



Wednesday, January 15, 2014

SENATE MEETING MINUTES
3:00 PM – 5:00 PM, ROOM C-120

Call to Order at 3:08 – Luis Martinez, President

ROLL CALL:

LAUREN ANDERKO, RICK BONNOM, JESSICA CARPENTER, MARY ELFRING CINDY HUTMAN, DAN KOCHER, DAVID LAWRENCE, MARCIA LUPTAK, CHRISTINA MARROCCO, LUIS MARTINEZ, LORETTA MCCALLISTER, GARY NORDEN, PATRICIA O'BRIEN, MARY O'SULLIVAN, JOEL PECK, WARREN PETO, ROGER RAMEY, DAVID REICH, HOWARD RUSSO, ELEANOR SWANSON, KIMBERLY TARVER, CASSANDRA WATSON

ABSENT: MICHELE BRYNELSEN, CATHY TOMASIK, BAUDELAIRE ULYSSE, SCOTT VASZILY

RECOGNITION OF VISITORS & GUESTS- NONE

REPORTS – Written Reports submitted are included at the end of the agenda.

SECRETARY'S REPORT: KIM TARVER- APPROVAL OF DECEMBER 4, 2013 MINUTES

Marcia Luptak moved to approve the minutes and Cassandra Watson seconded the motion. The motion passed with Luis Martinez abstaining.

Kimberly reported that she received a letter of resignation from UAI Senate Representative Jessica Wedemeyer. Jessica's teaching assignment at another institution interferes with her ability to continue service.

TREASURER'S REPORT: GARY NORDEN (NO UPDATES SINCE JANUARY 9 MEETING)

PRESIDENT'S REPORT: LUIS MARTINEZ:

Luis extended gratitude and compliments to the team and Howard Russo for his leadership. He is encouraging the senate to plan a celebration event and requested that Armando Trejo secure Carmina's for the event.

1ST VICE PRESIDENT'S REPORT: HOWARD RUSSO

Howard expressed gratitude for the team.

Howard discussed recent letters from HR to full-time faculty and adjuncts regarding annuitant status. The 60-day notice prior to retirement is not contractual. At this point, it is not necessary to complete the form or return it. The ECCFA requests that members do not send this letter back at this time. Luis will send an email out to the faculty to clarify the letter and action, if needed. Members who submitted the letter are not advised to take any further action.

2ND VICE PRESIDENT'S REPORT: MARCIA LUPTAK- NO REPORT

3RD VICE PRESIDENT'S REPORT: CASSANDRA WATSON-

Clarification of office hours for unit adjunct will be addressed, 25 minutes per hour of load. There was some confusion following a summary of contract highlights shared with faculty by the secretary that stated 25 minutes per *credit* hour. We have many openings for UAI senators. Please encourage UAI members to participate.

COMMITTEE REPORTS - (refer to reports submitted included on the agenda)

Marcia Luptak reported that Faculty Development will send notice regarding the annual allotted amount and encouraged adjuncts to apply for sabbatical leave.

Elections and Committees

1. Nominees/Volunteers to represent faculty with Foundation Gala Planning Committee: Sue Ford, Judi Thommes, Kim Anderson, Katrina Chan-Larsen.

Cindy Hutman moved to approve Sue Ford to serve and Howard Russo seconded the motion. The motion passed. Additional information was received regarding the job description and meetings. The senate will elect a second member after following up with the remaining volunteers based on their availability and continued interest. The senate may vote electronically on this matter.

2. Student Success Infrastructure Student Retention Task Force Co-Chair: Patrick Gordon
3. Faculty Development Committee Spring 2014: Roxanne Bell, UAII
4. Faculty Development Committee Spring 2014: Danielle Straub, UAII

Cassandra Watson move to approve items 2, 3, and 4 be considered as a consent agenda. The motion was seconded by Pat O'Brien. The motion passed.

Dan Kocher moved to approve the consent agenda and Marcia Luptak seconded the motion. The motion passed.

OLD BUSINESS

- Food Drive for Northern Illinois Food Bank: estimated totals \$1475 cash/checks, 568.35 Virtual Food Bank, \$500 ECCFA Matching for a total of \$2543.35; the final balance will be determined following report from NIFB. The boxes were often full!
- Cassandra referred to September 25 Minutes, Alisa Smith-Riel was elected to serve on student affairs committee with Miguel Chavez. There has not been a request to fill this vacancy from John Coffin to date.
- Dave Lawrence requested a Bylaws committee (Cindy Hutman, Dan Kocher) update. The constitution requires a UAI representative. The ECCFA will identify an UAI representative to serve on this committee. Cassandra Watson recommended Jessica Wedemeyer.
- Foundation Brunch- The ECCFA purchased 10 tickets and discussed distribution, possibly one to each division and 5 to the senate.

NEW BUSINESS- NONE

DIVISION ISSUES

- Concern was expressed regarding the process of load assignment and cancellation of classes. The matter is being investigated.

ADJOURNMENT

- At 3:40 PM, Pat O'Brien moved to adjourn and Cindy Hutman seconded the motion. The motion passed.

NEXT MEETING: January 29, 2014

ECCFA Important Dates

January 20, 2014, Martin Luther King Day, all facilities closed.

January 29, 2014, ECCFA Senate Meeting, Library C-120, 3:00-5:00 PM

February 12, 2014, ECCFA Senate Meeting, Library C-120, 3:00-5:00 PM

February 17, 2014, Presidents' Day, all facilities closed.

February 26, 2014, ECCFA Senate Meeting, Library C-120, 3:00-5:00 PM

March 12, 2014, ECCFA Senate Meeting, Library C-120, 3:00-5:00 PM

March 24-March 30, Spring Recess, all facilities closed.

April 2, 2014, ECCFA Senate Meeting, Library C-120, 3:00-5:00 PM

April 16, 2014, ECCFA Senate Meeting, Library C-120, 3:00-5:00 PM

April 30, 2014, ECCFA Senate Meeting, Library C-120, 3:00-5:00 PM

May 14, 2014, ECCFA Senate Meeting, Library C-120, 3:00-5:00 PM

May 15, 2014, Semester Ends

May 16, 2014 ESL/GED Graduation

May 17, 2014, Commencement

COMMITTEE REPORTS

Sick Bank (Dan Kernler) The ECCFA Sick Bank Committee awarded 103 sick days to ECC employees during the Fall 2013 semester, and the pool currently contains 236.5 days.