



Wednesday, October 17, 2018

Senate Meeting Minutes: Final

Name	Div/Term	Name	Div/Term	Name	Div/Term
Kimberly Tarver (President)	Pres., 2018-2020	Kris Campbell	HP/MSE, ends 2018	Diane Flahaven, (2 nd VP)	UAF2, 2018-2020
Ellie Swanson	LRIE/A/CEWD, 17- 19	Ryan Kerr	CABS 2018-2020	Danielle Straub	UAF2, 2016-18 2018-2020*
Clark Hallpike	SBCT, 2018-2020	Pat O'Brien	CABS, 2017-19	Pat Brutchin	UAF2, 2017-19
Patrick Gordon (1 st VP)	SBCT, 2018-2020	Dawn Munson	CABS, 2017-19	Steve Wood (Treasurer)	UAF2, 2017-19 Temp FT
George Rosa	SBCT, 2018-2020	Parul Raval	CABS, 2017-19	Tammy Ray	UAF2, 2017-19
Mary Arndt (Secretary)	HP/MSE 2018- 2020	Susan McGrath (3 rd VP)	UAF1, 2018-2020	Mary Elfring	UAF2, 2017-19
Tim Malone	LVPA, January 2017-19	OPEN	UAF1 2018-2020	Terri Birch	UAF2 2018-2020
Les McTighe	LVPA, 2017-19	OPEN	UAF1	Baudelaire Ulysse	UAF2, 2018-2020
Luis Martinez	HP/MSE, 2018- 2020	OPEN	UAF1	Open	UAF2
Nicole Scherger	HP/MSE, 2018- 2020	OPEN	UAF2	Open	UAF2
		OPEN	UAF2	Open	UAF2

Meeting began: 3:17 pm

Absent: Terri Birch, Pat Brutchin, Mary Elfring, Diane Flahaven

Substitutions: Greg Wheaton substituted for Nicole Scherger and Joyce Fountain substituted for Parul Raval.

Requesting Substitute Senator for Kris Campbell for remainder of Fall Semester: Kris Campbell will be doing substitute teaching for the remainder of the semester; it will interfere with Senate meeting times. She is asking for a substitute to cover her vacancy.

Recognition of Visitors & Guests:

Visiting Teacher: Dawn Munson introduced Samantha Groot-Breteler, an early childhood teacher from The Netherlands. She is visiting at ECC for 2 weeks. Dawn will visit Samantha in The Netherlands later this semester in May.

- **Tim Malone, Senator: The Faculty Movement**

Proposal for ECCFA: Tim discussed that there's a teachers' movement rising in America. He posed the question: Is this an opportunity for ECCFA to re-establish itself in District 509? Raise our voice? Take a higher profile? Augment our power? He asked if it would be a good idea to reach out to other teachers' unions in the area.

Kim Tarver asked if any Senators are interested in working on this endeavor to contact her. There are 2 meetings Kim Tarver will be going to and will support this concept there.

- **SWANS** (Students Who Are Not Silent) Students from this campus group spoke to Senate and asked for help in various areas on Wednesday, Oct 24th from 10 am to 1 pm and Thursday, Oct. 25, from 10 am to 3 pm. Those are the dates the group HOME (Heterosexuals Organized for a Moral Environment) will be on campus to speak about their philosophy. HOME will have a table in a hallway near the cafeteria. The SWANS want to provide balance and a safe place for students to congregate, in response to HOME. SWANS will also have a table in a hallway by the cafeteria with a banner. They will also provide games, food, and LGBTQ educational videos in the Spartan Auditorium.

SWANS are asking for volunteers to help with the event, donate food, and pass out flyers in B building during these times. ECCFA will send out an email to faculty requesting volunteers.

Secretary's Report: Mary Arndt

- Approval of October 3, 2018 minutes
Pat O'Brien moved to approve. Luis Martinez seconded. Motion approved with 5 abstentions.

Treasurer's Report: Steve "Woody" Wood

Woody presented the budget and the balance totals. The ECCFA financial situation is stable as a result of fiscal discipline. Woody was thanked by the group for his diligence in keeping these records.

President's Report: Kimberly Tarver: See end of agenda.

1st Vice President's Report: Patrick Gordon: No report.

2nd Vice President's Report: Diane Flahaven (absent)

3rd Vice President's Report: Susan McGrath

Susan worked with one of her constituents who consulted her about needed time off.

Committee Reports

Negotiations: Patrick Gordon

Post Janus Method of Operation has been completed between the Negotiating Committee and the

administration. Negotiating Committee is meeting to discuss a potential reopener item of the contract. The Negotiating Committee will vote when all the numbers, details, etc. have been realized. Whatever this committee agrees upon, they will write it up and ask to reopen bargaining.

Grievance: Ellie Swanson & Howard Russo – see below.

Committee Report: Grievance

Members: Howard Russo—LVPA (co-chair), Ellie Swanson—LRIE/ESL/ABE (co-chair), Kris Campbell—MSE/HP, Jessica Carpenter—CABS, George Rosa—SBCT, Diane Flahaven—UAF
Grievance Committee has addressed the following issues since the last report:

- Professional expense
- Class assignment/leave time
- Mentoring payment
- Long term sub assignment
- Meeting pay
- Course capacity discussions
- Discipline matters

Please contact the Grievance Committee with any questions or concerns.

Respectfully submitted,

Howard Russo, Ellie Swanson

Grievance Committee co-chairs

Adjournment to COPE (Chair: Luis Martinez)

Ryan Kerr moved to adjourn to COPE. Les McTighe seconded. Motion approved.

1. Kim Tarver contacted Lynnette Sculuca, IFT Rep regarding COPE minutes: “They do not need to be in separate minutes, but adjourning to COPE should be in the minutes and COPE should be clearly designated as the topic.”
2. Board of Trustees Candidate Packets available <https://elgin.edu/about-ecc/trustees/trustee-elections/>. Claire Ollayos has decided to run again for office.
3. **Get Registered to Vote!** <https://www.elections.il.gov/votinginformation/register.aspx>
4. **GOTV Opportunities!**
 - a. Campaign Offices: “Hustle” from home using cell phone to make calls for candidates. Contact Kim Tarver on how to acquire this technology.
 - b. Elgin Trades Council: Canvass opportunities October 24-25, 4:00-7:00
 - c. IFT Office Schaumburg: Phone Bank in evenings
5. Patrick Gordon will send out an email to encourage faculty to encourage they vote and encourage the students to vote; do civic duty.
6. \$18,000 in COPE treasury.

7. Champaign teachers union voted to strike. Kim Tarver will send thoughts of support.

Pat O'Brien moved to adjourn from COPE. Patrick Gordon seconded. Motion approved.

ELECTIONS & COMMITTEE REQUESTS

1. Safety Committee (Robin Cook): 1 member needed; meets quarterly. Dawn Munson volunteered. Pat O'Brien moved to approve Dawn Munson for this committee. Ellie Swanson seconded. Motion approved.
2. Emergency Management Advisory Committee (Emily Kies): 1 full time, 1 adjunct faculty; November 5 @ 11:30 and December 11 @ 2:00

Committee Openings Referred to Academic Deans for Appointment:

1. SLAAC Vacancies: SBCT (2) - remains OPEN; contacted Dean Battista as reminder – Helen Wang to serve.

ECCFA Openings:

1. Grievance Committee Vacancy: UAF1 (1)
2. Senate Vacancies: UAF1 (3), UAF2 (5), Sub for Kris Campbell MSE/HP
3. Communications Chair: (1)

OLD BUSINESS

1. Follow Up: Developmental Education Program Review will be the responsibility of the respective divisions.
2. Community Crisis Center Toiletry Drive (Pat O'Brien) – please support, see boxes across campus.
3. ECCFA Office Computer- no progress. George Rosa to investigate about a computer. Susan McGrath to donate a printer.
4. Luis Martinez to communicate with Armando Trejo about reserving Carmina's for 4 pm on December 14, 2018 for the ECCFA sponsored End-of-the-Year Party.

NEW BUSINESS

1. Ryan Kerr discussed a situation regarding potential threats by a student. He wondered what kind of communication needed to be presented to faculty. The situation was actually communicated to Kim Tarver. She stated the police department handled the situation very thoroughly.
2. Wednesday, October 24, 10 am – 3 pm: Heterosexuals Organized for a Moral Environment – See information on page 2 under SWANS.
3. Boo Bash, Friday October 26, 5:00-7:00, Building J Events Center: Donate treats, host a table, or volunteer. Consider ECCFA Table or partner with SSECCA; donations, decorations/theme; last year ~ 800 attendees. Looking for peanut-free donations of candy. Luis Martinez volunteered to help at the table to partner with SSECCA. Kim Tarver will send out email to faculty. Luis Martinez moved to approve ECCFA funds to purchase \$100 of candy for this event. Patrick Gordon seconded. Motion approved.

4. The Illinois Community College Faculty Association is accepting nominations for the following awards:
 - a. An honorary membership, which is the highest award given to non-community college faculty, may be given to a person who has made an outstanding contribution to the Association and/or education in the State of Illinois. There shall be no more than one such award given per year.
 - b. The Linda Hefferin Life-Time Award, which may be bestowed upon a community college faculty member retiring from the community college system, who has served on the Executive Committee of and made outstanding contributions to the Association. Such recognition shall be given at the annual conference.
 - c. A certificate of recognition/appreciation, which may be awarded to those persons who have made significant contributions to the Association and/or education in the State of Illinois. Les McTighe suggested to nominate Howard Russo. Luis Martinez moved to nominate Howard Russo for this recognition. George Rosa seconded. Motion approved. Ellie Swanson will write the needed documentation for the nomination form.
 - d. The Leo Welch Faculty-of-the-Year award, which may be given to an outstanding community college faculty.
5. Schedule for Committee of the Whole, Finance Meeting & Board of Trustee Meeting: faculty are encouraged to attend.
6. Office Door Windows
In conversation with Robin Cook – discussed purpose for asking faculty to keep windows clear, security reasons.
7. Baudelaire Ulysse asked about the condition of Building H – dirty and in disrepair. Kim Tarver said to speak to the Associate Dean or Dean of the area. If no action occurs, we will see if ECCFA can activate.
8. Danielle Straub said students from SWAN asked for food last semester for their event when HOME last visited and ECCFA bought pizzas. Luis Martinez moved to use ECCFA funds to donate \$100 for pizza for SWANS on the days in October when HOME will be on campus. Dawn Munson seconded. Motion approved. Woody will give the check to Student Life for them to buy the pizzas for this group.
9. Discussion regarding ECC moving ahead with dual credit courses and working with high school teachers. ECCFA is concerned about giving union work to non-union people.
10. Dawn Munson has agreed to work on updating the ECCFA bulletin board near the cafeteria.

DIVISION ISSUES

ANNOUNCEMENTS

ICCFA Conference http://www2.iccb.org/iccfa/?page_id=22.

Call for NISOD Nominations; contact ehope@elgin.edu for details

Save the Date! Assessment Diaries: February 8, 2019

Congratulations to newly Tenured Faculty! Ginger Alms English; Marc Hucek, Welding; Meena Chacko, Nursing; Barbara Tarin, Nursing

Faculty Guild: 18 applications received; criteria included minimum of 4 adjunct faculty, representation across divisions/departments/disciplines. Congratulations to faculty participants!

Faculty Guild Participants	Division	Specific Area	FT/PT
Laurie Cox	CABS	Psychology	PT
Ginger Alms	CABS	English	FT
Tammy Ray	SBCT	Computer Info Sciences	PT
Marc Hucek	SBCT	Welding	FT
Nanette Welker	Health Professions	Health & Wellness	PT
Viginia McHugh Kurtz	MSE	Biology	PT
Divya Ajinth	MSE	Math	PT
Diana Kondratowicz	LVPA	Humanities/Ethics/Philosoph	PT

ADJOURNMENT: See end of document.

Senate Meetings for AY 2018-2019: 10/31, 11/14, 11/28, 12/12, 1/9, 1/16, 1/30, 2/13, 2/27, 3/13, 4/10, 4/24, 5/8

Reports:

President's Report: Kimberly Tarver

- Administration response regarding final grades submission: "The final grade due time for summer, fall, and spring needs to remain at 4pm due to the grade verification process which occurs from 4-7pm so that financial aid can run SAP the next morning and Records staff can begin graduating students. We have already extended the deadline by a full work day when we went from 8am – 4pm. We have an established grading day for faculty after classes end, the weekend, and Monday. That allows faculty 4 days after classes end to finalize and record their grades. We would remind faculty that they can begin entering in their final grades when they are calculated. If a faculty member has an extenuating circumstance, they can contact Ann King for direction." AND, the correct time for summer grades on the 2019-2020 calendar is 4 p.m. and not 8 a.m. as it is listed
- Attended Committee of the Whole & Board of Trustees meetings; addressed the board regarding professional development for the BOT regarding equity, diversity & inclusion.
- Met with faculty, Melissa Tait & Dr. Sam to resolve contract acquisition & payment for films and speakers; proposed solution will be implemented and assessed.
- ECCFA Leadership meeting to discuss Dual Credit and next steps for ECCFA.
- Met with Dr. Sam, discussed: Emily Kies, Commencement (encourage faculty to attend), replacement of retiring faculty.
- Met with VP Peggy Heinrich, discussed: dual credit, placement changes, limiting access to class observation of online courses, expansion of online courses, role of faculty regarding grants & seeking discretionary funding, developmental education program review, student evaluation of instruction,

academic calendar, Joint Compensation Committee, and topics for the good of the order. 😊

ECCFA discussed options. Kim Tarver and Ellie Swanson to follow up with the appropriate people.

Discussed with Dr. Sam & with Peggy Heinrich re: Bob Steinbach, the greenhouse/pond area & plaque.

Questions: Where are the existing plaques? Next steps: submit a proposal.

- Met with Emily Kies, Director Emergency Management; invitation to future ECCFA meeting; very positive!
- Met with Robin Cook, Safety Committee: request faculty representative, discussed office door windows and chemical hygiene officer.
- Northern Illinois Educators Meeting & IFT Higher Ed Constituency Council meetings on Friday, October 19
- ECCFA Leadership Planning meeting scheduled
- Kim Tarver passed around a schedule of college meetings and asked for volunteers to attend and make an ECCFA presence.

Les McTighe moved to adjourn. Luis Martinez seconded. Motion approved.

Meeting adjourned at 4:48 pm

2018 ILLINOIS COMMUNITY COLLEGE FACULTY ASSOCIATION AWARD NOMINATION

Name of Nominator: _____

Job Title: _____

School/Business: _____

Select the Name of Award for this Nominee:

1. An honorary membership, which is the highest award given to non-community college faculty, may be given to a person who has made an outstanding contribution to the Association and/or education in the State of Illinois. There shall be no more than one such award given per year.
2. The Linda Hefferin Life-Time Award, which may be bestowed upon a community college faculty member retiring from the community college system, who has served on the Executive Committee of and made outstanding contributions to the Association. Such recognition shall be given at the annual conference.
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4. The Leo Welch Faculty-of-the-Year award, which may be given to an outstanding community college faculty

Name of Nominee: _____

Job Title: _____

School/Business: _____

Please describe how this nominee meets the criteria for this award. Provide specific examples. Use as much space as necessary.

Please include a current vita for this nominee.

**E-MAIL THIS FORM TO DR. KRISTIN CAMPBELL AT KCAMPBELL@ELGIN.EDU
NO LATER THAN THURSDAY, NOVEMBER 1, 2019.**