



Wednesday, October 4, 2017

SENATE MEETING MINUTES
3:00 PM – 5:00 PM, ROOM C-120

Called to Order by Luis Martinez at 3:05 p.m.

Name	Div/Term	Name	Div/Term	Name	Div/Term
Luis Martinez, (President)	Pres., 2016-18	Kris Campbell	MSE, end 2018	Diane Flahaven, (2 nd VP)	UAF2, 2016-18
Ellie Swanson	LRIE/A/C EWD, 17-19	Ruby Sanny	CABS, 2016-18	Danielle Straub	UAF2, 2016-18
Clark Hallpike	SBCT, 2016-18	Pat O'Brien	CABS, 2017-19	Pat Brutchin	UAF2, 2017-19
Patrick Gordon (1 st VP)	SBCT, 2016-18	Dawn Munson	CABS, 2017-19	Steve Wood, (Treasurer)	UAF2, 2017-19 Temp FT
David Reich	SBCT, 2016-18	Parul Raval	CABS, 2017-19	Tammy Ray	UAF2, 2017-19
Kimberly Tarver (Secretary)	HP, 2016-18	Open	UAF1	Mary Elfring	UAF2, 2017-19
Karen Taylor	HP*	Open	UAF1	Liddy Hope	UAF2
Les McTighe	LVPA, 2017-19	Open	UAF1	Open	UAF2
Bill Pelz	LVPA, 2017-19			Open	UAF2
Mary O'Sullivan	MSE, 2016-18			Open	UAF2
Nicole Scherger	MSE, 2016-18			Open	UAF2

*Michele Brynelsen's term

Absent: Ruby Sanny, Les McTighe, Bill Pelz, Steve Wood

RECOGNITION OF VISITORS & GUESTS

Terri Birch, Unit Adjunct Faculty, Art

REPORTS – Written Reports submitted are included at the end of the agenda.

SECRETARY'S REPORT: KIMBERLY TARVER

APPROVAL OF September 20, 2017 MINUTES

Ellie Swanson moved and Mary Elfring seconded a motion to approve the minutes. The motion passed with 3 abstentions.

Treasurer's Report: Steve "Woody" Wood- no report

PRESIDENT'S REPORT: LUIS MARTINEZ

- Woody & Luis attended IFT Treasurer Workshop; ECCFA complies with majority of criteria; a third person should be reconciling the checkbook with the existing setup or we should make changes to signature designee(s). ECCFA must report honorariums to IRS. It was very enlightening. Woody will report at a future meeting.
- Meeting with Dr. Sam was cancelled.
- Attending Higher Education Constituency Council Meeting on 10/7/2017 at IFT Healy Center in Westmont IL

1ST VICE PRESIDENT'S REPORT: PATRICK GORDON- NO REPORT

2nd Vice President's Report: Diane Flahaven- She attended Adjunct Collar County Conference (a group of Community College Adjunct Faculty Unions) with representatives from CLC, Harper, COD, Joliet, and Oakton. Concerns include Fair Share, HLC Guidelines and long standing faculty being disqualified for not meeting teaching requirements. Institutions are developing long term plans to ensure faculty are meeting requirements. IEA members are meeting in October. She will attend next meeting in November. She shared the idea to have pizza party gatherings to network with members; she thinks that is a good idea. She asks for full time senators to assist with representing adjunct members. Kris shared that she is working on a list of members to be contacted by assigned senators to assist with membership signing, pink card signing and recruitment. Diane is working on the UAF senator constituent list.

Ralph Matire will be presenting at a future meeting October 20-21; Diane will give details, if requested.

3RD VICE PRESIDENT'S REPORT: DIANE FLAHAVER, ACTING UNTIL FILLED

Committee Reports - (REFER TO REPORTS SUBMITTED INCLUDED ON THE AGENDA)

Negotiations- Patrick Gordon- Extra-contractual chart matters being investigated; caution to all faculty ensuring special pay should reference the extra-contractual chart to avoid individual bargaining; any work outside the chart should be bargained by the negotiations team. Contract Clarification: 10 Days to select classes refers to 10 week days and not calendar days.

Membership- Mary Elfring –refer to written report; forms are coming in regularly; reconciling HR report and found inconsistencies.

Grievance- Ellie Swanson- refer to written report; Ellie noted that they are very busy!

COPE- Luis Martinez Mary Elfring & Pat O'Brien moved and seconded a motion to adjourn to COPE; Patrick commented on the SCOTUS Janus case in which Fair Share fees are at issue. Consider ULI professional development opportunities to increase awareness and promote benefits of union membership. Pat O'Brien and Tammy Ray moved and seconded a motion to adjourn from COPE. The motion passed.

ELECTIONS & COMMITTEE REQUESTS

Motion to approve items 1 & 5 as consent agenda made by Pat O'Brien and seconded by Kris Campbell. The motion passed. Motion to approve the consent agenda made by Kris Campbell and seconded by Mary Elfring. The motion passed.

Luis will defer the longstanding openings (reference items 2, 3, 4 & 6) to the deans for faculty assignments.

1. Marc Battista, Interim Dean SBCT requests Steven Wood's tenure committee approval as follows: George Rosa, Instructional Coordinator; Dave Reich, Woody's choice; Christie Wojcik, Dean's Choice.

2. Greg Robinson requests approval of faculty to service on Administrative Procedures Review Cross Functional Review Team. Pending: Christina Marrocco and Andy Erbach's positions remain **OPEN**. **Pat O'Brien Volunteered after the meeting.**
3. Curriculum Committee: Leticia Starkov reports openings remain- **LVPA: One open seat. CABS: one open seat.**
4. Student Learning Assessment and Advisory Committee (SLAAC): Janet Whitsitt reports openings remain- **CABS - 1; MSE - 2; SBCT – 2.**
5. Tenure & Evaluation Handbook Committee: **Replace Nancy Chahino** (Existing team includes Luis Martinez, Mary O'Sullivan and Ellie Swanson) Amanda Smothers volunteered to serve.
6. Curriculum Committee: **Replace Nancy Chahino**

OLD BUSINESS

- ECCFA pays for faculty members attending **Union Leadership Institute (ULI) North** courses are held at the IFT Robert M. Healey Center in Westmont, IL. Tuition, travel and accommodations are provided through ECCFA. Send your application to Ktarver@elgin.edu by October 4, 2017. **The 2017-18 ULI North training sessions will be held on the following dates:** November 4-5, 2017; February 10-11, 2018; April 28-29, 2018
Single ULI weekend course: > Worksite Leader Training, November 4-5 ONLY (Great for folks interested in learning more about unions! Great for senators too! AND It's only one weekend!)
Three weekend-long courses: > Boot Camp for Union Leaders > Effective Grievance Administration
> Introduction to Collective Bargaining
- OPPORTUNITY: Faculty Research Community Applications due October 17, 2017
- OPPORTUNITY: Classroom Observation Workshops: CFD 501-300 Wednesday, October 11, 4:00-8:00 and CFD 501-301 Friday, October 13, 8:30-12:30. Instructors: Kimberly Tarver and Mary Perkins

NEW BUSINESS

- ECCFA Endowed Scholarship- See report and addendum. Luis provided an overview. Question regarding limiting to part time students. Question regarding role of faculty in selection process and request faculty participation in the process. . Question regarding degree or transfer to include certificate programs. Clark will request the original criteria to review for comparison. Currently, application reviews are not done by faculty as the foundation has not had sufficient number of applicants to warrant time consuming reviews. We'd like to review the original criteria and then request a meeting with Katherine Sawyer.
- 2020-2021 Academic Calendar- Review and Feedback due November 1 to Marcy Thompson. There is significant impact on clinical education programs; concerns with dual-credit program and semester breaks. Luis stressed that the ECCFA has proposed changes in the past that have been ignored.
- Trunk & Treat Event: ECCFA & SSECCA will partner to decorate a car and distribute treats in Parking Lot C on October 27, 4:30-6:30; the theme is "Ghost." **Donations of candy and volunteers needed.** This is a Community Wide Event. There will be additional festive activities! Kris will bring some candy! Kim volunteered to collect donations and will work with Ramon to set up collection box.
- Illinois Community College Faculty Association Annual Conference, November 15-17, Springfield IL. This year is a joint conference with Illinois Council of Community College Administrators. Register at: www.iccfa.org Kris Campbell is interested in attending.
- Pat Brutchin has questions regarding seniority designation on the list as UAF and UAF 1 and the contract designates UAF1 and UAF2; she notes that the language is confusing.
- Contract distribution glitches. Karen Voo is requesting a contract. Please inform Kris about contracts that are not deliverable. Please make note of members that are requesting a contract.

- Accidental Death & Disability Insurance Pink Cards do NOT have to include SSN. The cards are kept in house, locked in union office. Multiple beneficiaries may be listed on the back of the card. It is solidarity building!
- Clark Hallpike shared information about LATINX Heritage Month event, Friday, October 13 9:00-11:00 a.m. Spartan Auditorium, “DREAMers: Advocacy in Action”

DIVISION ISSUES

- How many departments keep textbooks on reserve in the library? Individual faculty make requests through the library.

ADJOURNMENT – MOTION TO ADJOURN BY TAMMY AND LIDDY HOPE.

NEXT MEETING: October 18, 2017 3:00-4:30 PM, C120

2017-2018 Meetings:

Fall 2017: 11/1, 11/15, 11/29, 12/13

Spring 2018: 1/17, 1/31, 2/14, 2/28, 3/14, 4/4, 4/18, 5/2, 5/16

COMMITTEE REPORTS

Committee Report: Grievance

Members: Howard Russo—LVPA (co-chair), Ellie Swanson—LRIE/ESL/ABE (co-chair), Kris Campbell—MSE, Jessica Carpenter—CABS, George Rosa—SBCT, Mary Arndt—HP, Pat Brutchin—UA

Grievance Committee has addressed the following issues since the last report:

- Load assignment issues under 8.2
- Special pay request issues—3 resolved, 1 in process
- Salary placement issues
- Grant procedures
- Light/heavy lab payment issues
- Classroom observation procedures
- Extra contractual chart negotiations

Respectfully submitted,
Howard Russo, Ellie Swanson
Grievance Committee co-chairs

ECCFA Endowed Scholarship- Request from Katherine Sawyer to reconsider award allocation.

In seeking to award the ECCFA Endowed Scholarship this year, the Financial Aid office has run into a barrier with the award criteria on file. The current direction (signed in 2010) limits the per-student award to \$250. Given tuition inflation over time and the growth of your endowed principle which has increased your award allocation year-over-year, I’d suggest removing this dollar restriction and leaving the award amount at the discretion of our Financial Aid team. In this scenario, they will determine whether you award would best be divided among 2, 4, or more students based on the current tuition and number of qualifying candidates.

Beyond the prescriptive amount, the award criteria current requires degree seeking students who live in District 509, are attending part-time, have a GPA of 3.0+, and are studying in vocational and transfer programs.

While we’re waiting for our audit to be finalized before sending stewardship reports to our fund founders, I can share that:

- The principle of the ECCFA Endowed Scholarship as of 6/30/17 was \$64,211
- The award allocation for the 2017-2018 academic year is \$1,500 (4% of the 20 quarter moving market average)
- To date, \$500 has been awarded - \$250 each to 2 students

I'd ask that you kindly review the updated award criteria draft and, with the approval of the ECCFA team, sign and return this at your earliest convenience. As soon as we have an update on file, we'll provide direction to the Financial Aid team so that they can observe the update in this academic year.

Membership Report 10.4.17

Full Membership 511

Full-time	128
Fairshare	2
Signed	126
New Form	128
Signed	117
Unsigned	9
Fairshare	2

UAF 229

Signed	215
Unsigned	14
New Form	229
Signed	105
Unsigned	124

UAI 122

Signed	82
Unsigned	39
Fairshare	1
New Form	122
Signed	50
Unsigned	71
Fairshare	1

INA 32

Signed	21
Unsigned	11
New Form	32
Signed	1
Unsigned	31

As new membership forms came in this fall, I noticed some discrepancies with the seniority list I had received from Human Resources. I requested an updated list and have been working on updating our files. As well, IFT has sent us a new membership form, so I have included those numbers as well.