



Wednesday, December 4, 2013

SENATE MEETING MINUTES
3:00 PM – 5:00 PM, ROOM C-120

Call to Order at 3:05 PM– Howard Russo, 1st Vice President

ROLL CALL:

LAUREN ANDERKO, RICK BONNOM, MICHELE BRYNELSEN, JESSICA CARPENTER, MARY ELFRING CINDY HUTMAN, DAN KOCHER, DAVID LAWRENCE, MARCIA LUPTAK, LORETTA MCCALLISTER, GARY NORDEN, PATRICIA O'BRIEN, MARY O'SULLIVAN, JOEL PECK, WARREN PETO, ROGER RAMEY, DAVID REICH, HOWARD RUSSO, ELEANOR SWANSON, KIMBERLY TARVER, BAUDELAIRE ULYSSE, SCOTT VASZILY, CASSANDRA WATSON, TAMMY RAY (WEB MASTER)

Absent: Christina Marrocco, Luis Martinez, Cathy Tomasik, Jessica Wedemeyer

REPORTS – Written Reports submitted are included at the end of the agenda.

SECRETARY'S REPORT: KIM TARVER- APPROVAL OF NOVEMBER 20, 2013 MINUTES

Pat O'Brien moved to approve the minutes. Cindy Hutman seconded the motion. The motion passed with Scott Vaszily and Baudelaire Ulysse abstaining.

Dan Kocher moved to approve the November 20, 2013 closed session minutes. Pat O'Brien seconded the motion. The motion passed with Scott Vaszily and Baudelaire Ulysse abstaining.

TREASURER'S REPORT: GARY NORDEN

The treasurer's report was accepted.

PRESIDENT'S REPORT: LUIS MARTINEZ (NO REPORT)

1ST VICE PRESIDENT'S REPORT: HOWARD RUSSO

Negotiations are going smoothly. The team is great and the food has been terrific. He is optimistic about the time frame. The food committee requests they be alerted if meals for Saturday are not needed. Question: Is there any action that faculty should be taking? Answer: Faculty should continue as usual. Updates will be available Friday. The team plans to attend the End of the Semester Party on Friday after concluding a full day of negotiations. Applause ensued!

While the pension reform bill passed, Howard thanked folks for their efforts contacting legislators.

2ND VICE PRESIDENT'S REPORT: MARCIA LUPTAK

There is a student feedback survey relating to Learning Communities that she is aware of because she is teaching in a learning community. Faculty are encouraged to make the ECCFA aware of similar surveys as they may relate to faculty evaluation, an important contractual matter. Rose DiGerlando is aware of our concerns and is understanding of our concerns.

3RD VICE PRESIDENT'S REPORT: CASSANDRA WATSON- NO REPORT

COMMITTEE REPORTS – (NO REPORTS WERE SUBMITTED.)

Elections and Committees

Howard noted that search committee requests are coming to the senate but they are not in compliance with request procedures. A memo was sent to administrators previously, clarifying the process. This memo will be sent again as a reminder requesting compliance.

Cindy Hutman moved to approve the following items as a consent agenda. Pat O'Brien seconded the motion. The motion passed.

1. Dr. McGee requests senate approval for Dan Kernler and Steve Trail to serve on the search committee for the Associate Dean of Math, Science and Engineering.
2. Ann Amaefule, Director of Nursing, requests senate approval for Lisa West and Michele Brynelsen to serve on the search committee for a full time faculty position.
3. Peggy Heinrich, Dean of Adult Education, requests senate approval for Liz McNulty and Colleen Stribling to serve on the search committee for the new Senior Director of ESL.

Cassie Watson moved to approve the consent agenda. Pat O'Brien seconded the motion. The motion passed.

OLD BUSINESS

1. Dan Kocher: Electronic Voting Process Update Hiring of Arbitrator (Dan Kocher)
Due to nature of electronic voting, Dan is requesting that the senate affirm, by voice vote, the \$20,000 for the potential arbitration matter. Dan moved to approve and Dave Lawrence seconded the motion.
Question: What are the issues? Answer: The vote was sent out by the secretary, which is akin to calling the question, action that is the responsibility of the chair. There were extenuating circumstances. Reaffirming the vote is a wise course of action. The motion passed.
2. Smith-Riel Family: Pat O'Brien moved to adjourn to closed session. Ellie Swanson seconded the motion. The motion passed. Cassie Watson moved to adjourn closed session and Pat O'Brien seconded the motion. The motion passed. The closed session adjourned.

Howard Russo relinquished the chair to Marcia Luptak. Howard moved to approve \$1250 to purchase holiday gifts for the 3 children of Alisa Smith-Riel. Michele Brynelsen seconded the motion. Discussion ensued and related to potential impact. Question was raised to establish an annual holiday fund to sponsor a family. Howard amended his original motion to approve \$1000 to establish an Annual Alisa Smith-Riel Holiday Fund with this year's beneficiaries being the children of Alisa Smith-Riel. Jessica Carpenter seconded the motion. A closed ballot was requested. David Reich moved to vote by closed ballot and Rick Bonnom seconded the motion. The motion passed. Ballots were distributed and counted. The motion to establish an annual fund in the amount of \$1000 passed. The steering committee supporting the Smith-Riel family will determine gifts for the children. Marcia Luptak relinquished the chair to Howard Russo.

- Food Drive for Northern Illinois Food Bank- Rick Bonnom reported that collection boxes have been placed, the website is up and running, and cash donations will be solicited at the End of the Semester Party. Dan Kocher moved that the ECCFA match up to \$500.00 in total donations to the virtual food bank contributions. The motion was seconded by Jessica Carpenter. The motion passed.
- End of Semester Party- Appetizer presentation will be by big plate style at the tables versus buffet. There is a DJ. Requests for donations to the food bank will be made.

- Student Support Infrastructure Faculty recommendation to co-chair Embracing Student Support/Resources Team- Cindy Hutman nominated Sharon Baker to serve as co-chair. Roger Ramey seconded the motion. Sharon Baker has agreed to serve. The appointment will create a vacancy as she currently is co-chair of a smaller team. The motion passed.

NEW BUSINESS

- Testing Center Concerns: The matter of cheating in the testing center was raised. It was reported that proctors are not in the rooms and students with accommodations are manipulating the system. There are confirmed episodes of cheating. The matter will be discussed with Rose DiGerlando.
- ECC Foundation Faculty Representative to Foundation Gala for September 2014- Roger Ramey made the request. The secretary will send out an all-call invitation asking for a volunteer.
- NISOD Award Recipients- Congratulations to Lauren Anderko, Michele Brynelsen, Clark Hallpike, Sally Guy, Colleen Stribling, and David Zacker!

DIVISION ISSUES- NONE

ADJOURNMENT- DAN KOCHER MOVED TO ADJOURN AT 4:25 AND CASSANDRA WATSON SECONDED THE MOTION. THE MEETING WAS ADJOURNED.

NEXT MEETING: Save the Date! The Senate will meet IF NEEDED, on January 8, 2014, 3:00-5:00

ECCFA Important Dates

(Note: Classes End Thursday, December 12)

December 13, Grading Day & Graduation

December 16, Grades Due by 8:00 AM

January 9, 2014 Opening Day and ECCFA All Faculty Meeting & Luncheon

January 10, 2014 New Student Convocation

January 15, 2014, ECCFA Senate Meeting, Library C-120, 3:00-5:00 PM

January 20, 2014, Martin Luther King Day, all facilities closed.

January 29, 2014, ECCFA Senate Meeting, Library C-120, 3:00-5:00 PM

February 12, 2014, ECCFA Senate Meeting, Library C-120, 3:00-5:00 PM

February 17, 2014, Presidents' Day, all facilities closed.

February 26, 2014, ECCFA Senate Meeting, Library C-120, 3:00-5:00 PM

March 12, 2014, ECCFA Senate Meeting, Library C-120, 3:00-5:00 PM

March 24-March 30, Spring Recess, all facilities closed.

April 2, 2014, ECCFA Senate Meeting, Library C-120, 3:00-5:00 PM

April 16, 2014, ECCFA Senate Meeting, Library C-120, 3:00-5:00 PM

April 30, 2014, ECCFA Senate Meeting, Library C-120, 3:00-5:00 PM

May 14, 2014, ECCFA Senate Meeting, Library C-120, 3:00-5:00 PM

May 15, 2014, Semester Ends

May 16, 2014 ESL/GED Graduation

May 17, 2014, Commencement