

*Call to Order at 3:30*

Roll Call: Pat Brutchin, Kristen Campbell, Jessica Carpenter, Lincoln Davis, Diane Flahaven, Patrick Gordon, Clark Hallpike, Christina Marrocco, Luis Martinez, Laura Meyer, Pat O'Brien, Mary O'Sullivan, Joel Peck, Tammy Ray, David Reich, Howard Russo, Danielle Straub, Eleanor Swanson, Kimberly Tarver, Janet Whitsitt, Steven Wood, Scott Vaszily, Sabina Zeynalova

Absent: Bill Akers, Michele Brynelsen, Therese Carpizo, Mary Elfring, Rabi'a Hakima, Libby Hope

**Recognition of Visitors & Guests**

- ECCFA & SSECCA Charity Award presented to Black Student Association (BSA) presented by ECCFA & SSECCA Officers (Jamie Pang & Chris McCoy). *Refer to Committee Reports at end of agenda.* Brittany Barber, BSA Advisor. The BSA students described their project and were presented with a ceremonial check to support their project.
- Sheri Lacy, ECC Foundation Annual Giving Campaign- She extended appreciation for collective/organizational and individual generosity to support students, and she extends genuine gratitude and thanks. She shared a video featuring students and asked members to consider renewing pledges to the foundation.
- Nicole Scherger, Student Evaluations Committee member- (Faculty members include: Michelle Kershner & Lincoln Davis) The committee was charged with considering vendors. The most cost efficient vendor that meets our needs has been decided. The package allows **optional** features that allow comparisons at many levels. Going forward, faculty should be involved in the decisions about the features and report generation. Lincoln shared insight related to University of Alaska research regarding the purpose of the evaluation. Interestingly, the tool can be adapted to evaluate administrators, or others. The specific questions have not changed. The schedule of email notices is on the website and faculty also receive the email notice. The senate extends appreciation to Michelle, Lincoln and Nicole for representing the faculty.
- Tim Malone, Communications Liaison- Tim recruited committee members and looks forward to getting to work.

**Secretary's Report: Kimberly Tarver**

Approval of November 2, 2016 Minutes

Pat O'Brien moved and Kris Campbell seconded a motion to approve the minutes. The motion passed with 2 abstentions.

Motion to approve members Christina Marrocco, Andrew Erbach, Katrina Chan-Larsen and Dawn Munson to serve on the Academic (Administrative Procedures) Policy Committee Panel made electronically by Ellie Swanson and seconded by Michele Brynelsen on November 14, 2016. The motion passed via electronic vote. Ruby Sanny and Keith Lewis will continue to serve on this committee.

**Treasurer's Report: Steven "Woody" Wood-** There is no statement pending the next cycle. He presented the ceremonial check. Procedural clarification regarding transparency and sharing financial information; the information may not be shared electronically; members may access financial reports.

**President's Report: Luis Martinez**

Luis reported that an incident occurred on campus Monday; the situation was managed by campus police. There is concern that incidents on campus are not being communicated. Several questions were raised including possible legal constraints such as FERPA. Are faculty and staff permitted to be alerted if a student is banned from campus? How is the information communicated? What information is legally permitted to be shared?

### **1<sup>st</sup> Vice President's Report: Patrick Gordon**

Disabilities accommodations letter is being interpreted that requires a faculty member to print everything that is otherwise delivered online due to a student limited by computers.

### **2<sup>nd</sup> Vice President's Report: Diana Flahaven**

Nothing to report

### **3<sup>rd</sup> Vice President's Report: Sabina Zeynalova**

Nothing to report

### **COMMITTEE REPORTS-**

- **Negotiations-** (Patrick Gordon) Nothing to report; anticipate continued progress.
- **Grievance-** (Co-Chairs: Howard Russo & Ellie Swanson) Interim Nursing Director Michele Brynelsen. Full-time faculty should be aware that opening day meetings are not optional, attendance may be taken. Faculty should register for 2 hours of annual safety training and attempt completion.
- **Membership** – (Mary Elfring) See report.
- **COPE:** Pat O'Brien moved and Christina Marrocco seconded a motion to adjourn to COPE. ECC BOT Elections- 3 seats open (Ellie McKinney, Art Saucedo, and John Duffy will not seek re-election); COPE will contact potential candidates and meet with them; AFT Text Messaging Program (opt-in, up to 10,000 free text messages monthly) Motion to adjourn made by Pat O'Brien and seconded by Christina Marrocco. The motion passed.

### **ELECTIONS & COMMITTEE REQUESTS**

1. Communications Committee (Tim Malone): The following members have volunteered to serve- Jessica Carpenter (CABS), Tammy Ray (UAF), Jessica Wedemeyer (UAF), Scott Vaszily (UAF), Chris Newman (UAF), John Mravik (CABS), Bill Akers (UAF), Antonio Ramirez (LVPA), Kimberly Tarver (HP), Ex-Officio Members Luis Martinez and Patrick Gordon
2. GIST: Request ECCFA to approve Christina Marrocco to serve as GIST Faculty Co-Chair

Motion to consider items 1 & 2 as a consent agenda made by Pat O'Brien and seconded by Ellie Swanson. Motion passed.  
Motion to approve consent agenda made by Pat O'Brien and seconded by Woody. Motion passed.

### **Old Business**

### **New Business**

1. End of Semester Party- Friday, December 16. Motion to approve up to \$1000 made by Pat O'Brien and seconded by Christina Marrocco. Motion passed. Luis will confirm Carmina's.
2. SBCT Student Survey for CTE Programs: Seeking volunteers for 3-5 minutes of class time for survey monkey to be administered by Kathy Meisinger. The matter is resolved as faculty may volunteer, or not.
3. Course Capacity Changes: Process & Request- Clarification that requests go to chief negotiator, Patrick Gordon.
4. Institutional Capacity Assessment Tool: Replacing Principles Assessment. Request strategies to increase participation- the senate requests more notice and defer this to the spring semester for review.
5. SSI/AtD: April 20-21, 2017; the AtD team would like to meet with faculty. They are requesting suggestions for meeting time. The senate agreed that Wednesday, 4/19 from 4:00-5:00 is ideal.
6. IRB: Capella doctoral student is requesting permission to conduct dissertation research at ECC; exploring practices used by instructors of English Language Learners (ELLs) and would like to audio-record interviews with volunteer faculty and observe some classes. This requires 2 new IRB faculty members as Cindy Hutman and Dan Maki have retired. The senate requested additional information.
7. Food Pantry Drive: The Treasurer will check the budget to determine if money was budgeted for a contribution. Kim will inquire about who can access the Spartan Food Pantry.

8. Book Read: Invitation extended to participate in book read and discussion. Book cost \$5.00 Christina Marrocco and Pat O'Brien moved and seconded a motion to approve purchasing the books, up to \$100.00. The motion passed.
9. Save the Dates: **Board of Trustees Meeting** at 6:30 p.m. on Tuesday, December 13 in Building E, Seigle Auditorium. **Annual Holiday/Employee/Retiree Breakfast** on Friday, December 16, 7:30-9:30 a.m. to celebrate and congratulate retiring faculty members *Roger Ramey, Glenn Turner, Judi Thommes, and Carmen Hollender*. **Commencement Exercises** on Saturday, December 17 at 10:00 and 2:00.

### **Division Issues**

**Adjournment** Pat O'Brien moved & Christina Marrocco seconded a motion to adjourn. The motion passed.

**Next Meeting:** Wednesday, December 14, 2016 in C-120, 3:30-5:00

### **Committee Reports & Information**

#### **Membership – (Mary Elfring)**

ECCFA Membership report: 84% of unit members are signed

FT 138/139

UAF2 242; signed 219, Fair Share 23

UAF1 128, 80 signed, 48 Fair Share

Inactive 41

Signed 23

Fair Share 18

Total 550

Total signed 460

Total Fair Share 90

### **ECCFA and SSECCA Present First Semester Sponsorship of Charity Award to Black Student Achievers (Christina Marrocco)**

Elgin Community College, C 120, November 30 at 3:30 PM. The Faculty and Support Staff Associations (ECCFA and SSECCA) will formally present Black Student Achievers with a check for \$500.00 to support the event they have planned: the assembly and distribution of winter survival kits to Elgin's homeless population at PADS.

ECCFA and SSECCA have cooperated to create a \$500.00 award to be distributed once each semester to a student group on campus that develops an excellent plan for a charity event or action serving the school community or the District 509 community. Participating groups submitted proposal plans by the deadline of November 4, 2016, which included detailed plans for an event or action that would positively impact ECC and/or the general community. Students put much thought into their proposals, and several groups submitted their ideas. A selection committee met and used specific criteria to grade and determine the winner. This semester's award went to Black Student Achievers for their important work on the behalf of Elgin's homeless community. BSA will attend the November 30 ECCFA Senate meeting to speak about their charity event and to receive their congratulations from ECCFA and SSECCA. ECCFA and SSECCA constituents and students are invited to attend.

For more information: contact Christina Marrocco, ECCFA senator, at [cmarrocco@elgin.edu](mailto:cmarrocco@elgin.edu)

ECCFA and SSECCA are, respectively, the Faculty and Support Staff Unions that serve ECC faculty. It continues to be a goal of both unions to support ECC students and the District 509 community.

**FAVS: (Elizabeth Hultman)** The ECC Faculty Association is proud to sponsor our 3rd Annual Food Drive to support the ECC Food Pantry. The Spartan Food Pantry of Elgin Community College is a student initiative to help ease the threat of food insecurity for ECC students. *All food drive donations will go directly to our students through the Spartan Food Pantry located on campus.*

**DATES:** End of November through February 1st of 2017.

**COLLECTION BOX SITES:**

Bldg. A Entrance

Bldg. B In front of Student Life Office  
Bldg. B In student lounge area  
Bldg. C Library

**TOP ITEMS NEEDED:**

Canned Vegetables  
Canned or prepackaged fruits  
Beverages (water)  
Breakfast items – cereal, oatmeal  
Soups – all varieties  
Pastas and sauces  
Starches – potatoes and rice  
Deodorant  
Toothpaste

**Monetary Donations:**

Please remember that monetary donations are also happily accepted for the Spartan Food Pantry. Please make checks out to ECC Foundation, put Spartan Food Pantry on the memo line, and send to Building B, Room B230.

Donate online using this link: <https://22086.thankyou4caring.org/spartanfoodpantry>

Remember, for every

\$1= 6 meals

\$5= 30 meals

\$10= 60 meals

\$20= 120 meals

Thank you so much for your generosity during the holiday season! Please contact me with any questions.

**ADDENDUM: November 16, 2016 All Faculty Meeting**

An All Faculty Meeting was held on November 16, 2016 in lieu of the regularly scheduled senate meeting.

The meeting was held in E 121 and called to order by Patrick Gordon, Chief Negotiator and 1<sup>st</sup> VP at 3:35 p.m.

The meeting concluded at 4:30 p.m.

The Negotiations team was introduced: Patrick Gordon, Diane Flahaven, Sabina Zeynalova, Tim Malone, Ellie Swanson, Lynnette Sculcuca, Susan Timm, Jessica Carpenter, Mary Elfring, Bill Akers, Kris Campbell, Luis Martinez.

Appreciation was expressed for team support including snacks, meals and encouragement.

Patrick reported that the teams have attended 10 negotiation sessions in addition to team meeting time to prepare for negotiation sessions.

Patrick outlined the negotiations process and timeline. He requested ongoing support from the faculty and specifically asked faculty to:

- 1) Submit personal email address at [eccfaculty.org/list](http://eccfaculty.org/list)
- 2) Display ECCFA Unity signs on office doors
- 3) Wear ECCFA Unity buttons (more buttons are being made)
- 4) Sign up for Job Action committees
- 5) Attend Board of Trustee Meeting on Tuesday, December 13 at 6:30 in Seigle Auditorium