



Wednesday, September 11, 2019

Senate Meeting Minutes

| Name | Div/Term | Name | Div/Term | Name | Div/Term |
|---|---------------------------|---------------------------------------|------------------------|---|------------------------|
| Kimberly Tarver (President) | Pres., 2018-2020 | Kris Campbell | HP/MSE, 2018-2020 | Lissette Prince | UAF2, HP/MSE 2019-2021 |
| Ellie Swanson 1 st VP | LRIE/A/CEWD, 2019-2021 | Ryan Kerr | CABS 2018-2020 | Danielle Straub | UAF2, CABS 2018-2020 |
| Clark Hallpike | SBCT, 2018-2020 | Pat O'Brien | CABS, 2019-2021 | Baudelaire Ulysse 2 nd VP | UAF2, LVPA 2018-2020 |
| Patrick Gordon Negotiations Chair | SBCT, 2018-2020 | Ruby Sanny | CABS, 2019-2021 | Terri Birch | UAF2 LVPA 2018-2020 |
| George Rosa Grievance Co- Chair | SBCT, 2018-2020 | Manuel Salgado | CABS, 2019-2021 | Tammy Ray | UAF2, SBCT 2019-2021 |
| Mary Arndt (Secretary) | HP/MSE 2018-2020 | Susan McGrath (3 rd VP) | UAF1, HP/MSE 2018-2020 | Mary Elfring | UAF2, CABS 2019-2021 |
| Susan Robinson | LVPA, 2019-2021 | OPEN | UAF1 | Bruce McLane | UAF2 2019-2021 |
| Les McTighe | LVPA, 2019-2021 | | | Kate Thommes | UAF2 2019-2021 |
| Luis Martinez | HP/MSE, 2018-2020 | | | OPEN | UAF2 |
| Nicole Scherger | HP/MSE, 2018-2020 | | | OPEN | UAF2 |
| Steve Wood | Treasurer (non-voting) | | | xxx | xxxx |

Recognition of Visitors & Guests:

Absent: Patrick Gordon, Luis Martinez

NOTE: The room has a 5:00 reservation, therefore must be vacated in timely manner.

Secretary's Report: Mary Arndt

- Approval of August 28, 2019 Meeting Minutes
Ellie Swanson moved to approve the minutes from 8/29/19. Kris Campbell seconded. Motion approved with 2 abstentions.

Treasurer's Report: Steve "Woody" Wood

ECCFA is now in complete compliance with IFT requirements. We are qualified to participate in conventions, etc.

President's Report: Kimberly Tarver

- Clarifying questions regarding bylaws, non-tenured faculty service, ADA accommodations. Kim Tarver discussed with accommodation of class attendance can be waived, with Pietrina Probst. It can be looked at on a case by case basis. Kris Campbell has some group based courses where attendance is crucial – the accommodation then cannot be waived.
- Met with Woody & Anthony Ray, CHRO & Theresa Reddick re: ECCFA payroll reports
- Attended Committee of the Whole and Board of Trustees meeting with Elizabeth Becker, Ginger Bohlen, David Zacker, Baudelaire Ulysse, Colleen Stribling, Mary Arndt and Dr. Bruce McLane. It was a short meeting with a strong showing! Highlights include increased enrollment attributed to dual credit enrollments; the BOT is exploring cannabis programming.
- Met with Dr. Sam- General Counsel search committee & structural impact
- Met with Grievance
- Arbitration preparation
- Met with Anthony Ray formally and informally; global topics include organizational structure & communications/process; due process, member communications, on/off boarding, special pay timelines, salary schedule placement, load assignment protocols, CBA forum, annual RIF list, employee recognition. Discussion lacked specifics and primarily served to provide context and share general concerns.
- Submitted dues authorization to HR thanks to Terri Birch & Mary Elfring
- Joint SSECCA & ECCFA Meeting- combining efforts to attend BOT meetings, send letter of support to CODFA, and support for negotiations preparations
- Bulletin Board- recycled Labor Day theme (Thanks Ellie!)
- Met with HR, Mary Quinn regarding member communication
- Seeking information regarding ADA accommodations relating to attendance
- Seeking information regarding adjunct faculty applicant pool – purged every semester which has been making it difficult to find information later if you want to look them up the next semester. Can go to Gina Mago – and ask her to leave some files open. Then applicants wouldn't have to start all over again with the application process.
- Plan to attend All College Meeting to discussion College Employee Survey (see email from Dr. Sam dated 9/10/19)
- Attended event for Senator Cristina Castro with Ellie Swanson & Kate Thommes
- Comprehensive Master Plan Faculty Session: requesting 90 minutes with faculty 9/26 or 9/27, consultants to help with master plan for the college. The consultants want to have one faculty member on the team. They would like to meet with a group of faculty, also. Kim will share that some of us will be available next Wednesday and Thursday.

1st Vice President's Report: Ellie Swanson -

Sent out draft constituent list, corrections have been made.

Student Debt Clinic, C 120, Friday, 9/13/19, at 1 pm.

Ellie Swanson and Kim Tarver attended the Cristina Castro fundraiser

Contact Ellie Swanson for details on future Senator Dick Durbin fundraiser

2nd Vice President's Report: Vacant

3rd Vice President's Report: Susan McGrath – working on overload issues.

Committee Reports

Negotiations: Patrick Gordon - absent, no report.

Grievance: Kris Campbell & Jessica Carpenter Co-Chairs

- Grievance Bylaws (see end of agenda) – Bylaws submitted to Senate for review. Ryan Kerr moved to approve Grievance Bylaws. Mary Elfring seconded. Motion approved with 2 abstentions.
- Load protocol issues
- On-boarding/mentoring of adjuncts
- Arbitration
- Dual-credit
- Administrators who teach our classes
- SLACC – Using student IDs to collect course data

Kris Campbell moved to adjourn to COPE. Mary Elfring seconded. Motion approved.

COPE (Chair: Luis Martinez):

1. IFT Resolution to Convention: Fair Tax
2. IFT purchased tickets to local candidate fundraisers; next event is September 18 at Kubo Sushi Lounge on September 18 at 6:00 p.m. for Rep. Anna Moeller. Let Kim Tarver know if you wish to attend. She will be attending.
3. Can we pay for the IFT Convention from COPE? Kim to send Lynette Scaluca, IFT rep, this question.

Kris Campbell moved to adjourn from COPE. Pat O'Brien seconded.

Elections & Committee Requests (refer to end of agenda for faculty statements of interest)

- Open Officer Position (2nd VP for UA2s) – Baudelaire Ulyssee volunteered. Kim Tarver recommended Baudelaire as a candidate and asked for consent from the Senate. Consent granted by Senate.
- IFT Convention Delegate Elections (paper ballot) – emails have been sent asking who would like to attend. Kim Tarver, Luis Martinez, Ellie Swanson and George Rosa volunteered to serve as delegates. A secret, paper ballot was held at the end of the meeting. These candidates were elected to attend. Will be held Oct 18 – 20. We may send up to 6 delegates.

Kris Campbell moved to consider # 6, 7, 8, 9, 10, 11, 12 below as a consent agenda. Ellie Swanson seconded. Motion approved.

Regarding the pulling of #9 from the consent agenda – Kris Campbell accepted amendment of motion. Ellie Swanson seconded. Motion approved.

Kris Campbell moved to approve those mentioned in the consent agenda items for those positions. Les McTighe seconded. Motion approved.

1. Faculty Development Committee: opening for a UAF member – Mary Elfring
2. SLAAC: opening for LVPA representative
3. **Search Committee: Full Time Testing Center Coordinator**
4. Curriculum Committee: opening for ABEC representative (discuss non-tenure faculty service)
Kim Tarver asked the Senate to consider Sarah Burkhardt as a candidate for the Curriculum Committee. She is in the first semester of the tenure process. Discussion ensued. Baudilaire Ulysse moved to approve Sarah Burkhardt for this position. Mary Elfring seconded. Motion failed.
5. **Comprehensive Master Plan Advisory Team:** 1 member requested to meet 5-6 times with site visitors (first visit is 9/26-27)
6. Curriculum Committee: opening for 3 SBCT faculty, appointment by Dean Taylor in consultation with ECCFA includes Kim Rother, Culinary and Jason Walczak, EMT, UAF, Tammy Ray, (Distance Learning).
7. Search Committee: Full Time Humanities Faculty. Volunteers include Helen Wang (FT, SBCT, Digital Technologies)
8. Distance Learning Advisory Committee requests representatives as follows:
 - a. CABS (1), LVPA (1), HP/MSE (2), SBCT (2), ABEC (1 or 2) Volunteers include: Sharon Baker (FT/CABS/Psychology), Mary Arndt (HP/MSE), Ranae Ziwicki (SBCT, Accounting)
 - b. Continuing members include Tim Kaar (LVPA), Stacey Shah (LRIE), Jim Dittus (CABS), and Jeanne Anderson (CABS)
9. OER Advisory Committee requests members to provide feedback and guidance with OER pilot implementation. Volunteers include: Dan Kernler, (FT, HP/MSE, Math); Nicole Scherger, (FT, HP/MSE, Math); Stacey Shah, (FT, LRIE, Library); Jim Dittus, (FT, CABS, Communications); Christopher Cunningham (FT, HP/MSE, Math), Jessica Carpenter, (FT, CABS, Psychology), Tina Ballard (FT/CABS/English – on Sabbatical)
#9 Mary Elfring and Kris without Tina Ballard

TENURE COMMITTEES:

10. Soma Chattopadhyay, Temporary Full Time, Chemistry: Faculty Choice- Jabria Jassim; Dean's Choice- Nicole Scherger; Instructional Coordinator- Ted Eltzroth
11. Chasity Gunn, English: Faculty Choice- Ginger Alms; Dean's choice- Nick O'Bradovich; Instructional Coordinator, Ryan Kerr
12. Kellen Bolt, English: Faculty Choice- Johanna Cummings; Dean's choice- Jeff Weisman; Instructional Coordinator, Ryan Kerr
13. Anticipating 4 additional tenure committee requests for 4 new nursing faculty – Kim Tarver asked the Dean to begin appointing people, with consultation of the Senate.

Soma was approved for the ILEA Task Force – but now she is temporary full-time. Do we need to pull Soma from this committee – traditionally don't ask non-tenured faculty to serve on search committees and certain other committees when they are in the tenure process, particularly the first semester of the tenure process

like she is. She is expected to be temporary full time for one semester.

Kim Tarver to ask her if she has any concerns about being on this task force now that she has some full-time responsibilities.

OLD BUSINESS

1. IFT Resolution #1 Advocacy for Passage of Fair Tax in Illinois
Ryan Kerr moved to have ECCFA sign on in support of this resolution. Pat O'Brien seconded. Motion approved.

NEW BUSINESS

1. Spring 2020 Fire Drills: seeking timing recommendations to begin as early as first week in April
Senate would like to know date and time, whenever it is.
2. 2022-2023 Academic Calendar – distributed. Kim will ask for any suggestions at the next meeting.

DIVISION ISSUES

Nicole Scherger – Math Dept. meeting: topic of creating more online math courses. Faculty was asked for feedback. Certain ones were recommended which could possibly help with more online degrees. Kim Tarver and Ellie Swanson will discuss this with Peggy Heinrich.

ANNOUNCEMENTS

1. Student Debt Clinic on Friday, September 13 at 1:00 p.m. in C-120
2. IFT Union Leadership Institute Dates: November 9-10, February 8-9 & April 25-26; Courses TBD
More information to follow.
3. Kim Tarver to send information we can share with students regarding the upcoming census.

ADJOURNMENT

Tammy Ray moved to adjourn. Terri Birch seconded. Meeting adjourned at 4:45 pm.

Senate Meetings for AY 2019-2020

FALL 2019

Sept 25, Oct 9, Oct 23, Nov 6, Nov 20, Dec 4

SPRING 2020

Jan 8, Jan 22, Feb 5, Feb 19, Mar 4, Marc 18, Apr 1, Apr 15, Apr 29, May 13

Committee Reports

Bylaws--ECCFA Grievance Committee

1. Purpose

The purpose of the Grievance Committee is to preserve and defend the current contract between ECCFA and the Elgin Community College Board of Trustees.

2. Membership

Members will be chosen by annual ECCFA election. A full time faculty member will be chosen from each division of the college with an additional member representing UA2 faculty and an additional member representing UA1 faculty. Each member will serve for a term of two years from election. Terms will be staggered to allow for continuity.

The current ECCFA President will be an ex-officio member of the committee but the ECCFA President will not serve in any official capacity or have voting rights on the committee.

Repeated absences from meetings will result in replacement of the absent committee member. The limit of absences for a faculty member will be 2 consecutive absences or 3 total absences during one school year.

Replacements will be solicited by the ECCFA President and approved by the Senate.

3. Officers

Two co-chairs will be elected each year from the current members of the Grievance Committee. Said election will be held by February 15th each year for the following school year. Election of co-chairs will be by simple majority of the members present.

4. Meeting Schedule

Grievance Committee will meet every other Tuesday, during the school year, at 3:30. Meetings will be the week opposite Senate meetings.

5. Amendments

Proposed amendments to the bylaws may be introduced to the Grievance Committee by any member of the committee. An amendment may be approved by a simple majority vote of the members. Said amendment must be approved by Senate before taking effect.

6. Review of Bylaws

Bylaws will be reviewed and revised as needed by the Grievance Committee members every two years. Revisions will be submitted to Senate for approval.

7. Members will keep all matters discussed by Grievance Committee confidential. Personal and sensitive information is often discussed which could be disadvantageous to the individual(s) involved if disclosed.

August/2019

Election & Committee Request Information-

HUMANITIES SEARCH COMMITTEE Volunteers

Helen Wang, FT Digital Technologies, SBCT: I'd like to serve in the Humanities Faculty Search Committee. I am a HC Steering Committee member since Spring 2018. I have served in the full time CIS Search Committee twice. Please let me know if any further information is needed. Thanks!

OER ADVISORY COMMITTEE Volunteers

1. Jessica Carpenter FT, CABS, Psychology: I've worked with Tim Moore previously on his MOOC advisory task force and I've talked to him several times about OER. My personal stance on OER is undecided, with a bent towards "it really depends on the course and how often the course material actually changes" and a large concern about the quality of OER and especially the quality of OER supplementals and test bank accessibility. I am pretty busy, but if ya'll want me to keep an eye on this OER process I'm happy to do so. I'm actually in the middle of crunching data on my personal side project for ICCFA which is comparing a more OER'y version of my course to the version where I used the publishers supplementals to see if they really do improve outcomes over home grown. Stay tuned!

2. Chris Cunningham, FT, HP/MSE, Math: I am interested in the OER Advisory Committee; I am a (new) FT Faculty in Math, HPMSE. I led a push toward OER at Waubensee Community College, my previous institution, and it went very poorly due to an (in hindsight) obvious mistake -- the decisionmakers underestimated the amount of support services that the publishers provided for their traditional textbooks. We underestimated this because we, the decisionmakers, didn't use many of those services, although other faculty did. Here at ECC, a similar push at almost the exact same time happened with the Trigonometry course, and failed for (as I understand) similar reasons. The key point is that the publishers provide real services to support their books: support for adjunct faculty, technical support, and updates of materials for faculty use. They overcharge our students dramatically for these services, but these services cannot be dropped entirely. To save our students the amounts of money that matter, we would need to find a way to have the college (the faculty?) provide financial support to replace these services in order to support OER adoptions. I'm interested in thinking long-term about how to move forward without stepping into this trap again.

3. Jim Dittus, FT, CABS, Communication Studies (CMS) Division: My interest in OER comes from two efforts I have been involved with for a long time. The first is that the CMS division has spent a lot of time trying to reduce the cost of course materials for students, and I see this as another possible avenue for that. Second, in the online film appreciation class, I use a various materials for readings and activities and OER is something that I have been interested in drawing into that course.

4. Nicole Scherger, FT, HP/MSE, Math: I have been the primary driving force in successfully implemented OER in our MTH 104 class, but I have also seen our department unsuccessfully implement OER in our MTH 114 class, so I think I would have a lot to offer from both experiences.

5. Dan Kernler, FT, MSEHP, Mathematics: I've been an advocate of Open Educational Resources for years – creating them myself for distribution, and also helping to create the math departments open textbook for Mth104 General Education Mathematics. I'm interested in advocating for faculty as the push to create OER broadens at ECC.

6. Stacey Shah, FT, LRIE/Library: Librarians have already been asked to provide support for the OER pilot and so I really want to make sure that we have a voice on this committee. I am presenting two CETL OER resource workshops this semester and have knowledge about OER that may be useful to the committee. In addition, I have experience finding, adapting, and implementing OER in my own teaching.

7. Tina Ballard, FT, CABS, English: I am on sabbatical this semester, so I am not sure how that works with volunteering for positions. However, I am very interested in helping with the OER Advisory Committee. I am FT

CABS and would really like to be able to use more OER resources in my courses and have been interested in helping develop resources for other faculty as well.

DISTANCE LEARNING ADVISORY COMMITTEE Volunteers

1. Mary Arndt, FT, HP/MSE, Nursing: I am interested in joining the Distance Learning Advisory Committee, to represent HPMSE. Karen Friedberg had been a member prior to her retirement. I would like to give input from faculty in the Health Professions so our distance learning tools can be as useful as possible for teaching our students.

2. Ranae Ziwiski, FT, SBCT, Accounting: I volunteer for the Distance Learning Advisory Committee. I have developed online sections for two of the accounting courses we offer when I began to teach them. I have taken classes both from ECC and through other education sources related to online instruction and online course development. I believe as we improve our distance learning courses and LMS, we also improve our F2F courses and all students benefit. I use D2L in all my classes to the fullest extent possible. I am interested in seeing where the distance learning group sees the potential for growth and what as a faculty member of the committee I can contribute.

3. Sharon Baker, FT CABS Psychology: I would like to volunteer for the Distance Learning Advisory Committee because of my experience of working with the department with my online classes.