



SENATE MEETING MINUTES
APRIL 29, 2015
3:00 PM – 5:00 PM, ROOM C-120

Call to Order at 3:10 Luis Martinez

ROLL CALL:

Elizabeth Becker, Heidi Brelsford, Pat Brutchin, Jessica Carpenter, Diane Flahaven, Sue Ford, Patrick Gordon, Clark Hallpike, Terri Martin, Loretta McCallister, Luis Martinez, Dawn Munson, Patricia O'Brien, Warren Peto, Roger Ramey, Tammy Ray, Joyce Ross, Howard Russo, Danielle Straub, Eleanor Swanson, Kimberly Tarver, Scott Vaszily COPE: Joyce Fountain

Absent: Mary Elfring, Liddy Hope, Jennifer Jeschke, Christina Marrocco, Mary O'Sullivan, Joel Peck,

RECOGNITION OF VISITORS & GUESTS

3:10 PM Dan Kernler- Faculty Mentoring Proposal Status Report

There are plans to expand the faculty mentoring project to campus wide in 2016. Committee members consist of faculty, although administrators were invited and unable to attend. The proposal will go to SSI tomorrow. He is interested in hearing the senate's thoughts and asking for senate support. He described past successes with the program and chose to build on lessons learned. Tier 1 mentors are proposed to be compensated a flat rate (estimated) and the program targets new faculty needs related to on-boarding. Tier 2 is a full semester; mentors and mentees are proposed to be compensated for a mentoring model focusing on reflective practice and mastery of teaching; the proposal includes a director position to support faculty development and proposed 3 hours of release time. How will the Tier 1 mentors report their time; are they required to report their time? They will be compensated to be on call. The dean's office administrates the special pay and the division is then reimbursed by SSI. There was clarification of job responsibilities and overlapping duties. Tier 1 faculty are not required to participate. There will be training for the mentors. Tier 2 faculty will provide evidence of meetings for compensation. There are some minimum expectations. He will present tomorrow to SSI; the ECCFA should expect to hear from administration. Timing is important.

SECRETARY'S REPORT: KIMBERLY TARVER- APPROVAL OF MINUTES OF APRIL 15, 2015 MEETING

Pat O'Brien and Tammy Ray moved and seconded a motion to approve the April 15, 2015 minutes. The motion passed with 2 abstentions.

TREASURER'S REPORT: ROGER RAMEY

Report accepted.

PRESIDENT'S REPORT: LUIS MARTINEZ

ECCFA and SSECCA leadership met and are reviewing the smoking proposal issues.

1ST VICE PRESIDENT'S REPORT: JESSICA CARPENTER

New Senator Handbook- Please provide feedback to Jessica electronically.

ECCFA Q-Drive: it is live and access is limited to key ECCFA officers and chairpersons. Discussion related to concerns with access and confidentiality. Options include expanding our website and hosting our own secure server. Tammy Ray will explore options and costs.

ULI 2014-2015 Session training completed. Participants include Ellie Swanson, Kris Campbell, Jessica Carpenter; Luis Martinez and Patrick Gordon. Congratulations to our members for their time, commitment and accomplishments.

2ND VICE PRESIDENT'S REPORT: SUE FORD- NO REPORT

3RD VICE PRESIDENT'S REPORT: HEIDI BRELSFORD

UA1 campaign to encourage spending professional expense money; \$200 in the fall and \$200 in the spring; this year there was an additional \$100. \$100 is good until December; the \$400 must be spent by June.

Next step will be to promote faculty development funding. Faculty Development money allotted is \$3750.

Problems with unit adjunct faculty accessing funds as they must pay first and get reimbursed after the fact.

Is there a way to have finance charges covered so folks can use a credit card? There is a need to brainstorm and promote.

COMMITTEE REPORTS -

Negotiations- (Howard Russo) Meeting with SSECCA on the smoking matters.

Grievance- (Sue Ford) Professional Expense matter and Sabbatical issue.

Elections Committee- (Ellie Swanson, Marge Schildknecht, Tim Anderson) Elections took place last week; lots of write-ins that created some conflict. In the event of a tie, a run-off election should be held. There were no ties. (NOTATION to AMENDMENTS COMMITTEE regarding process in the event of a tie.)

Membership Committee (Mary Elfring) No Report

COPE (Joyce Fountain) No Report

ELECTIONS & COMMITTEE REQUESTS

1. Administrative Procedure Review Team- Marcy Thompson requested a member to serve upon Dawn Munson vacating the position. Dana Kurpius has volunteered.
2. Annual Employee Appreciation and Recognition Reception Committee member requested by Tammy Few. The member will assist with reviewing the applications. Diane Kondratowicz is available to attend
3. ULI Registration: Baudelaire Ulysse submitted an application to attend ULI.

Pat O'Brien moved and Howard Russo seconded a motion to consider items 1-3 by consent agenda. The motion passed.

Roger Ramey and Howard Russo moved and seconded to approve the consent agenda. The motion passed.

Faculty are encouraged to register for ULI; forms are due on May 11 to Luis Martinez or Kimberly Tarver.

OLD BUSINESS

End of the Semester Party (Heidi Brelsford)

It will be held at the Elgin Public House; pub food will be served. \$1750 is estimated for 70 people.

Discussed potential contributions from administration.

Howard Russo moved to approve up to \$2000 for the EOS Party. Roger Ramey seconded the motion.

Howard Russo amended the motion to \$2200 Roger Ramey seconded the motion. The motion passed with 1 abstention.

Elections- Ellie Swanson shared the results of the election. Howard Russo moved and Roger Ramey seconded a motion to approve the election results. The motion passed. Howard Russo moved and Pat O'Brien seconded a motion to destroy the ballots. The motion passed.

NEW BUSINESS

Lane Movement Process (CFD/CVS courses)- We will ensure that Kathryn Skates is aware of the process.

Tuition Reimbursement Request- 90 day limit (6.8)- this is on the agenda in attempt to create awareness of this contract item; the 90 days is initiated on the last day of the semester. Faculty are encouraged to review the contract and refer to the calendar. Be advised of the 90 day limit to submit for tuition reimbursement.

Union Leadership Training Dates at IFT Healy Center, Westmont IL, (Fall2015-Spring 2016)- November 7-8, February 6-7, April 23-24. Courses to be announced.

2015-2016 Academic Year Calendar of Senate Meetings- Fall Option 2 requires a meeting on the day before Thanksgiving. Howard Russo moved to approve Option 1 for Fall and Option 1 for Spring Semester. Patrick Gordon seconded the motion. The motion passed with 1 opposed. The schedule will be included at the end of the minutes.

Luis requested the senate to consider a token of appreciation to retiring senators. He would also like to recognize Lori Clark's work on the Sentinel. Luis will invite Lori to the next meeting to be recognized. Jessica Carpenter moved to approve up to \$500 for gifts/tokens as described; Christina Marrocco seconded the motion. The motion passed.

Discussion regarding efforts to build community and educate the membership. There is support for both internal and external messaging. Thoughts about addressing comments that are misleading in the newspaper. Discussion about branding and visioning for the organization. Consider contacting IFT for consultants. Communication with membership is essential, beyond email. Discussing perceptions of insiders/outside amongst the membership. Relationship building is important. A small group agreed to try to meet to discuss possible action steps. Kimberly Tarver, Sue Ford, Joyce Fountain, Patrick Gordon, and Howard Russo.

DIVISION ISSUES

Adjournment Move to adjourn by Howard Russo and second by Roger Ramey.

NEXT MEETING: Wednesday, May 13, ECCFA Meeting 3:00-5:00, C-120

2015 SPRING SEMESTER

Wednesday, May 13, ECCFA Meeting 3:00-5:00, C-120

Wednesday, May 13, ***Semester Ends***

Thursday, May 14, *Grading Day*

Friday, May 15, *GED Graduation*

Saturday, May 16, *Graduation*

2015-2016 Senate Meeting Schedule

August 12	January 13
August 26	January 27
September 9	February 10
September 23	February 24
October 7	March 9
October 21	March 30
November 4	April 13
November 18	April 27
December 2	May 11
December 10	