



SENATE MEETING MINUTES
MAY 13, 2015
3:00 PM – 5:00 PM, ROOM C-120

Call to Order at 3:07 pm: Luis Martinez

ROLL CALL:

Elizabeth Becker, Heidi Brelsford, Pat Brutchin, Jessica Carpenter, Mary Elfring, Diane Flahaven, Sue Ford, Patrick Gordon, Jennifer Jeschke, Terri Martin, Loretta McCallister, Luis Martinez, Christina Marrocco, Dawn Munson, Patricia O'Brien, Mary O'Sullivan, Joel Peck, Roger Ramey, Tammy Ray, Joyce Ross, Howard Russo, Danielle Straub, Eleanor Swanson, Kimberly Tarver, Scott Vaszily COPE: Joyce Fountain

New Senators: Michele Brynelsen, HP; Bill Akers, UA1; Baudelaire Ulysse, UA2

Absent: Clark Hallpike, Liddy Hope, Warren Peto

RECOGNITION OF VISITORS & GUESTS

Lori Clark, Baudelaire Ulysse, Bill Akers, Michele Brynelsen, Armando Trejo (Photographer, Extraordinaire)

Luis Martinez acknowledged Lori Clark's work as editor of the Sentinel and extended personal and collective gratitude for her efforts and presented her with a plaque.

Michele Brynelsen, Baudelaire Ulysse, and Bill Akers were welcomed and seated to the senate.

Retiring Senators: The senate expressed appreciation for the past service of Mary Elfring, Mary O'Sullivan, Warren Peto, and Terri Martin

SECRETARY'S REPORT: KIMBERLY TARVER- APPROVAL OF MINUTES OF APRIL 29, 2015 MEETING

Pat O'Brien moved and Roger Ramey seconded a motion to approve the minutes. The motion passed with 5 abstentions.

TREASURER'S REPORT: ROGER RAMEY

Budget Item: Copying line item needs to be increased for FY 2016

PRESIDENT'S REPORT: LUIS MARTINEZ

WARREN PETO TENDERS HIS RESIGNATION FROM THE SENATE. KIMBERLY, LUIS, AND ROGER WILL REACH OUT TO HIM TO CONFIRM.

Janelle Crowley, Chief HR Officer resigned; the goal is to have candidate in place by June 30. Rose DiGerlando requested a representative to serve on the search committee.

The electric vehicle charger stations are now available at a rate of \$2 per hour.

BOT Meeting was smooth; the BOT of officers remains the same; Mr. Meyer was seated. Luis noted Mr. Meyer's pattern of questioning as admirable.

1ST VICE PRESIDENT'S REPORT: JESSICA CARPENTER

Coming soon- Distinguished Faculty Plaques will be placed across from Distinguished Alumni Plaques in building A hallway.

Jessica announced that she finds it necessary to resign her role as Vice President and will remain as a senator and as social media director. She has provided a comprehensive set of materials to assist the next Vice President.

2ND VICE PRESIDENT'S REPORT: SUE FORD- NO REPORT

Lots of weird load questions regarding summer load.

3RD VICE PRESIDENT'S REPORT: HEIDI BRELSFORD

Supporting UA1s to locate self-assessment forms, interacting with administration.

Elgin Public House End of Semester Party- about 50 RSVP thus far; the goal is to increase participation; chips and salsa 5-530 and then buffet will be replenished throughout the evening; no band or DJ

COMMITTEE REPORTS -

Negotiations- (Howard Russo)

The team is meeting on Friday regarding the discipline related to smoking ban.

Grievance- (Sue Ford)

Massage Therapy load protocol violation was resolved. Professional Expense matter is settled. Pending: Professional Development relating to Vice President's right to exercise approval of proposals. Question about office hours and compensation for committee work for Adjunct Faculty; note that Unit Adjunct faculty are not paid for committee work that is part of the contract, such as Faculty Development Committee.

Elections Committee- (Ellie Swanson, Marge Schildknecht, Tim Anderson) No Report.

Membership Committee (Mary Elfring)- Progress continues.

COPE (Joyce Fountain)- There is concern with Right to Work initiatives across the state; faculty are asked to contact their legislators and request they do not support the Right to Work initiatives. Multiple small municipalities are passing this legislation. Prior to distributing the email to the membership, we need to verify/ensure that the information can be shared via email. Patrick will review the email, edit it and send it to Tammy Ray to send out. A notice will go to faculty advising them to check their personal emails. Jessica noted that the Illinois Supreme Court decision was in our favor regarding pension reform efforts.

Mary Elfring noted that new membership forms will have email addresses; efforts to build the database of personal emails continues.

ELECTIONS & COMMITTEE REQUESTS

1. Election of Officers:

- a. Jessica Carpenter moved and Roger Ramey seconded nomination of Kimberly Tarver to serve as Secretary. The motion passed.
- b. Jessica Carpenter moved and Sue Ford seconded nomination of Roger Ramey to serve as Treasurer. The motion passed with one opposed.
- c. Pat O'Brien moved and Ellie Swanson seconded nomination of Patrick Gordon to serve as Vice President. The motion passed.
- d. Howard Russo moved and Jessica Carpenter seconded nomination of Sue Ford to serve as second Vice President. The motion passed with one abstention. NOTE: Sue Ford will retire.
- e. Sue Ford moved and Roger Ramey seconded nomination of Heidi Brelsford to serve as 3rd Vice President. The motion passed.
- f. Snack Coordinator- Jessica Carpenter volunteered.

2. Rose DiGerlando requested an ECCFA Officer to serve on the search committee for new Chief Human Resources Officer. Roger Ramey moved and Jessica Carpenter seconded nomination of Sue Ford to serve on the search committee. The motion passed.
3. Summer ULI Registrations Received: Ruby Sanny (CABS), Pat Brutchin (UA2). Sue Ford moved and Roger Ramey seconded a motion to fund their registration fees. The motion passed.
4. Vasumathi Raman (UA1/SBCT) has volunteered to serve on SLAAC to replace Fabio Martinez. Laura Haske (SBCT) has volunteered to continue service on SLAAC. Pat Collins (SBCT) has volunteered to continue service on SLAAC. Brooke Transue (CABS) has volunteered to continue service on SLAAC. Pat O'Brien moved and Roger Ramey seconded the motion to approve nominees to SLAAC. The motion passed.
5. Leticia Starkov (SBCT), Roda Ryan (HP) have volunteered to serve on the Sick Bank committee. Howard Russo moved and Pat O'Brien seconded to approve nominees to serve on Sick Bank Committee. The motion passed.
6. Ellie Swanson has requested to step down from Sick Bank and Liz McNulty (ESL) has volunteered to serve in her place. There is one opening for a member of LVPA to serve on Sick Bank Committee. Howard Russo moved and Pat O'Brien seconded a motion to approve Liz McNulty to serve on Sick Bank Committee. The motion passed.
 - a. NOTE: LVPA Opening on Sick Bank- Howard volunteered to recruit a member.
7. There is a request by Mary Perkins to approve faculty to serve on a search committee for full time English faculty. The following members were recruited by Christina Marrocco and they have agreed to volunteer: Johanna Cummings, William Demaree, Mary Elfring, Christina Marrocco, and Kimberly Tarver as MAGIC Rep. The motion was made by Howard Russo and seconded by Pat O'Brien to approve the nominees to serve on the English Faculty Search Committee. The motion passed with one abstention.
 - a. Luis will send a letter to the deans to clarify the process to request ECCFA members to serve on committees.
8. The Student Success Infrastructure (Jennifer McClure and Nancy Chahino) is looking for a faculty representative to serve as co-leader on the Promoting Student Goal Completion (Green) Team with Gregory Robinson, Dean of Student Services and Development for the 2015-2016 academic year. The current negotiated stipend is 3 credit hours of voluntary overload for full-time faculty and the contractually negotiated committee participation rate for adjunct faculty. Volunteers to serve include:
 - a. Joyce Fountain, Sociology- Joyce withdrew from the pool.
 - b. Josephine Cammallarie, Adjunct ABE/ASE and the Mathematics Department
 - c. Baudelaire Ulysse, UAll, Ethics
 - d. Ginger Alms, UAll, English

There was discussion regarding the candidates.

A motion to table was made by Kimberly Tarver and second by Roger Ramey. The motion to table passed with 2 opposed.

9. The Student Success Infrastructure (Jennifer McClure and Nancy Chahino) has requested a faculty representative to serve in the spring 2016 term on the Learning-Centered Environment (Yellow) Team with Professor Terri Martin and Kim Wagner while Prof. Johanna Cummings is on sabbatical. The current negotiated stipend is 1 ½ credit hours of voluntary overload for full-time faculty or the contractually negotiated committee participation rate for adjunct faculty.
 - a. Chris Newman has volunteered.

Jessica Carpenter moved and Pat O'Brien seconded a motion to approve Chris Newman to serve on the Yellow Team. The motion passed.

OLD BUSINESS

1. ECCFA Planning/Membership Engagement (K. Tarver)- Plan for making connections and potential meeting dates June 19, July 1, or July 2. Shared a goal to listen to the members; survey the members; “listening posts.” Proposed we host “listening” sessions, face to face, and electronic surveys to plan a meeting facilitated by Lynette Sculuca, IFT Rep. The goal is to increase engagement, involvement, develop relationships, and build strength. Consider a way to allow anonymous input; use a survey; consider providing information; consider an open meeting at a future senate meeting and invite faculty to attend, dedicating time to specifically answer questions; consider allocating dollars to fund the effort; focus on layering with efforts on face to face, electronic surveys and prepare for a planning meeting; consider impact of opening day luncheon. Howard Russo moved and Sue Ford seconded a motion to spend up to \$500 to secure a meeting location and refreshments for the June 19 meeting.
2. Tammy Ray reported a discounted rate for a 3-year plan for a secure website at a rate of \$57.58 for 3-years. Sue Ford moved and Jessica Carpenter seconded a motion to approve \$57.58 and that Tammy proceed with developing a secure website. The motion passed.

NEW BUSINESS

1. Terri Martin notified ECCFA of a Student Success Initiative that will require supplemental instruction for the spring of 2016 as a courtesy in the event that the matter may require negotiation. The basic premise sets up students to teach other students. This is different from tutoring as the peer tutor will attend the class and facilitate peer-tutoring sessions.
2. FAVs- Rick Bonnom requested \$750 to purchase backpacks for Project Backpack Event, August 8, 2015. (This is a \$250 increase over 2014.) Howard Russo moved and Tammy Ray seconded a motion to approve \$750 donation. Clarification that the funds will come from next fiscal year budget. The motion passed.
3. Next year meetings are posted at the end of the minutes and reflect a NEW time, 3:30-5:00 PM. Senators are requested to please be mindful of attendance per the bylaws.

DIVISION ISSUES

Adjournment

NEXT MEETING: August 12, 2015

2015-2016 Academic Year Senate Meetings Wednesdays at 3:30 PM – 5:00 PM, C-120

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| August 12 | January 13 |
| August 26 | January 27 |
| September 9 | February 10 |
| September 23 | February 24 |
| October 7 | March 9 |
| October 21 | March 30 |
| November 4 | April 13 |
| November 18 | April 27 |
| December 2 | May 11 |

MOOC Advisory Committee Report (Cindy Hutman)

Summary of report from 2013-2014:

The committee met and considered several issues involved in producing and offering a MOOC. These included pedagogical, contractual, legal and financial issues. We decided that we would use the available MOOC platform on D2L and the first MOOC offered would be non-credit and free. We would rely on the marketing done on D2L (a list of available MOOCs) and some inexpensive marketing closer to home as well as word-of-mouth. The financial aid department had content they used for a parent/new student workshop every November that they were anxious to convert into a format that could be shared and so they offered to develop the first MOOC. This workshop is quite well-received. They often get requests to offer it more often during the school year or are asked for a transcript or materials from the workshop. Being able to direct parents to the MOOC will be helpful for them.

Update:

This year the financial aid folks have been working with Tim Moore and especially Christian Zehelein to develop the MOOC. Early in April they were ready to show the committee what they had produced—How to Navigate Paying for College.

Registration for the MOOC will begin in early May. The actual MOOC will run for the four weeks in June. The content for the MOOC comes from the materials and script the financial aid department uses in their workshop in November. Christian designed the course—the appearance, presentations, organization, etc. They recruited students in the theatre department to narrate the presentations.

Committee members saw the nearly finished product at a recent meeting and we have been encouraged to review the course and give constructive comments in preparation for the roll out of our first MOOC.

I have to say, I was quite impressed. As several of us said in the committee meeting—we wish we had this information when our children were applying to colleges!! So the content and materials are well-chosen, clear and meaningful. Christian obviously put a great deal of effort into making the course understandable and the presentations clear but engaging. The student narrators sound professional.

Anyone can register for the MOOC once it goes live on D2L. <https://opencourses.desire2learn.com/cat/>

The committee plans on looking at the outcome of this first run of the MOOC and making suggestions for changes and improvements for this and future MOOCs.

Faculty on the MOOC advisory committee: Cindy Hutman, Jessica Carpenter, Tim Karr, Coleen Nyland, Jeanne Anderson, Glenn Earl, Nicole Scherger, Stacey Shah, Keith Lewis, Eric Long