



September 25, 2019

Senate Meeting Minutes

Name	Div/Term	Name	Div/Term	Name	Div/Term
Kimberly Tarver (President)	Pres., 2018-2020	Kris Campbell	HP/MSE, 2018-2020	Lisette Prince	UAF2, HP/MSE 2019-2021
Ellie Swanson	LRIE/A/CEW D, 2019-2021	Ryan Kerr	CABS 2018- 2020	Danielle Straub	UAF2, CABS 2018-2020
Clark Hallpike	SBCT, 2018- 2020	Pat O'Brien	CABS, 2019- 2021	Baudelaire Ulysse	UAF2, LVPA 2018-2020
Patrick Gordon (1 st VP)	SBCT, 2018- 2020	Ruby Sanny	CABS, 2019- 2021	Terri Birch	UAF2 LVPA 2018-2020
George Rosa	SBCT, 2018- 2020	Manuel Salgado	CABS, 2019- 2021	Tammy Ray	UAF2, SBCT 2019-2021
Mary Arndt (Secretary)	HP/MSE 2018-2020	Susan McGrath (3 rd VP)	UAF1, HP/MSE 2018-2020	Mary Elfring	UAF2, CABS 2019-2021
Susan Robinson	LVPA, 2019- 2021	OPEN	UAF1	Bruce McLane	UAF2 2019-2021
Les McTighe	LVPA, 2019- 2021	xxx	xxxx	Kate Thommes	UAF2 2019-2021
Luis Martinez	HP/MSE, 2018-2020	xxx	xxxx	OPEN	UAF2
Nicole Scherger	HP/MSE, 2018-2020	xxx	xxxx	OPEN	UAF2
Steve Wood	Treasurer (non-voting)	xxx	xxxx	xxx	xxxx

Recognition of Visitors & Guests:

Meeting commenced at 3:20 pm

Absent: Susan McGrath, George Rosa, Manuel Salgado, Kate Thommes, Baudelaire Ulysse

Steve Wood is substituting for George Rosa.

Secretary's Report: Mary Arndt

- Approval of September 11, 2019 Meeting Minutes
Kris Campbell moved to approve the minutes from 9/11/19. Mary Elfring seconded. Motion approved.

Treasurer's Report: Steve "Woody" Wood

1. Request approval of IFT Convention expenses for Kimberly Tarver, Ellie Swanson, George Rosa, and Baudelaire Ulysse for \$1309.22 (Note: a portion is eligible for IFT Rebate)

Kris Campbell moved to approve this expenditure. Ryan Kerr seconded. Motion approved.

President's Report: Kimberly Tarver

1. ECCFA Leadership meeting: topics include supporting Census, concerns with e-Talent, IRB Process, SSECCA Dues Increase, Debt Clinic Impact, review former "visioning" goals; ECCFA & SSECCA joint letter of support to CODFA; member engagement to encourage attendance at October BOT meeting
2. Met with Woody & Spoke with IFT Representative to align ECCFA Financial Review Statement, Certification Letter & Statement of Cash receipts and disbursements with the IFT format to comply with Convention requirements. Modifications are minor and in process.
3. Following up with Pietrina Probst regarding accommodation letters and those specific to attendance policies.
4. Attended Grievance and Dual Credit Negotiations Meetings
5. Met with Dr. Heinrich & Ellie Swanson: addressed online course/programming development concerns; anticipate follow up at department levels
6. Met with Dr. Sam: questions regarding property taxes and tuition; shared status of funds for Building N, he offered to come to Senate to talk anytime
7. Attended event for State Rep. Anna Moeller
8. Met with SSECCA President Anitra King to draft joint letter to support CODFA; discussed support for census
9. Met with Dr. Heinrich, CHRO Anthony Ray & Ellie Swanson: discussed a list of topics that included Mr. Ray as point of contact for public student loan forgiveness program; concerns with eTalent → Modification to eTalent now has an Expression of Interest category so adjunct applications would not be purged; Luis Martinez had a different experience with purged applications. Kim Tarver will follow up with HR/Anthony Ray. CETL, IRB
10. Refer to memo from Lisa Wiehle regarding CCSSE and CCFSSSE (see addendum at end of agenda)

1st Vice President's Report: Ellie Swanson: AFT came and did student debt workshop. If there is enough interest, Ellie could investigate another workshop.

Faculty qualification update being worked on.

Dr. Sam intends to develop a Capital Outlay Committee – looking for student involvement with that.

2nd Vice President's Report: Baudelaire Ulysse

- Assisted several UA2 members with questions related to payments (re-opener and contract extension settlement) in the last paycheck (9/13/19) and with sick bank questions.
- Upon the recommendation of ECCFA's leadership team, we are currently considering: the establishment of a scholarship mechanism through ECC's Foundation that is dedicated to members who want to pursue professional development opportunities but lack the financial means to pay the upfront cost.

- Late-start course assignments and related limitation on contribution to the State Universities Retirement System (SURS). Several Union members have spoken directly to reps from SURS and they want the Senate to look for ways to address that issue.

3rd Vice President's Report: Susan McGrath: No report.

Committee Reports

Negotiations: Patrick Gordon – Nothing specific to report at this time.

Grievance: Jessica Carpenter, co-chair of Grievance, has resigned from the Grievance Committee. Kris Campbell has stepped down from being co-chair, but will remain on the committee. The committee will elect new co-chairs. Kim Tarver is looking to recruit others to serve.

Kris Campbell – looking to see that the UA2 payments from the reopener are the correct amounts.

Curriculum Committee: Bylaws revision submitted for review. These were sent to Senate by Kim Tarver for review. Bylaws accepted by consensus.

COPE (Chair: Luis Martinez) No report at this time.

Elections & Committee Requests (refer to end of agenda for faculty statements of interest)

Note: On 9/12/2019, Ryan Kerr & Ellie Swanson moved and seconded by email, to approve the following tenure committees. The motion passed by email vote. Peggy LeMoyne Faculty Choice – Mary Arndt, Admin Choice – Ginger Bohlen, 3rd Faculty – John Mravik Michelle Scheri Faculty Choice – Barb Tarin, Admin Choice – Karen Taylor, 3rd Faculty – Janet Whitsitt Stacey Waldron Faculty Choice – Lisa West, Admin Choice – Elizabeth Becker, 3rd Faculty – David Martin A'ja Ferguson Faculty Choice – Barb Tarin, Admin Choice – Angelika Stachnik, 3rd Faculty – Fred Vogt

Note: On 9/12/19 Tammy Ray and Ryan Kerr moved and seconded to approve Diane Flahaven to serve on the search committee for the Testing Center Coordinator. The motion passed by email vote.

Note: Items 1, 2, 3, 4 are for notification purposes. No volunteers have been identified to date.

1. SLAAC: opening for LVPA representative – sent request to Dean Mary Hatch
2. Curriculum Committee: opening for ABEC representative; Sent request to Dean Elizabeth Hobson. Silvia Schrage, UA2 from ABEC, volunteered for this committee. Kris Campbell moved to approve. Ryan Kerr seconded. Motion approved.
3. Request sent to membership for Elections Committee: Armando Trejo has volunteered; committee membership requires a Chair, Full Time Faculty, Unit Adjunct I Faculty & Unit Adjunct Faculty II. Luis Martinez and Mary Elfring volunteered to be members, but not to chair the committee. Kris Campbell moved to approve Armando, Luis and Mary Elfring. Ryan Kerr seconded. Motion approved.
4. CETL Advisory Committee requests additional faculty to serve. LVPA & SBCT faculty will be given priority. Christina (Tina) Leverrenzi, full-time from LVPA, volunteered. Ryan Kerr moved to approve Christina Leverrenzi. Kris Campbell seconded. Motion approved.

5. Insurance Committee: Janet Whitsitt has scheduling conflict and unable to continue. Mary O’Sullivan has offered to replace her. Kris Campbell moved to approve Mary O’Sullivan. Terri Birch seconded. Motion approved.
6. Dr. Kim Wagner, VP Finance requests 1 faculty member to serve on the Capital Improvement Committee. Volunteers include:
 - a. Patrick Stewart, SBCT
 - b. David Packard, SBCT; David notes extensive capital budgeting experience in former business role.
 - c. Marina Morrow, UAF/MSE; Marina notes she is an artist, has experience with Building M renovations, background in physics and electrical engineering, and strong interest in architecture.
 - d. Tammy Ray, UAF/SBCT
 - e. Jim Dittus, CABS: Jim notes that he has served on several advisory committees during the last major construction and has worked with the college’s capital projects. He has a background in planning and economic development. He is willing although his plate is getting a little full and understands sharing the opportunity with others to encourage faculty involvement.Kris Campbell moved to approve David Packard for this committee. Tammy Ray seconded. Motion approved.

OLD BUSINESS

1. 2022-2023 Academic Calendar – discussion tabled.

NEW BUSINESS

1. Pat O’Brien is seeking support for a “product drive” to benefit the Crisis Center during October, Domestic Violence Awareness Month. They are looking for food items with easy-open lids; men/women’s hygiene products, large diapers (sizes 4, 5 & 6). Mary Elfring moved to participate in this drive. Tammy Ray seconded. Motion approved. Pat O’Brien will collaborate with SSECCA in this effort.
2. AAWCC is collecting New Pajamas for the Salvation Army. Sizes newborn through adult with an emphasis on Adult Sizes; pajamas will be shared with families in the Greater Elgin area. Boxes will be located at key locations across campus.
3. Luis Martinez – addressed the memo from Anthony Ray regarding being a chair of a search committee. It seems to be working differently in various divisions. Kim Tarver to seek some clarification about this.
4. Kim Tarver encouraged faculty to share handouts (see attachments) with students to help explain the census and how it works.

DIVISION ISSUES

ANNOUNCEMENTS

1. IFT Union Leadership Institute Dates: November 9-10, February 8-9 & April 25-26; Course descriptions are available at <https://www.ift-aft.org/professional-development/ULI/uli-north> Please send registration form to Mary Arndt for consideration at the October 9 Senate meeting to approve full tuition and lodging expenses.

ADJOURNMENT

Ryan Kerr moved to adjourn. Mary Arndt seconded. Meeting adjourned at 4:36 pm.

Senate Meetings for AY 2019-2020

FALL 2019

Oct 9, Oct 23, Nov 6, Nov 20, Dec 4

SPRING 2020

Jan 8, Jan 22, Feb 5, Feb 19, Mar 4, Marc 18, Apr 1, Apr 15, Apr 29, May 13

Addendum

This memo is serving as a courtesy notice to ECCFA in accordance with the 3-1-19 LOA between the faculty union and ECC administration regarding Institutional Surveys.

Pending final budget approval, the college will administer the Community College Survey of Student Engagement (CCSSE) in classrooms during the spring term 2020. Attached is a copy of the standard paper/pencil survey instrument as has been used by ECC in the past. Note, additional "Focus Items" (approximately 20 questions) are added each year by survey officials at the University of Texas at Austin. When this question set is available (anticipated Fall 2019), it will be shared.

Additionally, ECC will participate for the first time in a companion survey instrument, the CCFSSSE – Community College **Faculty** Survey of Student Engagement, which is administered **online** to college faculty during the same time period (spring 2020). The purpose of this survey is to gather the faculty perspective regarding students' attitudes and behaviors as well as faculty activities known to contribute to student success. Attached is a copy of the text of the online faculty survey. While the student version takes a sampling of approximately 80 sections from eligible courses (face-to-face, transfer/CTE/High-level ASE/ESL, top tier DevEd), *all* faculty teaching these courses during the spring term will be invited to participate via e-mail.

As with the prior surveys, the project will be run out of the office of Curriculum and Assessment, and the data be treated with the same standards of confidentiality and anonymity as done in the past.

More specific information will be forthcoming in the new academic year.

Thank you,

~LW