



Wednesday, August 22, 2018

Senate Meeting Minutes  
3:15-5:00 P.M.

Name	Div/Term	Name	Div/Term	Name	Div/Term
Kimberly Tarver (President)	Pres., 2018-2020	Kris Campbell	HP/MSE, ends 2018	Diane Flahaven, (2 <sup>nd</sup> VP)	UAF2, 2018-2020
Ellie Swanson	LRIE/A/CEWD, 17-19	Ryan Kerr	CABS 2018-2020	Danielle Straub	UAF2, 2016-18 2018-2020*
Clark Hallpike	SBCT, 2018-2020	Pat O'Brien	CABS, 2017-19	Pat Brutchin	UAF2, 2017-19
Patrick Gordon (1 <sup>st</sup> VP)	SBCT, 2018-2020	Dawn Munson	CABS, 2017-19	Steve Wood (Treasurer)	UAF2, 2017-19 Temp FT
George Rosa	SBCT, 2018-2020	Parul Raval	CABS, 2017-19	Tammy Ray	UAF2, 2017-19
Mary Arndt (Secretary)	HP/MSE 2018-2020	Open (M. Annoni resigned)	UAF1, 2018-2020	Mary Elfring	UAF2, 2017-19
Tim Malone	LVPA, January 2017-19	Susan McGrath	UAF1 2018-2020	Terri Birch	UAF2 2018-2020
Les McTighe	LVPA, 2017-19	OPEN	UAF1	Baudelaire Ulysse	UAF2, 2018-2020
Luis Martinez	HP/MSE, 2018-2020	OPEN	UAF1	Open	UAF2
Nicole Scherger	HP/MSE, 2018-2020	OPEN	UAF2	Open	UAF2
		OPEN	UAF2	Open	UAF2

**Meeting called to order:** 3:17 pm

**Absent:** Mary Elfring, Diane Flahaven (medical leave), Parul Raval, Danielle Straub, Baudelaire Ulysse  
Michael Marin substituted for George Rosa.

**Recognition of Visitors & Guests:** None.

Secretary's Report: Mary Arndt

- Approval of August 15, 2018 minutes. Kris Campbell moved to approve the minutes from 8/5/18. Patrick Gordon seconded. Motion approved with 2 abstentions.

#### Treasurer's Report: Steve "Woody" Wood

- Received Expense Reimbursement requests for Summer Grievance Work  
Steve Wood requested approval to pay Howard Russo \$1025 and Ellie Swanson \$825 for Grievance Committee work done in the summer. Pat O'Brien moved to approve release of these funds to these co-chairs of Grievance. Kris Campbell seconded. Motion approved with 1 abstention.
- The price for the ECCFA luncheon from August 2018 was \$2235. This money was budgeted.

#### President's Report: Kimberly Tarver

- Meetings scheduled for Northwestern Illinois Educator's Council – Kim Tarver will attend.  
This is a leadership meeting with high schools and other community colleges. Kim Tarver will investigate how other institutions are handling dual credit classes.
- Emily Keys is the new director of Emergency Management and Business Continuity.
- Dr. Sam emailed Kim Tarver that there will be unannounced fire drills next week. We will collect feedback from faculty regarding how their classes were affected.
- Kim Tarver is following up concerns raised at Instructional Coordinator Meeting. She passed around a master calendar for us to log meetings.

#### 1<sup>st</sup> Vice President's Report: Patrick Gordon

- There is a new safety training course. The content is essentially the same as the last academic year so there is no need to take it again this academic year.
- Senate constituent list will be sent out within the next 2 weeks.

#### 2<sup>nd</sup> Vice President's Report: Diane Flahaven-not present due to a medical leave.

#### 3<sup>rd</sup> Vice President's Report: vacant

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#### Committee Reports

##### **Negotiations:** Patrick Gordon

No report.

##### **Grievance:** Ellie Swanson & Howard Russo

Members: Howard Russo—LVPA (co-chair), Ellie Swanson—LRIE/ESL/ABE (co-chair), Kris Campbell—MSE/HP, Jessica Carpenter—CABS, George Rosa—SBCT, Diane Flahaven—UAF

Grievance Committee has addressed the following issues since the last report:

- Discipline matters
- Load questions
- Class cancellation questions
- Janus fallout discussions
- Supplemental compensation questions
- Hazardous conditions agreement discussions
- Survey dissemination discussions
- Faculty qualifications
- Dual credit discussions

Respectfully submitted,

Howard Russo, Ellie Swanson

Grievance Committee co-chairs

**Membership:** Mary Elfring

Mary is working on a list designating which faculty members are paying dues.

**COPE:** Luis Martinez

Kris Campbell moved to adjourn to COPE. Patrick Gordon seconded. Motion approved.

Kim Tarver sent out notices to many people in the community, trying to recruit candidates to run for the ECC Board of Trustees. The election will be held in April 2019.

Kris Campbell moved to adjourn from COPE. Tammy Ray seconded. Motion approved.

**ELECTIONS & COMMITTEE REQUESTS**

NOTE: Items 1-4 may be appointed by the dean if an opening remains 10 days after request.

1. Search Committee request from Dean Mary Hatch: Gallery curator (PT administrator); 2 representatives are needed.
  - a. Volunteers include Travis Linville, FT/LVPA  
Kris Campbell moved to approve Travis Linville for this search committee. Pat O'Brien seconded.  
Motion approved.
2. Search Committee request from Dean Mary Hatch: LVPA Administrative Assistant III (FT, support staff); 2 representatives are needed.
  - a. Volunteers include Susan Robinson, FT/LVPA  
Pat O'Brien moved to approve Susan Robinson for this search committee. Ellie Swanson seconded.  
Motion approved.
3. SLAAC Vacancies: CABS (1), SBCT (2), LVPA (1)
  - a. Volunteers include: Sigrid Wonsil LVPA/UAF  
Pat O'Brien moved to approve Sigrid Wonsil for SLAAC. Ellie Swanson seconded.  
Motion approved.
4. Curriculum Committee Vacancies: CABS (2)
5. Grievance Committee Vacancy: UAF1 (1)
6. Senate Vacancies: UAF1 (3), UAF2 (5)
7. Communications Chair: (1)

**OLD BUSINESS**

1. ECCFA & SSECCA Family & Friends Picnic to Celebrate Labor! Saturday, September 8, 2018, 1:00-6:00 p.m., Tyler Creek Forest Preserve, 401 Davis Road, Elgin IL  
Luis Martinez updated the Senate on preparations for the picnic. Luis is continuing to collaborate with SSECCA regarding this event.
2. ECC Foundation Brick Dedication, Tuesday, September 11, 3:30 p.m.; Foundation is requesting 3-5 ECCFA Members to attend. Luis Martinez and Dawn Munson will be going.
3. ICCFA Conference, Nov. 15 - 16: Kris Campbell encouraged all to attend. Kris will be going. An email was sent to faculty earlier today. There will be a speaker there from U-46 so she will be able to address concerns of our students. Kim Tarver is presenting at this conference.
4. Tammy Ray reported on Project Backpack. She shared pictures that highlighted how the activity was conducted. This was the first time specific sponsors supported the cause, of which ECCFA was one. Twenty-one hundred backpacks were assembled. All families were given a backpack who requested one. Any leftover backpacks were brought to area schools.

## **NEW BUSINESS**

Kris Campbell, Parliamentarian

Discussion of Robert's Rules of Order:

- She reviewed some items of Robert's Rules of Order that designate how the meeting is to be run. Discussion ensued regarding the value of following these rules more closely. Kris Campbell will assist the President in organizing the discussion and will say "Point of Order" as necessary.

Ryan Kerr: Topic - Dues Payer

There is a member of the bargaining unit that does not want to be a member of ECCFA, but does want to pay dues.

AFT/IFT was consulted by Kim Tarver and they said this request can be granted. **This faculty member is now called a dues payer.**

Kris Campbell and George Rosa will be responsible for providing food for Senate meetings.

## **DIVISION ISSUES**

## **ANNOUNCEMENTS**

## **ADJOURNMENT**

Patrick Gordon moved to adjourn the meeting. Ryan Kerr seconded. Meeting adjourned at 4:30 pm.

Senate Meetings for AY 2018-2019: 9/5, 9/19, 10/3, 10/17, 10/31, 11/14, 11/28, 12/12, 1/9, 1/16, 1/30, 2/13, 2/27, 3/13, 4/10, 4/24, 5/8