

December 8, 2021

Senate Meeting Agenda

Name	Div/Term	Name	Div/Term	Name	Div/Term
Kimberly Tarver (President)	Pres., 2020-2022	Kris Campbell (Parliamentarian)	HP/MSE, 2020-2022	Danielle Straub	UAF2, CABS, 2020-2022
Stacey Shah	LRIE/ABEC 2021-2023	Greg Wheaton	HP/MSE, 2020-2022	Tara Latto	UAF2, HPMSE, 2020-2022
Len Fitzpatrick (Gary Norden Sub)	SBCT, 2020-2022	Lori Clark (1st VP)	CABS, 2021-2023	Terri Birch (2nd VP, Membership)	UAF2, LVPA, 2020-2022
Patrick Gordon (COPE Chair)	SBCT, 2020-2022	Ruby Sanny	CABS, 2021-2023	Tammy Ray (Webmaster)	UAF2, SBCT, 2021-2023
Clark Hallpike	SBCT, 2020-2022	Ryan Kerr (Communications Liaison)	CABS, 2021-2023	Diane Flahaven	UAF2, HP/MSE, 2020-2022
Les McTighe	LVPA, 2021-2023	Jessica Carpenter (Social Media Coordinator)	CABS, 2021-2023	Janice Petit- Sollenberger	UAF2, LVPA, 2020-2022
Susan Robinson	LVPA, 2021-2023	Roxanne Bell	UAF2 2020-2022	Daniel Hernandez (3rd VP)	UAF2, HP/MSE, 2020-2022
VACANT	HP/MSE	Jason Walczak	UAF1 2020-2022	Jeffrey LaRocque	UAF2, LVPA, 2021-2023
Luis Martinez (Chief Negotiator)	HP/MSE, 2020-2022	Amanda Smothers	UAF1, CABS, 2020-2022	Lisa Del Giudice	UAF1, 2021-2023
Steve Wood (Treasurer)	NON-VOTING 2020- 2022	Janice Amos	UAF1, LVPA 2021-2023		
Dawn Munson (Secretary)	NON-VOTING 01/2021				

Attendance

Guests: Tyler Roeger (CETL Director) & Susan Timm (FT/SBCT) join Tammy Ray to discuss “Syllabus Template” at 3:30 p.m.

The goal was to look at the template with equity in mind. The new language is meant to demystify things for students (such as office hours) and focus on ways students can succeed instead of emphasizing what leads to failure. The new template also aims to be more accessible. The current template is not very user-friendly or accessible.

The template is now in two separate documents: a fillable template and a guide.

Point was made that use of the template is not required so long as every requirement from the contract is included in the syllabus.

Many people tried the old template and were frustrated due to difficulty of use, so it would be a good idea to make it clear that this is new and improved.

The template is based on what is currently in the contract.

The group will get more feedback on the template from SSI and TIDE. Ideally, they hope to have the final version ready for the spring semester.

Announcements

Committee Openings

Curriculum Committee (Marc Beth, Chair)

- a. LVPA: 2 faculty members needed

Accessibility Committee (Pietrina Probst, Chair)

- a. FT or UAF: 1 faculty needed

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- a. HP/MSE: 1 faculty member needed
- b. UAF 1 and UAF 2 openings

Distance Learning Advisory Committee (Tim Moore, Chair)

- a. HP/MSE: 2 faculty needed
- b. LVPA: 1 faculty needed
- c. SBCT: 1 faculty needed

Secretary's Report: Dawn Munson

- Approval of November 24, 2021, Minutes
- Tammy Ray moved; Janice Amos seconded to approve
- The motion passed.

Treasurer's Report: Steve "Woody" Wood

- On our dues reimbursements, we have written: \$15,512.51 in total checks, so far
- \$14,773.2 has cleared, leaving a balance of \$738.99 still waiting to be cleared. Phase II of the payouts are remaining, and I estimate around another \$15,000.00 until the project is complete.
- Woody will be contacting people receiving a stipend over \$600 for tax purposes within standard operating procedure.
- IFT is working on a more sustainable process for calculating dues.

President's Report: Kimberly Tarver

- a) Leadership meetings with Peggy Heinrich, Anthony Ray, Lori Clark
- b) Met with Dr. Sam re: new classroom holds 50 students; process for annual "required training"; dual credit topics include qualifications to teach, scope and practice form concerns specific to intellectual property, impact on FT & UAF positions; COVID reporting process; COVID data (disaggregated data is not available, timing issues, no attempt to hide data; COVID related work load; no commencement in December; plan commencement in May indoors with back-up plan to be held outdoors; Arun Goyal died 11/28/2021; administrative position restructuring to integrate admissions with financial aid; more impact bargaining ahead; e-net soft launch
- c) Grievance Committee Meetings
- d) Negotiations meetings

- e) Assessment Strategy Task Force: discussed Spring Cohort Lead and Opening Day plans that include a student panel, SSI Faculty Equity Project (Dr. Salgado), and student engagement
- f) Met with Lori Clark, Dr. Toya Webb & her team re: new e-net launch; soft launch early December, after discussion, official launch 2/1/2022 with simultaneous closing of old e-net per Bill Forg citing security issues
- g) Met with Dr. Heinrich, Annamarie Schopen, Dean Taylor, Susan Timm & Clark Hallpike re: dual credit qualifications to teach; Master's degree OR Masters in related discipline AND 18 hours in the discipline is required for 1.1 transfer courses; 1.2 courses requires Bachelors or equivalent AND 2000 hours; replace additional requirements with desired qualifications
- h) Talked with Dr. Robinson re: "Confirmed COVID Case" reporting process
- i) Ongoing review of dual credit scope & practice forms; discussed with Lynnette Sculucca (IFT Rep); also relates to qualifications to teach
- j) Spring Break Schedule Follow Up: (Annamarie Schopen)
Dr. Sam and Peggy met the EFE/ACCSS Governing Board and brought up the topic of spring break schedules. The superintendents confirmed aligning spring breaks across districts, and anticipate that spring breaks will be scheduled the last full week of March. Consequently, if they continue this practice ECCs spring break and the K-12 districts' spring breaks will align in 2025. The proposed 2024/25 academic calendar will be submitted to the BOT for approval at the December meeting. Moving forward, ECC will also schedule our spring break the last full week of March.

Also met with IFT to discuss adjunct dues calculations.

There was question about syllabus requirements. Make sure that discipline is not based on a misunderstanding of what is required.

1st Vice President's Report: Lori Clark

2nd Vice President's Report: Terri Birch

3rd Vice President's Report: Daniel Hernandez

Some concerns were raised about observation classrooms with two-way mirrors. We will investigate this for possible safety concerns.

There are some possible concerns with SURS and possible benefit decreases in the future. We need to remain ever vigilant regarding SURS.

Committee Reports

- Negotiations: Luis Martinez

We have a tentative agreement for an MOA for Fall 2021. Details will be shared after approval by the board.

Impact bargaining continues.

- Grievance: Co-Chairs: David Reich & Peter Han

If anyone has been asked to complete dual credit documents for scope and sequence, they should contact Kim to make sure everything is proceeding appropriately.

- COPE: Chair, Patrick Gordon

Patrick moves to adjourn to cope. Tammy seconds.

We have often shown support of the Truman Dinner. It is on February 27 at the Roundhouse in Aurora.

More details will be provided later. A suggestion was made to reach out to various affinity groups to get active during board elections. Tammy moved to adjourn from COPE. Patrick seconded.

- ECC Foundation: Clark Hallpike
 - A representative request to address Senate to discuss Mini-Grants at January meeting.

They plan to attend a February Senate meeting to discuss. This is a great opportunity that faculty have used with success in the past.

Elections & Committee Requests: (refer to Announcements for Openings)

1. Janice Amos (UAF/LVPA) Volunteered to serve on Curriculum Committee

Kris Campbell moves to approve Janice Amos. Terri Birch seconded.

Motion passes

OLD BUSINESS

THERE IS A NEED FOR IAI REPRESENTATIVES IN MATH, CHEMISTRY, AND ENGLISH.

NEW BUSINESS

1. OPENING DAY: LUNCHEON (?)

- Spring MOA language dictates that all TLSD meetings, including those on Opening Day, will have virtual attendance options.
- Since very few will likely be on campus, and to save money, we will not provide lunch on Opening Day.
- We will let them know we still want room reserved for future Opening Days.

2. END OF SEMESTER GATHERING (?)

It is already late in the semester, so it is too late to plan. There are concerns about the virus, still. We should try to plan something for spring. It is good for camaraderie.

DIVISION ISSUES

Former Dean Arun Goyal has passed.

ADJOURNMENT

Kris moved to adjourn.

ECCFA Senate Meeting Schedule: 3:15-4:45 p.m.

Fall 2021	Spring 2022
	January 12, 2022
	January 26, 2022
	February 9, 2022
	February 23, 2022
	March 9, 2022
	March 30, 2022
	April 6, 2022
	April 20, 2022
December 8, 2021	May 4, 2022
	May 18, 2022
