

**March 10, 2021**

**Senate Meeting Minutes**

Name	Div/Term	Name	Div/Term	Name	Div/Term
Kimberly Tarver (President)	Pres., 2020-2022	Kris Campbell (Parliamentarian, Grievance Co-Chair)	HP/MSE, 2020-2022	Danielle Straub	UAF2, CABS, 2020-2022
Ellie Swanson (1 <sup>st</sup> VP, Sentinel Team)	ADLR/A/CEWD, 2019-2021	Jessica Carpenter (Social Media Coordinator)	CABS, 2020-2022	<b>OPEN</b>	UAF2
Len Fitzpatrick	SBCT, 2020-2022	Pat O'Brien	CABS, 2019-2021	Terri Birch (2 <sup>nd</sup> VP, Membership)	UAF2, LVPA, 2020-2022
Patrick Gordon (COPE Chair)	SBCT, 2020-2022	Ruby Sanny	CABS, 2019-2021	Tammy Ray (Webmaster)	UAF2, SBCT, 2019-2021
Clark Hallpike	SBCT, 2020-2022	Manuel Salgado	CABS, 2019-2021	Diane Flahaven	UAF2, HP/MSE, 2020-2022
<b>VACANT</b>	HP/MSE 2020-2022	Greg Wheaton	HPMSE, 2020-2022	Kate Thommes	UAF2, ABEC, 2019-2021
Susan Robinson	LVPA, 2019-2021	Roxanne Bell	UAF2 2020-2022	Daniel Hernandez (3 <sup>rd</sup> VP)	UAF2, HP/MSE, 2020-2022
Les McTighe	LVPA, 2019-2021	Mae Hicks-Jones	UAF1, SBCT, 2020 - 2022	Jeffrey LaRocque	UAF2, LVPA, 2020-2022
Luis Martinez (Chief Negotiator)	HP/MSE, 2020-2022	Jason Walczak	UAF1 2020-2022	Janice Petit-Sollenberger	UAF2, LVPA, 2020-2022
Steve Wood (Treasurer)	NON-VOTING 2020- 2022	Amanda Smothers	UAF1, CABS, 2020-2022	Tara Latto	UAF2, HPMSE, 2020-2022
Dawn Munson (Secretary)	NON-VOTING 01/2021	<b>OPEN</b>	UAF1	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX

Guests: Charles Dakarian, Ryan Kerr, Antonio Ramirez

**Announcements**

- A. The Elections Committee requests all chairpersons to kindly submit a current roster of committee members, along with their divisions and term of service by March 18 to TJ Latto at [tlatto@elgin.edu](mailto:tlatto@elgin.edu)
- B. The Illinois Dual Credit survey, being conducted by the Illinois Alliance of Concurrent Enrollment Partnerships (ILACEP), Stand for Children Illinois, the Education Systems Center at Northern Illinois University, and the Partnership for College Completion is available for your contributions: <https://tinyurl.com/17fsma0q>
- C. Committee Openings:
  1. **ECCFA Senators:** (1) HPMSE Full Time, (1) UAF1, (1) UAF2
  2. **Faculty Development Committee:** (1) CABS Full Time
  3. **Curriculum:** FT or UAF (2) HPMSE, (1) CABS

### **Secretary's Report: Dawn Munson**

- Approval of February 24, 2021 Minutes.  
Motion to approve by Kris, Second by Ellie, motion carries.

### **Treasurer's Report: Steve "Woody" Wood**

### **President's Report: Kimberly Tarver**

- Attended Grievance, HR Search Committee Task Force, Assessment Strategy Task Force, and Negotiations Meetings
- Attended BOT meeting; thanks to the faculty that attended! Congratulations to newly tenured faculty Mike Marin, HVAC and Dr. Mahd Alzoubi, CIS!!!
- Recommended to Dr. Heinrich to invite Travis Linville (SBCT) and Abby Bailey (HPMSE) to attend informal meeting to discuss exam proctoring topics
- Met with Dr. Sam; topics include ECC Vaccine site, chosen name options, MOA status and opportunities, MS Office annual fee, links for virtual (Zoom) BOT Meetings, Bachelor's Degree exploration, faculty mail & mail room process, topics related to assessment including co-curricular assessment, GML assessment, Assessment Strategy Taskforce and ECCFA involvement with assessment; COVID-19 Exposure Notification Process, communications with COVID related concerns.
- Reviewing faculty concerns related to late enrollment and withdrawal dates, auditing courses, course capacity change requests, midterm grades due date, tenure committee process, ECC Mail delivery and security, exam proctoring options

Kris asked about the discussion with Dr. Sam on chosen name options. Kim said the option has been launched and wanted to know if we had ECCFA feedback. The CCSSE survey will launch next week and we should receive an email to participate.

### **1<sup>st</sup> Vice President's Report: Ellie Swanson**

- Fielded questions from faculty on various topics.
- Resolved individual issues and working on more.
- There has been no VP TLSD/CHRO meeting since the last report but continue to work on supplemental chart items and clear communication of the 10<sup>th</sup> day drop policy.
- Participated in fall impact negotiations.
- Participated in COPE phone banking/text banking.

### **2<sup>nd</sup> Vice President's Report: Terri Birch**

Attended: Negotiation Meetings  
Election Committee Meetings  
4 new members- should have new report by next Senate  
Special thanks to Ellie S. for tolerating all my questions.

### **3<sup>rd</sup> Vice President's Report: Daniel Hernandez**

### **Committee Reports**

#### **COPE: Chair, Patrick Gordon**

We participated in text banking, canvassing and a mass mailing. We are asking for people to text bank. Antonio presented on how text banking works.

Poplar Creek Library Candidate Forum will be held on Saturday, March 13<sup>th</sup> at 1pm.

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### **ECCFA Election Committee 2021**

Members:

- Terri Birch
- Alison Douglas
- T.J. Latto
- Loretta Mielcarek
- Joe Rosenfeld (chair)

This committee met on March 3, 2021 to determine process and timeline for 2021 elections.

ECCFA members will be able to vote either electronically or in person

- We will use Google forms to send anonymous ballots to all ECCFA members who wish to vote electronically
- Pending approval from ECC administration, we will also offer in-person voting following COVID restrictions

The timeline is as follows:

- Verify membership list and email addresses by March 19
- Create Google Sheet of all committee and senate openings by March 19
- Nominations (via Google sheet): March 22- April 2
- Create ballots in Google Forms by April 16
- Voting begins April 17 and closes April 24
  - Tentative live voting April 22 and 23 (Time and place TBD)
  - Link to appropriate ballot form sent to all members on April 17
- Results to Senate before April 30

Next Committee Meeting: March 19

TJ sent out a mailing to committee chairs and thanks those that responded.

### **Negotiations: Luis Martinez**

Information on the MOU was sent out to members. This one looks different. There is no compensation for teaching in any modality. We did get extra money for spending on office furniture and professional development funds. There was a minor mistake on the date that has been fixed. It should be March 18<sup>th</sup>. If you are teaching in a synchronous component, you need to meet weekly at the same time every week. Luis encourages everyone to read #24 as it explains how we can use funds.

### **Grievance: Co-Chairs: Tim Anderson & Kris Campbell**

Continued work on triennial observation issues, adjuncts/professional expense funds. Dealing with issues of Faculty having to jump through additional hoops.

## **Elections & Committee Requests:**

1. Dr. Miller requests faculty to serve on search committee for Radiography Program Director. Angelika Stachnik & David Martin request consideration.

Kris motions to approve, Second by Tammy. Motion carries.

## **OLD BUSINESS: NONE**

## **NEW BUSINESS: NONE**

## **DIVISION ISSUES**

Kris brought up the proctoring of math exams. She forwarded an email to Kim regarding institutions that are not accepting classes in math that are not proctored. Kim will share with Travis and Abby as voices at the table.

TIDE faculty chat: Friday, March 12<sup>th</sup> from 3-4pm. Navigating these Stressful Times

## **ADJOURNMENT**

**ECCFA Senate Meeting Schedule:** 3:15-4:45 p.m. March 10, April 7, April 21, May 5, May 10

## **ADDENDUM:**

### **Parliamentarian's Report 3/10/2021**

An email was received from a member of ECCFA and this report is in response to said email. It was written by the Parliamentarian in consultation with the Chair of the Amendments Committee. Blue indented language is quoted from the email. Black non indented language is the response to the email. Black, bold faced, underlined text is from the constitution and bylaws. Red text is from Robert's Rules of Order.

There was an amendment to the constitution presented at the all membership meeting. The meeting was scheduled to end while debate on the amendment was ongoing. Due to lack of sufficient time to complete the debate, a suggestion was made to table the amendment proposal. The member who proposed the amendment in question expressed agreement with postponing the vote in order to allow more time for debate. At the Senate meeting on January 27, 2021, the Parliamentarian proposed a suspension of timelines for tabled measures from the All Membership Meeting on January 13, 2021. This allows for the proposed amendment to remain active and for the membership to engage in full debate and to vote on the proposed amendment at the fall All Membership Meeting. The motion was seconded and approved.

Given the discussion on the proposal to amend the ECCFA Constitution Article 8.3 was tabled and the vote was postponed due to time constraints, I would like to request the Senate to pass a resolution in the next Senate meeting to recommend to ECCFA President Kim Tarver to approve an electronic vote via email on the Amendment Proposal for Article 8.3.

To refresh everyone's memory, the core of the amendment proposal recommends that the ECCFA Negotiation Committee maintain equal representation (50/50) between full-time and part-time faculty members.

There is precedent for taking a vote to amend the ECCFA Constitution via email. Toward the end of Spring 2020 semester, the Senate approved measures to amend the Constitution via email so that the ECCFA election date could be pushed to a later date and for the ECCFA presidential election to be conducted via email and at a separate time from the election for Senators and Committee Members.

The extraordinary change in amendment process was instituted at that time and in that format because the constitution mandated election of Senators by April 30 (a deadline that the Elections Committee could not meet due to unforeseen college closures in response to Covid-19). Had we not made the amendment at that time, the election would have been unconstitutional and the entire institution of the Senate would have been jeopardized. The amendment was restricted to the bare minimum of changes needed to maintain the constitutionality of the election process. The change in language the membership was asked to vote on through email was:

Old language:

Bylaws Article VI Section 1: Elections for Senators must be completed prior to April 30 of each year.

New language:

Bylaws Article VI Section 1: Elections for Senators must be completed prior to April 30 of each year. In extreme circumstances, the Senate may extend the deadline for elections.

In the 4/8/2020 Senate meeting, the Elections Committee raised election timeline concerns due to fallout from the pandemic and the transition to remote learning. Details for what was changed and why are included in the Senate minutes from the 4/15/2020 meeting and a detailed report on what was necessary and how it was conducted is included at the end of the minutes from the 5/13/2020 Senate meeting. We respectfully request that all interested members review this information to see what is involved in holding votes via email and to consider whether it would be prudent to conduct a debate and vote over the proposed amendment without an All Member Meeting given that there is no similar constitutional crisis for this proposed amendment.

This special measure to vote on the Amendment Proposal via email is important and urgent because the ECCFA Elections are coming soon and it would be appropriate for the Amendment, if passed, to take effect immediately, especially in the upcoming elections.

**Constitution Article VII Section 3 Negotiation Committee: At the request of the First Vice-President, a negotiation committee will be elected. The negotiating committee will serve until a new committee is elected. Membership of the Negotiation Committee will consist of, but not be limited to the following: Negotiations Chair, First VP, Second VP, Third VP, the Communications Liaison, one member elected from each division, and any other person the Senate deems necessary.**

**Bylaws Article IV Section 3. The Negotiating Committee prepares for, negotiates and provides oversight of the bargaining agreement for the membership and appoints a faculty team to serve as spokespersons for contract deliberations.**

Nothing in the constitution precludes electing a new negotiations committee, but past precedent has been the current committee stands for the life of the agreement. This past precedent is based on the oversight of the CBA being best handled by those familiar with the table talk in negotiations. The current contract extension is in effect until 12/31/2022, and the precedent is that there is no negotiating team on the ballot until spring of 2022. Furthermore, it is part of the rights and responsibilities of the First Vice President to call for a negotiations team to be elected and no such call has been made for this year. Neither the President nor the Senate has the authority to usurp these rights and responsibilities from the First Vice President and so, contrary to the offered justification for changing the amendment process right now, the current round of elections does not include a negotiations team.

I already addressed objections that were raised by several members in a document I sent the weekend following the general membership meeting, and I have nothing else to add to my responses.

In addition, as Robert's Rules allow, I am perfectly agreeable with the amendment proposal being revised before a vote and or being passed with revisions, so long as the core component of 50/50 representation is retained. Several faculty members supported the equal representation requirement, so this is an opportunity for them to improve the language of the amendment proposal as they see fit.

**Constitution Article IX Section 1: All amendments must be submitted to the Senate Amendments Committee chair prior to the last regularly scheduled Senate meeting preceding a general membership meeting.**

Robert's Rules governs our conduct where the constitution and bylaws are silent - it cannot be used to supersede or nullify the constitution and bylaws. The language that is voted on is the language that is submitted to the Amendments Committee in compliance with Article IX Section I of the constitution. Anyone wishing to alter their proposed amendment must withdraw the current version and submit their modified amendment to the Amendments Committee as per the above article of the constitution.

RONR (11th ed.) pp. 580-581, ll. 25-26, 1-3

The bylaws should always prescribe the procedure for their amendment, and such provision should always require at least that advance notice be given in a specified manner, and that the amendment be approved by a two-thirds vote.

RONR (11th ed.) p. 582, ll. 9-13

If there is a constitution separate from the bylaws, the requirement for amendment of the constitution should be made more difficult than that for amendment of the bylaws; otherwise there would be no purpose in having separate documents.

Proposed amendments cannot be modified beyond cosmetic changes once submitted to the Amendments Committee and so the vote that will take place is over the language that was submitted.

If I may, I would also like to request that either Kim, Ryan, or Kris provide a response with all members copied regarding the next or appropriate step on this matter. Thank you.

There have been many complaints about an inundation of our email boxes, and we would like to respect the wishes of the membership with regards to this. All members receive an email with the agenda of the Senate meeting, which includes this report. All members can attend any of the Senate meetings, including the one at which this report will be presented. All members receive an email with a copy of the minutes of Senate meetings once approved, which will contain this report. The ECCFA website (<http://eccfaculty.org/senate/index.html>) contains links to pdfs of the agendas and approved minutes as well. We see no need to clutter inboxes with an additional email when there are already several avenues to access this information but will respect the wishes of the Senate should the body disagree.

We request that when the Secretary sends out the agenda, attention is called to this report in the body of the email. We request that when the approved minutes are distributed to the membership, attention is called to this report in the body of the email.

Respectfully submitted,  
Kris Campbell, Parliamentarian of the Senate  
Ryan Kerr, Chair of the Amendments Committee