



October 14, 2020

Senate Meeting Minutes

Name	Div/Term	Name	Div/Term	Name	Div/Term
Kimberly Tarver (President)	Pres., 2020-2022	Kris Campbell (Parliamentarian, Grievance Co-Chair)	HP/MSE, 2020-2022	Danielle Straub	UAF2, CABS, 2020-2022
Ellie Swanson (1 st VP, Sentinel Team)	LRIE/A/CEWD, 2019-2021	Jessica Carpenter (Social Media Coordinator)	CABS, 2020-2022	Baudelaire Ulysse,	UAF2, LVPA, 2020-2022
Len Fitzpatrick	SBCT, 2020-2022	Pat O'Brien	CABS, 2019-2021	Terri Birch (2 nd VP, Membership)	UAF2, LVPA, 2020-2022
Patrick Gordon (COPE Chair)	SBCT, 2020-2022	Ruby Sanny	CABS, 2019-2021	Tammy Ray (Webmaster)	UAF2, SBCT, 2019-2021
Clark Hallpike	SBCT, 2020-2022	Manuel Salgado	CABS, 2019-2021	Diane Flahaven	UAF2, HP/MSE, 2020-2022
Mary Arndt (Secretary)	HP/MSE 2020-2022	Greg Wheaton	HPMSE, 2020-2022	Kate Thommes	UAF2, ABEC, 2019-2021
Susan Robinson	LVPA, 2019-2021	OPEN	UAF2 2020-2022	Daniel Hernandez (3 rd VP)	UAF2, HP/MSE, 2020-2022
Les McTighe	LVPA, 2019-2021	Mae Hicks-Jones	UAF1, SBCT, 2020 - 2022	Jeffrey LaRocque	UAF2, LVPA, 2020-2022
Luis Martinez (Chief Negotiator)	HP/MSE, 2020-2022	OPEN	UAF1 2020-2022	Janice Petit-Sollenberger	UAF2, LVPA, 2020-2022
Steve Wood (Treasurer)	NON-VOTING 2020- 2022	Amanda Smothers	UAF1, CABS, 2020-2022	Tara Latto	UAF2, HPMSE, 2020-2022
XXXXXXXXXXXXXXXX	XXXXXXXXXXXX	OPEN	UAF1	XXXXXXXXXXXXXXXX	XXXXXXXXXXXX

CALL TO ORDER: 3:17 PM

ABSENT: Amanda Smothers

GUESTS: Marc Beth, Dawn Munson, Christopher Newman is filling Robert Long’s vacant seat at this time.

Secretary’s Report: Mary Arndt

- Approval of September 30, 2020 Minutes
Kris Campbell moved to approve these minutes. Ellie Swanson seconded. Motion approved with 2 abstentions.

Treasurer’s Report: Steve “Woody” Wood

A report was submitted by Steve Wood. He was not present at the meeting. This is the first report from the fiscal year. No news discussed. Report accepted by consensus.

President's Report: Kimberly Tarver

- Met with Dr. Sam: topics include quality of technology for remote board meetings; contract issues; stress & work/life balance; evolving COVID response; federal legislation restricting professional development relating to diversity, equity and inclusion; search committees working remotely
- Participating with Negotiations meetings & activities
- Faculty Mentoring Pairs: clarification of roles
- COPE related discussions
- Board of Trustees Meeting, October 13, 2020, attended virtually
- Meetings/discussions with VP TLSD & CHRO: Assessment Strategy Team & Faculty Role; Tenure & Evaluation Process discussion including online observation; Dual Credit communications and faculty notifications; Course Development Approval process and QOCI/QM rubrics; Distance Learning training opportunities; compensation topics related to supplemental assignment chart
- HR Search Committee Task Force
- Submitted ECCFA Support for PADS
- Meeting with faculty to discuss assessment and data collection
- Safety Committee: seeking more input from faculty
- Congratulations to Todd Ramljak – tenure at last night's BOT meeting.
- ECC Foundation Gala will be virtual – register on the website. Free to register.
- Discussed with Dr. Sam about difficulty in hearing the BOT meeting. It can only be done virtually by phone. Last night was slightly better. Dr. Sam stated people can attend in person as an alternative. There are no plans to change/improve the reception for the virtual BOT meetings.
- Inform ECCFA if there are any questions regarding how non-tenured candidates are being evaluated in this online environment.

1st Vice President's Report: Ellie Swanson

- Fielded questions from faculty on various topics.
- Multiple/emails/zoom meetings/phone calls regarding the current situation and faculty needs.
- Participated in team meetings and table negotiations for current contract negotiations.
- Participated in safety committee meetings.
- Participated in meeting with VP TLSD and CHRO regarding multiple issues including: compensation issues, tenure process, online observations, and assessment.
- Participated in meeting regarding new faculty mentoring initiative.
- Attended COW and BOT meetings.

2nd Vice President's Report: Terri Birch

Collar County Meeting: Terri reported on the topics that were discussed at the meeting regarding adjuncts: unemployment benefits, reduction in adjuncts in ESL and ABEC departments due to low enrollment, MOAs.

3rd Vice President's Report: Daniel Hernandez No report.

Committee Reports

Negotiations: Luis Martinez

First official meeting to discuss the contract will be Friday, 10/16/20.

Grievance: Co-Chairs: Tim Anderson & Kris Campbell

Working on questions about tenure and proper compensation.

Patrick Gordon moved to adjourn to COPE. Daniel Hernandez seconded. Motion approved.

COPE: Chair, Patrick Gordon

Patrick Gordon said Joyce Fountain has agreed to run for an ECC BOT seat. Jeffrey Meyer has declined to meet with faculty due to ongoing negotiations. He has not heard back from Donna Redmer.

Patrick Gordon moved to hold a signature drive for Adriana Barriga-Green and Joyce Fountain. Luis Martinez seconded. Motion approved. We will wait to hear from for these individuals.

Patrick Gordon moved to adjourn from COPE. Pat O'Brien seconded. Motion approved.

Elections & Committee Requests

1. Safety Subcommittee: Faculty interested in contributing to campus safety are encouraged to volunteer. Len Fitzpatrick volunteered.
Kris Campbell moved to approve Len Fitzpatrick for the Safety Subcommittee. Pat O'Brien seconded. Motion approved.
2. Search Committee: The Records Department is seeking a Transcript Specialist. Experience with the role of an instructional coordinator is appreciated. Roda Ryan volunteered. Todd Ramljak also volunteered.
Luis Martinez moved to approved these 2 volunteers. Tammy Ray seconded. Motion approved with 3 abstentions.
3. ECCFA Senators: 2 UAF1 and 1 UAF2
4. Faculty Development: 3 UAF and 1 FT CABS
5. SSI Co-Chair: Volunteers needed to replace Dan Kernler as co-chair. Lori Clark and Loretta Mielcarek have volunteered. ECCFA will decide who to approve on 10/28/20.
6. Distance Learning Search Committee for Instructional Technologist (need 2) – Volunteers: Erin Menig, Katherine Woehrle, Michelle Kirshner.
Tammy Ray moved to approve Erin Menig and Katherine Woehrle. Luis Martinez seconded. Motion approved with 3 abstentions.

OLD BUSINESS

1. Academic Calendar (see addendum). Accepted by ECCFA with no recommendations.
2. Assessment Strategy Team
HLC wants to see a stronger assessment presence at the college. In response, the administration wants to form an Assessment Strategy Team. Kris Campbell moved to approve Kim Tarver and Manuel Salgado to participate in this team. Motion approved.
3. Luis Martinez was to attend the Safety Committee Meeting but it was cancelled. He will be invited for the next meeting.

NEW BUSINESS

Kris Campbell suggested a call go out to form the next ECCFA Elections Committee. Any signed ECCFA member can join. We are looking for 7 volunteers. Kim Tarver will give a separate call to the membership.

DIVISION ISSUES

ADJOURNMENT

Tammy Ray moved to adjourn the meeting. Pat O'Brien seconded. Motion approved. Meeting adjourned.

ECCFA Senate Meeting Schedule: 3:15-4:45 p.m. October 28, November 11, November 25, December 9; 2021 January 13, January 27, February 10, February 24, March 10, April 7, April 21, May 5, May 10

Addendum:

ELGIN COMMUNITY COLLEGE ACADEMIC CALENDAR 2023 – 2024
SUMMER SESSION 2023

Beginning Fri., June 2 and ending Sun., Aug. 6 all general use facilities will be closed Fridays through Sundays. The University & Business Center, Early Childhood Lab School, Events Center and Visual & Performing Arts Center will be open as scheduled.

- Sat., May 27 – Mon., May 29All Facilities Closed: Memorial Day Weekend
 - Mon., June 5.....Summer Session I Begins
 - Mon., June 12.....Summer Session II Begins
 - Tuesday, July 4All Facilities Closed: Independence Day Observed
 - Mon., July 10Summer Session III Begins
 - Thurs., Aug. 10End of Summer Session Classes
- Note: Summer session grades due by 4 p.m. the Monday following the last day of class.

***Critical
Registration,
Financial Aid
or Payment
Dates***

[Check dates»](#)

FALL SEMESTER 2023

- Tues., Aug. 15 – Wed., Aug. 16.....New Full-Time Faculty Orientation
- Thurs., Aug. 17College Convocation
- Fri., Aug. 18.....New Student Convocation
- Mon., Aug. 21Fall Semester Begins
- Sat., Sept. 2 – Mon., Sept. 4.....All Facilities Closed: Labor Day (No Classes Labor Day Weekend)
- Mon., Sept. 2512-Week Fall Session Begins
- Mon., Oct. 162nd 8-Week Fall Session Begins
- 5:00 p.m. Wed., Nov. 22 – Sun., Nov. 26All Facilities Closed: Thanksgiving Recess
- Thurs., Dec. 14.....Fall Semester Classes End
- Fri., Dec. 15Grading Day/Semester Ends
- Sat., Dec. 16.....Graduation
- Mon., Dec. 18.....Grades Due by 4 p.m.
- 5:00 p.m. Thurs., Dec. 21 – Mon. Jan.1 ..All Facilities Closed: Winter Recess

SPRING SEMESTER 2024

- Tues., Jan.2Offices Reopen
- Tues., Jan. 9 – Wed., Jan. 10.....New Full-Time Faculty Orientation
- Thurs., Jan. 11College Convocation
- Fri., Jan. 12.....New Student Convocation
- Mon., Jan. 15.....All Facilities Closed: Martin Luther King, Jr. Day
- Tues., Jan. 16Spring Semester Begins
- Mon., Feb. 19.....All Facilities Closed: Presidents’ Day
- Tues., Feb. 20.....12-Week Spring Session Begins
- Mon., Mar. 112nd 8-Week Spring Session Begins
- Mon., Mar. 25 – Sun. Mar. 31.....All Facilities Closed: Spring Recess
- Wed., May 15.....Spring Semester Classes End
- Thurs., May 16.....Grading Day/Semester Ends
- Fri., May 17.....High School Equivalency Graduation Ceremony
- Sat., May 18.....Graduation
- Mon., May 20.....Grades Due by 4:00 p.m.
- Mon., May 27.....All Facilities Closed: Memorial Day

Final examinations or other appropriate final evaluation activities will be held within regularly scheduled class hours. The number of weeks classes are offered may vary. Please check the College website www.elgin.edu for information regarding Registration, Financial Aid and Payment