

January 13, 2021

Senate Meeting Minutes

Name	Div/Term	Name	Div/Term	Name	Div/Term
Kimberly Tarver (President)	Pres., 2020-2022	Kris Campbell (Parliamentarian, Grievance Co-Chair)	HP/MSE, 2020-2022	Danielle Straub	UAF2, CABS, 2020-2022
Ellie Swanson (1 st VP, Sentinel Team)	LRIE/A/CEWD, 2019-2021	Jessica Carpenter (Social Media Coordinator)	CABS, 2020-2022	Baudelaire Ulysse,	UAF2, LVPA, 2020-2022
Len Fitzpatrick	SBCT, 2020-2022	Pat O'Brien	CABS, 2019-2021	Terri Birch (2 nd VP, Membership)	UAF2, LVPA, 2020-2022
Patrick Gordon (COPE Chair)	SBCT, 2020-2022	Ruby Sanny	CABS, 2019-2021	Tammy Ray (Webmaster)	UAF2, SBCT, 2019-2021
Clark Hallpike	SBCT, 2020-2022	Manuel Salgado	CABS, 2019-2021	Diane Flahaven	UAF2, HP/MSE, 2020-2022
VACANT	HP/MSE 2020-2022	Greg Wheaton	HPMSE, 2020-2022	Kate Thommes	UAF2, ABEC, 2019-2021
Susan Robinson	LVPA, 2019-2021	Roxanne Bell	UAF2 2020-2022	Daniel Hernandez (3 rd VP)	UAF2, HP/MSE, 2020-2022
Les McTighe	LVPA, 2019-2021	Mae Hicks-Jones	UAF1, SBCT, 2020 - 2022	Jeffrey LaRocque	UAF2, LVPA, 2020-2022
Luis Martinez (Chief Negotiator)	HP/MSE, 2020-2022	Jason Walczak	UAF1 2020-2022	Janice Petit- Sollenberger	UAF2, LVPA, 2020-2022
Steve Wood (Treasurer)	NON-VOTING 2020- 2022	Amanda Smothers	UAF1, CABS, 2020-2022	Tara Latto	UAF2, HPMSE, 2020-2022
Dawn Munson (Secretary)	NON-VOTING 01/2021	OPEN	UAF1	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX

Attendance

Absent: Pat O'Brien, Ruby Sanny, Danielle Straub, Terri Birch, Kate Thommes

Members in Attendance: Dave Lawrence, Amanda Carlson, Jason Walczak, Ryan Kerr, Roxanne Bell

Announcements

1. Roxanne Bell (UAF2) & Jason Walczak (UAF2) have volunteered to serve as Senators. UAF2 may serve as UAF1 Senators. There is 1 UA2 and 2 UA1 openings.
Motion to approve Kris Campbell, Seconded by Daniel Hernandez. Approved by Senate.
2. Opening Week Meetings
 - a. ECCFA Meeting & Luncheon, Thursday, January 14, 12:30-2:00 p.m.
 - b. ECCFA Orientation, Friday, January 15, 9:30-10:30 a.m.
 - c. Instructional Coordinator Meeting, Friday, January 15, 1:00 p.m.

3. Next Meeting: Anna Marie Schopen will facilitate 15 minute "Listening Session" on topic of Assessment at 4:30 on January 27

Secretary's Report: Dawn Munson

- Approval of December 9, 2020 minutes. Motioned and approved by Senate.
- Correspondence from Donna Redmer expressing appreciation for thoughtfulness and compassion (Brick to memorialize her daughter, Lora.)

Treasurer's Report: Steve "Woody" Wood

- Woody will be contacting those who are eligible for a stipend for addresses. A 1099 is required by law. Woody disposes of addresses after sending out information. Kim mentioned that Mary Arndt is eligible for 50% of Secretary stipend.

President's Report: Kimberly Tarver

- Met with Dr. Sam. Topics include: number of tenure committees, BOT elections, ECCFA Opening Day Meeting remarks, Kane County Health Department & ECC site for vaccines, MS Office annual costs
- Met with VP Peggy Heinrich & CHRO Anthony Ray Topics include: unemployment claims for the summer semester 202; process for adjunct professional expense in advance; summer schedule; discretionary funds; MOU clarification; supplemental assignment chart clarification
- Attended HR Search Committee Task Force
- Attend COPE Meetings; respond to Student Government inquiry about hosting Town Hall
- Assisted with contract ratification meeting and finalizing ratification.
- Co-presenting tenure/evaluation orientation as part of new full-time faculty orientation.
- Responding to/redirecting/delegating member questions; responding to/redirecting/delegating questions from administrators
- Illinois Community College Marketing Coalition conduct perception research surrounding Community College (inquiry from Marketing)
- Preparing for opening day meetings: ECCFA Orientation, Coordinator Meeting, ECCFA Opening Day Meeting
- Clarification from VP Wagner re: internet & cell phone expenses. *ECC processes remote expenses (additional internet and cell phone expenses) for Admin Procedure 5.207 through Accounts Payable. The employee needs to supply a copy of their bill showing the increased service or expense along with a completed check request form with an email approval from their supervisor/dean/director (Finance will complete the budget code section). The check request form can be found at this link: [check request form](#) Once completed and with your approval via email, it can be sent directly to accountspayable@elgin.edu for processing. If there are any questions or specific situations where someone is unsure if it qualifies, they can reach out to Kim Wagner at kwaqner@elgin.edu*

Regarding Turbovote, Patrick asked if there has been discussion with administration. Kim will add to her list to discuss. Discussion ensued about vaccinations and whether those who worked in Kane County would be eligible for the vaccine.

1st Vice President's Report: Ellie Swanson

- Fielded questions from faculty on various topics.
- Resolved individual issues and working on more.
- Multiple/emails/zoom meetings/phone calls regarding the current situation and faculty needs.
- Assisted with contract ratification meeting.
- Participated in safety committee meeting.

- Attended special BOT meeting. Items addressed included: the tax levy; fund transfers; and use of college property by the Kane Co. Health Dept. for vaccine distribution.
- Co-presented tenure/evaluation orientation as part of new full time faculty orientation.
- Met with VP TLSD/CHRO. Topics discussed included: availability of unemployment for the summer semester (the college will not contest it, at least through the summer); non-unit office hours; and the process for adjunct professional expense (the process is being clarified).

I'd like to thank the Senate and the general membership for the thoughtful thank you gift I received as a member of the negotiations team. I have always considered it a privilege to do the work of negotiating a fair contract for my colleagues. The work of every one of us deserves fair compensation and good working conditions. Thank you for your support and recognition.

2nd Vice President's Report: Terri Birch: sent regrets.

3rd Vice President's Report: Daniel Hernandez has dealt with overload appointments.

Committee Reports

Negotiations: Luis Martinez

He is fielding questions from membership. Kim asked about printing more contracts. Luis said he is waiting to start the semester before approaching administration. Tammy mentioned that the contract is on the ECCFA website.

Grievance: Co-Chairs: Tim Anderson & Kris Campbell

Kris Campbell said they are dealing with the usual beginning of the semester questions. She also mentioned that faculty can reach out to Pietrina for accommodations help. It was mentioned that the opening day focus is accommodations.

COPE: Chair, Patrick Gordon

- Turbo Vote Sample Communication (see addendum)

Adjourn to COPE.

Elections & Committee Requests:

1. **Elections Committee** volunteers requested: The constitution requires: (1) Chair, (1) Full Time Member. It is also recommended that 3 additional at-large members serve to support the Elections Committee with varied tasks associated with elections. We are still looking for people to serve. We have 1 UA1 and 1 UA2 serving currently.
2. **ECCFA Senators:** HPMSE Senate Opening; 2 UA1 Senate Openings; 1 UA2 Senate Opening
3. **Investigation Committee:** 3 members requested to form an investigatory committee regarding alleged charges in Professor White's email and provide a proper response to it.

Looking for 3 members to serve on a committee to look for a team to investigate. Jessica reminded that discussion was held about not investigating ourselves. Baudelaire volunteered to serve as a member. Len asked for clarification about the committee. Administration sent out an email but will not be addressing the issue further.

4. **Director of Nursing Search Committee: up to 4 faculty;** volunteers include Barbara Tarin, Arturo Vazquez, Todd Ramljak

Kris C. motioned to approve and Luis seconded. Unanimous approval.

5. TWO representatives to the AAUP organizing campaign, "**New Deal for Higher Education**" (See Addendum)
6. **Accessibility Committee:** 1 vacancy Kate Thommes is vacating due to a FT job.
7. **Textbook Cost Reduction taskforce faculty co-chair: volunteers include Christina Marrocco and Baudelaire Ulysse. Statements of interest:**

I'd like to be considered for the SSI taskforce regarding textbook cost. I have served as IC for the English and Reading departments (over four years) and also as a senator for ECCFA and a faculty member at ECC. I was also a student at our institution (not so long ago) and have good insight into student and faculty concerns about text book cost, access, and quality. Best, Christina Marrocco.

I wish to nominate myself for the faculty co-chair on the Textbook Cost Reduction task force. In 2015, I cooperated with other faculty and took on a leading role to bring the rising cost of textbook to the attention of ECC Administrators and the Board of Trustees. At the time, I recommended to SSI to create a taskforce that would focus on researching and providing creative, sensible, and cost-effective ways to reduce textbooks costs for students. While the proposal was shot down by Admin, faculty members who were already taking cost reduction measures on textbooks encouraged other faculty members to do the same. Collaboration with the library and the Distance Learning have made a dent on the issue, but there is a lot more to be done. Currently, I serve as a member of the Textbook Cost Reduction Initiative alongside several admins and faculty members, and it would be a great honor for me to join the Textbook Cost Reduction taskforce. I reckon other faculty members (Laura and Ranae, for instance) currently serving on the other textbook committee may be interested in taking on that role, and I might be inclined to rescind my nomination later if the field of interest gets crowded. Having said that, I would be remiss if I did not jump on board, since my research and advocacy on the issue likely played a small role, however belated, in the creation of this taskforce. Thanks. Baudelaire Ulysse

Kris motioned that Christina Marrocco serve in this position. Amanda seconded. Baudelaire explained why he is a good candidate for the position. Discussion ensued. Kris clarified that she voted for Christina because she would have a chance to serve in a leadership role. Baudelaire discussed his qualifications and previous engagement with the topic. Motioned carried with 2 abstentions

8. Tenure Committee for Beth Hultman: Shannon Porte – chair, Helen Wang - Admin pick, Tim Anderson - Faculty pick, Armando Trejo - Most senior faculty member in Library

Kris motioned to approve. Jessica seconded. Kris expressed concern about the Dean’s choice being a faculty member outside the division when there are tenured faculty members who are available to serve in the area of instruction. Motion carried with 3 abstentions.

OLD BUSINESS

1. THANKS TO JESSICA CARPENTER FOR END OF SEMESTER PARTY! A GOOD TIME WAS HAD BY ALL AND SHE WOWED US WITH HER MAD KARAOKE SKILLS! DONATIONS WERE MADE TO THE FOOD FOR GREATER ELGIN FOOD PANTRY

JESSICA STATED THAT \$500 WAS DONATED TO THE FOOD BANK.

NEW BUSINESS

1. Amendments Committee: Ryan Kerr

- Amendments will be presented at the ECCFA Opening Day Meeting; Proposals are included at end of the agenda. (See Addendum)
 - Proposed Bylaw Change: Article V Procedures for the Senate
 - Proposed Bylaw Change Article 8, Section 3

Discussion ensued. Luis brought up concern about negotiation team changes. It may hinder the ability of the team to function effectively. The changes complicate the process. Kim said she found the changes to be prescriptive and that it was better to reach a consensus. Len mentioned that the team may be too big.

Thanks to Baudelaire and Jessica for doing the work to put these together. Ryan said the amendments will be presented tomorrow at the meeting and will pass with a 2/3 majority. No action for Senate other than awareness.

2. **Intensive Five-Day Collective Bargaining Training.**

The intensive training is part of AFT's Collective Bargaining Certificate Program offered in partnership with Cornell University's Scheinman Institute on Conflict Resolution. If you have previously attended the Collective Bargaining Conference, you will find that this program builds upon the bargaining tools and skills introduced there. However, you are not required to have attended the conference before participating in the intensive bargaining training session. This training offers five units toward the AFT-Cornell Collective Bargaining Certificate Program. To learn more about the program, go to aftelearning.org/collectivebargaining.

Next Session: We can send a team of up to 5 people

Feb. 14-18, 2021 - While future program dates are not set, they are being determined.

Location: Virtual. Please respond no later than Friday, January 22nd.

Registration fee per team (covers up to five people): \$450

You are asked to set aside the entire day for our sessions because there will be both group work and work with your virtual bargaining team. As we get closer, more information on the time each day will be shared.

Together, through our union, we can win a better future for ourselves and everyone we serve. We are stronger together, but we also need the skills and knowledge to build that power. If you are interested in having a team attend please register them by **Friday, January 22nd**.

Luis brought up concern about instructional supplies. Items to teach classes should be requested from the instructional supply line item in the departmental budget. Luis will draft a notification for members. Diane suggested that Luis include the timeline.

Kris is looking for someone to replace her on ICCFA and the Grants Collaboration Committee. Please reach out to her with questions.

Baudelaire tendered his resignation from Senate at 4:45pm by email to Kim Tarver.

DIVISION ISSUES

ADJOURNMENT

Motion made by Kris. Seconded by Tammy.

ECCFA Senate Meeting Schedule: 3:15-4:45 p.m. 2021 January 13, January 27, February 10, February 24, March 10, April 7, April 21, May 5, May 10

ADDENDUM

TURBO VOTE SAMPLE COMMUNICATION

TO: Faculty and staff

FROM: ECCFA

SUBJECT: Join ECC and ECCFA's efforts to increase voter engagement

Dear ECC faculty member,

Elgin Community College has partnered with TurboVote to make voting easier for everyone at ECC. Turnout among young voters ages 18-29 [rose 20 percent](#) in the 2020 election. Let's keep the momentum going for this Spring's local elections, including the February 23 primary election and April 6 general election!

TurboVote's online service provides students (and faculty and staff!) with all the information and materials they need to vote in every election—local, state, and national. Students can sign up in one place to start the registration process, request an absentee ballot if they want to vote by mail, and subscribe to text and email alerts about deadlines and elections that affect them as voters.

This non-partisan partnership makes it easy to encourage student involvement with elections. It is as simple as sending them an email with a link to ecc.turbovote.org.

Will you send an email to your students during the first week of classes encouraging them to sign up for TurboVote?

Thank you for helping students vote!

Sincerely,

ECCFA representative

NEW DEAL for HIGHER EDUCATION As senators and/or union leaders, I consider each of you to be "activists." We are able to send TWO representatives to the AAUP organizing campaign, "New Deal for Higher Education" on behalf of ECCFA. Please consider nominating yourself, another senator or a constituent. I will seek approval of ECCFA representatives at our senate meeting on Wednesday. Please review the invitation provided below.

*We may send two activists from our union's leadership teams to join colleagues from the American Association of University Professors on **Saturday, January 16 at 1 PM EST/10 AM PST** to begin organizing a campaign for a New Deal for Higher Education. The meeting will last two hours via zoom.*

With historic wins in the 2020 elections, we face the difficult but necessary task of rebuilding our institutions of higher education to serve as engines for solving our collective problems and bulwarks of democracy. This begins with us working together to mobilize our members and allies to support a vision of higher education that includes robust public funding for higher education teaching and research, affordable and accessible public college options for all students, sustainable careers for higher education faculty, high quality professional staff working to support student success and innovative research, and safe campuses where people from all backgrounds can explore challenging ideas.

1 **Amendments**

2 **1. Proposed Bylaw Change: Article V Procedures for the Senate (submitted by Jessica Carpenter).**

3 Article V Procedures for the Senate

4 Section 16. Communications from ECCFA Senators and ECCFA Committee chairs about ECCFA business should
5 follow the following guidelines:

- 6 1. Mass e-mails (to entire sections of the unit- UAF1, UAF2, Full Time, and/or college-wide) about ECCFA
7 business are subject to a review process.
 - 8 1. E-mails addressed an entire section of the unit need approval from the Vice President of that
9 unit. If said Vice President is not available, the President may approve in lieu. Emails addressed
10 to multiple units, all units, or everyone on campus need approval from the President of the
11 Union.
- 12 2. Informative emails about actions that have been approved by the senate or emails the senate at large
13 has requested to be sent do not require an approval process (this applies both to mass emails and to
14 constituency group emails)
- 15 3. All emails being sent by an ECCFA Senator or ECCFA Committee chair about ECCFA business should start
16 with ****Official ECCFA Communication**** at the beginning of the body of the email.
- 17 4. When sending a mass email, the BCC field should be used to address the recipients.

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19 **2. Proposed Bylaw Change Article 8, Section 3, Submitted by Baudelaire Ulysse**

20 Current Language Reads:

21 "At the request of the First Vice-President, a Negotiations Chair and a negotiation committee will be elected.
22 The negotiating committee will serve until a new committee is elected. Membership of the Negotiation
23 Committee will consist of, but not be limited to the following: Negotiations Chair, First VP, Second VP, Third VP,
24 the Communications Liaison, one member elected from each division, and any other person the Senate deems
25 necessary."

26 Proposed Amendment Language:

27 At the request of the First Vice-President, a Negotiations Committee will be elected. The
28 negotiating committee will serve until a new committee is elected. Membership of the
29 Negotiations Committee will consist of, but not be limited to the following: First VP, Second
30 VP, Third VP, four additional Full-time Faculty from any division, and three additional Adjunct
31 Faculty from any division in order to create and maintain a 5/5 balance between Full-time and
32 Adjuncts. The Senate shall nominate and approve the Chief Negotiator among the newly elected
33 Negotiations Committee members. Also, the Senate may, in case of a shortage, solicit and
34 approve nominees from the respective Units to maintain this balance. All proposals and offers of
35 a Tentative Agreement, and or changes in the language of the current ECCFA Contract must be
36 passed by a majority vote and must include at least one Full-time Faculty vote, one Unit Adjunct
37 1 vote, and one Unit Adjunct 2 vote. The Communication Liaison, Secretary, and any additional
38 supporting member must be appointed by the Senate. Individuals in these roles may participate in the
39 Negotiations; however, they may not vote on proposals.
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