



SENATE MEETING MINUTES
FEBRUARY 11, 2015
3:00 PM – 5:00 PM, ROOM C-120

Call to Order: Luis Martinez

ROLL CALL:

Elizabeth Becker, Heidi Brelsford, Jessica Carpenter, Mary Elfring, Diane Flahaven, Sue Ford, Patrick Gordon, Clark Hallpike, Jennifer Jeschke, Terri Martin, Loretta McCallister, Luis Martinez, Christina Marrocco, Dawn Munson, Patricia O'Brien, Mary O'Sullivan, Joel Peck, Warren Peto, Roger Ramey, Tammy Ray, Joyce Ross, Howard Russo, Danielle Straub, Eleanor Swanson, Kimberly Tarver, Scott Vaszily COPE: Joyce Fountain

Absent: Liddy Hope

RECOGNITION OF VISITORS & GUESTS

SECRETARY'S REPORT: KIMBERLY TARVER- APPROVAL OF MINUTES OF JANUARY 28, 2015 MEETING

Pat O'Brien and Elizabeth Becker moved and seconded to approve the minutes. The motion passed with 6 abstentions.

TREASURER'S REPORT: ROGER RAMEY

The CD will mature this month and is currently at .2% interest with a balance of \$11,161.06; other options for higher interest are associated with increased risk; the duration of the CD is 1 year; discussion revolved around extending the duration. Sue Ford moved to approve rolling over the CD, Pat O'Brien seconded. Questions/Discussion: Research other options. Consider increasing the amount of the CD and increasing duration. What is the impact on KCTCU as all of our accounts are currently held there? What is the benefit to keep our business with KCTCU or 1st Community Bank? Roger will contact KCTCU to confirm rates. In the meantime, the money will roll into savings. Jessica Carpenter moved and Pat O'Brien seconded to table the original motion. Motion to table approved.

Question regarding frequency and amount of AFT/IFT dues and increase in dues anticipated to Elgin Trades Council.

How does the AFT/IFT get the membership list? We submit the list to IFT.

Question regarding money budgeted for End of the Semester Party? \$1200.00 remains for this fiscal year. Discussion about increasing budget for next fiscal year. Deferred to budget committee. Inquiry regarding financial contributions from Dr. Sam, Janelle and Rose for the Fall End of Semester Party. Luis Martinez will follow up.

PRESIDENT'S REPORT: LUIS MARTINEZ

He attended Union Leadership Institute with Ellie, Patrick, Jessica, Kris, Irene, and Jessica. Question regarding membership active/inactive status.

Notice regarding measles case on campus; faculty may consider titer or booster if they are uncertain about immunity. Folks who had measles have lifetime immunity. Cook County and Kane County are handling announcements differently.

Folks born before 1957 are likely immune. Folks who were immunized between 1963 and 1967 may want to consider titer or revaccination.

1ST VICE PRESIDENT'S REPORT: JESSICA CARPENTER

Safety/BIT Procedure- Policy is being revised and will provide additional clarity.

Wi-Fi Issues in classrooms with laptops: Rose is aware of concern and directed faculty/division to address it with IT.

Student Pathway Survey: concerns with comments specific to faculty versus program; response is pending.

Kristen Campbell may be interested in Sentinel; she is currently taking ULI.

Awareness that Professional Expense benefit amount is currently not reflected on payroll advices; anticipate resolution soon.

2ND VICE PRESIDENT'S REPORT: SUE FORD

5 more requests for extra load; number of adjunct faculty did not get a first paycheck related to drop for non-payment timing, the matter has been resolved.

Smoke-Free policy impacts work conditions; we must issue a demand to bargain. The disciplinary process differs from existing contractual disciplinary processes and the new disciplinary steps are above and beyond existing process. The ECCFA must file a demand to bargain. Luis Martinez and Howard Russo will cosign a demand to bargain as president and chief negotiator.

3RD VICE PRESIDENT'S REPORT: HEIDI BRELSFORD

Life Insurance- gathering information regarding what is currently available to full-time faculty and potential options for part-time faculty. Research will be done and shared with next negotiations team.

COMMITTEE REPORTS -

Negotiations- (Howard Russo)- Acknowledge smoking matter will require bargaining; accreditation requirements versus Massage Therapy Program Handbook and conflicts with contract; note that program accreditation requirements supersede the contract. The concerns are being investigated.

Grievance- (Sue Ford) – Grievance response regarding load protocol in Massage Therapy program is pending. Sabbatical pay processing and professional expense processing with anticipated resolution. Lesson plans are not required for classroom evaluation.

COPE (Joyce Fountain)- Howard Russo and Pat O'Brien moved to adjourn to COPE. Motion passed; invitation extended to SSECCA to participate in a candidate forum; yes, they are interested in partnering. She will report back as soon as arrangements are made. There will be a joint ECCFA & SSECCA luncheon at noon this Friday. Sue requested faculty to consider areas of overlap and shared interests. Howard Russo & Roger Ramey moved to adjourn from COPE.

ELECTIONS & COMMITTEE REQUESTS

1. Previously Tabled: Mary Hatch requested Travis Linville, Sara Baker, Javier Aliegro-Coronado to serve on Ignacio Alvarez-Garcia's tenure committee. The motion was tabled to clarify Sara Baker's ability to serve as she is on sabbatical. Mary Hatch has requested to approve Alison Douglas to serve for Spring 2015 semester to be filled by Sara Baker at the conclusion of her sabbatical.

Roger Ramey moved and Jessica Carpenter seconded a motion to un-table the motion. The motion passed. Discussion: Alison Douglas has agreed to serve for one semester as a substitute for Sara Baker while she is on sabbatical.

2. Dr. Mao requests temporary appointment (Spring 2015) for Alison Douglas to serve as substitute for Sara Baker (while she is on sabbatical) on John Mravik's tenure committee.
3. Dr. Mao requests tenure committee approval for Erica Vega; Christina Marrocco (Coordinator), Michel Roman (Faculty Choice), and Michele Noel (Dean's Choice).
4. Dr. Jennifer McClure requests a faculty member to serve as co-chair on the Equity Coordinating Council. Nancy Chahino has volunteered.

Roger Ramey moved and Howard Russo seconded a motion to consider items 1-4 as a consent agenda. The motion passed.

Roger Ramey moved and Pat O'Brien seconded a motion to approve the consent agenda. The motion passed.

OLD BUSINESS

1. Smoke Free Campus Updates- Heidi Brelsford requests to be copied on "demand to bargain." The committee will meet on March 4, 2015.
2. Student Pathways Survey Update- see 1st VP report above
3. ECCFA Bulletin Board Update- Luis discussed with Rose as directed by Dr. Sam. It is in limbo.

NEW BUSINESS

1. Trivia Bee: ECCFA Team needs \$500 sponsorship. Event will be held April 18, 2015 at Grand Victoria Casino

Howard Russo moved to approve \$500 sponsorship, Jessica Carpenter seconded the motion. Discussion related to budget. The money goes to support local literacy projects. The motion passed. The ECCFA Team will be announced by Scott Vaszily.

2. Disability Accommodation: recording lectures- Students have accommodation to record the lecture. There is concern about controlling use of the recording. Is there potential for misuse and inappropriate use for disciplinary action? Recommend discussion with Annabelle Rhoads to address concerns. There is a disclaimer that faculty may request students sign. Faculty may opt to wear the microphone and control the recording. Other comments include obtaining consent from other students to record discussions; note takers may be assigned when recorder is turned off; faculty are allowed to request to turn recorder off if topic is sensitive and content is not on the test. The matter of concern relates to the "use" of the recording. The senate is interested in inviting Annabelle to attend a future meeting and answer questions. Concerns are the impact on other students and potential use of recordings, particularly related to disciplinary actions.

3. Student Communications: Student email vs Personal email- Faculty may refuse to respond to student's **personal** emails. Faculty are encouraged to communicate with students via their student emails to ensure compliance with FERPA laws. One example shared described use of personal email to stalk and attack a student on another campus.
4. Qualifications to serve on search committees; any questions regarding completion of diversity training should be directed to Mary Prystawsky at mprystawsky@elgin.edu or x7676.
5. Group Life Insurance – refer to 2nd VP report above.

DIVISION ISSUES

Dr. Sam and Paula Amenta spoke with Dawn Munson and invited her to serve on the committee “Alignment for Education.” She has attended the opening meeting. She is wondering if ECCFA approval is needed. There is no compensation associated.

Patrick Gordon reported that Baudelaire Ulysse wants to move forward with the textbook initiative and requests ECCFA support. ECCFA requests he submits the document to the senate for review. There is concern that it may limit academic freedom. As an individual, he should survey the faculty to determine overall interest and support. There is question about the role that faculty should play in this matter.

Snack Fund needs replenishing. Dawn is accepting \$10 donations for the snack fund.

Adjournment: Pat & Roger Ramey moved and seconded to adjourn at 4:55 pm. The motion passed.

NEXT MEETING: Wednesday, February 25, ECCFA Meeting 3:00-5:00, C-120

2015 SPRING SEMESTER

- Wednesday, March 11, ECCFA Meeting 3:00-5:00, C-120
- Monday, March 23- Sunday, March 29, Spring Break
- Wednesday, April 1, ECCFA Meeting 3:00-5:00, C-120
- Wednesday, April 15, ECCFA Meeting 3:00-5:00, C-120
- Wednesday, April 29, ECCFA Meeting 3:00-5:00, C-120
- Wednesday, May 13, ECCFA Meeting 3:00-5:00, C-120
- Wednesday, May 13, ***Semester Ends***
- Thursday, May 14, *Grading Day*
- Friday, May 15, *GED Graduation*
- Saturday, May 16, *Graduation*