



ALL FACULTY MEETING MINUTES
AUGUST 17, 2017
12:30 TO 2:00, UBC DINING ROOM

MEETING CALLED TO ORDER AT 12:50 P.M.

WELCOME & INTRODUCTIONS (LUIS MARTINEZ)

Dr. David Sam- Extended welcome and he is looking forward to fall semester; expressed gratitude to faculty for excellent work with students; discussed history of full-ride scholarships to NIU for 8 ECC students and he shared that all 8 students attributed their success to ECC Faculty

ECCP3 Tony Shuls- ECCP3 is an advocacy group, a chapter of SUAA; they lobby to protect pensions (SURs); ongoing efforts to counter legislative threats to pensions; membership is \$40; automatic payroll deduction is available; pensions structure currently has Tier 1 and Tier 2 levels, the state would like to create a Tier 3 that moves retirement to a 401/403b and will significantly impact future earning. We need threshold number of 400 members. Spouses may become members but must renew annually; see the form. Social media & information at SURs website and SUAA app. Opportunities to serve on the ECCP3 board exist. Contact Marilyn Westerhoff for more information: mwesterhoff@elgin.edu

Welcome to New Faculty Members: Marco, Nina, Amy Markowski, Peter Han, Jonita DeVilliers, and Kathleen Mika

OFFICERS REPORTS

SECRETARY'S REPORT: KIMBERLY TARVER- APPROVAL OF JANUARY 12, 2017 MEETING MINUTES

HOWARD RUSSO MOVED & PAT O'BRIEN SECONDED A MOTION TO APPROVE THE MINUTES. THE MOTION PASSED.

TREASURER'S REPORT: STEVE "WOODY" WOOD – PRESENTATION OF BUDGET INCLUDED OVERVIEW OF DUES STRUCTURE AND DISCUSSION OF INCREASING THE CAP AND DECREASING THE % OF THE BASE SALARY. DAN KERNLER EXPLAINED THE INITIAL INTENT AND THAT A STRAIGHT % FOR ALL MEMBERS WOULD SIGNIFICANTLY IMPACT MEMBERS AT THE FAR RIGHT AND BOTTOM OF THE SALARY SCHEDULE, AND THAT A FLAT AMOUNT WOULD CREATE HARDSHIP FOR MEMBERS AT THE TOP LEFT OF THE SALARY SCHEDULE. MARC HEALY MOVED AND MIROSLAV REZAC MOVED TO APPROVE DECREASING TO .98% OF BASE AND RAISE CAP TO \$895 FOR FULL TIME AND \$310 FOR PART TIME FACULTY. FURTHER DISCUSSION RESULTED IN AN AMENDMENT TO THE MOTION MADE BY MARC BETH AND SECONDED BY JOE ROSENFELD TO KEEP THE BASE FOR FULL TIME FACULTY AT 1% AND DECREASE TO .98% FOR PART TIME FACULTY WITH INCREASE TO CAP OF \$895 AND \$310. THE AMENDMENT TO THE MOTION PASSED. SUBSEQUENTLY, THE MOTION AS AMENDED PASSED. DAN KERNLER REQUESTED THAT THE MINUTES REFLECT A COMMITMENT TO MODIFYING THE DUES STRUCTURE BY INCREMENTALLY INCREASING THE CAP AND DECREASING THE % OF THE BASE. JOE ROSENFELD AND LAURA HASKE MOVED TO APPROVE THE PROPOSED BUDGET. THE MOTION PASSED.

PRESIDENT'S REPORT: LUIS MARTINEZ- ELGIN'S HUMAN RELATIONS COMMISSION IS HOSTING A RALLY AGAINST RACISM & ANTI-SEMITISM ON THE PLAZA BETWEEN THE ROBERT GILLIAM MUNICIPAL CENTER AND HEMANS AUDITORIUM TOMORROW AT NOON; COORDINATOR MEETING TOMORROW

1st Vice President: Patrick Gordon- Summary of comments: The labor movement stands for equality and encourages unity.

2nd Vice President: Diane Flahaven- no report

3rd Vice President (Vacant)

COMMITTEE REPORTS –

Amendments Committee: Refer to motion in addendum. Short Title: Duties of the Officers of the Senate; Dan Kernler & Howard Russo moved and seconded to approve the motion as stated in the addendum. The motion passed.

Sick Bank (Ryan Kerr) See Addendum. Sick Bank donation forms were made available to members present. The forms were distributed electronically. Forms are due by September 15 to Ryan.

Membership (Mary Elfring) See Addendum- New forms in response to recommendations from IFT and will be used to comply with newly negotiated terms regarding payroll deduction of union dues and fair share.

Grievance: Howard advised faculty to review sections 8.2 and 10.4, and note that syllabus is due the day after the first class meeting, office hours are due sooner, and changes made to online teaching.

Negotiations – Contracts not available yet due to a paper shortage.

Old Business

- ECCFA Picnic, Saturday, September 9, starts at 2:00 p.m., hosted by Roxanne Bell. Details to come.
- Safety/Security Training Requirement- academic year requirement

New Business

- NEW Membership Forms (refer to Membership above). We need assistance in contacting unsigned members of the bargaining unit; forms must be submitted Mary Elfring; we will send to HR by August 21 en masse.
- Contract Q & A- Patrick discussed reopener in January 2019 if money comes in from state.
- ECCFA Orientation, Friday, 8/18, F205, 9:00 a.m.
- Fair Share Postings- Kim requested assistance with posting the booklets and completing the affidavits.

Division Issues

- Openings: LVPA Sick Bank Representative- (Prior to the meeting Bill Pelz has volunteered to serve.)
- 2-3 Volunteers are needed to serve on ECCFA Foundation Events Committee

Adjournment at 2:10 pm. Pat O'Brien & Liddy Hope moved and seconded.

2017-2018 Senate Meetings: C-120, 3:00-4:30 (NOTE: NEW meeting time)

Fall 2017: 8/23, 9/6, 9/20, 10/4, 10/18, 11/1, 11/15, 11/29, 12/13

Spring 2018: 1/17, 1/31, 2/14, 2/28, 3/14, 4/4, 4/18, 5/2, 5/16

ADDENDUM

AMENDMENTS COMMITTEE: Motion received as follows:

Constitution/Bylaws Motion & Rationale

Short Title: Duties of the Officers of the Senate

MOTION:

I, Kimberly Tarver, move that, ARTICLE I. Duties of the Officers of the Senate, Section 6, be amended as follows (in bold):

ARTICLE I. Duties of the Officers of the Senate

Section 6. The Treasurer in cooperation with other officers:

- a. submits a ~~financial report at senate meeting~~; **monthly financial reports to the Senate;**
- b. prepares a budget and maintains complete financial records of ECCFA;
- c. maintains the organization's bank accounts;
- d. initiates an annual audit of the organization's financial record;
- e. pays bills as authorized by the senate;
- f. presents bi-annual financial reports to the general membership; ~~and monthly financial reports to the Senate;~~
- g. **develop, review, and recommend changes to "Financial Management Procedures" as necessary to support the organization's financial practices and operational controls.**

SUPPORT STATEMENT:

The Treasurer has the responsibility to manage finances in a manner that minimizes risk to the organization and ensures procedures are in place to support reasonable internal controls relating to receipt and disbursement of funds. The Treasurer, in cooperation with other officers, should develop "Financial Management Procedures" and inform the Senate of the procedures.

WRITTEN REPORTS SUBMITTED

Membership (Mary Elfring)

Full Membership 510

Full Time	124
Signed	123
Fair Share	1

UAF	229
Signed	208
Unsigned	19
Fair Share	2

UAI	118
Signed	59
Unsigned	59

INA	39
Signed	22
Unsigned	17

Total signed:	401
Total unsigned:	106
Total Fair Share:	3

8 UAI members moved to UAF status

FYI: Membership Report: 5.3.17

Full Membership 527

Full Time	132	
Signed	131	
Fair Share	1	

UAF	234		
Signed	216		
Unsigned	16		
Fair Share	2		

UAI	129			
Signed	80			
Unsigned	49			

Inactive	32	
Signed		17
Fair Share	15	

Committee: Sick Bank**ECCFA Members of Committee:**

Liz McNulty (LRIE/ESL/ABE)

Heidi Eaton (SBCT)

Ryan Kerr (CABS) - **Chair**

David Martin (HP)

Nicole Scherger (MSE)

Open Seat (LVPA)

Virginia McHugh-Kurtz (UA2)

Kristina Stavroplos (UA1)

Committee Activities:

Last year, the faculty generously donated the largest number of sick days since the bank started in 1999. The faculty came up with 112 total donated days.

Since the last yearly report in August 2016, though, we have awarded even more. In the past year, awards have totaled 145.3 sick days to various faculty, staff, and administrators.

In light of the new contract, which allows adjunct as well as full-time faculty to donate to the bank, and keeping these numbers in mind, the sick bank committee will be meeting soon to revise our procedures for awarding days. In the past year, we have been generous in meeting the needs of our colleagues, never turning down a person who qualifies for an award. We will discuss whether we need to be more conservative so as to keep the bank intact. A follow-up report will be issued when the procedures have been finalized by the committee.

I will remind everyone that donations are greatly appreciated by the recipients who rely on the donated days to continue drawing a salary when their own sick days are exhausted. Donating to the sick bank is a great way to help fellow employees in need.

Activities to Be Addressed:

We will be collecting donations from adjunct and full-time faculty. (Per the new ECCFA contract, all faculty members may donate 1 or 2 sick days per year to the sick leave bank).

Forms will be distributed at the Fall Opening Day meeting and via email. They can be returned to Ryan Kerr in person or by interoffice mail to his office (B 341). Please return all donation forms by September 15, 2017.

Proposals/Recommendations/Motions to be Presented: None.

Submitted By: Ryan Kerr