



Wednesday, October 3, 2018

Senate Meeting Minutes: Final

Name	Div/Term	Name	Div/Term	Name	Div/Term
Kimberly Tarver (President)	Pres., 2018-2020	Kris Campbell	HP/MSE, ends 2018	Diane Flahaven, (2 nd VP)	UAF2, 2018-2020
Ellie Swanson	LRIE/A/CEWD, 17-19	Ryan Kerr	CABS 2018-2020	Danielle Straub	UAF2, 2016-18 2018-2020*
Clark Hallpike	SBCT, 2018-2020	Pat O'Brien	CABS, 2017-19	Pat Brutchin	UAF2, 2017-19
Patrick Gordon (1 st VP)	SBCT, 2018-2020	Dawn Munson	CABS, 2017-19	Steve Wood (Treasurer)	UAF2, 2017-19 Temp FT
George Rosa	SBCT, 2018-2020	Parul Raval	CABS, 2017-19	Tammy Ray	UAF2, 2017-19
Mary Arndt (Secretary)	HP/MSE 2018-2020	Susan McGrath (3 rd VP)	UAF1, 2018-2020	Mary Elfring	UAF2, 2017-19
Tim Malone	LVPA, January 2017-19	OPEN	UAF1 2018-2020	Terri Birch	UAF2 2018-2020
Les McTighe	LVPA, 2017-19	OPEN	UAF1	Baudelaire Ulysse	UAF2, 2018-2020
Luis Martinez	HP/MSE, 2018-2020	OPEN	UAF1	Open	UAF2
Nicole Scherger	HP/MSE, 2018-2020	OPEN	UAF2	Open	UAF2
		OPEN	UAF2	Open	UAF2

Meeting called to order at 3:21 pm

Absent: Luis Martinez, George Rosa, Baudelaire Ulysse

Recognition of Visitors & Guests:

Liddy Hope, CETL Director @ 3:30

PILOT: CETL is partnering with Faculty Guild (a private company) to present faculty development opportunities over a year-long period (Jan – Dec 2019).

Liddy is planning to learn from Faculty Guild's methodology so CETL can be more relevant in offering continuing education to faculty across disciplines at ECC.

Liddy is looking for 8 faculty volunteers. She would like a mix of full and part time faculty. Those who participate can become facilitators in the future.

It is expected to be implemented in spring 2019, starting week 2 of the semester.

Those who complete the year-long continuing education offerings will receive a certification with a pedagogical certificate from Faculty Guild.

Faculty members receive an assessment of how they are performing in the various subjects.

ECC would receive aggregate data, not individual faculty data.

For only adjunct faculty volunteers (not full time), a \$575 honorarium is being offered. The person would receive ½ of the payment each semester.

The year-long program will yield 40 CETL credits for each adjunct and full time faculty. It will span over 13 weeks per semester, 1 -2 hours per week. There are allowances for 4 cancellations per year.

Secretary's Report: Mary Arndt

- Approval of September 19, 2018 minutes

Pat O'Brien moved to approve minutes from 9/19/18. Ryan Kerr seconded. Motion approved with 2 abstentions.

Treasurer's Report: Steve "Woody" Wood

Not present.

President's Report: Kimberly Tarver: See end of document.

1st Vice President's Report: Patrick Gordon

An email from HR was sent to faculty regarding a request to update credentials in each faculty member's file. Due date: Nov. 15, 2018.

2nd Vice President's Report: Diane Flahaven

Diane attended the Adjunct Council for IEA in Sept.

Concerns: 3% increase in salary as opposed to 6% - intention applies to everyone.

Dual credit: Students can take as many dual credit courses as they are qualified for. This raised concerns about how these students are being advised regarding course choice.

3rd Vice President's Report: Susan McGrath

Susan and Diane are still in the process of separating the list of constituents and deciding which person will be assigned to which constituent. An updated adjunct constituent list will be sent.

Committee Reports

Negotiations: Patrick Gordon

Negotiations met to begin discussing asking for new money because the state has provided a significant amount of new funds to ECC. There was a contractual agreement about money being released for faculty if the state were to provide more funding in the future.

Grievance: Ellie Swanson & Howard Russo

Members: Howard Russo—LVPA (co-chair), Ellie Swanson—LRIE/ESL/ABE (co-chair), Kris Campbell—MSE/HP, Jessica Carpenter—CABS, George Rosa—SBCT, Diane Flahaven—UAF

Grievance Committee has addressed the following issues since the last report:

- Information security emails—in future it will be clearly stated that this training is optional
- Lane placement questions
- Surveys dissemination discussions
- Course capacity discussions
- Discipline matters

Please note Patrick's email regarding the HR email concerning faculty qualifications. If you have qualifications to teach that are not reflected be certain to reply with information about those qualifications.

Respectfully submitted,

Howard Russo, Ellie Swanson

Grievance Committee co-chairs

Pat O'Brien moved to adjourn to COPE. Patrick Gordon seconded. Motion approved.

COPE: Luis Martinez

1. 3% Letter Writing Campaign. Kris Campbell had some ideas – referred to Luis Martinez.
2. Kim Tarver and Luis Martinez attended Labor Breakfast, Wednesday, September 26 7:30-9:30 a.m. supporting Mike Noland.
3. Kim Tarver attended Elgin Trades Council Rally: Thursday, September 20. There was a large turnout, including many elected officials.
4. Board of Trustees Candidate Packets available <https://elgin.edu/about-ecc/trustees/trustee-elections/>
5. **Get Registered to Vote!** <https://www.elections.il.gov/votinginformation/register.aspx>
6. **E 100** – Finance meeting of the whole – ECCFA members are encouraged to go to gain information of the financial status of the college. Kris Campbell, Ellie Swanson and Patrick Gordon plan to attend.

Pat O'Brien moved to approve an adjournment from COPE. Patrick Gordon seconded. Motion approved.

ELECTIONS & COMMITTEE REQUESTS

1. Notification: David Reich withdrew from IMT Full Time Faculty Search Committee due to potential conflict of interest. Gary Norden, SBCT, was approved by electronic vote.
2. Dr. Mao has requested at least 3 faculty members to serve on a search committee for a new Full Time English Faculty. Volunteers include Ryan Kerr, Marta Walz, Rachael Stewart, Mary Elfring, and John Mravik. Christina Marrocco will be the Instructional Coordinator person on the search committee.
Nicole Scherger moved to approve Ryan Kerr, Marta Walz, Mary Elfrin, and John Mravik for this search committee. Kris Campbell seconded. Motion approved with 2 abstentions.
3. Chief Kintz requested a faculty member to serve on search committee for a police officer. Luis Martinez volunteered. Kris Campbell moved to approve Luis Martinez for this search committee. Patrick Gordon seconded. Motion approved.

Committee Openings Referred to Academic Deans for Appointment:

1. SLAAC Vacancies: SBCT (2) - remains OPEN
2. Curriculum Committee Vacancies: CABS (2) - Dr. Mao appointed Bill Akers (volunteered). Nuru Ubangiji was removed from the Curriculum Committee by Dr. Mao. Jeff Weisman has replaced Nuru Ubangiji.

ECCFA Openings:

1. Grievance Committee Vacancy: UAF1 (1)
2. Senate Vacancies: UAF1 (3), UAF2 (5)
3. Communications Chair: (1)

OLD BUSINESS

1. End of Semester Party Date: December 14, based on feedback from constituents
2. Academic Calendar Follow Up – see President's report

NEW BUSINESS

1. Developmental Education Program Review (Ryan Kerr) - Decision making process & communications related to program review responsibilities from one division to another
Developmental Education - English and reading program review will be done differently now – moved out of CABS to another division. Kim Tarver to ask Peggy Heinrich why this has been done. CABS and Math were both surprised by this change. Kim Tarver will inquire if Math has developmental education courses.
2. Student Evaluation of Instruction Work Group: Timing? There was discussion between Peggy Heinrich and Kim Tarver on this subject. Peggy is proposing a work group to create recommendations for the next contract. Kim stated she wanted to consult Senate. ECCFA discussed trying to balance current priorities with this activity. This process won't be done till after the new contract is ratified. Discussion ensued regarding how to participate in the requested process. Kim Tarver will recommend to Peggy Heinrich that Kris Campbell and Patrick Gordon would work in this group. Kim Tarver will send out an email asking for other volunteers to work on this initiative. It should start in spring 2019.

3. Community Crisis Center Toiletry Drive- Pat O'Brien
Pat stated the Board at the Community Crisis Center said toiletries would again be very welcomed items for donation. Boxes will be set up on campus for contributions.
4. Mary Elfring asked for a new computer and printer in the ECCFA office. She stated it would be helpful to use them to keep track of members.
Kim Tarver will research various options – refurbished computers, AFT discounts, etc.

DIVISION ISSUES

Diane Flahaven stated there has been trouble getting staffing for the Math Lab because the background check has not yet been completed by HR.

ANNOUNCEMENTS

ICCFa Conference http://www2.iccb.org/iccfa/?page_id=22

Illinois Community College Open Educational Resources Summit <https://www.codlrc.org/OERSummit>

Union Leadership Institute <https://www.ift-aft.org/professional-development/ULI/uli-north>

Kim Tarver will be attending the weekend workshops. Ginger McHugh-Kurtz, Diane Flahaven, Susan McGrath, and Baudelaire Ulysse have all applied to attend various ULI workshops. October 3, 2018 is the deadline for applications.

ADJOURNMENT

Ryan Kerr moved to adjourn. Mary Elfring seconded. Motion approved. Meeting adjourned.

Senate Meetings for AY 2018-2019: 10/17, 10/31, 11/14, 11/28, 12/12, 1/9, 1/16, 1/30, 2/13, 2/27, 3/13, 4/10, 4/24, 5/8

Reports:

President's Report: Kimberly Tarver

- Topics discussed with Dr. Sam: follow up regarding contracts & payment for films and speakers, value and importance of the childcare center, MOU regarding impact of SCOTUS decision on Janus, concerns with HR processes regarding due process and trust, and concerns with appearance of partisan/political influences
- Retiree Council Team plans to convene a meeting to do research and bylaws follow-up. (Marc Beth, Ellie Swanson, Ryan Kerr, Kim Tarver, Howard Russo)
- Academic Calendar discussion with Marcy Thompson
The first 2 calendars were more for our information; they just had College Night changes.
Kim Tarver said the grade submission deadline will change from 8 am to 4pm. The administration will consider extending the deadline to 7 pm.
The calendar allows for 2 full Saturdays between one semester ending and another beginning. The administration counts from Memorial Day for the summer session weeks. Sometimes this makes the summer ending close to the fall opening.
- Bob Steinbeck – He taught at ECC for 50 years. He was instrumental in setting up the campus greenhouse and pound. It was suggested to investigate naming the greenhouse after him in memorial. Kim Tarver will address this with Peggy Heinrich and Dr. Sam