 20	College Convocation
Fri., Aug. 21	New Student Convocation
Mon., Aug. 24	Fall Semester Begins
Sat., Sept. 5 - Mon., Sept. 7	All Facilities Closed: Labor Day (No Classes Labor Day Weekend)
Mon., Sept. 21	12-Week Fall Session Begins
Mon., Oct. 19	2 <sup>nd</sup> 8-Week Fall Session Begins
5:00 p.m. Wed., Nov. 25 – Sun., Nov 29	All Facilities Closed: Thanksgiving Recess
Thurs., Dec. 17	Fall Semester Classes End
Fri., Dec. 18	Grading Day/Semester Ends
Sat., Dec. 19	Graduation
Mon., Dec. 21	Grades Due by 4 p.m.
5:00 p.m. Wed., Dec. 23– Sun. Jan.3	All Facilities Closed: Winter Recess

#### SPRING SEMESTER 2027

Mon., Jan.4	Offices Reopen
Tues., Jan. 11 – Wed., Jan. 12	New Full-Time Faculty Orientation
Thurs., Jan. 14	College Convocation
Fri., Jan. 15	New Student Convocation
Mon., Jan. 18	All Facilities Closed: Martin Luther King, Jr. Day
Tues., Jan. 19	Spring Semester Begins
Mon., Feb. 15	All Facilities Closed: Presidents' Day
Tues., Feb. 16	12-Week Spring Session Begins
Mon., Mar. 15	2 <sup>nd</sup> 8-Week Spring Session Begins
Mon., Mar. 29 – Sun. Apr. 4	All Facilities Closed: Spring Recess
Wed., May 19	Spring Semester Classes End
Thurs., May 20	Grading Day/Semester Ends
Fri., May 21	State of Illinois High School Diploma Graduation Ceremony
Sat., May 22	Graduation
Mon., May 24	Grades Due by 4:00 p.m.
Mon., May 31	All Facilities Closed: Memorial Day Weekend

Final examinations or other appropriate final evaluation activities will be held within regularly scheduled class hours.

The number of weeks classes are offered may vary.

Please check the College website [www.elgin.edu](http://www.elgin.edu) for information regarding Registration, Financial Aid and Payment

8/18/15, 9/14/15, 7/19/16; 8/19/16; 6/29/17;6/5/19;5/20/20;6/7/21;7/27;6/14/22; 5/25/23