



Wednesday, April 10, 2019

Senate Meeting Minutes

Name	Div/Term	Name	Div/Term	Name	Div/Term
Kimberly Tarver (President)	Pres., 2018-2020	Kris Campbell	HP/MSE, ends 2018	Diane Flahaven, (2 nd VP)	UAF2, 2018-2020 HP/MSE
Ellie Swanson	LRIE/A/CEWD, 17-19	Ryan Kerr	CABS 2018-2020	Danielle Straub	UAF2, 2018-2020 CABS
Clark Hallpike	SBCT, 2018-2020	Pat O'Brien	CABS, 2017-19	Baudelaire Ulysse	UAF2, 2018-2020 LVPA
Patrick Gordon (1 st VP)	SBCT, 2018-2020	Dawn Munson	CABS, 2017-19	Terri Birch	UAF2 2018-2020 LVPA
George Rosa	SBCT, 2018-2020	Parul Raval	CABS, 2017-19	Tammy Ray	UAF2, 2017-19 SBCT
Mary Arndt (Secretary)	HP/MSE 2018-2020	Susan McGrath (3 rd VP)	UAF1, 2018-2020 HP/MSE	Mary Elfring	UAF2, 2017-19 CABS
Susan Robinson	LVPA, 2017-19* (finish T. Malone's term)	OPEN	UAF1	OPEN	UAF2
Les McTighe	LVPA, 2017-19	OPEN	UAF1	OPEN	UAF2
Luis Martinez	HP/MSE, 2018-2020	OPEN	UAF1	Open	UAF2
Nicole Scherger	HP/MSE, 2018-2020	OPEN	UAF2	Open	UAF2
		OPEN	UAF2	Steve Wood	Treasurer/non-voting

Recognition of Visitors & Guests

Absent: Terri Birch, Mary Elfring, Luis Martinez, Pat O'Brien, Baudelaire Ulysse

Guests: Mike Maron from SBCT; Marc Beth from LVPA

Secretary's Report: Mary Arndt

- Approval of March 13, 2019 Meeting Minutes
Ryan Kerr moved to approve the minutes as revised. Kris Campbell seconded. Motion approved with 3 abstentions.

Treasurer's Report: Steve "Woody" Wood

Steve Wood distributed the annual honorariums to the ECCFA officer, chairs/co-chairs of committees, Webmaster, Social Media Director, etc.

President's Report: Kimberly Tarver

1. Topics discussed with VP Peggy Heinrich: Orrin Thompson announcement (she is looking into this), Sabbatical timing impact on scheduling, dual credit status. Remaining topics deferred to future meeting.
2. Attending meetings with faculty and HR regarding HLC qualifications to teach
3. Conducting CHRO search committee meetings to develop interview questions; reviewing applications
4. Participating in Contract Re-opener negotiations process
5. Attended video conference: IFT Dual Credit Task Force
6. Attended 4 Candidate Forums for ECC Board of Trustees; final outcome pending provisional votes and mail-in votes. Currently, 21 vote spread between Clare and Adriana.
7. Follow Up re: Student Grades, AP 1.103, Review history includes February 2019, April 2018, July 2015 (see Excerpt below) Administrative Procedure Review Team minutes reflect existing language specific to midterm grades dating back to July 2015. There is no action to take. This is information provided as follow up to discussion at last senate meeting.
8. Attended IFT/1211 Legislative Day Briefing & Preparation for Springfield on April 10 & 11, 2019
9. Attended Committee of the Whole: BOT discussed exploration of Cannabis programming, results of employee survey, and results of BOT Assessment of Diversity, Equity and Inclusion by an outside consultant.
10. Attended the BOT meeting last night. No particular report.
11. Met with Dr. Sam. Discussed the master plan: wanting to expand Building O (technical and arts programs); expand fitness center; program growth in Building A.
12. Legislative Day was cancelled so Kim Tarver could not attend it as planned.

1st Vice President's Report: Patrick Gordon

T-shirts: Patrick to contact supplier. \$500 was appropriated. Officers will look to expand this in the budget meeting this summer.

2nd Vice President's Report: Diane Flahaven

No adjuncts volunteering. Discussed long lines for students waiting to get into the Testing Center on Mondays and Wednesdays. These are days when the Testing Center is short staffed. Kim Tarver is addressing it with the Testing Center.

3rd Vice President's Report: Susan McGrath

Working on getting adjuncts to be involved. Have the list of adjuncts but not the information about if they are paying members or not. Kim Tarver to get this information for Diane Flahaven and Susan McGrath.

Committee Reports

Membership: Mary Elfring No report.

Negotiations: Patrick Gordon Encouraged Senators to encourage constituents to join Negotiations Committee.

Grievance: Ellie Swanson & Kris Campbell

Members: Ellie Swanson—LRIE/ESL/ABE (co-chair), Kris Campbell—MSE/HP (co-chair), Jessica Carpenter—CABS, George Rosa—SBCT, Diane Flahaven—UAF

Grievance Committee has addressed the following issues since the last report:

- Faculty qualification meetings
- Dual credit issues—Impact bargaining will be taking place; looking at faculty role and faculty compensation
- Arbitration over discipline
- Discipline matters

Please contact the Grievance Committee with any questions or concerns.

Respectfully submitted,

Ellie Swanson, Kris Campbell

Grievance Committee co-chairs

Ryan Kerr moved to adjourn to COPE. Patrick Gordon seconded. Motion approved.

COPE (Chair: Luis Martinez):

1. Approximately 8,000 pieces were mailed to IFT members (postcards and letters) & IEA members (postcards). Postcards were joint effort with SSECCA. Estimated about 90 pieces were returned. This is a good percentage. Vote for BOT members still being counted: should know by 4/15. On 4/29, special meeting will be held to seat the newly elected members.
2. Save Our Illinois Land (SOIL): material from Mary Shesgren, SOIL Board Member; please review information for future discussion. See information at the end of the agenda.
3. Attended Election Night Event at Danny's Pizza on Douglas.
4. Kim Tarver to start a workgroup for COPE and be proactive to work on election for next time.

Kris Campbell moved to adjourn from Cope. Les McTighe seconded. Motion approved.

Elections & Committee Requests

1. Leticia Starkov, Curriculum Committee Chair, requests appointment of Marc Beth, FT/LVPA to serve remainder of term currently held by Kelly Langenberg (UAF/LVPA). Kelly is not able to attend the meetings on a regular basis. Note, the position represents the LVPA division.
Ryan Kerr moved to approve Marc Beth for this position. Kris Campbell seconded. Motion approved.
2. Dr. Mary Hatch requests up to 6 faculty to serve on a search for 3D Art Full time faculty. Travis Linville, Susan Robinson and Joel Peck have already volunteered. We will do an email vote before the time expires.

Les McTighe moved to approve these 3 faculty who have already volunteered; other volunteers/appointees to be confirmed by email vote. Kris Campbell seconded. Motion approved. Approval pending: Kim Taraver will confirm cultural training has been completed by these volunteers.

Kris Campbell moved to approve a consent agenda for 3 & 4. Ellie Swanson seconded. Motion approved.

3. Dr. Miller requests one (1) member to serve on search for Physical Therapist Assistant (PTA) Program Director. Kim Tarver, Professor of PTA has volunteered.
4. Dr. Miller requests one (1) member to serve on search for Surgical Technology Program Director. Roda Ryan, Professor of Surgical Technology has volunteered.

Kris Campbell moved to approve the volunteers in 3 & 4. Ellie Swanson seconded. Motion approved.

5. Request for volunteers and nominations sent to membership. Please assist with recruiting.
6. By email, Luis Martinez and Susan Robinson moved and seconded respectively to approve Ryan Kerr, Ginger Alms and Mary Elfring to serve on a search committee for a full time English faculty member. The motion was approved by email on April 1, 2019.
7. By email, Mary Arndt and Ryan Kerr moved and seconded respectively to approve Barbara Tarin, Lisa McCarthy-West, Karen Taylor, Heidi Eaton, and Nanette Dukes to serve on a search committee for three full time Nursing faculty members. The motion was approved by email on April 2, 2019.

OLD BUSINESS

1. T-Shirts: pending. Patrick to obtain a quote from manufacturer.
2. Computer: Thank you Susan McGrath for setting up ECCFA Office Computer! A few details remain.
3. Handbook Workshop on March 15. No one attended.
4. Kris Campbell: Student Evaluations - Kris is working on this task force with Marc Beth, BOT, administrators, students, and other faculty. They are gathering information about the following:
Faculty: What information do you want to get from student evaluations? What do you want to see done with the information? Task force wanted to formulate recommendations to be proactive for the committee that will work on the Faculty Evaluation Handbook. They are canvassing BOT, admin., students and faculty. Brainstorming a delivery system – responses have decreased since changing to the computer submission from paper evaluation. Discussed with SLACC and Curriculum Committee
Senators are requested to reach out to constituents for input.
Marc Beth: Potential for midterm eval. for faculty – won't be seen by administration.

NEW BUSINESS

1. End of Semester Party: date, time & location need to be determined. Note, the ECC Employee Appreciation Event ends at 5:00 on Thursday, 5/16/19. Patrick Gordon moved to approve the party be held after the employee appreciation event. Ryan Kerr seconded. Motion approved. Ellie to ask Armando Trejo about reserving Carmina's.
2. 22nd Annual Trivia Bee to benefit The Literacy Connection, \$400 for a team, 9:30-12:30 April 27; Request a motion for \$100.00 toward the \$400.00 fee. (Kim has \$300.00 in cash donations toward this event.) Tammy Ray moved to approve \$100 toward the fee for the ECCFA team. Ryan Kerr seconded. Motion approved.

3. United Way (Dawn Munson) – Dawn is co-chair for the United Way campaign. Funds will go to Elgin groups. Emails will go out.
4. We were notified that John Halwix, Heating, Vent, A/C & Refridge: Heating & Air Conditioning Unit Adjunct I Faculty died. Bereavement Guidelines: purchase a Pathway Brick to acknowledge the death of a current member. Additionally, the secretary will send a sympathy card to the family. Please approve \$50 to purchase the pathway brick. (Note, email sent to Mary Arndt and Brick Order form sent to Woody.)
Dawn and George to approve purchase of the brick in John Halwix's name. Motion approved. The family will be invited to the dedication ceremony.

DIVISION ISSUES

ANNOUNCEMENTS

1. Students and instructors may find discounted software at <https://elgincc.onthehub.com/>
2. Watch email for nominations and vacancies for ECCFA Senate & Standing Committees. Elections April 17 & 18. Please consider running for open positions. Thanks to Elections Committee Armando Trejo, Joyce Fountain and Tina Ballard.
3. **Great Lakes Union Leadership Institute:** Sunday-Thursday, June 23-27 at Lake Lawn Lodge Resort in Delavan, Wisconsin. Brochure sent via email. Send registration form to Kim by May 6. <https://www.ift-aft.org/professional-development/ULI/great-lakes> Offerings include:
 - UNION LEADERSHIP SKILLS
 - EFFECTIVE GRIEVANCE ADMINISTRATION - PART 1
 - INTRODUCTION TO NEGOTIATIONS AND CONTRACT CAMPAIGNS
 - BECOMING A MORE EFFECTIVE TRAINER AND PRESENTER

ADJOURNMENT

Danielle Straub moved to adjourn. Dawn Munson seconded. Meeting adjourned at 4:50 pm.

Senate Meetings for AY 2018-2019: 4/24, 5/8

EXCERPT FROM: ADMINISTRATIVE PROCEDURE 1.103 (Refer to the entire procedure on AccessECC)

References Board of Trustees Policy: EP 1

Subject: Student Grades

Adopted: January 29, 1996

Amended: March 22, 2006, February 14, 2008, April 30, 2014, July 2, 2015; April 9, 2018

Review: This procedure will be reviewed by the Vice President of Teaching, Learning and Student Development by June 30 of every odd-numbered year.

Grade Point System for Elgin Community College

Letter Grade	Performance	Grade Points Per Semester Hour
A	Superior	4.0
B	Good	3.0
C	Average	2.0
D	Poor	1.0
E	Failure (ended Spring 2005)	0.0
F	Failure (started Summer 2005)	0.0
WF	Withdrawal-Failure (ended Fall 2004)	0.0

Other Grades & Symbols not used in GPA Calculation

AU	Audit
AW	Administrative Withdrawal (started Spring 2005)
CIP	Course in Progress
CR	Satisfactory for Proficiency, CLEP, Advanced Placement, & courses taken Pass/No Credit
I	Incomplete
NC	No Credit for courses taken Pass/No Credit
NR	Not Reported
R	Course Repeated
S	Satisfactory
U	Unsatisfactory
W	Withdrawal
Z	Drop Grace Period (started Summer 2014)

Course instructors are exclusively responsible for grading their student's coursework.

The College Registrar is responsible for recording the proper grade(s) and appropriate grade points on each student's permanent record and will post each student's assigned grade.

Midterm and final grades are required for all students. Appropriate midterm grades include, A, B, C, D or F. Students who have never attended or who are not actively pursuing the course according to the attendance policy stated on the course syllabus should be assigned a midterm grade of W by the 10th day of the semester but no later than midterm (for classes shorter than 16 weeks, by the 80% refund date as indicated on the Drop Dates by Section spreadsheet at <http://www.elgin.edu/withdraw>, but no later than midterm). Instructors reserve the right to withdraw a student from class during the withdrawal period due to excessive, unexcused absences or if the student is not actively pursuing completion of the course as stated in the syllabus. (Related Administrative Procedure: 1.202

Schedule Changes and Course Withdrawals) A midterm grade of CR is only appropriate for students eligible for a final grade of CR (e.g. pass/no credit) or those participating in approved experiential learning programs (e.g. internships, study abroad, clinicals). A midterm grade of AU is only appropriate for students who are auditing a course.

Final grades are due the Monday following the last day a section meets. A grade of W cannot be assigned as a final grade or at any point after the last day to drop. A grade of AW is assigned only after the last day to drop and is based on extenuating circumstances assessed by the Director of Student Success & Judicial Affairs (see Administrative Procedure 1.202 Schedule Changes and Course Withdrawals).

SOIL: From Mary Sheshgren, SOIL Board Member

My request to ECCFA and SSECCA comes from the board of [SOIL, Save Our Illinois Land](#). We are dedicated to stopping Enbridge, a Canadian pipeline company from constructing their proposed new tar-sands oil pipeline, a "twin" to their existing Line 61 in Illinois.

We have two bills in Springfield in 2019:

[SB 1527](#), the Eminent Domain Bill sponsored by Senator Laura Fine. and [HB 3093](#), the Public Utilities-- Oil Pipeline Bill, also called the Externalities bill, sponsored by State Representative Anna Moeller.

Here is a link to the Eminent Domain bill fact sheet. <http://ilbanfracking.org/wp-content/uploads/2019/02/2019.02.17-ED-SB1527-Fact-Sheet-1.pdf>

And below is a write-up about the Definition of Externalities, which Dave & Sandra Davis wrote for Speaker Mike Madigan's office upon his request and in reference to HB 3093.

Please note that, in the past, an Environmental Impact Study did not necessarily have to include the impacts of greenhouse gas emissions on climate, much less the cumulative impacts of greenhouse gas emissions on climate of an infrastructure project.

We appreciate the willingness of Elgin Community College Faculty Association and the Support Staff of Elgin Community College Association to consider signing on as a supporter or either or both of these bills.