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ECC FA
ELGIN COMMUNITY COLLEGE
FACULTY ASSOCIATION

SENATE MEETING MINUTES
APRIL 15, 2015
3:00 PM – 5:00 PM, ROOM C-120

Call to Order at 3:10 PM: Luis Martinez, President

ROLL CALL:

Elizabeth Becker, Pat Brutchin, Jessica Carpenter, Mary Elfring, Diane Flahaven, Sue Ford, Patrick Gordon, Clark Hallpike, Terri Martin, Luis Martinez, Patricia O'Brien, Mary O'Sullivan, Joel Peck, Warren Peto, Roger Ramey, Tammy Ray, Joyce Ross, Howard Russo, Eleanor Swanson, Kimberly Tarver, Scott Vaszily   COPE: Joyce Fountain

Absent: Heidi Brelsford, Liddy Hope, Jennifer Jeschke, Loretta McCallister, Christina Marrocco, Dawn Munson, Danielle Straub

RECOGNITION OF VISITORS & GUESTS

3:15 PM United Way Campaign, April 6-22, 2015: Paul Avery Lancero, ASPIRE Vice President and Student Leader, Jessica Tang, ASPIRE Event Coordinator; ASPIRE supports first year college students. They are here to promote the United Way Campaign. United Way sponsors Reading Buddies, a program in which ECC ASPIRE students read to Illinois Park Elementary School students. Dolly Parton's Imagination Library, another United Way supported program provides a monthly book to infants through the age of 5 years old. Consider donating by electronic pledge form or paper forms. We are in the 2nd week of the campaign. We have one week to go! Options are available to direct funds to specific organizations.

SECRETARY'S REPORT: KIMBERLY TARVER- APPROVAL OF MINUTES OF APRIL 1, 2015 MEETING

Pat O'Brien moved and Jessica Carpenter seconded motion to approve the minutes. The motion passed with 8 abstentions.

TREASURER'S REPORT: ROGER RAMEY

Report accepted.

PRESIDENT'S REPORT: LUIS MARTINEZ

A meeting was held last week to discuss the Smoking Policy and associated disciplinary procedure; the matter remains unresolved.

Charging stations will be available soon for electronic hybrid vehicles located behind Building M.

At the ECC Board of Trustees meeting, there was a farewell to Bob Getz and Mr. Meyer was seated to the board.

1ST VICE PRESIDENT'S REPORT: JESSICA CARPENTER

Social Media Guidelines- New Policy has been posted to e-net. Any department or group associated with ECC must adhere to the guidelines. Groups or individuals will have annual meeting with media services and must post the required disclaimer. There is no required training for individual faculty pages. The disclaimer has been posted on the ECCFA Facebook page and will be posted on the ECCFA website. (Refer to report at end of the minutes.)

BIT Policy sent out and published.

MOOC Exploration Committee meeting was postponed.

Bulletin Board Update- There are some concerns about the location and we are not yet permitted to post anything.

New Senator booklet/orientation- progress is being made.

2ND VICE PRESIDENT'S REPORT: SUE FORD- NO REPORT

3RD VICE PRESIDENT'S REPORT: HEIDI BRELSFORD

COMMITTEE REPORTS -
Negotiations- (Howard Russo)- The disciplinary process associated with the smoking policy is unsettled. Regarding internet security training, ECCFA is challenging a recent email that suggests the training is required. It is not required, yet.
Grievance- (Sue Ford) The committee has been active.
Elections Committee- (Ellie Swanson, Marge Schildknecht, Tim Anderson) Elections will be held next week. Clarification- a non-unit adjunct faculty would like to run for a position; given the uncertainty with scheduling, the non-unit adjunct faculty may not run. If the position remains open in the fall, the individual may be appointed.
COPE (Joyce Fountain) No report
Pathways Committee (Mary O'Sullivan and Cindy Hutman) no report
Curriculum Committee (Leticia Starkov)- Ellie Swanson summarized the changes made to Curriculum Committee Policy.

The Curriculum Committee approved some minor changes to the Curriculum Committee Policies regarding its membership. There are three changes located at the end of page 2 and the beginning of page 3. The policies with the changes are attached in Addendum 1.

Change #1: reflects the current name of the SBCT division
Change # 2: eliminates the Counseling Department
Change # 3: reflects the current name of the academic advising area.

Elizabeth Becker and Pat O'Brien moved and seconded a motion to approve the Curriculum Committee Policy changes. The motion passed.

ELECTIONS & COMMITTEE REQUESTS
1. Search Committee for full time music instructor (Mary Hatch, LVPA). The following individuals have expressed interest in serving John Slawson, Marc Beth, Larry Dieffenbach, Tim Kaar

2. GIST Funding, Assessment, and Research Subcommittee (David Rudden Co-Chair) – Susan Timm has volunteered to serve.

Roger Ramey moved and Mary O'Sullivan seconded a motion to approve items 1 and 2 as consent agenda. The motion passed.

Howard Russo moved and Roger Ramey seconded a motion to approve the consent agenda. The motion passed.

OPENINGS

1. Academic Policy Committee Representative- 1 representative; clarification on the process to identify and approve a faculty member to serve is needed.
2. GIST Curriculum Subcommittee (Co-chaired by Wendy Miller and Clark Hallpike) – 1 faculty vacancy.

Luis Martinez will send the faculty a notice of the openings to solicit volunteers to serve.

OLD BUSINESS

Senate Meeting Time- Elizabeth Becker moved to approve a new start time for ECCFA meetings to 3:30 p.m. beginning in the fall semester. Jessica Carpenter seconded the motion. Discussion: Concerns with extending the meeting beyond 5:00 and maintaining attendance; concerns with time needed to conduct business. Recommend increased reliance on written reports from officers and committees to improve efficiency. Question called and the motion passed with 2 nays. A comment was made in support of written reports and requested we avoid reading the reports out loud at the meetings.

Senator Attendance- senators are reminded to notify Luis Martinez and/or Kimberly Tarver of anticipated absences as it may impact quorum and ability to conduct business.

NEW BUSINESS

SURS Board of Trustee Elections: Mitch Vogel is supported by ECCP3.

DIVISION ISSUES

Adjournment

Roger Ramey moved and Pat O'Brien seconded a motion to adjourn at 4:15 pm.

NEXT MEETING: Wednesday, April 29, ECCFA Meeting 3:00-5:00, C-120

2015 SPRING SEMESTER
Wednesday, April 29, ECCFA Meeting 3:00-5:00, C-120
Wednesday, May 13, ECCFA Meeting 3:00-5:00, C-120
Wednesday, May 13, *Semester Ends*
Thursday, May 14, *Grading Day*
Friday, May 15, *GED Graduation*
Saturday, May 16, *Graduation*

Committee Reports

VP Report: Jessica Carpenter

Social Media Guidelines Update:
submitted by Jessica Carpenter

- I spoke to Jeff Julien about the new social media policies (which are not yet on enet). I have run this statement by him to make sure I'm representing the situation correctly. Jeff Julien explained that there will be 3+1 levels of social media with different levels of supervision:

  - Official ECC Pages owned by ECC- Owned by Communications Office

  - Things that are run outside of communications but clearly are representing the college (Student Life, Alumni, Athletics, Art Center) + Things that are on the departmental (for example a Math Page) or program level or ECC Events (Relay for Life- Big Event, etc). These types of pages/people will be asked to come in, review what's going on, and check in **once a year** to get together for about an hour to go over best practices to talk about the state of social media, how to handle negative comments, etc. They will also happily be a resource for these users. They *__are__* looking to remove pages in this category that are inactive as well- there are a lot out there apparently.

  - Pages that are affiliated with the college but not run by the college and not under their purview- ECCFA, SSECCA, Faculty Pages to Interact with students – If the page is directly relevant to your status as an **ECC** Employee/ **ECC** Group/ etc. For these social media outlets they will ask for the disclaimer (see below). Do be aware that these types of pages should check before using ECC logo/trademarks. Basically if your employment at ECC is relevant to your social media site but you are not representing more than yourself or your class you are in this category.

  - Pages that are not directly relevant to your status as an ECC Employee/Group/etc do not need anything.

- Disclaimer: The views expressed on this site are solely those of the page administrator(s). Elgin Community College expressly disclaims responsibility or liability for any data, text, software, music, sound, photographs, images, video, messages, or any other materials whatsoever ("Content") generated by users and publicly posted on this page. Further, Elgin Community College disclaims responsibility or liability for the content of any target site linked from this page.