



**SENATE MEETING MINUTES**  
AUGUST 13, 2014  
3:00 PM – 5:00 PM, ROOM C-120

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***Call to Order at 3:03 – Luis Martinez President***

**ROLL CALL:**

Elizabeth Becker, Jessica Carpenter, Mary Elfring, Sue Ford, Patrick Gordon, Liddy Hope, Maria Kazmi, Christina Marrocco, Luis Martinez, Dawn Munson, Roger Ramey, Joyce Ross, Howard Russo, Danielle Straub, Kimberly Tarver, Baudelaire Ulysse, Jessica Wedemeyer

**ABSENT:** Heidi Brelsford, Diane Flahaven, Clark Hallpike, Jennifer Jeschke, Terri Martin, Loretta McCallister, Patricia O'Brien, Mary O'Sullivan, Joel Peck, Warren Peto, Eleanor Swanson, Scott Vaszily

**RECOGNITION OF VISITORS & GUESTS**

**REPORTS –**

**SECRETARY'S REPORT: KIM TARVER- APPROVAL OF MINUTES OF MAY 14, 2014 MEETING**

Jessica Wedemeyer moved and Roger Ramey seconded the motion to approve the May 14, 2014 minutes. The motion passed. Liddy Hope abstained.

**TREASURER'S REPORT: ROGER RAMEY**

Presentation of the Budget-

It is noteworthy that the dues are considerably decreased as the ECCFA has estimated conservatively in the past. The budget reflects lowering the percentage. The current maximum may be too high. The finances will be monitored for future changes focused on equalizing the structure.

It was requested that a line item in the budget be created for the Alisa Smith-Riel Memorial Gift Donation designating \$1000 to adopt a family for the holiday season.

It was confirmed that the ECCFA includes unit adjunct faculty in retirement gifts.

Negotiation expenses are ongoing. Contract expenses are pending for additional printing.

The budget will be presented at the All Faculty meeting via overhead projection and print copies will be made available at the tables. Members will be asked to maintain confidentiality of the budget and print copies will be retained and shredded.

## **PRESIDENT'S REPORT: LUIS MARTINEZ**

Luncheon at noon will take place following division meetings. The TLSO meeting follows ECCFA meeting. It is to our benefit to maintain copies of opening schedule for continued monitoring.

Dr. Sam requested to come to the ECCFA meeting to address the faculty as a guest.

Questions about Safety on Campus training. Faculty are required to attend training, 2 hours per year, but do not have to take the training outside of regular work hours. We expect alternative modes of training and more options to enable faculty to participate in the training during regular work hours, on-line options, and convenient times for adjunct faculty.

Tomorrow we have a welcome table in the Blizzard Theater Lobby.

## **1<sup>ST</sup> VICE PRESIDENT'S REPORT: JESSICA CARPENTER**

Jessica reported an orientation for new ECCFA members and noted that there are 2 temporary full time math instructors.

## **2<sup>ND</sup> VICE PRESIDENT'S REPORT: SUE FORD**

Sue reported 259 members with numbers in flux and expressed need for Unit Adjunct representation on the senate.

## **3<sup>RD</sup> VICE PRESIDENT'S REPORT: VACANT POSITION**

Looking to recruit a UA1 or a UA2 to serve as 3<sup>rd</sup> VP.

## **COMMITTEE REPORTS - (refer to reports submitted included on the agenda)**

### **GRIEVANCE (Sue Ford)**

3 settled grievances in the areas of Surgical Technology, Math, and Culinary resulting in financial gain for members. Currently, there is grievance pending regarding library load protocol.

She discussed pending arbitration and possible court costs.

Howard Russo moved to approve \$10,000 for legal fees and Elizabeth Becker seconded the motion. It was discussed that these costs will likely be reimbursed by the AFT and IFT. The motion passed.

### **Negotiations- (Howard Russo)**

Wellness Professional Compensation- Howard reported that negotiations are in process but moving very slowly. Currently, the FT wellness positions have not been filled.

### **Elections**

Elizabeth Becker moved and Howard Russo seconded the motion to consider items 2 and 3 as a consent agenda. The motion passed.

Elizabeth Becker moved and Howard Russo seconded the motion to approve the consent agenda. The motion passed.

- 1) **3<sup>rd</sup> Vice President Vacancy- there are 418 unit adjunct faculty; no nominations at this time.**
- 2) **Confirm:** Karen Friedberg (HP) to serve on Distance Learning Advisory Committee and Judi Thommes (HP) to serve on CETL Proposal Review Committee. (PASSED)
- 3) **MAGIC REP:** Susan Timm to serve on Administrative Assistant for the Arts Center search committee and to serve on the Production Manager for the Arts Center search committee as requested by Steve Duchrow. (PASSED)
- 4) **Search Committee Request by Steve Duchrow-** Administrative Assistant III for the Arts Center; volunteers to serve include Daniel Maki, Jim Dittus, Jana Porter (Approve 1)

Howard Russo moved to approve Daniel Maki and Jessica Carpenter seconded the motion. The motion passed.

- 5) **Search Committee Request by Steve Duchrow-** Production Manager for the Arts Center; volunteers to serve include John Slawson, Marc Beth, Susan Robinson, Jana Porter and Jim Dittus. (Approve 3)

Elizabeth Becker moved to approve John Slawson and Jim Dittus; Roger Ramey seconded the motion. The motion passed.

- 6) **Openings- Senators are responsible to elect members at division meetings.**

Honors Committee- **ADLR/SS** (FT Wellness) 3<sup>rd</sup> Monday at 330

Academic Technology- **BUS/SSCT** (FT, UA2, or UA1); **MSE** (FT, UA2, or UA1) to fill 1 year vacancy- Fridays sporadic  
SLAAC/Assessment Committee- **BUS/SSCT** (FT, UA2, or UA1), **HP** (FT, UA2, or UA1) to fill 1 year vacancy; **MSE** (FT, UA2, or UA1) TUESDAYS

Curriculum Committee- **CABS** (FT, UA2, or UA1); **CTDE** (FT, UA2, or UA1), **BUS/SSCT** (Replace P. Gordon) Every other Friday at 12

Faculty Development Committee- **MSE** (FT) THURS 3-445 every other

CETL Proposal Review Committee- **CABS, LVPA, MSE, SSD, SBCT, 1-UA1**

Distance Learning Advisory Committee- **ABE, LVPA, MSE, SSD, SBCT, 1-UA1**

Senate- (2) UA2

Senate- (2) UA1

Grievance- (1) UA1- every other Tuesday opposite Senate.

**COPE-** Illinois State Board of Elections Requirement

Move to adjourn to COPE was made by Sue Ford and seconded by Roger Ramey. The motion passed.

Illinois State Board of Elections sent a letter requiring a change to the name as they no longer allow names to include ACRONYMS. The name change suggested is the "Elgin Community College Faculty Association Committee on Political Education." The question is deferred until we can determine how the IFT and other locals are managing the new requirement. We need to look at the ECCFA constitution and bylaws.

Sue Ford and Jessica Carpenter moved and seconded to adjourn from COPE.

## OLD BUSINESS

## NEW BUSINESS

- 1) ECCFA Office Team (Sue Ford)

We need to organize and unpack the ECCFA office. Luis will make sure Jessica gets a key. Kim will buy a fan and a garbage can for the office pending approval of funds.

Howard Russo moved and Joyce Ross seconded a motion to approve \$100 to purchase a fan and garbage can for the office.

- 2) Sue Ford reported summer 21 hours of grievance and negotiation meetings and she is uncompensated. Howard reported 21.75 hours. She is suggesting summer compensation from ECCFA.

Roger Ramey, treasurer, moved to approve a \$1000 honorarium for Sue Ford and for Howard Russo as compensation for ECCFA work during the summer of 2014. Mary Elfring seconded the motion. Comment- the senate will discuss future compensation of members involved in extensive summer ECCFA work.

The motion passed with Sue Ford and Howard Russo abstaining.

- 3) BOT approved the Faculty Development Handbook.
- 4) English Department will be requesting members to serve on 2 tenure committees and 1 search committee.
- 5) Maria Kazmi reported that she will be resigning effective the end of the Fall semester.
- 6) Baudelaire Ulysse discussed Films on Demand and distributed book marks and fliers promoting Films on Demand. He is hoping to recruit faculty to help customize lessons. SSI provided new initiative funding to pilot the program and will be supported in the future provide evidence supports the cost.

## DIVISION ISSUES

### ADJOURNMENT:

A MOTION TO ADJOURN WAS MADE AT 4:45 BY SUE FORD AND SECONDED BY HOWARD RUSSO. THE MOTION PASSED.

### NEXT MEETING: August 20, 2014

#### **ECCFA Important Dates 2014 Fall Semester**

Thursday, August 14, Convocation & Opening Day All Faculty Meeting

Wednesday, August 20, ECCFA Meeting 3:00-5:00, C-120

Wednesday, September 3, ECCFA Meeting 3:00-5:00, C-120

Wednesday, September 17, ECCFA Meeting 3:00-5:00, C-120

Wednesday, October 1, ECCFA Meeting 3:00-5:00, C-120

Wednesday, October 15, ECCFA Meeting 3:00-5:00, C-120

Wednesday, October 29, ECCFA Meeting 3:00-5:00, C-120

Wednesday, November 12, ECCFA Meeting 3:00-5:00, C-120

Wednesday, November 26, ECCFA Meeting 3:00-5:00, C-120

Wednesday, December 10, ECCFA Meeting 3:00-5:00, C-120

Thursday, December 11, **Semester Ends**

Friday, December 12, *Grading Day & Graduation*

Monday, December 15, Grades DUE

#### **2015 SPRING SEMESTER**

Thursday, January 8, Convocation & Opening Day All Faculty Meeting

Monday, January 12, Classes Begin  
Wednesday, January 14, ECCFA Meeting 3:00-5:00, C-120  
Wednesday, January 28, ECCFA Meeting 3:00-5:00, C-120  
Wednesday, February 11, ECCFA Meeting 3:00-5:00, C-120  
Wednesday, February 25, ECCFA Meeting 3:00-5:00, C-120  
Wednesday, March 11, ECCFA Meeting 3:00-5:00, C-120  
Monday, March 23- Sunday, March 29, Spring Break  
Wednesday, April 1, ECCFA Meeting 3:00-5:00, C-120  
Wednesday, April 15, ECCFA Meeting 3:00-5:00, C-120  
Wednesday, April 29, ECCFA Meeting 3:00-5:00, C-120  
Wednesday, May 13, ECCFA Meeting 3:00-5:00, C-120  
Wednesday, May 13, **Semester Ends**  
Thursday, May 14, *Grading Day*  
Friday, May 15, *GED Graduation*  
Saturday, May 16, *Graduation*

## COMMITTEE REPORTS