



SENATE MEETING AGENDA
APRIL 2, 2014
3:00 PM – 5:00 PM, ROOM C-120

Call to Order at 3:05 – Howard Russo, Vice- President

ROLL CALL:

LAUREN ANDERKO, RICK BONNOM, MICHELE BRYNELSEN, JESSICA CARPENTER, MARY ELFRING, SUE FORD, CINDY HUTMAN, DAN KOCHER, DAVID LAWRENCE, GARY NORDEN, PATRICIA O'BRIEN, MARY O'SULLIVAN, JOEL PECK, WARREN PETO, ROGER RAMEY, HOWARD RUSSO, ELEANOR SWANSON, KIMBERLY TARVER, SCOTT VASZILY, CASSANDRA WATSON

ABSENT: Christina Marrocco, Luis Martinez, Loretta McCallister, David Reich

RECOGNITION OF VISITORS & GUESTS-

THE CHAIR RECOGNIZED AND WELCOMED JOYCE FOUNTAIN, COPE CHAIR & SOCIOLOGY PROFESSOR

REPORTS – Written Reports submitted are included at the end of the agenda.

SECRETARY'S REPORT: KIMBERLY TARVER- APPROVAL OF MARCH 12, 2014 MEETING MINUTES

Jessica Carpenter moved and Cassandra Watson seconded a motion to approve the minutes. Kim reported that the minutes were changed to reflect that Loretta McCallister was present. The motion passed with Gary Norden, Mary O'Sullivan, Scott Vaszily, and Cindy Hutman abstaining.

TREASURER'S REPORT: GARY NORDEN- GARY NOTED THAT OUTFLOW OF CASH WILL STAY CONSISTENT AS DUES ARE MAXED-OUT OVER 13 PAY PERIODS, WHICH WILL RESULT IN A DECLINE INCOME. IT IS THE STRUCTURE OF PAYROLL, DUES DEDUCTIONS AND PAYMENTS TO IFT. THE REPORT WAS ACCEPTED.

PRESIDENT'S REPORT: LUIS MARTINEZ (HOWARD RUSSO REPORTING)

Luis submitted the following:

"Faculty Development and CETL Proposal Review Committee" request from Sandi Brown via Carlen Vire-Smith, stating that the following faculty members have expressed an interest in serving on the committee- Ginger Alms, Sarah Dye, Rachana Misraraj, Elizabeth McNulty. Luis believes we need to discuss this in the senate as, once again, we are not being asked to provide the names of those willing to serve so we can ask the entire faculty, but instead, we are given names to approve or rubber stamp.

Discussion- There is confusion regarding the name and purpose of the committee. The name may be confused with the "Faculty Development Committee" and concern that the existing Faculty Development Committee reviews proposals and is made up entirely of faculty. The senate requests a description of the committee and the number of ECCFA members they are requesting to serve. In addition, the ECCFA asks for compliance with the process to request faculty representatives. Send a request to the senate and the senate will recruit candidates to serve. Finally, Ginger Alms is not a current member of the bargaining unit. It was suggested that Sandi Brown

be invited to attend a senate meeting if she needs further clarification on the process. The senate agreed that this information be shared with Sandi Brown and Carlen Vire-Smith by Luis Martinez, President.

1ST VICE PRESIDENT'S REPORT: HOWARD RUSSO

1. There are problems with negotiating regarding the contract and counselors. Both teams have had some great ideas and made handshake agreements twice. On both occasions, the agreements were revoked. The institution is proposing restructuring the counseling department and posted new full and part time academic advising positions with job descriptions that reflect > 50% of responsibilities currently covered by our contract. The team has requested mediation and are preparing for additional steps including seeking arbitration, informational picketing and potential job action. While the ECCFA recognizes the distress this situation is creating for our members, we are very mindful of any violations of the contract and the need to protect the contract AND support our members. The ECCFA recognizes the college's right to restructure is working to achieve an equitable outcome.

The senate agreed that it is important to make the membership aware of the current status of negotiations and the need to protect the contract and our members. Options discussed included an all-faculty meeting, email notification, buttons & signs demonstrating solidarity with the counselors stating, "We Stand with the Counselors!" It was suggested we post on the ECCFA website and Facebook. It was also suggested to use a tag or signature on email conveying support.

A document outlining a timeline follows. It should be noted that the team has spent 28 hours additional hours negotiating this situation.

2. The college posted notice to accept bids to outsource custodial services. The bid request was posted on March 26. Custodians are members of SSECCA. Sue will send the email to all the senators presenting legal notice of this action. Senators are directed to share this information with their constituents.

NOTICE Legal Notice is hereby given that Community College District 509, Elgin Community College is soliciting a Request for Proposal from qualified firms to provide custodial services at the main campus located at 1700 Spartan Drive, Elgin, IL. The initial contract will be for three (3) years, with the possibility of two (2), one-year extensions. Sealed proposals will be received by the college until 12:00 p.m. C.D.S.T. on April 18, 2014 in a sealed envelope addressed with the name of the Respondent, Owner, Project Name, and the proposal due date and time. Proposals will be publicly opened at that time. Deliver proposals to Melissa Tait, Managing Director of Business Services, 1700 Spartan Drive, Building B, room B205.024, Elgin, IL 60123. Email business.services@elgin.edu to request RFP specifications. Elgin Community College reserves the right to reject any or all RFP's received, to waive any informalities or technicalities of the RFP or to reject any non-responsive RFP in the best interest of Elgin Community College. Late, faxed or emailed proposals will not be considered. Contractor shall not pay less than the prevailing rates of wages to all laborers, workmen, and mechanics performing work under this contract, and shall comply with the requirements of the Illinois Wages of Employees on Public Works Act (820 ILCS 130/1-12). Published in Daily Herald March 26, 2014 (4368786), posted 03/26/2014

3. Question- Is there any status report of pay roll? Members should expect changes on April 27 and it will include retroactive correction to UA2 pay. What is the status of printed contracts? The ECCFA team completed their final proof. The contract is scheduled to go to the printer. Marilyn Prentice is facilitating next steps.

2ND VICE PRESIDENT'S REPORT: SUE FORD

Corrections to pay roll are pending. We are moving forward with APRIL 9 all adjunct meeting. Sue needs the ECCFA copy card # to prepare for the meeting. She noted changes to be made to the website regarding the “bargaining unit” versus the “union” and name changes. It was advised that she send them to Tammy Ray. She reported an ESL special pay form problem that was mediated in a very timely manner and complimented the responsiveness of HR.

3RD VICE PRESIDENT’S REPORT: CASSANDRA WATSON

She reported continued work on all adjunct faculty meeting. She reported that she continues to field email questions and it was recommended she saves questions for the FAQ section of the Sentinel.

COMMITTEE REPORTS - (refer to reports submitted included on the agenda)

Grievance Committee (Sue Ford)

There are matters regarding coordinator lab pay, load protocol for adjuncts, unit adjunct member status, and student “advisor” job descriptions.

Elections and Committees

Faculty Development and CETL Proposal Review Committee” request from Sandi Brown via Carlen Vire-Smith, stating that the following faculty members have expressed an interest in serving on the committee- Ginger Alms, Sarah Dye, Rachana Misraraj, Elizabeth McNulty. *(This matter was included in the President’s Report. See above for details on concluding the matter.)*

OLD BUSINESS

ELECTIONS: Cassandra Watson reported that new senators are to be seated by April 30, per the bylaws. The election committee requires a full-time faculty member, one member from unit adjunct 1 and unit adjunct 2, and 2 co-chairpersons. Michele Brynelsen volunteered serve as full-time member and Mary Elfring volunteered to serve as a UA2 member. Cassandra Watson moved to approve Michele and Mary. The motion was seconded by Pat O’Brien. The motion passed. (Armando Trejo and Cassie Watson are the co-chairs. Cassandra will attempt to recruit a UA 1 member.

Cassandra sent out a request for nominations by email today. The ballot is currently blank. The senate requested she share a list that demonstrates any vacancies and/or potential vacancies. It was advised that senators who are leaving devote time and effort to recruit candidates to serve.

MEMBERSHIP CHAIRPERSON: It was determined that Cassandra Watson’s appointment by Luis Martinez be affirmed by the senate via an election. Dan Kocher moved to approve Cassandra Watson as Membership Chair. Jessica Carpenter seconded the motion. The motion passed.

New Business

1. Back Pack Event Donation Request (Rick Bonnom)- Pat O’Brien moved to approve and Jessica Carpenter seconded the motion to donate \$500 to the initiative.
2. Congratulations! Sabbaticals were awarded to Sara Baker, Assistant Professor II of English, - Spring 2015 Semester, Elizabeth Becker, Profess II of Biology – Summer 2014 Semester, and Parul Raval – Assistant Professor II of Education – Spring 2015 Semester

3. Congratulations! Tenure was granted to Chalyce Deterding, Instructor of Mathematics, Janet Whitsitt, Instructor of Biology, and Chrystie Wojcik, Instructor of Culinary Arts & Hospitality

DIVISION ISSUES-

1. Faculty Development Handbook Committee- Lynn Mayer, Glenn Mayer, and Jessica Carpenter have made progress reviewing the handbook and are prepared for the next step. They have requested a meeting with administration.
2. The contract requires instructional coordinators are appointed by April 15. The senate will request the list on April 15 and then confirm with faculty members on the list regarding their willingness to serve.

ADJOURNMENT MOTION TO ADJOURN BY PAT OBRIEN AND SECONDED BY CINDY HUTMAN AT 4:20 PM.

NEXT MEETING: April 16, 2014

ECCFA Important Dates

April 30, 2014, ECCFA Senate Meeting, Library C-120, 3:00-5:00 PM

May 14, 2014, ECCFA Senate Meeting, Library C-120, 3:00-5:00 PM

May 15, 2014, Semester Ends

May 16, 2014 ESL/GED Graduation

May 17, 2014, Commencement

COMMITTEE REPORTS

Faculty Development Committee, Beth Santell

Three group proposals were approved for the 2014 Spring Semester
Three Sabbaticals were approved, 2 semester and 1 summer as well as approved by the Board of Trustees.
Final day for submission of individual and alternate lane proposal request for this semester is Monday April 28, 2014.

Sentinel, Lori Clark

The next issue of the Sentinel will be published on Monday, April 14. The deadline for submissions is Thursday, April 10. Please send along any stories or photos that you may have. We also need someone who is willing to contribute to the column, "Union is a Family Tradition." Please contact me with any questions you might have. I look forward to your submissions.

MAGIC, Kimberly Tarver & Clark Hallpike

The April 7 meeting will feature discussion of experiences and new learning from The 2014 White Privilege Conference. The meeting will be held at 3:00 in the Alumni Room.

Wednesday, April 16, Dr. David Stovall will present, "**Brown v. Board of Education: 60 Years Later**" in the Spartan Auditorium, 11:00-12:30.

Thursday, April 17, Magic is partnering with Muslim Student Association and Student Life to present "**Unveiled**", a one women play, written and performed by Rohina Malik, 11:00-12:15 in the Spartan Auditorium.

Thursday, April 24, 6:00-9:00 PM, Magic is partnering with the Elgin Community Network, Gail Borden Public Library District, and Elgin International City of Peace to present a screening of the documentary, "**The Interrupters**" followed by question and answer discussion with Ameena Matthews. Ms. Matthews is featured in the documentary.

have graduated in December 2013, or will be graduating May 2014 or August 2014 with an Associate in Applied Science, an Associate in Arts, an Associate in Science, an Associate in Engineering Science, an Associate in Liberal Studies, or an Associate in Fine Arts degree.

Submit this completed application, a 250-350 word essay describing how ECC has helped you achieve your educational, professional, and/or personal goals, and a letter of recommendation from an ECC faculty member in your major area of study to Bev Augustine (ECCFA Scholarship Committee Chair), HBT 112 or to baugustine@elgin.edu by ~~March 31, 2014.~~ April 18, 2014.

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