

Called to Order at 3:20 p.m. Luis Martinez

Name	Div/Term	Name	Div/Term	Name	Div/Term
Luis Martinez, (President)	Pres., 2016-18	Kris Campbell	MSE, ends 2018	Diane Flahaven, (2 nd VP)	UAF2, 2016-18
Ellie Swanson	LRIE/A/CEWD, 17-19	Ruby Sanny	CABS, 2016-18	Danielle Straub	UAF2, 2016-18
Clark Hallpike	SBCT, 2016-18	Pat O'Brien	CABS, 2017-19	Pat Brutchin	UAF2, 2017-19
Patrick Gordon (1 st VP)	SBCT, 2016-18	Dawn Munson	CABS, 2017-19	Steve Wood (Treasurer)	UAF2, 2017-19 Temp FT
David Reich	SBCT, 2016-18	Parul Raval	CABS, 2017-19	Tammy Ray	UAF2, 2017-19
Kimberly Tarver (Secretary)	HP, 2016-18	Open	UAF1	Mary Elfring	UAF2, 2017-19
Karen Taylor	HP*	Open	UAF1	Terri Birch	UAF2
vacant	LVPA, 2017-19	Open	UAF1	Open	UAF2
Les McTighe	LVPA, 2017-19			Open	UAF2
Mary O'Sullivan	MSE, 2016-18			Open	UAF2
Nicole Scherger	MSE, 2016-18			Open	UAF2

*Michele Brynelsen's term

ABSENT: DAWN MUNSON, PARUL RAVAL, MARY ELFRING
RECOGNITION OF VISITORS & GUESTS:

George Rosa, SBCT

3:30 PM – Guests Hayden Shawler, District Manager for Cengage Learning and Cecelia Noble, Learning Consultant for Cengage Learning will talk about Cengage Unlimited, a new subscription service for Higher Ed students. Cengage Unlimited gives students access to all of their e-books, digital courseware and study tools- over 20,000 digital learning assets across 675 courses – for \$119.99 per semester, \$179.99 per year, or \$239.99 for a 2-year subscription. Print rentals = cost of shipping. The service goes live in August 2018 for Fall 2018 courses and has potential to reduce textbook costs for students. Subscriptions will be accessible through the bookstore; the cost will not go up. This model will work if volume increases; this will impact the author compensation that may potentially increase. Consider used books; the author gets nothing. Question regarding authors and MOOCs; this is left to institutions to determine. Additional student resources are available for personal interest or student success books at no additional cost. They can also store up to 6 books for extended period. The Cengage Catalog is online for faculty to review to determine if they are interested in changing textbooks. They intend to market to students. The product works well with D2L. They also partner with PathBrite, an e-portfolio option for students.

REPORTS – Written Reports submitted are included at the end of the agenda.

SECRETARY'S REPORT: KIMBERLY TARVER

Approval of January 17, 2018 minutes. Motion to approve the minutes made by Pat O'Brien and seconded by Kris Campbell. The motion passed with 1 abstention.

Treasurer's Report: Steve "Woody" Wood- He noted that the next reconciliation will occur next week.

President's Report: Luis Martinez- Committee of Whole (COW), Monday January 29 addressed DACA concerns and the college position. Dr. Sam submitted a letter to the COW to sign and send to our federal legislators. Dr. Ollayos prepared a resolution. 80% of community colleges had previously signed a letter drafted by the American Association of Community Colleges in October, 2017; ECCFA was NOT a signatory. The proposed resolution passed along with the new letter. Both were read at the BOT meeting on January 30, 2018. Students, faculty and support staff showed up at both meetings. At the BOT, Luis addressed the lack of proactivity and the timing. Antonio Ramirez was recognized for tenure and he blended his experience with DACA student. Javier Aliegro-Coronado addressed the impact of DACA on his student and Kimberly Tarver addressed the letter, lack of diversity on the board and the power differential that exists. She invited the board members to the next cultural competency workshops this semester. Many students addressed the board expressing disappointment at their delay and appreciation for this recent action.

1ST VICE PRESIDENT'S REPORT: PATRICK GORDON- STILL WORKING ON CONSTITUENT LIST; CRIMINAL JUSTICE FACULTY WILL BE DOING AN EVENT WITH PADS. THEY WOULD LIKE ECCFA T-SHIRTS. PATRICK SUGGESTED WE REVISIT TSHIRTS AND ORDER AS APPROPRIATE. LUIS & KIM WILL COORDINATE TO GATHER INFORMATION ON TSHIRT COSTS.

2ND VICE PRESIDENT'S REPORT: DIANE FLAHAVEREN- STILL WORKING ON CONSTITUENT LIST

3RD VICE PRESIDENT'S REPORT: DIANE FLAHAVEREN, ACTING UNTIL FILLED

Committee Reports - (REFER TO REPORTS SUBMITTED INCLUDED ON THE AGENDA)

Negotiations- Patrick Gordon- They are finalizing the supplemental assignment chart, formerly known as the extra-contractual chart; tenure & evaluation handbook committee anticipates a presentation to ECCFA next month; all contractual financial items may be renegotiated after January 1, 2019.

Grievance- Ellie Swanson- See attached report. She highlighted confusion over the safety training communications and designation of the training; administration is preparing a response. They expect to have clarity soon.

COPE- (Luis Martinez) No Report.

ELECTIONS & COMMITTEE REQUESTS

Motion to consider consent agenda, items 1-9, made by Patrick Gordon and Kris Campbell.

Pat O'Brien & Kris Campbell moved and seconded a motion to approve the consent agenda. The motion passed.

1. Tim Malone volunteered to serve as LVPA Senator.
2. Grievance Committee: Diane Flahaven volunteered to serve as adjunct member.
3. Miroslav Rezac (MSE) volunteered to continue service on GIST, voting member.
4. Lori Jones (MSE) volunteered to serve on GIST, non-voting member.
5. Michelle Kershner (MSE) volunteered to serve on GIST, voting member.
6. Kimberly Tarver resigned her role as Faculty Co-Chair of Student Goal Completion. Chalyce Deterding has volunteered to serve as Faculty Co-Chair with Clark Hallpike and Administrative Co-Chair Greg Robinson.
7. Tenure Committee Request (Todd Ramljak, CRJ): Dean's Choice- David Packard, ACC; Patrick Gordon, SBCT, Instructional Coordinator Role; Todd's choice- David Reich, WEL.
8. Tenure Committee Request (Jennifer Long, Nursing): Dean's Choice- Cathy Incapreo; Jennifer's Choice- Mary Arndt
9. Tenure Committee Request (Sarah Urban, Nursing): Dean's Choice- Karen Taylor; Sarah's Choice- Lisa West.

The following requests are longstanding openings and referred to the TLSD Vice President and the Academic Deans for assignment and are listed for information only. No action needed by senate.

1. GIST requests faculty members from each of the following divisions: LRIE (1), College Transitions & Developmental Education (2). GIST meets one Friday per month at 10:00 a.m.
2. Tim Moore requests a faculty member from Sustainability, Business & Technology Division to serve on Distance Learning Advisory Committee.
3. Curriculum Committee: Leticia Starkov reports openings remain- CABS: one open seat, SBCT: two open seats.
4. Student Learning Assessment and Advisory Committee (SLAAC): Janet Whitsitt reports openings remain-CABS - 1; MSE - 1; SBCT - 2.

OLD BUSINESS

1. ECCFA Day of Service, February 19, 2018 – President’s Day. Kris proposes that we choose both a daytime and evening activity. She moved to approve an evening shift at Elgin Soup Kitchen and daytime shift at Anderson Animal Shelter. The motion was seconded by Les McTighe. The motion passed. An email invitation will be sent to students, faculty, staff, administration. Patrick volunteered to coordinate Anderson; Kris will coordinate Elgin Soup Kitchen. Nominations included:
 - a. Anderson Animal Shelter Group Volunteering; tour & project, make fleece blankets, or newspaper drive
 - b. Elgin Soup Kitchen 5:00-7:00 (PADS)
 - c. Feed My Starving Children 8:00-9:30 p.m.
 - d. Northern Illinois Food Bank- attach fliers to bags; distribute in neighborhoods and collect goods.
 - e. Elgin Salvation Army
2. Local 1211 Legislative Breakfast March 3, 9:00-11:30 a.m.; reservations due February 16, 2018. Ellie, Kris, Patrick, Diane, Kim & Luis volunteered to attend.
3. Antonio Ramirez sent notice that Marge Schildknecht, Ignacio Alvarez, Javier Aliegro, Laura Haske volunteered to help with on-campus voter registration on Monday, 2/5 3-4 pm, Tuesday 2/6 4-5 pm, Wednesday 2/14 12-2 pm, Thursday 2/15 1-2 pm. Any additional faculty interested in volunteering should contact Antonio Ramirez. Voter Registration will be located in Building B near cafeteria.

NEW BUSINESS

1. Administrative Procedure Review Team- Kimberly Tarver shared a procedural clarification request. All faculty on the cross-functional team must be approved by ECCFA. The list of approved members is on file. Please clarify the following language: “In situations where it is necessary to seek feedback from other faculty members (not approved by ECCFA) on a case-by-case basis, these faculty members should be designated as content consultants.” It was general consensus to limit consultation to faculty that have been approved by ECCFA.
2. ICCFA- Kris Campbell sent minutes of last meeting; she learned of potential impact on Math and qualifications to teach math in the dual credit model. An online program is being developed for high school teachers to earn the qualifications requiring 18 hours in the content over and above their masters in any content area. Concerns exist that this is being taught online only and questionable qualifications of those instructors. ICCFA is looking to communicate this to faculty statewide in English and Math. Kris is requesting assistance with contacting Community College faculty in English. Refer to section 2C in the ICCFA Minutes shared as an addendum. She also noted the legislative summary contains some very alarming information.
3. Nominees for the ICCTA 2017 Outstanding Full Time Faculty Member Award and 2017 Outstanding Part Time Faculty Member Award. Nominations are welcome from students, staff

and faculty. Nominations are due to CETL by Friday, February 16, 2018 and can be submitted via campus mail or to ehope@elgin.edu

4. Art Faculty Exhibit in Safety Kleen Gallery; reception in February 1, 5:00-6:00; it will run January 23 to February 25, 2018.
5. Swans Reception February 1, 2018 3:00-5:00
6. Faculty and Students Together (FAST) Fund- Clark Hallpike has taken initial steps to establish an ECCFA fund to enable students to receive financial support to continue their studies. Dan Gardner is interested. Mike Lee at KCTCU is supportive. Additional information is needed to develop the fund including a 501-3c, and implementation guidelines.
7. Next MAGIC Event: Documentary 13th on February 13, 6:30 p.m., followed by discussion with David Carrillo and Dr. Gaddis.

DIVISION ISSUES

ADJOURNMENT – DIANE FLAHAVEN & PAT BRUTCHIN MOVED AND SECONDED TO ADJOURN AT 4:50 P.M. MOTION PASSED.

Meetings for Spring 2018: 2/14, 2/28, 3/14, 4/4, 4/18, 5/2, 5/16

COMMITTEE REPORTS

Committee Report: Grievance

Members: Howard Russo—LVPA (co-chair), Ellie Swanson—LRIE/ESL/ABE (co-chair), Kris Campbell—MSE, Jessica Carpenter—CABS, George Rosa—SBCT, Mary Arndt—HP

Grievance Committee has addressed the following issues since the last report:

- Faculty schedule conflicts
- Pay for summer math review sessions
- Overload pay issues
- IC pay
- Professional expense reimbursement
- Safety training designation clarification

Respectfully submitted,
Howard Russo, Ellie Swanson
Grievance Committee co-chairs