



**SENATE MEETING MINUTES**  
DECEMBER 14, 2016  
3:30 PM – 5:00 PM, ROOM C-120

*Call to Order at 3:35*

Roll Call: Pat Brutchin, Kristen Campbell, Jessica Carpenter, Mary Elfring, Diane Flahaven, Patrick Gordon, Clark Hallpike, Christina Marrocco, Luis Martinez, Pat O'Brien, Mary O'Sullivan, Tammy Ray, Howard Russo, Danielle Straub, Eleanor Swanson, Kimberly Tarver, Janet Whitsitt, Steven Wood,

Absent: Bill Akers, Michele Brynelsen, Therese Carpizo, Lincoln Davis, Rabi'a Hakima, Libby Hope, Laura Meyer, Joel Peck, David Reich, Scott Vaszily, Sabina Zeynalova

**Recognition of Visitors & Guests**

- Karen Taylor (HP/Nursing)  
Michele Brynelsen is serving as Interim Director of Nursing; Karen Taylor has volunteered to serve on Senate. Howard Russo and Pat O'Brien moved and seconded a motion to approve Karen to serve in Michele's absence. The motion passed.
- Joyce Fountain- She recognized the Negotiating Team and acknowledged their hard work. The room was filled with applause!

**Secretary's Report: Kimberly Tarver**

Approval of November 30, 2016 Minutes

Motion to approve made and seconded by Pat O'Brien and Kris Campbell. The motion passed.

**Treasurer's Report: Steven "Woody" Wood**

Report distributed; taxes have been completed and submitted to IRS BEFORE the due date!!!

Spartan Food bank donation: it is noted that the food bank is currently only open to students. Discussion ensued regarding access for employee groups, including adjunct faculty. Spartan Food Pantry started a partnership with Food for Greater Elgin so they hoping to expand their scope of service in the near future.

Kimberly Tarver moved and Howard Russo seconded a motion to donate \$500 to Spartan Food Panty to be combined with donations collected at the End of Semester Party. The motion passed.

**President's Report: Luis Martinez**

Luis reported an incident occurred involving a student writing crude and offensive comments to a faculty member on a written exam. The process and impact are in question. There are concerns with potential escalation of behavior when consequences are lax. There are plans to meet with the Dean of Students. Faculty are encouraged to review behavioral expectations on their syllabus. Additionally, contact campus police department and file a report.

**1<sup>st</sup> Vice President's Report: Patrick Gordon**

Dean Lott is leaving for VP position at Oakton; his last day is January 20.

**2<sup>nd</sup> Vice President's Report: Diana Flahaven**

Diana reported the E parking lot was not plowed on Monday morning upon arrival and other lots were just beginning to be plowed; salting was not completed; there is concern for safety and risk of falls.

**3<sup>rd</sup> Vice President's Report: Sabina Zeynalova**

## COMMITTEE REPORTS-

- **Negotiations-** (Patrick Gordon) The next session will take place on Friday, 12/16. Currently, they do not feel that assembling outside the prep room will be productive at this time. He will send notice to the membership. Approximately 40 members attended the Board of Trustees meeting.
- **Grievance-** (Co-Chairs: Howard Russo & Ellie Swanson) Load matter, HP interim directors, and MOU pending; SURS matters and discipline issues being addressed.
- **Membership** – (Mary Elfring) Progress includes 2 new members.
- **COPE** (Luis Martinez) Pat O'Brien and Woody moved and seconded a motion to adjourn to COPE. Discussed potential board candidates; Saucedo and McKinney and Duffy terms are up. It is essential that ECCFA COPE engage in the process. COPE will work to identify candidates committed to excellence in higher education, labor friendly and fiscally conservative. To date, COPE has met with Corinne Pierog and Roger Ramey. COPE recognizes that member engagement is key. Kim requested assistance with COPE campaign and political action campaign. Patrick Gordon moved and Mary Elfring seconded a motion to direct ECCFA communications committee to serve as COPE communications committee. The motion passed. Kim will send rough drafts to senators outlining possible expectations for COPE campaign and candidate support actions. There are plans to meet with all candidates. Howard Russo and Pat O'Brien moved to adjourn from COPE. Adjourned.

## ELECTIONS & COMMITTEE REQUESTS

1. Wendy Miller (Dean of Health Professions) requests 3 members to serve on search committee for Director of Nursing. Karen shared that the Nursing faculty will meet on Friday to discuss.

### Old Business

1. Institutional Capacity Assessment Tool: Replacing Principles Assessment. Request strategies to increase participation, presented at 11/30/16 meeting. Timing was a concern. 1) Opening day TLSD meeting set up computer labs and assign faculty to specific computer labs, 2) incentive with raffle, 3) promote the value of the survey; explain purpose and big picture. Kim will share ideas with SSI/AtD leaders.
2. IRB: Capella doctoral student requested permission to conduct dissertation research at ECC; exploring practices used by instructors of English Language Learners (ELLs), would like to audio-record interviews with volunteer faculty and observe some classes. The senate requested additional information on 11/30/2016. Information provided (See Addendum). This requires 2 new IRB faculty members; Shawn Mikulay volunteered. Discussion conveyed the following concerns: 1) The project involves observation of a class with no provision on obtaining informed consent from the students in that class. 2) Given that the stated goals are to learn what teaching approaches are used, it is not clear why observation would be needed. A survey could meet the stated goals. 3) It is unclear how the researcher intends to measure the culture of the students. After discussion, the senate recommends denying the request.
3. Spartan Food Pantry Access- discussed under Treasurer Report.
4. Book Read: "How to Jump Start Your Union" (Books available to interested participants)
5. Notice: **Annual Holiday/Employee/Retiree Breakfast** on Friday, December 16, 7:30-9:30 a.m. to celebrate and congratulate retiring faculty members *Roger Ramey, Glenn Turner, Judi Thommes, and Carmen Hollender*. **Commencement Exercises** on Saturday, December 17 at 10:00 and 2:00.

### New Business

1. Opening Day All Faculty Meeting & Luncheon Planning- Mary Elfring will coordinate the menu.

### Division Issues

#### Adjournment

**Next Meeting:** Wednesday, January 11, 2016 in C-120, 3:30-5:00

### Committee Reports & Information