



SENATE MEETING MINUTES
APRIL 30, 2014
3:00 PM – 5:00 PM, ROOM C-120

Call to Order at 3:06 PM – Luis Martinez President

ROLL CALL:

LAUREN ANDERKO, RICK BONNOM, MICHELE BRYNELSEN, JESSICA CARPENTER, SUE FORD, CINDY HUTMAN, DAN KOCHER, DAVID LAWRENCE, CHRISTINA MARROCCO, LUIS MARTINEZ, LORETTA MCCALLISTER, GARY NORDEN, PATRICIA O'BRIEN, MARY O'SULLIVAN, JOEL PECK, WARREN PETO, ROGER RAMEY, DAVID REICH, HOWARD RUSSO, ELEANOR SWANSON, KIMBERLY TARVER, CASSANDRA WATSON, TAMMY RAY (WEB MASTER), JOYCE FOUNTAIN (COPE CHAIR)

ABSENT: Mary Elfring, Scott Vaszily

New Senators not in attendance: Jennifer Jeschke, Dawn Munson

RECOGNITION OF VISITORS & GUESTS

- Armando Trejo, Librarian/Faculty
- ECCFA Scholarship recipient Roberto Adame was nominated by Jason Kane to receive the transfer award. He has transferred to Judson University; scholarships and experience at ECC have been much appreciated. Deisy Palomar was not able to attend. She was nominated by Kimberly Tarver to receive the career technology award. Deisy will graduate in May from the Physical Therapist Assistant program. Congratulations to the recipients and thank you to members of the scholarship committee.
- New Senators: Patrick Gordon, Clark Hallpike, Dawn Munson, Maria Kazmi, Elizabeth Becker, Heidi Brelsford, Diane Flahaven, Joyce Ross, Danielle Straub, Jessica Wedemeyer, Liddy Hope, Jennifer Jeschke, Baudelaire Ulysse

Retiring Senators: Lauren Anderko, Rick Bonnom, Cindy Hutman, Dan Kocher, Gary Norden, David Reich, David Lawrence, Michele Brynelsen

Luis welcomed the new senators and thanked retiring senators for their service.

Dan Kocher moved to approve the Election Committee Report reflecting the results of the elections. Pat O'Brien seconded the motion. The motion passed. Welcome to the new senators!!! Luis invited the retiring senators to remain for the meeting.

3:40-4:00 Sandi Brown & Carlen Vire-Smith. Topic: "Faculty Development and CETL Proposal Review Committee" request, stating that the following faculty members have expressed an interest in serving on the committee- Ginger Alms, Sarah Dye, Rachana Misraraj, Elizabeth McNulty, there is confusion regarding the name and purpose of the committee. The name may be confused with the "Faculty Development Committee" and the existing Faculty Development Committee reviews proposals, and is made up entirely of faculty. The senate requests a description of the

committee's charge and the number of ECCFA members being requested to serve. In addition, the ECCFA asks for compliance with the process to request faculty representatives.

4:00-4:15 DeSean Coleman & Erica Romero. Topic: Black & Latino Student Success proposal to offer a homogenous COL 101 section to be taught by a Black and/or Latino instructor and potential impact on the contract and curriculum.

4:30-4:45 Academic Deans: Mary Hatch, James McGee, and Rick Mao. Topic: Pathways program.

REPORTS – Written Reports submitted are included at the end of the agenda.

SECRETARY'S REPORT: KIM TARVER- APPROVAL OF MINUTES OF APRIL 16, 2014 MEETING

See report included at end of agenda.

Cassandra Watson moved to approve the minutes and Ellie Swanson seconded the motion. The motion passed with Pat O'Brien and Warren Peto abstaining.

TREASURER'S REPORT: GARY NORDEN

The report was accepted by the senate.

PRESIDENT'S REPORT: LUIS MARTINEZ

No Report.

1ST VICE PRESIDENT'S REPORT: HOWARD RUSSO

Howard invited senators to take buttons (Keep the Community in Elgin Community College) for distribution.

Howard shared information relating to the job description for wellness professionals. At the last session, the counseling new structure agreement was ratified. Today, the senate is asked to ratify the job description as presented. (Appendix B-12 Full-Time Wellness Professional Job Description) It is essentially similar to the former job description. It was reviewed and affirmed by licensed professionals who are currently working in this area. There are two openings. The positions are faculty positions and are part of the bargaining unit. Cassandra Watson moved to approve the job description and Pat seconded the motion. The motion passed. Howard provided an overview stating that over 50 hours were spent negotiating the restructuring. The teams went to mediation due to hand-shake agreements being rejected. Mediation resulted in a positive outcome. There are 2 positions and there is the option to teach and there is a severance package. Two faculty members were given the positions; the other two were given severance packages. Academic advisor positions will be part of SSECCA.

2ND VICE PRESIDENT'S REPORT: SUE FORD

No Report.

3RD VICE PRESIDENT'S REPORT: CASSANDRA WATSON

No Report.

COMMITTEE REPORTS - (refer to reports submitted included on the agenda)

Elections and Committees

Luis Martinez requested the next order of business be election of officers. Howard Russo expressed his appreciation for the opportunity to serve.

The following members agreed to continue in their respective roles: Rick Bonnom (FAVs), Jessica Carpenter (Social Media), Lori Clark (Communications & Sentinel), Tammy Ray (Webmaster), and Cassandra Watson (Membership).

Current Openings: 1st Vice President, 2nd Vice President, 3rd Vice President, Secretary, Treasurer, and Parliamentarian.

The floor was open for nominations.

Parliamentarian: Ellie Swanson (volunteered); 1st Vice-President Jessica Carpenter (nominated by Kimberly Tarver and Elizabeth Becker seconded), 2nd VP: Sue Ford (nominated by Howard Russo and seconded by Cassandra Watson); 3rd VP Cassie Watson (nominated by Sue Ford and seconded by Howard Russo) Secretary: Kimberly Tarver, (nominated by Jessica Carpenter and seconded by Howard Russo); Treasurer: Roger Ramey (nominated by Sue Ford and seconded by Howard Russo. All nominees agreed to serve. The nominations were closed.

Howard Russo moved to approve the candidates as presented. Pat O'Brien seconded the motion. The motion passed.

Amendments committee: Dan Kocher, Cindy Hutman, Jessica Wedemeyer have agreed to continue to serve.

Elections & Committees Continued-

1. Sharon Baker (MAGIC) requests approval for Stacey Shah to serve (Jessica and Pat moved) as a MAGIC rep on the search committee for the Health Professions Administrative Assistant. Jessica Carpenter moved to approve and Pat O'Brien seconded the motion. The motion passed.
2. Committee and Senate Openings/Opportunities (Cassandra Watson): She requested senators consider individuals to serve on these positions (See remaining openings). Please assist with recruitment. The positions will need to be filled no later than the fall.
3. Lauren Anderko reported that Terri Martin, math faculty, is willing to serve as senator upon her retirement. Cassandra Watson moved to approve Terri Martin as senator to finish Lauren Anderko's term and Pat O'Brien seconded the motion. The motion passed.

GUESTS

At 3:40 pm, the order of business was deferred to welcome guests Carlen Vire Smith & Sandi Brown.

Luis Martinez introduced them and explained the purpose of their visit. There are questions about the name of the committee, the process for requesting faculty representation, and the purpose of the committee.

Sandi Brown explained that the name is easily changed. Carlen will be taking the lead on this committee. They want direction and guidance from faculty. There is an existing proposal process that includes review by faculty, administrators and folks who are part of the faculty development process.

Question: This is CETL? Is this the same as the former advisory committee? Answer: Yes. The senate suggested the committee be named the CETL Proposal Review Committee to avoid confusion

Question: CETL courses- is there credit? The credit is associated with CFD courses only. There will be new codes as they move to have registrations go through AccessECC.

Question: May we have a copy of committee's description, charge and make up? Answer: Yes, Sandi agreed to send Kimberly Tarver a copy for distribution. They are requesting faculty members to serve for a 2-year term and would like one faculty member from each division. The senate will request faculty representatives and send their names to Sandi Brown.

Question: Is this the old CETL advisory committee? Answer: Former members were invited to continue to serve.

Question: Are there other members who are not faculty? They are requesting the Deans and/or Administrators to serve as well. They are actively recruiting participants and they want ideas for course offerings.

The senate thanked Sandi Brown and Carlen Vire-Smith for coming to the senate to answer our questions.

Sue Ford made a motion to approve Ginger Alms, Sarah Dye, Rachana Misraraj, Elizabeth McNulty to serve on the CETL Proposal Review Committee. Howard Russo seconded the motion. Discussion: Concerns were shared to attempt to recruit faculty not currently serving in leadership roles in an effort to expand opportunity and perspectives. Cindy Hutman reminded the senate that in January of 2013, bylaws for the previous CETL Committee were approved and shortly thereafter, the committee was dissolved. She referenced the description that Sandi Brown read. There is currently no faculty oversight. It was noted that CETL enrollment has been up but that includes SSECCA and may reflect software upgrades and necessary training. The data on enrollment warrants investigation. Sue Ford withdrew her motion. There was general consensus, that upon receipt of the committee description from Sandi Brown, the senate will attempt to recruit six faculty members, one per division, to serve. Senators are encouraged to assist with recruitment.

At 4:00 PM, Luis Martinez introduced DeSean Coleman, David Rudden, Erica Romero, and Linda Campos-Moreira to discuss the Black & Latino Student Success Task Force proposal that raised some concerns regarding the potential impact on contract and curriculum. It was noted that Libby Roeger is the dean and she is the person to address contract matters. She has been made aware of the concern. The task force has only made the recommendation, the proposal not been approved. If the council approves it, a process would be implemented for course assignment in a similar manner to assignment for other COL 101 courses. This matter rests with Dean Roeger and within the confines of the contract.

Question: Is it legal? The concern was raised. Discussion is beyond the scope of the senate's issues. The equity council and the college will determine the legality of the course.

Question: Is this an additional section or will it impact a section that may be eliminated? The proposal was submitted for fall and spring. This is also a question for the dean as it is creating 2 new sections. Contractually, faculty assignment is done following the load protocol. It was suggested to utilize existing sections and existing instructors and designate those existing sections as the pilot groups.

Question: What is the impact on curriculum? The curriculum will not change. The objectives will not change.

Question: Has enrollment already started? No. COL 101 sections are not yet available.

Question: What is the difference between homogenous classes versus segregated classes? This is voluntary versus required regarding these two courses. White students may choose to opt in; they will not be excluded.

ECC data shows that these groups of students demonstrate an achievement gap. Course readings will be culturally relevant. This is a pilot proposal. They hope to learn from the experience and gather information from students that may be useful to share with the institution and faculty. There are current homogenous COL 101 courses for male and female athletes, honors students, and nursing students. The achievement gap concerns relate to retention and graduation rates for Black and Latino students. The guests were thanked for coming to senate to share information and answer questions.

At 4:30 pm, Luis Martinez introduced Deans James McGee MSE, Mary Hatch VPA, and Rick Mao Communications & Behavioral Sciences. Mary Hatch provided background information regarding the evolution of the pathway idea. She acknowledged confusion and communication concerns. Since 2012, the deans have been exploring ideas to support TLSD and strategic goals. Research indicates that pre-assigned cohorts may support student success. The deans looked at first semester high enrollment and high success courses. Based on faculty input, they focused on high enrollment sections. Dr. McGee reported that he included coordinators in his division in the process and that he valued the feedback they shared. He stressed that faculty teaching pathway courses should not do anything differently.

Question: These courses are blocked out to other students. Is there a guarantee that the course will run and it will not displace the faculty members assigned? It is expected that they will run. They are traditionally high enrollment courses.

Question: Were the courses labelled as a pathway when faculty made their selections for the fall schedule? Mary acknowledged the communication was not there.

Question: Concern that, after the schedule was set, and faculty were not aware, it impacts students who are not on the pathway who were counting on the section being available. How about the spring schedule? Dr. Mao reported that one of the criteria for selection was high enrollment so the likelihood of running the course is very high. The class will be opened at a certain time if the course does not fill with pathway students. Dr. Mao is guaranteeing that he will run his sections and he will open it up to other students. He apologized for not making faculty aware of the program and stated the lack of communication was not intentional. Communication failure was also experienced in other divisions.

Question: Consider impact on students with very limited schedules juggling family, work, etc... limitations on the course schedule is problematic.

Question: What is the pathway? What is it related to? There are 3 paths- A.A., A.S. and Health Careers. Each path offers morning, afternoon and evening options.

Question: Concern with homogenous group- it is helpful to have some senior or experienced students in the classroom. Does this limit the impact of the value of more experienced students in the classroom? Classroom management issues relating to the less experienced students or will they be a higher caliber of students? If it isn't successful, then there will be an adjustment. This does include developmental math. There is no plan for second semester, yet. Conversations are ongoing.

Question: A member shared her experience teaching a focus interest group at NIU- the challenges with "group think" as a cohort as they progress with all of the courses. Faculty may need additional support to manage new issues.

The designation of pathway courses should be communicated more broadly and earlier; concerns with limited options impacting students; value in mixing cohort and non-cohort students; impact on classroom management; guarantees of courses running.

Question: Is this a learning community? This is not a learning community so additional stipend is not needed.

They are trying to leverage existing resources and impact is inadvertent.

Question: Class size limitations? BIO 110 class is 28; this course is limited to 20?

Comment: Communication via the senate would be appreciated. The senate welcomes the opportunity to hear about ideas and provide input. The senate charge extends beyond the contract.

Mary Hatch asked about the process to come to the senate. Deans are advised to send a request to the secretary.

Comment: James McGee expressed that he relied on the coordinators to provide feedback and express concerns.

The senate expressed thanks to the deans for sharing, and responding to questions.

Old Business

1. ~~New Contract impact on back pay. (Cassandra Watson)~~ Cassandra withdrew this item from the agenda for consideration at the next meeting.
2. Jessica Carpenter will you send information regarding the End of the Semester Party; 430 at Carmina's on 4/15.

NEW BUSINESS

1. AFT National Conference, Los Angeles CA- Luis Martinez to attend. Cassie moved to approve; Sue seconded. Treasurer confirmed. Motion passed!
2. Trivia Bee: Scott Vaszily, Jessica Wedemeyer, John Mravik and Marc Healy did ECCFA proud this weekend placing third in the annual Literacy Connection Trivia Bee. ECC was well-represented, with several other faculty members participating on other teams, but the ECCFA team was the only one to take an award. The team is grateful to ECCFA for sponsorship and happy to bring some visibility to the college. Thanks for your support! The team did a great job. Jessica Wedemeyer will submit an article to the Sentinel.
3. ~~CTDE Faculty Representative on Curriculum Committee (Cassandra Watson)~~ Cassandra withdrew this item from the agenda for consideration at the next meeting.
4. Films on Demand (Christina Marrocco)- On behalf of Baudelaire Ulysse she shared information about "Films on Demand", a source for educational films. He sought support from the library and from distance learning. There is no money to budget for the subscription. He met with Dr. Sam and was directed to circulate a petition amongst the faculty. If he is able to demonstrate faculty interest and support, Dr. Sam will fund the subscription.
5. Christina Marrocco reported that Dennis Lynch is retiring in June.
6. Congratulations! ECCFA Scholarship Award Winners (Beverly Augustine) Roberto Adame, transfer award nominated by Jason Kane & Deisy Palomar, career tech award nominated by Kimberly Tarver.
7. Maria Kazmi volunteered to serve as treat coordinator for 2014-2015 senate meetings. Senators should bring \$20 to the next meeting!
8. Luis Martinez shared copies of President's Employment Contract for senators to review.

DIVISION ISSUES- NONE

ADJOURNMENT

PAT O'BRIEN MOVED TO ADJOURN AT 5:14 PM AND ELEANOR SWANSON SECONDED THE MOTION. THE MOTION PASSED.

NEXT MEETING: May 14, 2014

ECCFA Important Dates

May 14, 2014, ECCFA Senate Meeting, Library C-120, 3:00-5:00 PM

May 15, 2014 End of Semester Party

May 15, 2014, Semester Ends

May 16, 2014 ESL/GED Graduation

May 17, 2014, Commencement

COMMITTEE REPORTS

Secretary's Report (Kimberly Tarver)

- 1) Received thank you notes for sick bank contributions and sympathy card.
- 2) Please review draft schedule for 2014-2015 Academic Year.

2014 Fall Semester

Wednesday, August 13, ECCFA Meeting, 3:00-4:30

Thursday, August 14, Convocation & Opening Day All Faculty Meeting

Wednesday, August 20, ECCFA Meeting 3:00-5:00, C-120

Wednesday, September 3, ECCFA Meeting 3:00-5:00, C-120

Wednesday, September 17, ECCFA Meeting 3:00-5:00, C-120

Wednesday, October 1, ECCFA Meeting 3:00-5:00, C-120

Wednesday, October 15, ECCFA Meeting 3:00-5:00, C-120

Wednesday, October 29, ECCFA Meeting 3:00-5:00, C-120

Wednesday, November 12, ECCFA Meeting 3:00-5:00, C-120

Wednesday, November 26, ECCFA Meeting 3:00-5:00, C-120

Wednesday, December 10, ECCFA Meeting 3:00-5:00, C-120

Thursday, December 11, ***Semester Ends***

Friday, December 12, *Grading Day & Graduation*

Monday, December 15, Grades DUE

2015 SPRING SEMESTER

Thursday, January 8, Convocation & Opening Day All Faculty Meeting

Monday, January 12, Classes Begin

Wednesday, January 14, ECCFA Meeting 3:00-5:00, C-120

Wednesday, January 28, ECCFA Meeting 3:00-5:00, C-120

Wednesday, February 11, ECCFA Meeting 3:00-5:00, C-120

Wednesday, February 25, ECCFA Meeting 3:00-5:00, C-120

Wednesday, March 11, ECCFA Meeting 3:00-5:00, C-120

Monday, March 23- Sunday, March 29, Spring Break

Wednesday, April 1, ECCFA Meeting 3:00-5:00, C-120

Wednesday, April 15, ECCFA Meeting 3:00-5:00, C-120

Wednesday, April 29, ECCFA Meeting 3:00-5:00, C-120

Wednesday, May 13, ECCFA Meeting 3:00-5:00, C-120

Wednesday, May 13, ***Semester Ends***

Thursday, May 14, *Grading Day*

Friday, May 15, *GED Graduation*

Saturday, May 16, *Graduation*

Professional Development Handbook (Jessica Carpenter)

Discussions continue to be productive. We are going to attempt to integrate the two handbooks.

Social Media (Jessica Carpenter)

After attending IFT training April 26-27 I am proud to report that ECCFA now has a twitter account @ECCFaculty !

Membership Committee Report (Cassandra Watson)

Members of the bargaining unit:

FT 140

UA2 258

UA1 137

Total of 535

Signed members of the union:

FT 98 (70%)

UA2 183 (71%)

UA1 53 (39%)

Total of 334 (62%)

ECCFA Elections Spring 2014

ECCFA President

Luis Martinez

ADLR/STUD SERV

Academic Technology (1 FT/UA2/UA1)

Stacey Shah

Curriculum (1 FT/UA2/UA1 Librarian)

Ellie Swanson

Faculty Development (1 FT)

Stacey Shah

Grievance (1 FT)

Armando Trejo

***Honors (1 FT Counselor)

Sick Bank (1 FT)

Ellie Swanson

SLAAC/Assessment (1 FT/UA2/UA1 Librarian and 1 FT/UA2/UA1 Counselor)

Marge Schildknecht (librarian),

Arturo Vazquez (counselor)

BUS/SSCT

***Academic Technology (1 FT/UA2/UA1)

Curriculum (4 FT/UA2/UA1) Jesse Bader, Linda Conniff, Patrick Gordon, Leticia Starkov

Faculty Development (1 FT) Glenn Mayer

Honors (1 FT) Dave Packard

Senate (3 FT) Patrick Gordon, Clark Hallpike, Roger Ramey

***SLAAC/Assessment (1 FT/UA2/UA1)

CABS

***Curriculum (4 FT/UA2/UA1)

Curriculum (1 FT/UA2/UA1 from ABEC) Irene Birkholz-Benter, Keith Lewis, Parul Raval

Elizabeth McNulty

Faculty Development (2 FT) Marc Healy, Marta Walz

Grievance (1 FT) Cindy Hutman

Honors (1 FT) Rachael Stewart

Senate (1 FT) Dawn Munson

SLAAC/Assessment (2 FT/UA2/UA1) Ruby Sanny, Colleen Stribling

HP Angelika Stachnik, Karen Taylor

Curriculum (2 FT/UA2/UA1) Michele Brynelsen

Faculty Development (1 FT) Janet Flynn

Grievance (1 FT) Maria Kazmi, Kim Tarver

LVPA

Academic Technology (1 FT/UA2/UA1) Tina Leverenzzi

Curriculum (2 FT/UA2/UA1)

Marc Beth, Loretta McCallister

Faculty Development (1 FT)

Tim Kaar

Grievance (1 FT)

Howard Russo

Honors (1 FT)

Bill Pelz

Learning Community (1 FT/UA2/UA1)

Chris Newman

SLAAC/Assessment (2 FT/UA2/UA1)

Tina Leverenzzi, Travis Linville

MSE

Curriculum (3 FT/UA2/UA1)

Kristen Campbell, Donna Garcia, Nicole Scherger

***Faculty Development (2 FT)

Catherine Moushon

Learning Community (1 FT/UA2/UA1)

Dana Kurpius

Senate (2 FT)

Elizabeth Becker, Mary O'Sullivan

Sick Bank (1 FT)

Dan Kernler

***SLAAC/Assessment (2 FT/UA2/UA1)

David Lawrence

CTDE

***Curriculum (1 FT/UA2/UA1)

UA2

***Senate (9 UA2)

Heidi Brelsford, Diane Flahaven, Sue Ford, Joyce Ross,
Danielle Straub, Cassandra Watson,
Jessica Wedemeyer

UA1

***Grievance (1 UA1)

Liddy Hope, Jennifer Jeschke

***Senate (3 UA1)

Sick Bank (1 UA1)

Jennifer Jeschke

UA2 & UA1 Together

Faculty Development (2 UA2/UA1)

Roxanne Bell (UA2), Bev Augustine (UA2)

Remaining Openings for 2014-2015

1 full-time counselor from ADLR/STUD SERV to serve on the Honors Committee

1 faculty member from BUS/SSCT to serve on the Academic Technology Committee (can be full-time, UA2 or UA1)

1 faculty member from BUS/SSCT to serve on the SLAAC (Assessment) Committee (can be full-time, UA2 or UA1)

1 faculty member from CABS to serve on the Curriculum Committee (can be full-time, UA2 or UA1)

1 faculty member from HP to serve on the SLAAC (Assessment) Committee (can be full-time, UA2 or UA1) [just for 1 year to finish a term of a retired faculty member]

1 faculty member from MSE to serve on the Academic Technology Committee (can be full-time, UA2 or UA1) [just for 1 year]

1 full-time faculty member from MSE to serve on the Faculty Development Committee

1 faculty member from MSE to serve on the SLAAC (Assessment) Committee (can be full-time, UA2 or UA1)

2 UA2 faculty members to serve on Senate

1 UA1 faculty member to serve on the Grievance Committee

1 UA1 faculty member to serve on Senate [just for 1 year]

1 faculty member from CTDE to serve on the Curriculum Committee (can be full-time, UA2 or UA1)

Senate Membership (Cassandra Watson)

ADLR/STUD SERV – 1 member

Ellie Swanson Term exp 2015

BUS/SSCT - 3 members total

Clark Hallpike Term exp 2015

Roger Ramey Term exp 2016

Patrick Gordon Term exp 2016

CABS - 4 members total

Pat O'Brien Term exp 2015

Jessica Carpenter Term exp 2015

Christina Marrocco Term exp 2015

Dawn Munson Term exp 2016

HP - 2 members total

Kimberly Tarver Term exp 2015

Maria Kazmi Term exp 2016

LVPA - 2 members total

Joel Peck Term exp 2015

Howard Russo Term exp 2015

MSE - 3 members total

Lauren Anderko Term exp 2015

Mary O'Sullivan Term exp 2016

Elizabeth Becker Term exp 2016

UA2 - 14 members total

Loretta McCallister Term exp 2015

Mary Elfring Term exp 2015

Baudelaire Ulysse Term exp 2015

Scott Vaszily Term exp 2015

Warren Peto Term exp 2015

Sue Ford Term exp 2016

Heidi Brelsford Term exp 2016

Diane Flahaven Term exp 2016

Joyce Ross Term exp 2016

Danielle Straub Term exp 2016

Cassandra Watson Term exp 2016

Jessica Wedemeyer Term exp 2016

Vacant Position

Vacant Position

UA1 - 3 members total

Liddy Hope Term exp 2016

Jennifer Jeschke Term exp 2016

Vacant Position