



SENATE MEETING MINUTES
FEBRUARY 26, 2014
3:00 PM – 5:00 PM, ROOM C-120

Call to Order at 3:05 PM – Luis Martinez President

ROLL CALL:

LAUREN ANDERKO, RICK BONNOM, JESSICA CARPENTER, MARY ELFRING CINDY HUTMAN, DAN KOCHER, DAVID LAWRENCE, MARCIA LUPTAK, CHRISTINA MARROCCO, LUIS MARTINEZ, LORETTA MCCALLISTER, GARY NORDEN, PATRICIA O'BRIEN, WARREN PETO, ROGER RAMEY, HOWARD RUSSO, ELEANOR SWANSON, KIMBERLY TARVER, SCOTT VASZILY, CASSANDRA WATSON

ABSENT: Mary O'Sullivan, Joel Peck, Michele Brynelsen, David Reich

RECOGNITION OF VISITORS & GUESTS (NONE)

REPORTS – Written Reports submitted are included at the end of the agenda.

SECRETARY'S REPORT: KIM TARVER- APPROVAL OF MINUTES OF FEBRUARY 12, 2014 MEETING

Cassandra Watson moved to approve the minutes. Cindy Hutman seconded the motion. The motion passed with Rick Bonnom abstaining.

TREASURER'S REPORT: GARY NORDEN

The report was accepted.

PRESIDENT'S REPORT: LUIS MARTINEZ

He does not have a meeting with Dr. Sam scheduled. He reported that the MAGIC representative on the English search committee has been settled. Clark Hallpike is now part of the process. The committee will continue to proceed. Steps taken have diffused the situation and they are moving forward. Luis stated that he will continue to support any faculty member's desire to address the senate to express concerns and discuss issues. He expects all parties to be respectful.

1ST VICE PRESIDENT'S REPORT: HOWARD RUSSO

He discussed communication regarding concerns with the academic freedom statement in the contract suggesting it may have been plagiarized from a 1940s AAUP statement. A proposed solution is to footnote the statement. Discussion about MLA requirements and long standing use led to the decision to contact the AAUP for clarification on the matter.

Howard reported that the grievance committee is very active with several matters. Negotiations continue regarding the Counseling Department.

2ND VICE PRESIDENT'S REPORT: MARCIA LUPTAK

She reported that she continues to field questions about salary increases and the status of contract printing. There was discussion regarding MSE adjunct faculty concerned with classroom observations. Comments included the impact of past experiences with former deans and differences in emphasis and communication styles of current dean.

3RD VICE PRESIDENT'S REPORT: CASSANDRA WATSON

She reported that she also fields questions about salaries and pay roll.

COMMITTEE REPORTS - (refer to reports submitted included on the agenda)

Elections and Committees

Howard Russo moved to remove item 3 from the agenda. Mary Elfring seconded the motion. The motion passed.

Pat O'Brien moved to accept items 1, 2, and 4 as a consent agenda. Howard seconded the motion. The motion passed.

Cassandra Watson moved to approve the consent agenda. Marcia Luptak seconded the motion. The motion passed.

There were questions about representatives needed to serve on the Elections Committee form each division including UA1 and UA2. Marcia Luptak will confirm the numbers needed.

1. Pat O'Brien to serve as MAGIC Rep on search committee for full-time theater instructor. (Recommended by MAGIC) (PASSED)
2. Pat Brutchin (UA1) is nominated to serve on the Faculty Development Committee to fill a current vacancy. (PASSED)
3. We need 2 additional Full-Time faculty members and 2 additional UA members to serve on the Faculty Development Handbook Committee. (REMOVED FROM AGENDA)
4. Elections Committee: Cassandra Watson & Armando Trejo (nominated by Luis Martinez); in addition, representatives from each division are needed to serve. (PASSED)

OLD BUSINESS

1. ECCFA Amendments Committee- UA1 Member vacancy
 - a. Luis Martinez nominated Jessica Wedemeyer. Dan Kocher moved to approve and Cassandra Watson seconded the motion. Discussion: Jessica is UA2. No UA1 member has volunteered to serve. The motion passed.
2. AFT National Higher Education Issues Conference, April 11-13, 2014, Baltimore MD (Jessica Carpenter & Luis Martinez volunteered to attend.) Money in the budget will support attendance.
3. Legislative Breakfast, March 1, 2014 – Luis Martinez and Cindy Hutman. Joyce Fountain will be invited. Kim Tarver will attend if Joyce is not available.
4. E-Cigarettes: Update to AP 3.801, SMOKING ON CAMPUS- "For the purpose of this administrative procedure, "smoke" or "smoking" means the carrying, smoking, burning, inhaling, or exhaling of any kind of lighted pipe, cigar, cigarette, hookah, weed, herbs, electronic cigarettes, faux-smoking devices, or any lighted smoking instrument. "Smoke" or "smoking" also includes smokeless tobacco products which are any loose, cut, shredded, ground, powdered, compressed or leaf tobacco that is intended to be placed in the mouth without being smoked."
5. Pay Roll Status Updates

NEW BUSINESS

1. Greater Elgin Area Food Bank (Rick Bonnom) Partner with SSECCA on March 8, 8:15-11:30 am. 4 volunteers are needed from the ECCFA Membership. Cindy Hutman will attend on Saturday morning. Rick will send out request for volunteers.

2. 17th Annual Trivia Bee Fundraiser (Howard Russo) Saturday, April 26 at Grand Victoria Casino, Fox River Room 9:30 -12:30 am, doors open at 8:30 am. Registration is \$400 per team. Proceeds go to the Literacy Connection. Howard Russo to approve the ECCFA paying \$400 for the early registration fee. Rick Bonnom seconded. Gary Norden confirmed funds exist to support the motion. The motion passed.
3. Faculty Evaluation Handbook Committee (Luis Martinez)- We need 2 Full-Time and 1 Unit Adjunct member to serve. An email all-call request will be sent out by Luis requesting volunteers for the Faculty Evaluation Handbook Committee, the Elections Committee, and the Faculty Evaluation Handbook Committee. (Marcia Luptak will confirm the needs for the Faculty Development Handbook Committee.)
4. SSI Faculty Representation Review- discussion included how faculty members were selected to serve compared to other committees where chairs are elected from the committee; a plan for rotation of faculty members. It was also noted that new initiative proposals from faculty are limited and of \$117,000 allocated in Fall 2013, \$12,500 went to faculty proposals. Luis Martinez stated that he would initiate a conversation with Dr. Sam on this topic.

DIVISION ISSUES

Roger Ramey shared a handout distributed at a coordinator meeting that indicates coordinators are responsible for monitoring hours of unit adjunct faculty. Howard Russo will address this matter as faculty coordinators are not supervisors.

Dan Kocher questioned the zero budgeting process and what happens when the money runs out regarding unexpected expenses.

Kimberly Tarver reminded folks to check their "Notice of Faculty Appointment" and review load assignment and stipends.

Luis Martinez received a late request from Associate Dean Irina Del Genio. She requests that Les McTighe be approved to serve on a search committee. The senate asks for compliance with the process as follows- Submit a request for a faculty member to serve and the senate will appoint a faculty member.

ADJOURNMENT

DAN KOCHER MOVED TO ADJOURN AT 4:30 PM. CINDY HUTMAN SECONDED THE MOTION. THE MOTION PASSED.

NEXT MEETING: March 12, 2014

ECCFA Important Dates

March 12, 2014, ECCFA Senate Meeting, Library C-120, 3:00-5:00 PM

March 24-March 30, Spring Recess, all facilities closed.

April 2, 2014, ECCFA Senate Meeting, Library C-120, 3:00-5:00 PM

April 16, 2014, ECCFA Senate Meeting, Library C-120, 3:00-5:00 PM

April 30, 2014, ECCFA Senate Meeting, Library C-120, 3:00-5:00 PM

May 14, 2014, ECCFA Senate Meeting, Library C-120, 3:00-5:00 PM

May 15, 2014, Semester Ends

May 16, 2014 ESL/GED Graduation

May 17, 2014, Commencement

COMMITTEE REPORTS

Insurance Meeting Report for Senate (Janet Whitsitt) 2/24/2014

VSP Update:

Participation increased by 15.79% in VSP (the new vision program) over eye-med (the past program). Employee comments on VSP seem positive.

Affordable Care Act (ACA) Update:

ECC still has navigators available for assisting adjunct employees who would like to and/or are having problems purchasing insurance on the ACA web site. The deadline to purchase health insurance from ACA is the last day of March for 2014.

House bill 2575 is a bill, currently being presented, that would decrease the requirements for companies to provide insurance for its employees who work 30 hours/week or more to only employees that work 40 hours/week or more. It is not presently approved, but something to watch.

Quarterly claims review presented by Dan Walter from Lundstrom Insurance:

During the last 12 months, HMO paid medical claims per member were down (21.7%), while PPO paid medical claims per member were up (14.6%). One contributing factor to consider is that HMO fees are paid to the physician even if there are no paid medical claims.

Generic drugs (when available) were used 93.5% of the time by members in the PPO group and 98.1% of the time in the HMO group. A 2% increase in use of generics, when available, could save the PPO group an estimated \$26,875 and the HMO group an estimated \$12,911 during the 12-month period.

The suggestion was made to promote use of the mail order prescription drug plan that could save both the employee and the plan substantial amounts of money. Flyers will be posted encouraging employees to use this option.