



SENATE MEETING MINUTES
AUGUST 12, 2015
3:30 PM – 5:00 PM, ROOM C-120

Call to Order at 3:30 pm: Luis Martinez

ROLL CALL:

Bill Akers, Heidi Brelsford, Pat Brutchin, Michele Brynensen, Jessica Carpenter, Mary Elfring, Diane Flahaven, Sue Ford, Patrick Gordon, Clark Hallpike, Liddy Hope, Jennifer Jeschke, Terri Martin, Loretta McCallister, Luis Martinez, Christina Marrocco, Patricia O'Brien, Mary O'Sullivan, Joel Peck, Roger Ramey, Tammy Ray, Joyce Ross, Howard Russo, Ruby Sanny, Danielle Straub, Eleanor Swanson, Kimberly Tarver, Baudelaire Ulysse, Scott Vaszily COPE: Joyce Fountain

Absent: Elizabeth Becker, Mary Elfring, Jennifer Jeschke, Loretta McCallister, Patricia O'Brien, Mary O'Sullivan, Joel Peck, Tammy Ray

Howard Russo moved and Ellie Swanson seconded a motion to appoint Ruby Sanny to finish Dawn Munson's term following her resignation from the senate. The motion passed. Howard Russo moved and Ellie Swanson seconded a motion to approve the appointment of Ruby Sanny to the senate. The motion passed. Welcome Ruby!

RECOGNITION OF VISITORS & GUESTS

Dan Kernler, MSE/Math- Membership Survey

Gary Norden, SBCT/Automotive

Cindy Hutman, CABS/Psychology

Celia Ramos, HP/Nursing Faculty

SECRETARY'S REPORT: KIMBERLY TARVER- APPROVAL OF MINUTES OF MAY 13, 2015 MEETING

Jessica Carpenter moved and Pat Brutchin seconded a motion to approve the minutes. The motion passed with three abstentions.

TREASURER'S REPORT: ROGER RAMEY

The report submitted reflects last year's expenses.

Clarification on stipends for 2014-2015. What was budgeted and what was dispersed? Is there a discrepancy? Roger will report back at the next meeting.

Question asked regarding budgeting process. Request for an increase for social expense line item. Discussion regarding social expenses related to the survey outcomes. Roger identified past items that were over budget. There was discussion about the past year's social events. What is the impact of \$10K to the ECC Foundation? (Perhaps Kris Campbell can get this information from Sheri Lacy to include in the Sentinel.) Roger discussed the dues structure and explained that full time faculty dues were reduced percentage to .9 (first time lower than

1%) and reduced the max to \$800 from \$825; UAF max reduced to \$300 from \$325. This will reduce the amount in savings as we lower the dues for some of the members and progress to incrementally removing the camp.

Roger noted that ECCFA Planning/Membership Engagement group is over budget by \$42.99. Howard Russo moved and Jessica Carpenter seconded a motion to approve \$42.99. The motion passed.

PRESIDENT'S REPORT: LUIS MARTINEZ

T-Shirts were ordered and will be available soon! Members will be able to order their sizes.

Faculty Tenure & Evaluation Orientation has been an ECCFA led event in the past and recent changes have occurred, including moving the event to a later date in the semester. There was confusion and miscommunication regarding the process of significant changes and faculty involvement. The ECCFA is not aware of the proposed changes. Therefore, the changes will not be implemented until such occurs. Patrick did attend the orientation and reported that it went well. Lessons learned: members serving on committees need clarification of responsibilities that include reporting to the ECCFA.

Dual-Credit offering provided at the high school is being investigated.

1ST VICE PRESIDENT'S REPORT: PATRICK GORDON

2ND Vice President's Report: Sue Ford-

New UA2 Faculty Members (10): Molly Bryant, Sarah Burkhart, Ho-On Choi, Jennifer Jeschke, Joy Krispin, Regina Lopez, Mary Celeste Olsen, Mary Eileen O'Sullivan, David Strossner, Karen Lee Yu Voo; she has had lots of excess load requests.

3RD VICE PRESIDENT'S REPORT: HEIDI BRELSFORD

She is not aware of new UA1 members until classes start next week. Any changes to the notification process will need to be negotiated.

Membership Survey- Dan Kernler

Time frame for full membership meeting is restrictive. Therefore, the senate will identify key themes to focus. Members will have 3 stickers to assist with setting priorities. There will also be blank sheets to expand thoughts. Results are as transparent as possible. There were 125 responses.

Draft Summary PPT – response rates were not as high as we'd like.

Overall satisfaction is favorable; slight downward trend regarding past performance of ECCFA

Dues- AFT, IFT and ECCFA dues are currently combined; overall, perception is that dues are reasonable.

By group, the members who pay the most are the most positive about the dues.

Priorities- they are ranked in order; top 2 relate to negotiating contract and representing members. 3rd relates to the faculty making recommendations to administration in academic affairs.

The list will be incorporated into the PPT Presentation.

Results of full member meeting will be further analyzed at a visioning dinner in September.

COMMITTEE REPORTS -

Negotiations- (Howard Russo)- Finished the No Smoking policy; violations will not go to dean or HR; fines are pretty steep; no discipline unless you don't pay the fines. Resolved.

Grievance- (Sue Ford) One grievance awaiting a settlement meeting early next week--Faculty Development Approval Process. (Meeting on Monday.) One grievance drafted but not filed. We are meeting with the dean involved on to try to eliminate the problem rather than file.

Elections Committee- (Ellie Swanson, Marge Schildknecht, Tim Anderson) No Report

Membership Committee (Mary Elfring)

New UA2 Faculty Members: Molly Bryant, Sarah Burkhart, Ho-On Choi, Jennifer Jeschke, Joy Krispin, Regina Lopez, Mary Celeste Olsen, Mary Eileen O'Sullivan, David Strossner, Karen Lee Yu Voo

COPE- Joyce tendered her resignation.

ECCFA Organizing Team- The team met 4 times over the summer; the survey was developed and shared. Results will be incorporated into PPT Presentation for Opening Day. Next steps include visioning dinner.

ELECTIONS & COMMITTEE REQUESTS

Howard Russo moved and Roger Ramey seconded a motion to table items 1, 3, and 4. The motion passed.

1. **Tabled:** *Tammy Few, HR, requested 2 members to serve on Employee Relations Work Group. The primary focus of this workgroup will be to help improve the working environment and morale of the employees at ECC through effective communication, recognition, and events; will also assist in the planning and execution of four college-wide events Convocation-Fall (new employee reception only), Convocation-Spring (new employee reception only), Holiday Breakfast, and the annual employee recognition and retirement reception. The workgroup will meet a minimum of once a month August-May.*
2. Phil Garber, requested a member to replace Fred Vogt on Review Team/Assessment. (Maria Bagshaw has volunteered.) Jessica Carpenter moved to approve and Howard seconded the motion. The motion passed.
3. **Tabled:** *Dr. Lott sent a request for IT Faculty Search Committee and recommended Glenn Mayer, Helen (Huiyan) Wang, Michael Chahino, and Susan Timm. Luis responded that the ECCFA will recruit and approve appropriate candidates. Michael Chahino is not a member of the ECCFA.*
4. **Discussion/Tabled:** *Libby Roeger requested three faculty members to serve on an Ad Hoc committee focusing on dual credit. This committee will discuss and work to provide input for dual credit policy and processes for our college and K-12 District. Three faculty members have been working on this without ECCFA knowledge or approval. Cindy Hutman shared history that full time ECC faculty went to the high school to teach ECC classes and experienced a wide variety of issues. Several concerns were discussed including: attendance and success rates, instructor qualifications, lack of campus experience, load assignment for members, instructional minutes, and faculty evaluation. Dean Roeger will be invited to an upcoming senate meeting.*
5. **Sick Bank Committee has an opening for a representative needed from LVPA. Defer to division meeting.**
6. Dr. Mackay has requested a member to serve on a search committee for the Director of Tutoring. Ellie Swanson has volunteered. Howard Russo and Jessica Carpenter moved and seconded a motion to approve Ellie Swanson. The motion passed.

OLD BUSINESS

1. ECCFA Annual Family Picnic Update (Sue Ford)- Help with 3 or 4 smaller tents--greeting, food, beverage and band. Help with general set up on Friday afternoon and/or early Saturday morning--Tables/chairs; Help with planning and executing games for adults--Badminton/Volleyball and Croquet are on site--need set up; Games for kids--other than piñata; Purchasing help--paper products, ice, charcoal, piñata stuffing; discussed having a band at the picnic- a unique opportunity. Bill Akers is donating a keg. Move to approve \$800 for band 1:30-3:30 (Howard and Jessica Carpenter moved and seconded.) motion passed;

NEW BUSINESS

1. ECC Courses being taught at area High Schools (dual credit)
2. Senate Information: Brochure, Ground Rules, Best Practices- brochures were distributed by Michele Brynelsen; future best practice discussions are planned.
3. Visioning Dinner will be on 9/23 and promoted at the ECCFA Full Faculty Meeting.
4. Jessica Carpenter will accept \$20 for meeting snacks.
5. Trivia Table prizes. Pat Brutchin moved and Ellie Swanson seconded a motion to approve \$50 for trivia prizes for the opening day Trivia activity. Answers and winners will be announced in The Sentinel.

DIVISION ISSUES

Adjournment at 5:20. Pat O'Brien moved and Danielle Straub seconded a motion to adjourn. Everyone who agreed stood up and left.

NEXT SENATE MEETING: August 26, 2015

2015-2016 Academic Year Senate Meetings Wednesdays at 3:30 PM – 5:00 PM, C-120

September 9, September 23, October 7, October 21, November 4, November 18, December 2, December 10
January 13, January 27, February 10, February 24, March 9, March 30, April 13, April 27, May 11