



Wednesday, September 19, 2018

Senate Meeting Minutes

Name	Div/Term	Name	Div/Term	Name	Div/Term
Kimberly Tarver (President)	Pres., 2018-2020	Kris Campbell	HP/MSE, ends 2018	Diane Flahaven, (2 nd VP)	UAF2, 2018-2020
Ellie Swanson	LRIE/A/CEWD, 17-19	Ryan Kerr	CABS 2018-2020	Danielle Straub	UAF2, 2016-18 2018-2020*
Clark Hallpike	SBCT, 2018-2020	Pat O'Brien	CABS, 2017-19	Pat Brutchin	UAF2, 2017-19
Patrick Gordon (1 st VP)	SBCT, 2018-2020	Dawn Munson	CABS, 2017-19	Steve Wood (Treasurer)	UAF2, 2017-19 Temp FT
George Rosa	SBCT, 2018-2020	Parul Raval	CABS, 2017-19	Tammy Ray	UAF2, 2017-19
Mary Arndt (Secretary)	HP/MSE 2018-2020	Susan McGrath (3 rd VP)	UAF1, 2018-2020	Mary Elfring	UAF2, 2017-19
Tim Malone	LVPA, January 2017-19	OPEN	UAF1 2018-2020	Terri Birch	UAF2 2018-2020
Les McTighe	LVPA, 2017-19	OPEN	UAF1	Baudelaire Ulysse	UAF2, 2018-2020
Luis Martinez	HP/MSE, 2018-2020	OPEN	UAF1	Open	UAF2
Nicole Scherger	HP/MSE, 2018-2020	OPEN	UAF2	Open	UAF2
		OPEN	UAF2	Open	UAF2

Recognition of Visitors & Guests: None

Absent: Pat Brutchin, Tim Malone, Baudelaire Ulysse

Called to order: 3:18 pm

Secretary's Report: Mary Arndt

- Approval of September 5, 2018 minutes. Luis Martinez moved to approve. Danielle Straub seconded. Motion approved with one abstention.

Treasurer's Report: Steve "Woody" Wood

Steve Wood presented information regarding the budget for the beginning of this academic year.

Kris Campbell motioned to approve a \$1260 expenditure to reimburse Steve Wood for a consulting an accountant regarding ECCFA tax submission issues.

Patrick Gordon seconded. Motion approved with 2 abstentions.

President's Report: Kimberly Tarver: See page 3.

1st Vice President's Report: Patrick Gordon

Constituent list was sent out to ECCFA Senators in September.

2nd Vice President's Report: Diane Flahaven

She is going to the IEA President's Council this Saturday. This is a meeting of area adjunct faculty. Discussion will include the new structure of Transition Math.

3rd Vice President's Report: Susan McGrath

Susan McGrath is working with Diane Flahaven on the adjunct constituent list.

Committee Reports

Negotiations: Patrick Gordon

This committee is still working on a memorandum of agreement to coincide with the Janus decision which occurred in June 2018. Progress is being made.

An ECCFA team has met regarding creating the salary schedule. ECCFA has compiled its part of the schedule. The team will meet with the administration on 11/5/18.

Grievance: Ellie Swanson & Howard Russo

Committee Report: Grievance

Members: Howard Russo—LVPA (co-chair), Ellie Swanson—LRIE/ESL/ABE (co-chair), Kris Campbell—MSE/HP, Jessica Carpenter—CABS, George Rosa—SBCT, Diane Flahaven—UAF

Grievance Committee has addressed the following issues since the last report:

- Discipline matters
- Lane placement
- Seniority during leave
- Surveys/focus groups
- Lack of payment for additional work
- Course capacity discussions
- Dual credit—KEC
- Survey dissemination discussions

Respectfully submitted,

Howard Russo, Ellie Swanson

Grievance Committee co-chairs

Membership: Mary Elfring

All full-time faculty have signed an ECCFA contract.

There are 32 non-active adjuncts for fall 2018.

There are 3 non-paying, non-members.

Mary Elfring moved to adjourn to COPE. Ellie Swanson seconded. Motion approved.

COPE: Luis Martinez

1. Labor Breakfast, Wednesday, September 26 7:30-9:30 a.m., sponsorship request for \$250.00
Luis Martinez discussed support for Michael Nolan who is running for a judgeship office. Kim Tarver encouraged people to get involved in this election. Luis Martinez moved to approve \$250.00 from COPE to sponsor this Labor Breakfast (a meeting of representatives from several area unions).
Ellie Swanson seconded. Motion approved.
2. Elgin Trades Council Rally: Thursday, September 20, 5:00-7:00 p.m. Holiday Inn 495 Airport Road, Elgin IL
Mark Janus will be there speaking to Republican Party members. All faculty members and others are encouraged to attend. Details are on the ECCFA Facebook page. There was a consensus that Kim Tarver will send details to personal emails of ECCFA members.
3. Board of Trustees Candidate Packets available <https://elgin.edu/about-ecc/trustees/trustee-elections/>
Two seats are available. Ryan Weiss is running. There has not been confirmation from incumbent Claire Ollayos.
4. **Get Registered to Vote!** <https://www.elections.il.gov/votinginformation/register.aspx>
Mary Elfring moved to adjourn from COPE. Tammy Ray seconded. Motion approved.

ELECTIONS & COMMITTEE REQUESTS

1. Faculty Co-Chair for SSI Culturally Responsive Teaching Project with Liddy Hope (administration co-chair).
Volunteers include Susan Timm. Terri Birch removed her name.
Tammy Ray moved to approve Susan Timm for co-chair of this project. Dawn Munson seconded. Motion approved.
2. Equity Coordinating Council, 2 At-Large Members meet bi-weekly, 3:30-5:00 on Wednesdays. Volunteers include: Stacey Shah, Loretta McCallister, Jason Kane. Susan Timm volunteered but will already be part of this council when she is co-chair. Dawn Munson moved to approve Stacy Shah and Loretta McCallister. Luis Martinez seconded. Motion approved.
3. SBCT Associate Dean Search Committee, needs 3-4 faculty members. Volunteers include: Linda Conniff, Chrystie Wojcik, Susan Timm, Len Fitzpatrick, George Rosa. David Reich and Tammy Ray have withdrawn. Luis Martinez moved to approve Chrystie Wojcik, Susan Timm, Len Fitzpatrick, and George Rosa. Tammy Ray seconded. Motion approved with 3 opposed.
4. Industrial Manufacturing (IMT) full-time faculty search committee, needs 3-4 faculty members. Volunteers include: Manuel Salgado, David Reich, Chris Sikora (IC), Jesse Bader, Jennifer Schlau. Len Fitzpatrick and Steve Wood have withdrawn. Luis Martinez moved to approve David Reich, Chris Sikora, Jesse Bader and Jennifer Schlau. Tammy Ray seconded. Motion approved.
5. ECC Foundation Annual Event Planning Committees: need 1-2 to serve on Golf Classic Event and 1-2 to serve for Founders' Day Event. Volunteers include: Katrina Chan-Larsen and Jessica Carpenter. Luis Martinez moved to approve Katrina Chan-Larsen and Jessica Carpenter. Susan McGrath seconded. Motion approved.
6. Faculty Development Committee: 2 members from HP/MSE are needed as one member from MSE resigned. Volunteers include: David Martin, Roda Ryan, and Elizabeth Becker. Substitutes do not require approval; they include Eric Long, CABS and Shawn Maxwell, LVPA (approval not needed.)
Luis Martinez moved to approve David Martin and Roda Ryan. Patrick Gordon seconded. Motion approved with one opposed.
7. Faculty Development Committee: 1 member from UAF needed; Mary Elfring volunteered. Patrick Gordon moved to approve Mary Elfring. Tammy Ray seconded. Motion approved.

Committee Opening Referred to Academic Deans for Appointment:

1. SLAAC Vacancies: CABS (1), SBCT (2)
Kim Tarver discussed with Dr. Mao about his appointment of Johanna Cummings to SLAAC from CABS. She agreed to serve. Information shared.
2. Curriculum Committee Vacancies: CABS (2)

ECCFA Openings:

1. Grievance Committee Vacancy: UAF1 (1)
2. Senate Vacancies: UAF1 (3), UAF2 (5)
3. Communications Chair: (1)

OLD BUSINESS

1. End of Semester Party Date
Kim Tarver asked for suggestions. December 7th and 14th were previously discussed. Senators will ask for more input from constituents and get back to Kim Tarver by Monday at the latest.
2. Luis Martinez stated we are still waiting for an answer from the Foundation about naming a space/room after the late William Pelz.
3. Luis circulated a document that is a letter from a faculty member who is concerned about accommodation letters that have been written by the Disability Services Coordinator, Pietrina Probst. Senators discussed how in the past, they have talked to Pietrina Probst if there were any accommodations that were problematic from the teacher's point of view. Solutions were achieved. Luis will talk to the faculty member and encourage this person to speak directly to Pietrina Probst about the matter.

NEW BUSINESS

1. Academic Calendar
Discussion ensued regarding details of the newly proposed Academic Calendars.
Suggestions for change:
 - a. Make grades due at 7 pm instead of 4 pm.
 - b. The break between summer and fall is shorter because the fall semester starts earlier in 2019. Consider lengthening this break. There isn't even one week's time between the two semesters when you consider Opening Day is on the Thursday of the week in between.Kim Tarver will discuss these issues with Marcy Thompson and Peggy Heinrich.
2. Honors by Contract
Kim Tarver stated the Honors Program is exploring Honors by Contract as an alternate option for students.
3. Founders' Day
Kris Campbell is looking for people who are willing and able to record and edit videos of speakers at the Founders' Day event. Send names and any ideas as to displays that could be shown on Founders' Day to Kris Campbell. Kris Campbell will contact Shawn Maxwell for ideas on possible music for the event.
4. Activity to replace picnic – Luis Martinez reported ECCFA and SSECCA will have an appreciation event on campus. Details to follow.

DIVISION ISSUES

ANNOUNCEMENTS

ICCFA Conference http://www2.iccb.org/iccfa/?page_id=22

Illinois Community College Open Educational Resources Summit <https://www.codlrc.org/OERSummit>

Union Leadership Institute <https://www.ift-aft.org/professional-development/ULI/uli-north>

ADJOURNMENT

Tammy Ray moved to adjourn. Mary Arndt seconded. Motion approved.

Senate Meetings for AY 2018-2019: 10/3, 10/17, 10/31, 11/14, 11/28, 12/12, 1/9, 1/16, 1/30, 2/13, 2/27, 3/13, 4/10, 4/24, 5/8

REPORTS:

President's Report: Kimberly Tarver

- Higher Education Conference October 19-20 at Healy Center, Westmont; \$100 for IFT Higher Education Constituency Council. (request funding)
- Sent congratulations and invited Gina Mago to attend Seeking Cultural Competence in Hiring Workshop.
- Scheduled meeting with Dr. Sam to address International Film Series & Humanities Center Speakers Series concerns.
- Attended Committee of the Whole, ECC Foundation Brick Dedication, and gave opening remarks & welcome at the Latinx Heritage Month Brunch. Luis Martinez remarked about the excellent quality of Kim Tarver's opening comments for this event.
- Meeting with VP- coordinators & search committees, scheduling conflicts, clarification of independent study, and advising.
- Meeting with Dr. Sam: accelerated time table to hire CHRO, YouTube, Talent Acquisition, due process, support for undocumented students, replacing/adding full-time faculty, CoW topics including equity.
- Meeting with HR & Grievance to discuss due process.
- Meeting to discuss honors program expansion.
- Reminders: Follow up with Police Union, Dual Credit Conversations, updates on Retiree membership status/bylaws, MOU. The Police Union asked that ECCFA hold any action right now, but they do appreciate our support.
- Investigation into the creation of an ECCFA retirees group is still in progress. Ellie Swanson, Marc Beth and Ryan Kerr are currently working on this endeavor.

ACADEMIC CALENDAR 2019 - 2020

SUMMER SESSION 2019

Beginning Fri., May 31 and ending Sun., Aug. 4 all general use facilities will be closed Fridays through Sundays. The University & Business Center,

Early Childhood Lab School, Events Center and Visual & Performing Arts Center will be open as scheduled.

Sat., May 25 – Mon., May 27 All Facilities Closed: Memorial Day Weekend

Mon., June 3 Summer Session I Begins

Mon., June 10 Summer Session II Begins

Mon., July 1 Summer Session III Begins

Thursday, July 4 All Facilities Closed: Independence Day

Thurs., Aug. 8 End of Summer Session Classes

Note: Summer session grades due by 8 a.m. the Monday following the last day of class.

***Critical Registration,
Financial Aid or
Payment Dates***

[Check dates»](#)

FALL SEMESTER 2019

Tues., Aug. 13 – Wed., Aug. 14 New Full-Time Faculty Orientation

Thurs., Aug. 15 College Convocation

Fri., Aug. 16 New Student Convocation

Mon., Aug. 19 Fall Semester Begins

Sat., Aug. 31 – Mon., Sept. 2 All Facilities Closed: Labor Day (No Classes Labor Day Weekend)

Mon., Sept. 16 12-Week Fall Session Begins

Tues., Oct. 1 College Night: ~~Classes on Main Campus End at 5:00 p.m.~~ - Classes Will Be Held at All Satellite Locations

Mon., Oct. 14 Columbus Day: Main Campus is Open; 2nd 8-Week Fall Session Begins

5:00 p.m. Wed., Nov. 27 – Sun., Dec. 1. All Facilities Closed: Thanksgiving Recess

Thurs., Dec. 12 Fall Semester Classes End

Fri., Dec. 13 Grading Day/Semester Ends

Sat., Dec. 14 Graduation

Mon., Dec. 16 Grades Due by 4 p.m.

5:00 p.m. Mon., Dec. 23 – Wed. Jan. 1 All Facilities Closed: Winter Recess

SPRING SEMESTER 2020

Thurs., Jan. 2 Offices Reopen

Tues., Jan. 7– Wed., Jan. 8 New Full-Time Faculty Orientation

Thurs., Jan. 9 College Convocation

Fri., Jan. 10 New Student Convocation

Mon., Jan. 13 Spring Semester Begins

Mon., Jan. 20 All Facilities Closed: Martin Luther King, Jr. Day

Mon., Feb. 10 12-Week Spring Session Begins

Mon., Feb. 17 All Facilities Closed: Presidents' Day

Mon., Mar. 9 2nd 8-Week Spring Session Begins

Mon., Mar. 23 – Sun. Mar. 29 All Facilities Closed: Spring Recess

Wed., May 13 Spring Semester Classes End

Thurs., May 14 Grading Day/Semester Ends

Fri., May 15 High School Equivalency Graduation Ceremony

Sat., May 16 Graduation

Mon., May 18 Grades Due by 4:00 p.m.

Mon., May 25 All Facilities Closed: Memorial Day

Final examinations or other appropriate final evaluation activities will be held within regularly scheduled class hours.

The number of weeks classes are offered may vary.

Please check the College website www.elgin.edu for information regarding Registration, Financial Aid and Payment

8/18/15, 9/14/15, 7/19/16; 8/19/16

ELGIN COMMUNITY COLLEGE
ACADEMIC CALENDAR 2020 - 2021

SUMMER SESSION 2020

Beginning Fri., May 29 and ending Sun., Aug. 9 all general use facilities will be closed Fridays through Sundays. The University & Business Center,

Early Childhood Lab School, Events Center and Visual & Performing Arts Center will be open as scheduled.

Sat., May 23 – Mon., May 25 All Facilities Closed: Memorial Day Weekend

Mon., June 1 Summer Session I Begins

Mon., June 15 Summer Session II Begins

Mon., July 13 Summer Session III Begins

Saturday, July 4 All Facilities Closed: Independence Day

Thurs., Aug. 6 End of Summer Session Classes

Note: Summer session grades due by 4 p.m. the Monday following the last day of class.

***Critical Registration,
Financial Aid or
Payment Dates***

[Check dates»](#)

FALL SEMESTER 2020

Tues., Aug. 18 – Wed., Aug. 19 New Full-Time Faculty Orientation

Thurs., Aug. 20 College Convocation

Fri., Aug. 21 New Student Convocation

Mon., Aug. 24 Fall Semester Begins

Sat., Sept. 5 – Mon., Sept. 7 All Facilities Closed: Labor Day (No Classes Labor Day Weekend)

Mon., Sept. 28 12-Week Fall Session Begins

Tues., Oct. 6 College Night: ~~Classes on Main Campus End at 5:00 p.m.~~ - Classes Will Be Held at All Satellite Locations

Mon., Oct. 12 Columbus Day: Main Campus, Center for Emergency Services, Education and Work Center are Open

Mon., Oct. 19 2nd 8-Week Fall Session Begins

5:00 p.m. Wed., Nov. 25 – Sun., Nov. 29 All Facilities Closed: Thanksgiving Recess

Thurs., Dec. 17 Fall Semester Classes End

Fri., Dec. 18 Grading Day/Semester Ends

Sat., Dec. 19 Graduation

Mon., Dec. 21 Grades Due by 4 p.m.

5:00 p.m. Wed., Dec. 23 – Sun. Jan. 3 All Facilities Closed: Winter Recess

SPRING SEMESTER 2021

Mon., Jan. 4 Offices Reopen

Tues., Jan. 12 – Wed., Jan. 13 New Full-Time Faculty Orientation

Thurs., Jan. 14 College Convocation

Fri., Jan. 15 New Student Convocation

Mon., Jan. 18 All Facilities Closed: Martin Luther King, Jr. Day

Tues., Jan. 19 Spring Semester Begins

Mon., Feb. 15 All Facilities Closed: Presidents' Day

Mon., Feb. 16 12-Week Spring Session Begins

Mon., Mar. 15 2nd 8-Week Spring Session Begins

Mon., Mar. 22 – Sun. Mar. 28 All Facilities Closed: Spring Recess

Thurs., May 20 Spring Semester Classes End

Fri., May 21 Grading Day/Semester Ends

Fri., May 21 High School Equivalency Graduation Ceremony

Sat., May 22 Graduation

Mon., May 24 Grades Due by 4:00 p.m.

Mon., May 31 All Facilities Closed: Memorial Day

Final examinations or other appropriate final evaluation activities will be held within regularly scheduled class hours.

The number of weeks classes are offered may vary.

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8/18/15, 9/14/15, 7/19/16; 8/19/16; 6/29/17

ELGIN COMMUNITY COLLEGE
ACADEMIC CALENDAR 2021 - 2022

SUMMER SESSION 2021

Beginning Fri., June 4 and ending Sun., Aug. 8 all general use facilities will be closed Fridays through Sundays. The University & Business Center, Early Childhood Lab School, Events Center and Visual & Performing Arts Center will be open as scheduled.

Sat., May 29 – Mon., May 31 All Facilities Closed: Memorial Day Weekend

Mon., June 7 Summer Session I Begins

Mon., June 14 Summer Session II Begins

Mon., July 12 Summer Session III Begins

Monday, July 5 All Facilities Closed: Independence Day Observed

Thurs., Aug. 5 End of Summer Session Classes

Note: Summer session grades due by 4 p.m. the Monday following the last day of class.

***Critical Registration,
Financial Aid or
Payment Dates***

[Check dates»](#)

FALL SEMESTER 2021

Tues., Aug. 17 – Wed., Aug. 18 New Full-Time Faculty Orientation

Thurs., Aug. 19 College Convocation

Fri., Aug. 20 New Student Convocation

Mon., Aug. 23 Fall Semester Begins

Sat., Sept. 4 – Mon., Sept. 6 All Facilities Closed: Labor Day (No Classes Labor Day Weekend)

Mon., Sept. 27 12-Week Fall Session Begins

Tues., Oct. 5 College Night: Classes on Main Campus End at 5:00 p.m. - Classes Will Be Held at All Satellite Locations

Mon., Oct. 11 Columbus Day: Main Campus, Center for Emergency Services, Education and Work Center are Open

Mon., Oct. 18 2nd 8-Week Fall Session Begins

5:00 p.m. Wed., Nov. 24 – Sun., Nov. 28 All Facilities Closed: Thanksgiving Recess

Thurs., Dec. 16 Fall Semester Classes End

Fri., Dec. 17 Grading Day/Semester Ends

Sat., Dec. 18 Graduation

Mon., Dec. 20 Grades Due by 4 p.m.

5:00 p.m. Wed., Dec. 22 – Sun. Jan. 2 All Facilities Closed: Winter Recess

SPRING SEMESTER 2022

Tues., Jan. 4 Offices Reopen

Tues., Jan. 11 – Wed., Jan. 12 New Full-Time Faculty Orientation

Thurs., Jan. 13 College Convocation

Fri., Jan. 14 New Student Convocation

Mon., Jan. 17 All Facilities Closed: Martin Luther King, Jr. Day

Tues., Jan. 18 Spring Semester Begins

Mon., Feb. 21 All Facilities Closed: Presidents' Day

Mon., Feb. 22 12-Week Spring Session Begins

Mon., Mar. 14 2nd 8-Week Spring Session Begins

Mon., Mar. 21 – Sun. Mar. 27 All Facilities Closed: Spring Recess

Wed., May 18 Spring Semester Classes End

Thurs., May 19 Grading Day/Semester Ends

Fri., May 20 High School Equivalency Graduation Ceremony

Sat., May 21 Graduation

Mon., May 23 Grades Due by 4:00 p.m.

Mon., May 30 All Facilities Closed: Memorial Day

Final examinations or other appropriate final evaluation activities will be held within regularly scheduled class hours.

The number of weeks classes are offered may vary.

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8/18/15, 9/14/15, 7/19/16; 8/19/16; 6/29/17