

Wednesday, April 18, 2018

Call to Order at 3:20 p.m. by Luis Martinez

Name	Div/Term	Name	Div/Term	Name	Div/Term
Luis Martinez, (President)	Pres., 2016-18	Kris Campbell	MSE, ends 2018	Diane Flahaven, (2 <sup>nd</sup> VP)	UAF2, 2016-18
Ellie Swanson	LRIE/A/CEWD, 17-19	Ruby Sanny	CABS, 2016-18	Danielle Straub	UAF2, 2016-18
Clark Hallpike	SBCT, 2016-18	Pat O'Brien	CABS, 2017-19	Pat Brutchin	UAF2, 2017-19
Patrick Gordon (1 <sup>st</sup> VP)	SBCT, 2016-18	Dawn Munson	CABS, 2017-19	Steve Wood (Treasurer)	UAF2, 2017-19 Temp FT
David Reich	SBCT, 2016-18	Parul Raval	CABS, 2017-19	Tammy Ray	UAF2, 2017-19
Kimberly Tarver (Secretary)	HP, 2016-18	Marco Annoni	UAF1, 2/14/2018	Mary Elfring	UAF2, 2017-19
Karen Taylor	HP*	Bill Akers (3 <sup>rd</sup> VP)	UAF1 2/28/2018	Terri Birch	UAF2
Tim Malone	LVPA, January 2017-19	Open	UAF1	Open	UAF2
Les McTighe	LVPA, 2017-19			Open	UAF2
Mary O'Sullivan	MSE, 2016-18			Open	UAF2
Nicole Scherger	MSE, 2016-18			Open	UAF2

\*Michele Brynelsen's term

ABSENT: CLARK HALLPIKE, DAVID REICH, KAREN TAYLOR, TIM MALONE, RUBY SANNY, DAWN MUNSON, TERRI BIRCH

RECOGNITION OF VISITORS & GUESTS: NONE

Reports – WRITTEN REPORTS SUBMITTED ARE INCLUDED AT THE END OF THE AGENDA AS FOLLOWS:

1. 2018-2019 Academic Year Proposed Schedule of Senate Meetings
2. Grievance
3. ECCFA Elections
4. Placement Recommendations for Math & English

ADDENDUM – (attachments to the agenda)

1. IMACC Letter (regarding Math & English Placement)
2. Placement Recommendations of the ICCCAO & ICCSSO

SECRETARY'S REPORT: KIMBERLY TARVER

Approval of April 4, 2018 minutes. Motion to approve made by Ellie Swanson and seconded by Pat O'Brien. Motion passed with 2 abstentions.

See proposed schedule for 2018-2019 Academic Year Senate Meetings under Committee Reports at end of agenda. Noted that opening week meetings are place-holders in the event a meeting is needed to prepare for All Faculty Meeting. Discussion to change dates from April 17, May 1, and May 15 to April 10, April 24 and May 8 in order to avoid conflict with coordinator meeting schedule. There was consensus on the proposed schedule as revised.

Treasurer's Report: Steve "Woody" Wood-

President's Report: Luis Martinez – The concern about unannounced weather/fire drills was brought to the attention of Dr. Sam. The concerns were addressed and resolved. Note, faculty were not part of the conversation, initially. The resolution: one drill will occur during the first week of classes during the 1<sup>st</sup> week of classes. A second drill will be conducted later in the semester and will be announced only to faculty and staff. Additional concerns include impact with library computer usage; impact on testing center during first week; concerns with individuals with seizure disorders. Information was shared that some institutions do not have drills and others follow up with surveys of the faculty.

I met with Monica Bucek, Interim Executive Director of the ECC Foundation to discuss a proposal to name an area of the college after Bill Pelz, as a way to memorialize his contribution to ECC and to honor his legacy. Mrs. Bucek was receptive and she is looking at the foundation's procedures to determine how, if indeed possible, this can be done.

1<sup>st</sup> Vice President's Report: Patrick Gordon- I have been approached with inquiries regarding the master course table, identified in section 4.23 of the contract, and which pertains to class sizes. This is an ongoing issue as this table has not been comprehensively updated/maintained. Discussions are ongoing and involve the grievance committee and the administration. The goal is to work toward a usable, periodically-updated table.

2<sup>ND</sup> VICE PRESIDENT'S REPORT: DIANE FLAHAVER-

3<sup>RD</sup> VICE PRESIDENT'S REPORT: BILL AKERS

Motion to move to Closed Session by Pat O'Brien and seconded by Tammy Ray. The Faculty Evaluation Handbook Negotiations team presented proposed negotiated changes. The information is to be held confidential per terms of the negotiation process. The team includes Luis Martinez, Amanda Smothers, Ellie Swanson and Mary O'Sullivan. Changes Noted:

- Pre-Classroom Observation Conference- Change "evaluator" to "observer" throughout, removed all references to gender; removed question regarding disruptive student behavior
- Removed section on "Subject Matter Competence" as content is addressed in other areas
- Summarizing was modified to Assessment of Student Learning
- Support for Learners is a new section

Annual Self-Assessment Form: there was an attempt to make the form more useful, more meaningful; it will require feedback from administrators.

- Removed the list of job description items
- Created a 3 year process
- The 3<sup>rd</sup> year culminates during the triennial observation year
- Any comments made by administration are not directive
- Committee work is listed
- Calendar- The dates are changed

It is anticipated that changes to the forms will be shared on opening day. Kudos to the team!

Motion to approve made by Pat O'Brien and seconded by Kris Campbell. The motion passed with 1 abstention.

Motion to adjourn from Closed Session made by Pat O'Brien & seconded by Kris Campbell. Motion passed.

Committee Reports – (REFER TO REPORTS SUBMITTED INCLUDED AT THE END OF THE AGENDA)

**Negotiations-** (Patrick Gordon) -Discussions are ongoing regarding potential updates to the supplemental assignment chart.

**Grievance-** (Ellie Swanson) Written Report at end of agenda.

**COPE-** (Luis Martinez)

#### **ELECTIONS & COMMITTEE REQUESTS**

*HR is consulted to confirm that search committee volunteers have met criteria to serve on search committees, including attending the Hiring for Cultural Competence Workshop. Members not confirmed by HR are not included in the list of volunteers.*

1. Notice Only: Dr. Mao requested an additional member to serve on a search committee for CABS, Part-Time Administrative Assistant III. Dr. Mao informed senate that Dawn Munson & Marc Healy were appointed and requested senate confirmation. They were confirmed by electronic vote.
2. Notice Only: LVPA Office Coordinator: 2-3 members are requested; preferences include LVPA Program Coordinators; NO VOLUNTEERS TO DATE
3. Dean Mary Hatch requested 4-5 members to serve on a search committee for full time History/Political Science Instructor. Volunteers approved at last meeting Tim Malone, Joyce Fountain, Antonio Ramirez and Les McTighe. Since approval, John Mravik and Ignacio Alvarez-Garcia have volunteered to serve. Motion to approve Ignacio Alvarez-Garcia made by Kimberly Tarver, second by Woody. The motion passed with 2 abstentions.
4. Full-Time Associate Dean for Health Professions, Math, Science, and Engineering: 3 members from MSE and 3 members from HP have been requested. Volunteers include Luis Martinez, Chalyce Deterding, Diane Flahaven, Lori Jones, Angelika Stachnik. \*While Roda Ryan, Interim Coordinator volunteered, she does not require senate approval. Kimberly Tarver & Kris Campbell moved and seconded to approve Luis Martinez, Chalyce Deterding, Diane Flahaven, and Angelika Stachnik. Motion passed with 2 abstentions. Luis will request a time extension to allow time to recruit faculty from health professions.
5. Full Time Art History/Appreciation Faculty: 4-5 members are requested. Volunteers include: Ignacio Alvarez-Garcia, Arturo Vazquez, Shawn Maxwell, Tim Kaar, Maria Bagshaw, Howard Russo, Joel Peck. Moved to approve Arturo Vazquez, Shawn Maxwell, Tim Kaar, Maria Bagshaw, Howard Russo by Kimberly Tarver, seconded by Tammy Ray. Motion passed with 1 abstention.

Comment to possibly invite members to present at senate or submit a written statement to advocate for volunteering when there numbers of volunteers exceed numbers requested to ensure senate makes informed decisions.

#### **OLD BUSINESS**

1. Summer ULI inquiries will be considered after elections to maximize funding. The following members have expressed interest in attending to date: Baudelaire Ulyse (UAF) for Grievance, and David Martin (FT/HP) for Union Leadership Skills
2. Armando Trejo agreed to assist with End of Semester Party at Carmina's on Thursday, May 17.
3. Pittsburgh AFT- follow up on attendees; pending cost investigation. Luis will inquire about tuition cost.

#### **NEW BUSINESS-**

1. Placement Recommendations for Math & English: Refer to Written reports and addendum.- Note: If you teach courses or in programs that have Math or English pre-requisites, please read this information as this will impact your work.

2. Dual credit discussions are ongoing; administration requests a member from culinary to participate. Patrick will make contact.

DIVISION ISSUES-

#### **ANNOUNCEMENTS:**

1. Faculty are encouraged to participate in graduation ceremonies, Saturday, May 19 at 10:00 and 2:00 with lunch reception at 11:45 a.m.
2. Elections Committee is recruiting Election Judges for Tuesday, April 24 and Wednesday, April 25. Contact Armando Trejo for details.
3. Parul Raval shared information about next week's event on Labor Movements, April 24, 11:00 a.m. Spartan Auditorium.

ADJOURNMENT – KRIS AND TAMMY MOVED TO ADJOURN AT 5:15 PM.

Meetings for Spring 2018: 5/2, 5/16

## **REPORTS**

**Notice of Committee Openings:** *Longstanding openings are referred to the TLSD Vice President and the Academic Deans for assignment and are listed for information only. No action needed by senate.*

#### **Secretary's Report: 2018-2019 Academic Year Proposed Schedule of Senate Meetings:**

##### **August 15** Opening Week

August 22  
September 5  
September 19  
October 3  
October 17  
October 31  
November 14  
November 28  
December 12

##### **January 9** Opening Week

January 16  
January 30  
Feb. 13  
Feb. 27  
March 13  
April 3  
April 17  
May 1  
May 15

#### **Committee Report: Grievance**

Members: Howard Russo—LVPA (co-chair), Ellie Swanson—LRIE/ESL/ABE (co-chair), Kris Campbell—MSE, Jessica Carpenter—CABS, George Rosa—SBCT, Mary Arndt—HP, Diane Flahaven—UAF

Grievance Committee has addressed the following issues since the last report:

- Building temperature procedure
- End of semester office hours
- Class size issues
- Training requirements for online classes

Respectfully submitted,

Howard Russo, Ellie Swanson

Grievance Committee co-chairs

## April 16, 2018—ECCFA Elections Committee Report:

The committee is on track to hold elections April 24-25, 2018 and have the results tabulated and results announced before the April 30, 2018 deadline.

The committee used current membership numbers and the merger of HP & MSE to recalculate committee and senate numbers, contacted committee chairs for current openings, sent out a call for members to run, and are in the process of creating ballots and seeking election judges. The following are the formulas we used to calculate seats and current openings.

There may be some discrepancies between the constitution and bylaws in terms of how to calculate the number of members for each committee. The committee recommends that before the next election cycle, there should be clarification of the process.

### **PART ONE: THE FORMULAS**

Based on ECCFA Membership Numbers as of April 6, 2018

**Senate and Faculty Development Committee** receive the following number of FT representatives from each division:

CABS—4 FT	LVPA—2 FT
HP.MSE—4 FT	SBCT—3 FT
LRIE.ABE.ESL—1 FT	

**Faculty Development** will have UAF-4 (UA1 or UA2)

**Senate** UAF representation will be: UA1-3 and UA2-11

**The Assessment Committee (SLAAC)** will have:

CABS—4	LVPA—2 FT
HP.MSE—4	SBCT—3 FT
LRIE.ABE.ESL—1 FT	And 1 Librarian

**Curriculum Committee** practices a formula that results in:

CABS—5 reps	LRIE—1 rep
SBCT—4 reps	ABE—1 rep
LVPA—3 reps	CTDE—1 rep
HP.MSE—5 reps	

The **Curriculum Committee** formula uses FT faculty for the numbers, but the bylaws do not distinguish between FT and UAF in the actual representation.

**Grievance** and **Sick Bank** Committees have 1 FT rep from each division (LRIE-ABE-ESL will be considered a division), 1 UA1 and 1 UA2.

**Honors** has 1 FT rep from each division with courses in the Honors program, plus 1 Librarian and 1 Adjunct (UA1 or UA2).

### **NOTES:**

1. I have not included the non-elected members of the committees on this list.
2. The merging of HP and MSE along with the new number count results in 1 less seat on most committees and in the Senate. Senators and committee members whose terms expire in 2019 are not impacted. Some senators and committee members whose terms expire in 2018 may run with a higher level of competition as there are less seats. UAF representation on committees is not impacted.

## PART TWO: Open Seats

### Open Seats for 2018 election

#### ECCFA President 2018-2020--Open

##### Senate:

CABS-1 open

HP.MSE-4 open

LRIE.ABE.ESL- none open

LVPA-none open

SBCT-3 open

UA1-3 open

UA2-7 open

#### SLAAC (Assessment): Open Seats for 2018 election

CABS—2 open

HP.MSE—2 open

LRIE.ABE.ESL—none

LVPA—2 open

SBCT—2 open

Librarian—1 open

#### Faculty Development Committee: Open Seats for 2018 election

CABS—2 open

HP.MSE—1 open

LRIE.ABE.ESL—1 open

LVPA—1 open

SBCT—2 open

UA—2 open

#### Curriculum Committee: Open Seats for 2018 election

CABS—none open

HP.MSE—2 open

LRIE—1 open

LVPA—1 open

SBCT—1 open

ABE—1 open

#### Sick Bank Committee: Open Seats for 2018 election

CABS—none open

HP.MSE—none open

LRIE.ABE.ESL—1 open

LVPA—none open

SBCT—none open

UA1—1 open

UA2—none

#### Grievance Committee: Open Seats for 2018 election

CABS—none open

HP.MSE—none open

LRIE.ABE.ESL—1 open

## Placement Recommendations for Math & English

### Refer to addendum: IMACC Letter and Placement Recommendations from CAOs and CSSSOs

Attached is the draft of a document crafted by the Chief Academic Officers and Chief Student Support Officers for the Presidents Council to vote on Tuesday, 4/17/2018. Essentially, the document is a list of a variety of placement devices that the state wishes colleges to use, including cut scores for PARCC, ACT, and SAT, and high school GPA. Their intent is to allow each measure to independently be used for college placement. In addition, should a college choose to use one of the measures, the intent is that the cut score should be the value on the list – whichever places students at the highest level. (i.e. If we want to accept ACT, a 19 on the English component should qualify a student as college-ready in English. Our current cutoff is a 20. We also modify both Math and English placement with GPA, which they do not want to allow. We do not use high school GPA as an independent placement tool.)

The Illinois Mathematics Association of Community Colleges (IMACC) Board of Directors, of which I am a member, has shared our concerns with the Presidents Council via the attached letter (IMACCLetter.pdf). Our primary concern is the lack of faculty engagement in developing this document. We understand the desire to craft common college readiness standards in the state, and we have a variety of faculty who are interested and engaged in placement at the community college level, but we were never invited to participate in this discussion.

This issue is relevant in departments beyond Math and English. Any course with a Mth098 or Eng098 pre-requisite could be affected, should ECC decide to adopt any or all of these measures. To be clear, these are just currently recommendations, even if the Presidents Council adopts them, but lawmakers are pushing ICCB to create state standards.

Dan Kernler  
Associate Professor of Mathematics