



Wednesday, November 28, 2018

Senate Meeting Minutes: Final

Name	Div/Term	Name	Div/Term	Name	Div/Term
Kimberly Tarver (President)	Pres., 2018-2020	Kris Campbell* Greg Wheaton, SUB	HP/MSE, ends 2018	Diane Flahaven, (2 <sup>nd</sup> VP)	UAF2, 2018-2020
Ellie Swanson	LRIE/A/CEWD, 17-19	Ryan Kerr	CABS 2018-2020	Danielle Straub	UAF2, 2018-2020
Clark Hallpike	SBCT, 2018-2020	Pat O'Brien	CABS, 2017-19	Baudelaire Ulysse	UAF2, 2018-2020
Patrick Gordon (1 <sup>st</sup> VP)	SBCT, 2018-2020	Dawn Munson	CABS, 2017-19	OPEN	UAF2, 2017-19
George Rosa	SBCT, 2018-2020	Parul Raval	CABS, 2017-19	Tammy Ray	UAF2, 2017-19
Mary Arndt (Secretary)	HP/MSE 2018-2020	Susan McGrath (3 <sup>rd</sup> VP)	UAF1, 2018-2020	Mary Elfring	UAF2, 2017-19
Tim Malone	LVPA, January 2017-19	OPEN	UAF1 2018-2020	Terri Birch	UAF2 2018-2020
Les McTighe	LVPA, 2017-19	OPEN	UAF1	OPEN	UAF2, 2017-19
Luis Martinez	HP/MSE, 2018-2020	OPEN	UAF1	Open	UAF2
Nicole Scherger	HP/MSE, 2018-2020	OPEN	UAF2	Open	UAF2
		OPEN	UAF2	Steve Wood	Treasurer

Meeting commenced at 3:20 pm.

Absent: Tim Malone, Luis Martinez, Tammy Ray, Ellie Swanson

**Recognition of Visitors & Guests:**

Secretary's Report: Mary Arndt

- Approval of November 14, 2018 minutes:  
Pat O'Brien moved to approve the minutes. Danielle Straub seconded. Motion approved with 4 abstentions.

Treasurer's Report: Steve "Woody" Wood – Woody shared a document to reflect the current state of financial affairs of the ECCFA. No discussion occurred.

President's Report: Kimberly Tarver: See end of the agenda.

1<sup>st</sup> Vice President's Report: Patrick Gordon – No report.

2<sup>nd</sup> Vice President's Report: Diane Flahaven – No report.

3<sup>rd</sup> Vice President's Report: Susan McGrath – Susan sent a clarification letter to UA 1s that the Professional Expense Benefit could be used to pay professional membership dues.

## Committee Reports

**Negotiations:** Patrick Gordon – Effective date for math lab compensation change is still being considered.

**Grievance:** Ellie Swanson & Howard Russo – see below.

Members: Howard Russo—LVPA (co-chair), Ellie Swanson—LRIE/ESL/ABE (co-chair), Kris Campbell—MSE/HP, Jessica Carpenter—CABS, George Rosa—SBCT, Diane Flahaven—UAF

Grievance Committee has addressed the following issues since the last report:

- Mentoring payment
- Faculty qualifications
- Dual credit issues
- Course capacity discussions
- Discipline matters

Please contact the Grievance Committee with any questions or concerns.

Respectfully submitted,  
Howard Russo, Ellie Swanson  
Grievance Committee co-chairs

## Amendments/Bylaws Committee (Ryan Kerr)

Review of proposed changes – see below for proposed language changes.

### AMENDMENTS COMMITTEE: Motion received as follows:

#### Constitution Motion & Rationale Short Title: MEMBERSHIP- Retirees

#### MOTION:

I move that, ARTICLE IV of the constitution ("Membership"), ARTICLE VII of the constitution ("Membership and Duties of the Senate") and ARTICLE I of the bylaws ("Duties of the Officers of the Senate"), be amended as follows (in bold):

Constitution

ARTICLE IV Membership

**Section 3. Full time and adjunct faculty retirees who were full members of ECCFA at the time of retirement can form a retiree chapter of ECCFA.**

Such chapter - from now on, "the retiree chapter" - defines its own constitution and bylaws.

However, no action, bylaw or provision of the retiree chapter shall be in conflict with policies and decisions of the membership or the Senate of ECCFA. The policies and decisions of the membership or the Senate of ECCFA shall take precedence when a possible conflict arises with the actions, bylaws, or provisions of the retiree chapter.

A member of the retiree chapter shall be known as "retiree member."

The sole voting rights within ECCFA of retiree members are provided in Article VII, Section 1(b), of this Constitution.

ECCFA is committed to facilitate communications between the AFT, the IFT, and the retiree chapter.

The dues owed by the retiree chapter to ECCFA are approved by the senate of ECCFA after consultation with the treasurer of ECCFA and the retiree chapter, as per Article I, section 6(h)(i) of the bylaws of ECCFA.

## Constitution

### ARTICLE VII Membership and Duties of the Senate

- Section 1. Membership:

- **b. Members of the retiree chapter are entitled to one Senator. Such Senator is entitled to all rights and privileges of a Senator except that such senator shall not be entitled to hold office outside of positions within the retiree chapter.**
- **bc.** The term of office for a Senator is two years, beginning at the first Senate meeting following the April election.

## Bylaws

### ARTICLE I Duties of the Officers of the Senate

- Section 6. The Treasurer in cooperation with other officers:

- a. submits monthly financial reports to the Senate;
- b. prepares a budget and maintains complete financial records of ECCFA;
- c. maintains the organization's bank accounts;
- d. initiates an annual audit of the organization's financial records;
- e. pays bills as authorized by the Senate.
- f. presents bi-annual financial reports to the general membership;
- g. develops, reviews, and recommends changes to "Financial Management Procedures" as necessary to support the organization's financial practices and operational controls;
- **h. computes and estimates costs that ECCFA will sustain for, or because of, the retiree chapter;**
- **i. recommends to the Senate of ECCFA, in cooperation with the retiree chapter, the dues for the retiree chapter.**

### SUPPORT STATEMENT:

This provides an opportunity for retirees to maintain membership in the ECCFA and continue to serve the Association. Advantages to ECCFA include retention of history, experience and knowledge. Membership fosters opportunity for mentoring and consultation. Additionally, retiree members will have the opportunity to participate in important ECCFA initiatives including advocacy, community engagement, student support initiatives, and COPE. Membership also permits retiree members, if approved by Senate, to attend regional, state and national conferences; they are eligible to serve as delegates. Some other Faculty Associations have similar retiree chapters, so this is in line with current practices.

Topics addressed: Membership, Membership and Duties of the Senate, Duties of the Officers of the Senate, Support Statement. Discussion ensued regarding wording of these topics. Kim wants to review this at the next meeting also and

it will be presented to the full ECCFA on Opening Day.

**COPE (Chair: Luis Martinez)**

Mary Elfring moved to adjourn to COPE. Pat O'Brien seconded. Motion approved.

1. Petitions – Kim Tarver asked for help with signatures for petitions for candidates for the BOT. Contact Kim to meet her off campus if you wish to become involved.
2. Next meeting with Collar County IEA Higher Ed in February; includes CLC, COD, Harper, Joliet, and Morton. (Note: Diana Flahaven has been attending.) Diane will attend January meeting,

Pat O'Brien moved to adjourn from COPE. Ryan Kerr seconded. Motion approved.

**ELECTIONS & COMMITTEE REQUESTS**

1. Dr. Heinrich has requested 2 faculty members to serve on a search for the Dean of College Transitions and Secondary Partnerships (replacement for Libby Roeger). Volunteers: Jessica Carpenter, Tina Ballard, Alison Douglas, Soma Chattopadhyay, Ranae Ziwski, Laura Haske. Dawn Munson moved to approve Jessica Carpenter and Soma Chattopadhyay for this search committee. Les McTighe seconded. Discussion ensued. Motion approved.
2. Dr. Heinrich has requested 3 faculty members to serve on a search for the Dean of SBCT. Volunteers: Mohammad Alzoubi, Clark Halpikie, David Reich, Heidi Eaton, Jesse Bader, Linda Conniff, Dawn Munson Patrick Gordon moved to approve Clark Halpikie, David Reich, and Heidi Eaton for this search committee. Mary Elfring seconded. Motion approved.

**ECCFA Openings:**

1. Grievance Committee Vacancy: UAF1 (1)
2. Senate Vacancies: UAF1 (3), UAF2 (6)
3. Communications Chair: (1)

**OLD BUSINESS**

**NEW BUSINESS**

**EMILY KIES: SENIOR DIRECTOR OF EMERGENCY MANAGEMENT**

Emily has suggested that she would like to create a safety video that could be shown in classes. Some ECC students have not attended school in America and may not have been exposed to safety drills elementary and high schools are now implementing. The Senate viewed this idea favorably. Kim Tarver to discuss with Emily.

Kris Campbell – brought attention to ECCFA regarding a webinar about helping students on the Autism Spectrum. February 22, 2019, 10 – 11 am. See flyer that was in the email when these minutes were sent on 12/5/18.

## DIVISION ISSUES

### ANNOUNCEMENTS

1. Commencement! Saturday, December 15, 10:00 a.m. and 2:00 p.m. with light lunch reception at 11:45 a.m. RSVP to Susan Franck, [sfranck@elgin.edu](mailto:sfranck@elgin.edu) by December 6.
2. Professor Malone's "last lecture" titled *Teaching History at ECC: Some Thoughts* will be held on **Tuesday, Dec. 4 at 11am in Spartan Auditorium**. Students and entire classes are welcome. A retirement reception in Tim Malone's honor will also be held on **Tuesday, Dec. 4, 3:30-5pm in the B349 conference room** (Next to B Building central stairs). Please stop by to enjoy snacks and beverages and wish Tim a happy retirement!
3. End of the Semester Party! Friday, December 14 at Carmina's, 4:00 until we're done.
4. Friends of Howard Russo hosting Retirement Celebration, Thursday, November 29 at 4:00 p.m. at Danny's on Douglas. \$20 at the door; additional donations for Operation Gratitude benefitting Boys & Girls Club to honor Howard's legacy of generosity.
5. Check out this conference! National Study of Collective Bargaining in Higher Education and the Professions, April 7-9, 2019 at CUNY Graduate Center, NYC.  
<https://myemail.constantcontact.com/Early-Registration-Has-Begun-for-the-April-7-9--2019-Higher-Education-Collective-Bargaining-Conference.html?soid=1102372137664&aid=ZMIN6lDaFaM>

### ADJOURNMENT

Pat O'Brien moved to adjourn. Mary Arndt seconded. Meeting adjourned.

Senate Meetings for AY 2018-2019: 12/12, 1/9, 1/16, 1/30, 2/13, 2/27, 3/13, 4/10, 4/24, 5/8

### President's Report (Kimberly Tarver)

1. Need to set date for 90 minute Union Leader Training, emphasis on discipline representation, enforcement of contract and just cause. Ellie Swanson will customize to meet needs of ECC and present with Lynnette Sculuca. Kim Tarver to investigate a possible time. It will most likely be a Wednesday opposite Senate meeting weeks, early in 2019.
2. Met with Dr. Sam; discussed timeline for CHRO search and concerns with HR & Discipline process. Revisited BOT meeting topic and newspaper article regarding the wetlands. Advocated for temporary full time faculty to fill vacancies. Dr. Sam plans to have the CHRO position will be posted in December 2018. Search committee to convene in January 2019.
3. Met with Dr. Heinrich; discussed upcoming searches for Dean of SBCT, Dean of College Transitions, and process to confirm search for new CETL director. Discussed course capacity concerns specifically relating to process.
4. Attended ICCFA Business Meeting; legislative updates provided by Leo Welch. Kim Tarver has information from him she is willing to share regarding current trends impacting labor unions.

**ICCFA REPORT:**

**2018 Fall Conference of the Illinois Council of Community College Administrators and the Illinois Community College Faculty Association**  
November 15-16, 2018  
Embassy Suites in East Peoria, IL

Overall participation statewide: up 29% from last year. The number of attendees from ECC was the second largest statewide.

The Aspiring Leaders cohort is designed for individuals interested in serving in leadership positions in the community college. There were 20 slots open for this year's cohort, 16 of which were filled. Several people from ECC were among those selected to participate this year.

Presenters from ECC:

- Play the Finish Line Game!  
Kimberly Tarver and Ann King, Elgin Community College  
Part 1: Walk through the shoes of ten students as they navigate their journeys through college and explore the impact of college policies, practice, and culture on student progress and success.
- Play the Finish Line Game!  
Kimberly Tarver and Ann King, Elgin Community College  
Part 2: We'll continue to "Play the Finish Game" as we walk through the shoes of community college students while investigating the impact of college policies, practice, and culture on student success. This session will also include discussions surrounding student success and equity.
- Empowering Immigrant Writers: Finding Purpose and Voice in the Community  
Allison Douglas, Colleen Stribling, and Rosa Banuelos (Student) Elgin Community College  
Even learner-centered college classrooms can be intimidating, especially for ESL students. However, valuing students' voices and expertise promotes their transition to academic programs. This session describes an ESL/composition collaboration that increases students' and professors' confidence and promotes student success.
- Supporting Students in Turbulent Times – Examples, History, Advice and Collaboration  
Liddy Hope and Rodrigo Lopez, Elgin Community College  
This session will take a close and honest look at the pathways of response to student needs in turbulent times; including barriers, successes, and resources gained. Specific areas of focus will include students of color, immigration, and LGBTQIA students.

ICCFA scholarships: Our group offers 5 scholarships for \$1000 each and this year, two of those recipients were ECC students: Christina Mareello and Ivan Roman. All scholarship recipients are invited to attend the luncheon on Friday to be awarded a certificate of recognition. Christina was able to attend this year and Dr. Sam came for lunch as well to celebrate with her.

Overall, the school was well represented at the conference and it was a highly productive experience for all. I look forward to the next two years as the Administrative Vice President and President Elect of this organization. I hope that you will mark your calendars for next year:

2019 ICCCA/ICCFA Conference  
November 14-15, 2019  
Embassy Suites East Peoria

Respectfully submitted,

Kristen Campbell