



SENATE MEETING MINUTES - FINAL
3:15 PM – 5:00 PM, Room C-120

Name	Div/Term	Name	Div/Term	Name	Div/Term
Kimberly Taryer (President) Wednesday, May 16, 2018	Pres, 2018-2020	Kris Campbell	HP/MSE, ends 2018	Diane Flahaven, (2 nd VP)	UAF2, 2018-2020
Ellie Swanson	LRIE/A/CEWD, 17-19	Open	CABS 2018-2020	Danielle Straub	UAF2, 2016-18 2018-2020*
Clark Hallpike	SBCT, 2018-2020	Pat O'Brien	CABS, 2017-19	Pat Brutchin	UAF2, 2017-19
Patrick Gordon (1 st VP)	SBCT, 2018-2020	Dawn Munson	CABS, 2017-19	Steve Wood (Treasurer)	UAF2, 2017-19 Temp FT
George Rosa	SBCT, 2018-2020	Parul Raval	CABS, 2017-19	Tammy Ray	UAF2, 2017-19
Mary Arndt (Secretary)	HP/MSE 2018-2020	Marco Annoni	UAF1, 2018-2020	Mary Elfring	UAF2, 2017-19
Tim Malone	LVPA, January 2017-19	Susan McGrath	UAF1 2018-2020	Terri Birch	UAF2 2018-2020
Les McTighe	LVPA, 2017-19	OPEN	UAF1	Baudelaire Ulysse	UAF2, 2018-2020
Luis Martinez	HP/MSE, 2018-2020	OPEN	UAF1	Open	UAF2
Nicole Scherger	HP/MSE, 2018-2020	OPEN	UAF2	Open	UAF2
		OPEN	UAF2	Open	UAF2

Called to order: 3:17 pm

Absent: Terri Birch, Tim Malone, Susan McGrath, Parul Raval, Nicole Scherger

RECOGNITION OF VISITORS & GUESTS:

Ryan Kerr, volunteered to serve as CABS senator

Dawn Munson moved to approve Ryan Kerr as CABS senator. Pat O'Brien seconded.

Motion passed.

3:30 pm: Police Chief Dave Kintz introduced himself to ECCFA. He was formerly the public information officer for the St. Charles Police Department. He discussed how ECC is very student-centered and he fully supports that

effort. Chief Kintz discussed the wide variety of experience his staff possesses. He asked ECCFA to encourage the students to use the ECC officers as a resource. He is currently working with Phi Theta Kappa to stock the ECC Food Pantry as payments for parking tickets.
He ended by encouraging people to send him ideas they have for safety training.

Secretary's Report: Given by Kimberly Tarver. She wrote the 5/2/18 minutes.

Approval of May 2, 2018 minutes.

Pat O'Brien moved to approve the 5/2/18 minutes. Luis Martinez seconded. Motion approved with 2 abstentions.

Treasurer's Report: Steve "Woody" Wood-

Honorariums were distributed. Those receiving one over \$600 will receive a tax form.

Our dues revenue will drop in the summer due to adjuncts who aren't teaching or receiving a check in the summer. Steve asked for any input regarding the budget.

Senate was made aware of the details of the latest financial statement of ECCFA.

President's Report: Kimberly Tarver- Jessica Carpenter has agreed to serve as Social Media Coordinator. Bill Akers regretfully submitted his resignation as 3rd Vice President. Kim Tarver addressed the Board of Trustees; attended COW; did Appreciation with Chocolate visits to Grievance, SLAAC, Curriculum and Faculty Development Committees; met with IFT Rep to discuss Janus, and accepted Dan Kernler's resignation from Curriculum Committee as we had one too many representatives due to the HP/MSE merger. She has met with Dr. Sam, Peggy Heinrich, and has had phone conversation with Sharon Konny.

Kim Tarver mentioned concerns she has heard regarding the online student evaluations:

Kris Campbell has approached Lisa Wiehle and Kathy Taylor regarding what the research says about student evaluations. They will be discussing the usefulness of the data. She will be working on this with Lisa and Kathy in the summer.

Kim Tarver asked the following questions:

Has anyone been denied Professional Expense Money (PEB) and then were asked to fill out a travel form in order to be reimbursed from the PEB? Faculty should not be asked to submit a travel form for PEB money.

Has anyone been impacted by the administrative procedure (April 2015) that has not been actually implemented till this year, that grades are due the Monday after classes end instead of all on the same designated day as in the past?

Faculty are feeling that there is not enough time to submit grades, especially when a class ends on a Thursday, Friday or Saturday.

1st Vice President's Report: Patrick Gordon-

What consideration is being used when recalibrating for hiring when adjuncts are being hired for full-time positions? This question was addressed later in the meeting under the category of Discussion Topics.

2nd Vice President's Report: Diane Flahaven- no report

3rd Vice President's Report: Marco Annoni – Marco has agreed to serve in this position. Kris Campbell moved to approve Marco Annoni as 3rd Vice President. Mary Arndt seconded. Motion approved.

Committee Reports – (REFER TO REPORTS SUBMITTED AND INCLUDED AT THE END OF THE AGENDA)

Negotiations- (Patrick Gordon)

This committee will be meeting twice over the summer to talk about the reduction in force (RIF) list. The compensation committee will be meeting, too.

Grievance- (Ellie Swanson) See end of agenda.

Membership- (Mary Elfring) See end of agenda. Mary Elfring reported on success of the membership sign-up campaign.

Student Success Infrastructure (SSI) (Dan Kernler) See end of agenda.

COPE- (Luis Martinez)

Luis moved to adjourn to COPE. Patrick seconded. Motion approved.

Luis Martinez wants to continue as chair of Cope with Steve Wood being the treasurer. He asked the Senate to consider having a group of people running COPE, instead of just a chair and the treasurer. There are no bylaws for COPE at this time. He requested that a set of bylaws be written for COPE – mission, responsibilities of officers, vice-chair, communications officer, etc. Those who hold these positions do not need to be full-time faculty. Officers would need to be approved by the Senate.

Patrick Gordon asked about the role of retired faculty in COPE. Kim Tarver said it would be good to address this later in the agenda under Discussion Topics.

Kris Campbell moved to approve allowing Luis Martinez to start writing bylaws for COPE. Patrick Gordon seconded. Motion approved.

Patrick Gordon agreed to be a liaison/consultant for COPE. Patrick is currently the secretary for the Democratic Party of Kane County.

ECC Board of Trustees elections are in March 2019. Luis Martinez emphasized the importance of COPE being ready to help elect candidates. Kim Tarver discussed supporting people to apply for Board of Trustees candidacy. Pat O'Brien move to approve adjournment from COPE. Dawn Munson seconded. Motion passed.

ELECTIONS & COMMITTEE REQUESTS

THERE ARE NO CANDIDATES FOR 1 – 4

Committee Requests: Request Nominations

1. SLAAC Vacancies: CABS (1), SBCT (2), LVPA (1)
2. Curriculum Committee Vacancies: CABS (2), CTDE (1) (CTDE required per Curriculum Committee Bylaws)
3. Grievance Committee Vacancy: UAF1 (1)
4. Senate Vacancies: UAF1 (1), UAF2 (5)
5. Amendments Committee: FT (1), UAF1 (1), UAF2 (1)
6. ECCFA Liaison to the Foundation: (1)
7. Communications Chair: (1)

No candidates

Amendments Committee – will meet before Opening Day.

Patrick Gordon motioned to approve Ryan Kerr for the Amendments Committee. Mary Elfring seconded. Motion passed. Kris Campbell suggested other ECFA members who should be asked to serve on this committee.

Ryan Kerr volunteered to fill a Curriculum Committee vacancy for CABS. Kris Campbell moved to approve Ryan Kerr to serve on Curriculum Committee. Diane Flahaven seconded. Motion passed.

Clark Hallpike is now the ECC Foundation Liaison. He had emailed Kim Tarver that he is willing to continue to serve.

Dawn Munson moved to approve Clark Hallpike be approved to continue serving as the ECC Foundation Liaison. Pat O'Brien seconded. Motion passed.

Dawn Munson moved to approve 8 – 12 below as a consent agenda. Pat O'Brien seconded.

Dawn Munson moved to approve the following ECCFA members mentioned in 8 – 12 for those positions. Pat O'Brien seconded. Motion passed.

Elections: Request motion to approve 8, 9, 10, 11, 12 as consent agenda.

8. Search Committee: Associate Dean of HP/MSE- Jane Maas, HP/UAF has volunteered to serve.
9. Senate Vacancies: 3rd VP- volunteer includes Marco Annoni, UAF1; UAF 2 Senator- Danielle Straub volunteers for another term.
10. Insurance Committee: Ellie Swanson & Janet Whitsitt have volunteered to continue serving.
11. Honors Committee Vacancies: HP/MSE (1), SBCT (1). Volunteers include David Packard, SBCT, Ginger Bohlen, MSE
12. Faculty Development Committee Vacancy: UAF (1) & CABS (1) due to Lori Clark elected to Chair. Glenn Joshua (CABS) and Pat Brutchin (UAF) have volunteered.
Kim Tarver and Mary Arndt will send the approval information to the deans, Angela Lucca, and the members.
13. Wellness Committee Vacancy: Requests 1 member- Volunteers include Jana Porter & Nina Ulman.
Ellie Swanson moved to approve Jana Porter. Patrick Gordon seconded. Motion approved. Kim Tarver will send a thank you note to Nina Ulman for volunteering.
14. Senate Vacancies: FT CABS (Ryan Kerr and Christina Marrocco volunteered). Ryan Kerr was approved for this position earlier in the meeting.
15. Search Committee for Executive Director of ECC Foundation; one member is requested; volunteers include Clark Hallpike, Dawn Munson, Allison Douglas.
Luis Martinez moved to approve Clark Hallpike to serve on the Search Committee for Executive Director of the ECC Foundation. Mary Arndt seconded. Approved.

OLD BUSINESS

1. AFT Cornell Collective Bargaining Certificate Program at ULI (\$1500). Consider sending one (1) member: Eligible members include Susan Timm, Jessica Carpenter, Ellie Swanson, Patrick Gordon, Luis Martinez, Mary Elfring, and Kris Campbell. **Request motion to remove from the table.**
Dawn Munson moved to remove item 1 from the table. Luis Martinez seconded. Motion approved.
Susan Timm is willing and able to attend.
Patrick Gordon moved to approve Susan Timm to attend the AFT Cornell Collective Bargaining Certificate Program at ULI. Pat O'Brien seconded. Motion approved.
2. AFT Convention: **Request motion to remove from the table.**
Dawn Munson moved to remove item 2 from the table. Pat O'Brien seconded. Motion approved.
Kim Tarver has asked Luis Martinez to serve as her designee to this convention in Pittsburgh, PA.
Patrick Gordon moved to approve Luis Martinez to attend the AFT Convention in Pittsburg, PA. Mary Arndt seconded. Motion approved.
3. Project Backpack Donation - ECCFA is an official partner for Project Backpack. ECCFA makes a monetary commitment to this cause. Tammy Ray is recognized by the community as the ECCFA representative.
Request motion to remove from the table.
Patrick Gordon moved to remove item 3 from the table. Luis Martinez seconded. Motion approved.
Tammy Ray works on the leadership committee for Project Backpack, which is sponsored by ECC. Luis Martinez moved to approve Tammy Ray as the official ECCFA representative for Project Backpack. Patrick Gordon seconded. Motion approved. ECCFA is officially a sponsor.
Luis Martinez recognized Tammy and her husband Gary for the work they have done for this project for the past several years.

Kris Campbell suggested having boxes set up over the summer around campus to collect school supplies. The ECCFA goal is to give up to a \$1000 donation of the money that will be collected at the end-of-the-year party to Project Backpack.

The event will take place at ECC on Saturday, August 11, 2018, from 9 am – 1 pm. See the links below for more details.

<http://www.project-backpack.org/>

<https://www.facebook.com/ECCProjectBackpack/>

4. ULI: Applications received from: David Martin for Union Leadership Skills. Baudelaire Ulysse expressed interest in repeating Union Leadership Skills.
5. Picnic update from Luis Martinez. (SSECCA contact Jamie Pang to help coordinate joint picnic event). Luis Martinez has spoken to SSECCA social events chair regarding combining ECCFA and SSECCA at the picnic. SSECCA agreed. Patrick Gordon moved to approve a joint picnic with ECCFA and SSECCA. Tammy Ray seconded. Motion passed.
Luis has been searching for a place at a forest preserve, rent a tent, etc.
Date for the picnic: 9/8/18.

NEW BUSINESS:

All are invited to get a picture taken with the ECCFA Endowed Scholarship Recipients. This photo opportunity will take place after the 2 pm ECC Graduation Ceremony on 5/19/18. Kim Tarver will send congratulation cards to the recipients. A team of people is being organized to visit Texas to investigate an educational model that mirrors what U-46 is considering, regarding dual credit. The system is called Early College High School (ECHS).

The administration has already chosen Alison Douglas, Ranae Ziwicki, and Dawn Munson (Dawn is a member of the ECC Dual Credit Committee). ECCFA has chosen Michele Brynelsen, Diane Flahaven, and is currently seeking a representative from the automotive area.

Mary Elfring announced she has communicated with the ECC catering department and will order the same meal as last year for the ECCFA luncheon on Opening Day, 8/16/18.

Pat O'Brien stated that the toiletries collected at ECC for the Community Crisis Center fully loaded one flatbed truck.

Luis Martinez stated that Adrienne Pelz, wife of the late William Pelz, will be donating books to ECC that Bill wrote. The intent is to distribute them to ECC students in the history department.

DIVISION ISSUES-

ANNOUNCEMENTS:

1. Team ECCFA placed 4th in the 2018 Fox Valley Literacy Connection Trivia Bee. Way to go Tim Malone, Scott Vaszily, John Mravik, and Eckert Gerdes!!!
2. Kris Campbell will create a summary of Robert's Rules for Parliamentary Procedure that will be ready for fall 2018.

Discussion Topics:

1. Retiree Membership: Kim Tarver asked if ECCFA is interested in developing a membership category for retirees. The Senate stated yes. Membership in the AFT would be free but there would be a fee to be a member of the IFT. Mary Elfring will investigate coordinating this effort.
2. FAST Fund: Faculty and Students Together (FAST) – It is an emergency fund for students. This is an idea to explore. Other institutions have established a non-profit fund like this for students. It may be something retirees may want to pursue.
3. Search Committee Members: Discussion ensued about who ECCFA wants on search committees – Luis Martinez will connect with the senators who want to work on this.
4. Adjunct Faculty: consideration for full-time application – Kim Tarver asked about what support we want to give adjunct faculty that apply for full-time faculty positions. Several wanted to develop a protocol. Susan Timm has expressed interest in this. Kris Campbell will contact others to contribute to this effort. There could be collaboration with those working on the Search Committee Members in item 3 above.

ADJOURNMENT: 5:00 pm

Patrick Gordon moved to adjourn the meeting. Kris Campbell seconded. Motion approved.

Senate Meetings for AY 2018-2019: 8/15, 8/22, 9/5, 9/19, 10/3, 10/17, 10/31, 11/14, 11/28, 12/12, 1/9, 1/16, 1/30, 2/13, 2/27, 3/13, 4/10, 4/24, 5/8

Minutes respectfully submitted by Mary Arndt, ECCFA Secretary.

REPORTS

Sick Bank: Ryan Kerr reported that Heidi Eaton will serve as the new chair of the Sick Bank Committee.

Grievance:

Members: Howard Russo—LVPA (co-chair), Ellie Swanson—LRIE/ESL/ABE (co-chair), Kris Campbell—HP/MSE, Jessica Carpenter—CABS, George Rosa—SBCT, Diane Flahaven—UAF

Grievance Committee has addressed the following issues since the last report:

- Building temperature procedure
- Grading deadlines
- Assessment issues
- Inactive member status
- Class size issues
- Multiple discipline meetings

Respectfully submitted,

Howard Russo, Ellie Swanson

Grievance Committee co-chairs

Membership Report 5/16/18

Full Membership	490
Signed	431
New Form	339
Old Form	96
Unsigned	52
FS	3

Full-time Faculty **128**

New Form	123
Old Form	4
Fairshare	1

UAF **226**

New Form	162
Old Form	51
Unsigned	12
Fairshare	1

UAI **106**

New Form	65
Old Form	10
Unsigned	30
FS	1

INA **30**

Old Form	22
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NOTE: Thanks to all senators who took part in our recent membership canvass. I appreciate your help! A special thanks to non-senate member, Kate Thommes for her enthusiastic participation.

Submitted by Mary Elfring

SSI Equity Coordinating Council

For the next academic year, the Equity Coordinating Council has decided to focus intentionally on **equity**, which we define borrowing language from Achieving the Dream:

In higher education, equity refers to ensuring that each student receives what they need to be successful through the intentional design of the college experience.

For FY2019, our Target Outcomes are:

- Research, identify, implement, evaluate, and scale effective student success initiatives and strategies, particularly ensuring equity for African-American students, undocumented students, and other populations
- Support and incentivize efforts that expand and institutionalize equity at ECC

We are currently seeking applications for projects that fit one of these targeted outcomes or address an equity issue on campus. Please feel free to reach out to Dan Kernler or Dr. Peggy Heinrich if you have an idea.

We sponsored several initiatives during the 2017-2018 academic year, including

1. Culturally Responsive Instruction - Several faculty along with CETL director Liddy Hope attended a conference at the Community College of Baltimore County, and we are working on incorporating some of that content into CETL sessions in the future.
2. We sponsored 20 students and 4 faculty/staff to attend the annual Illinois Latino Council on Higher Education (ILACHE) conference at Illinois State. We're also sponsoring a set of students and faculty/staff to the Illinois Association for College Admission Counseling's Sharing the Dream Conference in Joliet. The intent for both conferences was for ECC students and staff to learn better how to support our undocumented students.
3. On April 13th, we invited students from NEIU to campus and ran several sessions under the umbrella Institutionalizing Support for Undocumented Students.
4. While progress has been slow, we have been working to support the creation of an African American History course.

In addition, we made some decisions on two key projects:

1. The Faculty Research Community was institutionalized in the CETL budget for the 2019 fiscal year.
2. Due to lack of evidence, the Supplemental Instruction program was not extended beyond Spring 2018.

Next fall, we hope to revisit some of the original data collection we did in 2008/2009 and do some follow-up to see how we've progressed. Look for more information and invitations to attend sessions throughout next year.

Dan Kernler

Associate Professor of Mathematics

SSI Equity Coordinating Council Faculty Co-Chair