



SENATE MEETING MINUTES

3:00 PM – 5:00 PM, ROOM C-120

Wednesday, November 29, 2017

Called to Order by Luis Martinez at 3:05 p.m.

Name	Div/Term	Name	Div/Term	Name	Div/Term
Luis Martinez, (President)	Pres., 2016-18	Kris Campbell	MSE, end 2018	Diane Flahaven, (2 nd VP)	UAF2, 2016-18
Ellie Swanson	LRIE/A/CEWD, 17-19	Ruby Sanny	CABS, 2016-18	Danielle Straub	UAF2, 2016-18
Clark Hallpike	SBCT, 2016-18	Pat O'Brien	CABS, 2017-19	Pat Brutchin	UAF2, 2017-19
Patrick Gordon (1 st VP)	SBCT, 2016-18	Dawn Munson	CABS, 2017-19	Steve Wood, (Treasurer)	UAF2, 2017-19 Temp FT
David Reich	SBCT, 2016-18	Parul Raval	CABS, 2017-19	Tammy Ray	UAF2, 2017-19
Kimberly Tarver (Secretary)	HP, 2016-18	Open	UAF1	Mary Elfring	UAF2, 2017-19
Karen Taylor	HP*	Open	UAF1	Liddy Hope	UAF2
Les McTighe	LVPA, 2017-19	Open	UAF1	Terri Birch	UAF2
Bill Pelz	LVPA, 2017-19			Open	UAF2
Mary O'Sullivan	MSE, 2016-18			Open	UAF2
Nicole Scherger	MSE, 2016-18			Open	UAF2

*Michele Brynelsen's term

ABSENT: DAWN MUNSON, LES MCTIGHE, BILL PELZ, NICOLE SCHERGER, RUBY SANNY, LIDDY HOPE

RECOGNITION OF VISITORS & GUESTS: GEORGE ROSA

3:10 Janet Whitsitt, SLAAC Chair- distributed handout; she is here to explain the project that SLAAC is working on and dispel myths/rumors, and to clarify misperceptions associated with the project. Faculty members were requested to volunteer to use the Qualitative Literacy Rubric; it was sent in May and at TLSL meeting on opening day, and recently before thanksgiving. They attempted to personalize the letter for courses that were likely to be involved. There was a flurry of communication that were inflammatory. She shared the rubric for critical thinking outcomes. Faculty are asked to consider using the rubric for existing assignments so SLAAC may gather data. She hopes faculty will participate. Emphasis on civility and support; appreciation was expressed for the work of the committee.

3:20 Dan Kernler: Student Success Infrastructure – current focus is on African American Student Success and Undocumented Students. They are looking to recruit faculty members to serve on the Equity Coordinating Council and looking for proposals. There is funding available. Think of this as an incubator to try out innovations and if it goes well, it may be shifted to a more sustainable and lasting.

REPORTS – Written Reports submitted are included at the end of the agenda.

SECRETARY'S REPORT: KIMBERLY TARVER

Approval of November 15, 2017 Minutes. Pat O'Brien & Tammy Ray move to approve. The motion passed with 2 abstentions.

Treasurer's Report: Steve "Woody" Wood- He is anticipating adjustment to membership list.

President's Report: Luis Martinez-

- He met with Dr. Sam; nothing to report.
- Winter Graduation Ceremony Faculty Speakers: Chris Newman, UAF2/Political Science and David Carrillo, FT/Human Services. Note: Heidi Eaton was asked and she is unable to attend. In the future, full and part time faculty of the year will address spring and winter graduations, therefore, there is no need to set a process for future speakers.
- Faculty Absences: One division requested faculty to notify students if the faculty member is going to be absent. Apparently, some faculty call in and request the administrator to email students. The dean's office is responsible to post a note and are not obligated to email the students, although it seems that this has been done in the past. Faculty are not obligated to email or contact students, although it is appreciated. This problem has come into focus as administrative assistants retire and the position remains vacant.

1ST VICE PRESIDENT'S REPORT: PATRICK GORDON- ALL MEMBER INFORMATION SESSION HELD YESTERDAY WITH 20 MEMBERS IN ATTENDANCE. DISCUSSION TO CONSIDER VIDEO CONFERENCE TOOLS FOR FUTURE SESSIONS.

2ND Vice President's Report: Diane Flahaven- Concern with poor attendance at yesterday's meeting. Diane is looking to recruit UA1 members to serve on senate. She is concerned with lack of UA1 voice.

3RD VICE PRESIDENT'S REPORT: DIANE FLAHAVER, ACTING UNTIL FILLED

Committee Reports - (REFER TO REPORTS SUBMITTED INCLUDED ON THE AGENDA)

Negotiations- Patrick Gordon- Refer to written report. Discussion: Regarding the dual-credit pilot proposal, they met with English faculty, have worked out compensation, and addressed other concerns. He is recommending senate affirm proceeding with the proposal. Question asked regarding section cancellations and bumping.

Membership- Mary Elfring- Refer to written report. Thank you to everyone who has helped with signing new forms. Request for list of unsigned unit members.

Grievance- Ellie Swanson- Refer to written report.

COPE- (Luis Martinez) Motion to adjourn to cope by Pat and Dave.

1. ECC UAF/English Zahra Suratwala is running for DuPage County Board District 1.
<https://zahrasuratwala.com>
2. ECC BOT Vacancy: Angela Causey is moving out of District 509. See attachment with instructions for interested candidates.
3. IFT Survey Request, RE: Gubernatorial Primary
4. IFT PAC meetings: Save the date January 11, Local 1211 Schaumburg Office at 4:00 and January 17 at 5:30 at Ram Restaurant, 9520 Higgins Road, Rosemont. Members are encouraged to attend to ensure higher education and community college issues are shared.

ELECTIONS & COMMITTEE REQUESTS

*Marta Walz has volunteered to serve on the Equity Coordinating Council. Motion to approve made by Pat O'Brien and seconded by Mary Elfring. Motion passed.

The following requests are longstanding openings and referred to the TLSD Vice President and the Academic Deans for assignment and are listed for information only. No action needed.

1. GIST requests faculty members from each of the following divisions: Health Professions (1), LRIE (1), College Transitions & Developmental Education (1), MSE (1), SBCT (2). GIST meets one Friday per month at 10:00 a.m.
2. Tim Moore requests a faculty member from Sustainability, Business & Technology Division to serve on Distance Learning Advisory Committee.
3. Curriculum Committee: Leticia Starkov reports openings remain- CABS: one open seat.
4. Student Learning Assessment and Advisory Committee (SLAAC): Janet Whitsitt reports openings remain- CABS - 1; MSE - 1; SBCT – 2. Luis requests George and Woody to recruit a member to serve on SLAAC.

OLD BUSINESS

1. End of Semester Party December 15, 2017

NEW BUSINESS

1. Kris Campbell attended the ICCFA Conference. Hot Topics: dual credit, legislative issues, and pathways. She is hoping that opening day will be an opportunity to discuss these issues in small groups. Kris is interested in volunteering for ICCFA ECC representative.
2. Kris Campbell requests we explore UAF remote attendance options. Additionally, Luis advocated for expanding senator representation assignment to reduce UAF senator load.
3. Kris Campbell is looking at faculty involvement in community organizations and outreach. Consider participating in Day of Service on Martin Luther King Day.

DIVISION ISSUES

ADJOURNMENT – KRIS CAMPBELL & ELLIE SWANSON MOVED AND SECONDED TO ADJOURN. MOTION PASSED. ADJOURNED AT 4:45 P.M.

NEXT MEETING: December 13, 2017 3:00-4:30 PM, C120

Meetings for Spring 2018: 1/17, 1/31, 2/14, 2/28, 3/14, 4/4, 4/18, 5/2, 5/16

COMMITTEE REPORTS

Administrative Procedure Review Team (Kimberly Tarver)

On occasion, faculty members who have not been confirmed by faculty have been requested to serve on cross functional review teams. The matter is being addressed. Current cross functional review team members approved by senate include: Christina Marrocco, Katrina Chan-Larsen and Dawn Munson, Ruby Sanny, Keith Lewis, Pat O'Brien and Marc Hucek.

ECCFA Liaison to the ECC Foundation (Clark Hallpike)

See addendum: updated ECCFA Endowed Scholarship criteria.

Most recent recipients of the ECCFA Endowed Scholarship will be receiving a credential this December! Both of these scholarship recipients plan to attend the 10 a.m. commencement ceremony on Saturday, December 16. Andreea Adam is a member of Phi Theta Kappa. Andreea will earn an Associate in Applied Science Degree, Nursing. Beatrice Kimani-Perry will graduate with honors and earn an Associate in Applied Science Degree, Nursing.

Grievance (Howard Russo, Ellie Swanson, Grievance Committee co-chairs)

Members: Howard Russo—LVPA (co-chair), Ellie Swanson—LRIE/ESL/ABE (co-chair), Kris Campbell—MSE, Jessica Carpenter—CABS, George Rosa—SBCT, Mary Arndt—HP, Pat Brutchin—UA

Grievance Committee has addressed the following issues since the last report:

- Concerns about seniority in online classes.
- Professional expense benefit payments.
- Class assessment questions.
- Special pay issues.
- Discipline meetings.

Negotiations Committee Report (Patrick Gordon)

Extra-Contractual Chart, discussions ongoing regarding the following topics.

- Name of chart (“Supplemental Assignment Chart” being discussed)
- Writers’ Center
- Math Lab
- SSI Equity Coordinating Council Co-Chair
- Specialized Report Writing
- Plan to eventually include more descriptive information

Dual Credit Pilot Proposal: Discussions ongoing.

Membership Report 11.29.17 (Mary Elfring)

Full Membership:	510
Signed:	441
Unsigned:	66
Fair Share:	3

Unit		Signed	Unsigned	Fair Share
Full-Time	128	126		2
UAF	229	208	21	
UA1	121	86	34	1
INA	32	21	11	
	510	441	66	3

- Thanks to Senator who helped get members in their divisions signed.
- The next push will be to get unsigned members signed and *all* members to sign the new form.
- So far, 297 members have signed the new form.