



SENATE MEETING MINUTES
DECEMBER 9, 2015
3:30 PM – 5:00 PM, ROOM C-120

Call to Order 3:35 pm by Patrick Gordon.

ROLL CALL:

Elizabeth Becker, Heidi Brelsford, Michele Brynelsen, Jessica Carpenter, Therese Carpizo, Mary Elfring, Diana Flahaven, Susan Ford, Patrick Gordon, Clark Hallpike, Tim Malone, Christina Marrocco, Luis Martinez, Patricia O'Brien, Mary O'Sullivan, Roger Ramey, Ruby Sanny, Kimberly Tarver, Steve Wood, Scott Vaszily

Absent: Howard Russo (on leave), Tammy Ray (on sabbatical), Bill Akers, Patricia Brutchin, Lincoln Davis, Liddy Hope, Jennifer Jeschke, Joel Peck, Joyce Ross, Eleanor Swanson, Sabina Zeynalova, Danielle Straub

Recognition of Visitors & Guests

SECRETARY'S REPORT: KIMBERLY TARVER

Approval of Minutes of December 2, 2015 Meeting

Pat O'Brien moved and Sue Ford seconded a motion to approve the minutes; the motion passed with 2 abstentions

TREASURER'S REPORT: ROGER RAMEY – NO REPORT; NO CHANGES

PRESIDENT'S REPORT: LUIS MARTINEZ-

- ATTENDED BOARD OF TRUSTEE MEETING AND SUPPORTED FACULTY MEMBERS RECEIVING RECOGNITION ON THEIR RETIREMENT.
- COMMUNITY MEMBERS PRESENT SHARED CONCERNS ABOUT THE TAX LEVY; THE BOARD SHARED INFORMATION WITH THE MEMBERS AND ENGAGED IN DIALOGUE. ULTIMATELY, LUIS AND BOB TREADWELL, SSECCA PRESIDENT, WERE INVITED TO VIEW SOME NUMBERS THAT SHOWED REVENUE FROM TAXES WILL DECLINE IN THE NEAR FUTURE.
- TWO FACULTY POSITIONS WERE APPROVED (ENGLISH AND NURSING)
- BOARD MEMBERS WERE INVITED TO THE END OF THE SEMESTER PARTY
- OPENING DAY LUNCH: REQUEST FOR 2 HOURS SENT TO ROSE DIGERLANDO; THE REQUEST WAS DENIED. WE HAVE 90 MINUTES AND WE CAN MANAGE THE 30 MINUTE BREAK. TLSD SESSION WILL BE FACULTY LED WITH FACULTY VOLUNTEERS.
- The new CHRO requests a meeting with ECCFA leadership/officers before the end of the calendar year.

1ST VICE PRESIDENT'S REPORT: PATRICK GORDON- NO REPORT

2ND VICE PRESIDENT'S REPORT: SUE FORD-

- A LONG TIME UA MEMBER REQUESTED TO TEACH IN ANOTHER DEPARTMENT. THE MEMBER WAS REQUESTED TO APPLY AND THEN REQUESTED TO SUBMIT TO A BACKGROUND CHECK. THE MATTER WAS RESOLVED.
- SUE IS RECEIVING EXTRA LOAD REQUESTS.

3RD Vice President's Report: Heidi Brelsford- no report

COMMITTEE REPORTS –

NEGOTIATIONS- (HOWARD RUSSO)-ONLINE HYBRID MATTER WILL BE TAKEN UP BY THE NEGOTIATIONS TEAM AS IT IS CONTRACTUAL

Grievance- (Sue Ford)

- At least 2 deans sent out emails requiring the workshop for classroom observers; the matter is contractual; the dean may designate qualified faculty to serve as an observer.
- One grievance has been delayed and another has been deferred to January.

Elections Committee- (Ellie Swanson, Marge Schildknecht, Tim Anderson) – no report

Membership Committee (Mary Elfring) Refer to Report Below; Signed UA 1 = 74, and fair share = 63; unsigned members are considered to be “fair share” until they are signed.

COPE – Members will meet next week to discuss COPE Drive, education vs. endorsement, and voter registration.

ECCFA Organizing Team Update- No report.

ELECTIONS & COMMITTEE REQUESTS

- Elizabeth Hultman volunteered to serve as Faculty Association Volunteers (FAVs) Coordinator.
- TLSD Opening Day Activity: Mary Hatch and Wendy Miller are planning an opening day activity for the division modeled after Great Teacher Seminar focusing on “active learning and taking responsibility for learning.” They have been talking with faculty and have generated a list of faculty members willing to assist with facilitating the session. They request senate approval for the following members: Mark Beth, Heidi Eaton, Marc Healy, Marybeth Koos, Angelika Stachnik, and Antonio Ramirez.

Elizabeth Becker moved to consider both items as a consent agenda. Pat O'Brien seconded the motion. The motion passed.

Elizabeth Becker moved to approve the consent agenda. Roger Ramey seconded the motion. The motion passed.

OLD BUSINESS

- Opening Day Luncheon- Sue Ford will coordinate with catering. Estimated start time is 12:30; not yet confirmed.
- Lynette Sculuca has been invited to address the body to present an overview and facilitate Q & A on the topic of negotiations.

NEW BUSINESS

- Congratulations and Warmest Regards to ECCFA Member retirees: *Maureen K. Gramiak, Professor I of Nursing, Crystal D. Kerwin, Unit Adjunct Faculty, Candice A. Moore, Professor II of Nursing, Connie S. Orbeta, Professor II of Graphic Design, Celia D. Ramos, Professor II of Nursing, Joyce K. Ross, English Unit Adjunct Faculty and Write Place Tutor, Ethel E. Russel-Ajisomo, Unit Adjunct Faculty I, and Edwin A. Thomas, Assistant Professor II of Welding, Vince Badali, Unit Adjunct Faculty II, and Dale Anderson, English Unit Adjunct Faculty. Please plan to attend the reception on Friday.*
- Classroom Observation Workshops & Observers
- Shots Fired Workshop: Solicitation of feedback prompted by constituent reports. The following is a summary of the comments: The video is useful, important, interesting, helpful, and should be shown at the very beginning of the hour long workshop. Information and discussion presented by police officer(s) was especially helpful and highly valued; it was stressed to ensure a police officer be present

at every session. Faculty would appreciate written materials to reference and the ability to review the video via the web; they would also like to share the video with students. The session is scheduled for 1 hour and should not extend beyond the hour. Dedicate less time to sharing information about Professional Development workshops; prefer to have this information conveyed in a brochure or handout. An opportunity to provide written feedback/workshop evaluation should be offered. Recommend a process to share any safety concerns or risk areas (not related to BIT).

- Food Drive: Collection at the EOS Party? Comment: coat drive collection continues; food drive collection box will be available at party; cash donations will be collected at the party.
- 115 RSVP's for End of Semester Party; Heidi has solicited funds from Dr. Sam, Rose DiGerlando, Sharon Konny, and the new CHRO.
- Marta Walz will offer a few faculty development workshops to answer questions you might have on available funds, appropriate forms, and opportunities that are available to us as ECC faculty! Friday, January 15, 2016, 10:00-11:15 am and Tuesday, January 19, 2016, 3:30-4:45 pm. Also, in case you will be attending, there will be a 40 minute session focusing on funding at ECC's Assessment Diaries on Friday, February 5th. If you are interested, let her know and she will send you room info.

Division Issues

Adjournment – Elizabeth Becker and Roger Ramey moved to adjourn at 5:00. The motion passed.

NEXT MEETING: January 13, 2016

2015-2016 Academic Year Senate Meetings Wednesdays at 3:30 PM – 5:00 PM, C-120

January 13, January 27, February 10, February 24, March 9, March 30, April 13, April 27, and May 11

COMMITTEE REPORTS

MEMBERSHIP REPORT (Mary Elfring) ECCFA Membership Report 11.9.15

Full Membership	565
Full Time - Signed	138
Fair Share	1
UAF - Signed	205
Fair Share	29
UA1 - Signed	73
Fair Share	64
Inactive	55
Fair Share	31
Total signed membership	440
Total Fair Share	125

Faculty Development Committee (Marta Walz)

We have held our last meeting of 2015.

If you are planning to take a class, attend a conference, or pursue a professional development activity in 2016, feel free to send proposals for Calendar Year 2016 (full-time) and Fiscal Year 2016 (Adjunct) to Angela Lucca in B-215. Please do not staple your proposals (or travel claims) and supporting documentation.

Remember that proposals may be submitted up to a year in advance of the activity or a year after the completion of the activity, so you may still seek reimbursement for a completed activity.

Unit Adjunct Faculty may apply for up to \$2,500 this academic year.

The Full-time Faculty amount will be voted on at our first January meeting, but you may send in proposals and we will vote to recommend your proposal up to eligible amount.

Please take advantage of this opportunity.

Link to the handbook and forms from here: https://enet.elgin.edu/Committees.aspx?_taxonomyid=18124

Just a reminder that if you are planning to apply for sabbatical the next academic year, the application deadline is Friday, January 29, 2015 at 5 pm.

Each year we award 4 sabbaticals to eligible full-time faculty (2 which can be applied to an academic semester or year and 2 which can be applied to a summer). Additionally, we award 2 sabbaticals to eligible unit adjunct faculty which can be applied to an academic semester or year.

You can read all the details in the Faculty Development Handbook. The handbook, as well as tips for writing proposals, sample proposals, and the appropriate forms are located here: https://enet.elgin.edu/Committees.aspx?_taxonomyid=18124

This is a great opportunity provided to us. Let's take advantage of it!