



March 4, 2020

Senate Meeting Minutes

Name	Div/Term	Name	Div/Term	Name	Div/Term
Kimberly Tarver (President)	Pres., 2018-2020	Kris Campbell	HP/MSE, 2018-2020	Danielle Straub	UAF2, CABS 2018-2020
Ellie Swanson 1 <sup>st</sup> VP	LRIE/A/CEWD, 2019-2021	Ryan Kerr	CABS 2018-2020	Baudelaire Ulysse, 2 <sup>nd</sup> VP	UAF2, LVPA 2018-2020
Clark Hallpike	SBCT, 2018-2020	Pat O'Brien	CABS, 2019-2021	Terri Birch	UAF2 LVPA 2018-2020
Patrick Gordon Negotiations Chair	SBCT, 2018-2020	Ruby Sanny	CABS, 2019-2021	Tammy Ray	UAF2, SBCT 2019-2021
George Rosa Grievance Co-Chair	SBCT, 2018-2020	Manuel Salgado	CABS, 2019-2021	Mary Elfring	UAF2, CABS 2019-2021
Mary Arndt (Secretary)	HP/MSE 2018-2020	Susan McGrath (3 <sup>rd</sup> VP)	UAF1, HP/MSE 2018-2020	Bruce McLane	UAF2 2019-2021
Susan Robinson	LVPA, 2019-2021	OPEN	UAF1	Kate Thommes	UAF2 2019-2021
Les McTighe	LVPA, 2019-2021	Xxx	xxxx	Daniel Hernandez	UAF2 2020 - 2022
Luis Martinez Grievance Co-Chair	HP/MSE, 2018-2020	Xxx	xxxx	OPEN	UAF2
Nicole Scherger	HP/MSE, 2018-2020	Xxx	xxxx	OPEN	UAF2
Steve Wood	Treasurer (non-voting)	Xxx	xxxx	xxxxx	xxxxx

**Absent:** George Rosa, Mary Arndt, Susan Robinson, Nicole Scherger, Steve Wood, Pat O'Brien, Ruby Sanny, Mary Elfring, Kate Thommes, Daniel Hernandez

**Recognition of Visitors & Guests**

Corinne Pierog

**Secretary's Report: Patrick Gordon substituting for Mary Arndt**

- Approval of February 19, 2020 Meeting Minutes. Ellie Swanson moved to approve these minutes. Susan McGrath seconded. Motion approved with 2 abstentions.

**Treasurer's Report: Steve "Woody" Wood: None**

**President's Report: Kimberly Tarver**

1. Raised issues relating to COVID-19 response with administration (importance of using hand sanitizers, among other things, discussed)
2. Reappointed to IFT Higher Education Constituency Council
3. ECCFA Leadership Meeting: discussed ECCFA elections, COVID-19 response, Master Plan presentations
4. Meeting with Dr. Sam: request consideration to host Fair Tax Forum on campus, issues with e-net and accessibility, Zoom or similar opportunities to expand instruction. (Tammy Ray reported that there is a college Zoom license being piloted with 20 user access.)
5. Attended Grievance Committee Meeting. Shout out to this team! They are doing excellent work enforcing the contract and supporting faculty. Be sure to thank George Rosa, Luis Martinez, Joe Rosenfeld, Kris Campbell, Ellie Swanson, Tim Anderson, Blythe Burren
6. Attended Master Plan Presentation. Future opportunities include March 9 & April 13 Committee of the Whole, and seeking BOT approval at May 12 meeting.
7. Attended Supplemental Assignment Negotiations. This team, under Patrick Gordon's leadership, has made solid progress negotiating fair compensation for additional faculty work.
8. Attended Local 1211 Legislative Breakfast
9. Attended Truman Dinner
10. Enrolled in Costing Out Contracts online course via AFT/eCornell

**1<sup>st</sup> Vice President's Report: Ellie Swanson**

1. Fielded questions from faculty on various topics.
2. Participated in supplemental assignment chart meeting.
3. Participated in ECCFA Leadership meeting.
4. Attended master plan session – Plan is to cover the next ten years – elements of the plan may or may not be enacted – recommendations include: regional training center; a “stem alley” in M and O; expanded fitness center; expanded culinary building; expanded B in order to incorporate all student services, e.g. child care center; expand athletic fields; expand the scene shop in H.
5. Attended Local 1211 legislative breakfast. The importance of the passage of the Fair Tax amendment was emphasized.
6. Met with TLSD VP and CHRO – topics included: timelines for FMLA response for employees; COVID-19 impact (admin is waiting for direction from ICCB and other organizations); difficulty with locating information on enet; and admin discussions regarding accessibility.
7. Registered for costing contracts course through AFT.

**2<sup>nd</sup> Vice President's Report: Baudelaire Ulysse**

1. Attended ECCFA Leadership meeting.
2. Attended Textbook Committee meeting
3. Reorganized constituency lists for UA2s to provide UA2 Senator, Daniel Hernandez, a group of constituents.
4. Fielded questions from UA2s regarding constituency lists and negotiation.
5. Worked on a report for the negotiation team on building and maintaining union power (almost completed).

**3<sup>rd</sup> Vice President's Report: Susan McGrath: None**

## **Committee Reports**

**Elections:** Luis Martinez demonstrated the Election Buddy software. He mentioned that the elections committee has been testing this software to be used for ECCFA elections. A different license will need to be purchased for each division. The cost will be approximately \$690 for all divisions. Luis mentioned that it's secure, and the College has allowed college email to be used for it. Danielle Straub asked if this will be a one-time cost or if it will need to be paid every year. Luis stated that it will need to be paid every year. Ryan Kerr moved to purchase and pay for the Election Buddy software. Patrick Gordon seconded. The motion carried, with one abstention.

### **Negotiations: Patrick Gordon**

Patrick Gordon reported that the College has requested an increase in the course capacity, from 8 to 15 students, for certain ABE courses that support other courses in various academic disciplines as part of the ICAPPS program. Patrick is reaching out to faculty who teach these courses for additional information.

### **Grievance: Co-Chairs Luis Martinez & George Rosa: None**

Baudelaire Ulysse moved to adjourn to COPE. Terry Birch seconded. The motion carried unanimously.

### **COPE: Chair, Luis Martinez**

Corrine Peirog spoke. She is running as for the Kane County Board Chair. Corinne is a resident of Batavia and a graduate of a community college. She also has Bachelor's and an MBA degree. She has taught at the college level and is currently a consultant in the non-profit sector. Corinne was on the St. Charles School Board for eight years. She also has run for state senate against Jim Oberweis. Corinne requested that those present consider supporting her for County Board Chair.

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Ryan Kerr moved to adjourn from COPE. Luis Martinez seconded. The motion carried unanimously.

## **Elections & Committee Requests**

1. Committee Openings:
  - a. COPE Chair
  - b. Retiree Chapter "Faculty Guide" to support establishment and transition.
  - c. Curriculum Committee: Full Time or UAF members may serve: HP/MSE (1) and CABS (1)
  - d. Faculty Development Committee: UAF at-large member
  - e. SLAAC: FT or UAF from Library
2. Request for faculty to serve as "DATA RANGERS" with Institutional Research relating to student success. Volunteers include Heidi Eaton (relates to her sabbatical), Roxana Idu (relates to economics research, course work and community work), and Susan McGrath (very interested).

Ryan Kerr moved to approve Heidi Eaton, Roxana Idu, and Susan McGrath. Luis Martinez seconded. The motion carried unanimously.

3. Faculty Development Committee request for CABS faculty. Liddy Hope volunteered.

Ryan Kerr moved to approve Liddy Hope. Manuel Salgado seconded. The motion carried unanimously.

## **OLD BUSINESS:**

## NEW BUSINESS

Ryan Kerr mentioned that one of the book buyers that was present on campus may have stolen ten books recently. It was mentioned that the practice of having book buyers roaming the campus can sometimes be intrusive. Kim Tarver agreed to discuss this issue with Dr. Sam.

## DIVISION ISSUES

## ANNOUNCEMENTS

## ADJOURNMENT:

Les McTighe moved to adjourn the meeting. Patrick Gordon seconded. Meeting adjourned.

**SPRING 2020 ECCFA Senate Meeting Schedule:** March 18, Apr 1, Apr 15, Apr 29, May 13

## COMMITTEE REPORTS

Election Committee Report: (Luis Martinez)

The election committee, after testing several software programs for online election, decided to go with ElectionBuddy.com

We ran a mock election with five ECCFA members as voters. The response from the voters was 100% positive in terms of the simplicity of the process, and the safety (you can't vote more than once).

Because we run different ballots simultaneously, they suggest we use the [Voting Groups](#) feature to run this as a single election, while having separate results for each ballot, and still allow for common positions.

There are three ways to run ElectionBuddy elections (dedicated assistance is a common choice for annual elections as it includes setup and phone and email support):

- **Do it yourself** (\$89 per election) you or a person you designate adds the election details, designs the ballot and the notices, creates the voter list. You launch the election and answer voter questions. ElectionBuddy will automatically share results with your voters. If you need setup help, use our knowledge base or ask questions and receive answers via email.
- **Dedicated Assistance** (\$599+\$89) - you are assigned a dedicated ElectionBuddy consultant to set up your election. You provide us the election details and voter list and the election is created for you and reviewed by you in an online meeting to ensure it meets your needs. If you have questions or issues, you phone your consultant and you answer voter questions with phone support from your consultant. We work with you to share voting results based on your electoral requirements.
- **Dedicated Assistance with Voter Inquiry Management** (\$1,099+\$89) - it's the ultimate in election integrity and independence with ElectionBuddy staff interacting directly with your voters. To ensure results are not influenced, in addition to setup assistance, an independent ElectionBuddy staff member manages the voter list during the election and works directly with your voters to answer their questions and resolve issues. You provide election details and we set up and start the election. During voting, we answer voter questions and we deliver the voting results to you and, if needed, directly to your voters. All voter questions are answered in a consultation with your team.

The election committee recommends that we use the Dedicated Assistance option, with a total cost of \$688 for the election. We will need the senate to appropriate the funds to cover the cost of the election.