



Wednesday, November 20, 2013

SENATE MEETING MINUTES
3:00 PM – 5:00 PM, ROOM C-120

Call to Order at 3:00 PM– Howard Russo, Vice President

ROLL CALL

PRESENT: LAUREN ANDERKO, RICK BONNOM, MICHELE BRYNELSEN, JESSICA CARPENTER, MARY ELFRING CINDY HUTMAN, DAN KOCHER, DAVID LAWRENCE, MARCIA LUPTAK, CHRISTINA MARROCCO, LORETTA MCCALLISTER, GARY NORDEN, PATRICIA O'BRIEN, MARY O'SULLIVAN, JOEL PECK, WARREN PETO, ROGER RAMEY, DAVID REICH, HOWARD RUSSO, ELEANOR SWANSON, , CASSANDRA WATSON, JESSICA WEDEMEYER, TAMMY RAY (WEB MASTER)

ABSENT: LUIS MARTINEZ, KIMBERLY TARVER, CATHY TOMASIK, BAUDELAIRE ULYSSE, SCOTT VASZILY

RECOGNITION OF VISITORS & GUESTS

Sheri Lacy & Katherine Sawyer, ECC Foundation

The foundation and alumni had a fantastic year last year growing by almost 40%; 21 voting board members with Roger Ramey as their faculty liaison. They are working on a strategic plan aligned with the college. She would like everyone to consider gifts to the foundation- participation can be as little as 1\$- every dollar makes a difference! (Commitment forms were distributed but you can also gift online as one-time, recurring or even payroll deduction- renewal must happen every year if you are a past giver and wish to continue giving). They have about 170 scholarships and you can gift as an unrestricted or directed. For example, the foundation has been able to gift things like free tuition for children of employees who have passed via unrestricted funding. They thanked the ECCFA for our support of the ECCFA scholarship as well individual donors. SO far they have about 10% of employees donating and hope to get up to about 20% where the average is significantly higher (35+%)

REPORTS – Written Reports submitted are included at the end of the agenda.

SECRETARY'S REPORT: KIM TARVER

APPROVAL OF MINUTES-

Mary Elfring moved to approve and 2nd by Ellie Swanson. Discussion: The minutes should say minutes not agenda at the heading. Abstaining: Dave Reich, Gary Norden, Joel Peck, Mary Elfring, and Jessica Wedemeyer. The motion passed.

TREASURER'S REPORT: GARY NORDEN

NOTHING OUT OF THE ORDINARY ALTHOUGH LAST WED HE CASHED A CHECK FOR ALISA OUT OF OUR FUNDS- ZERO MONEY DIFFERENCE- WROTE A CHECK TO IFT FOR DUES (12-13K ISH) AND 3200\$ FOR OPENING DAY- THESE ARE CURRENTLY OUTSTANDING.

WHERE IS THE DONATION GOING TO GO- CHRISTINA MARROCO SAID THE BILL FOR THE CREMATION WILL BE PAID AND THEN PAST DUE RENT FOR THE LAST THREE MONTHS AND THEN PRIORITIZE WHAT'S GOING ON WITH THE BILLS WITH THE ELDER SON AND MAKE DECISIONS WITH THEM. WE DISTRIBUTED \$200 TO THE FAMILY LAST THURSDAY FOR GROCERIES AND INCIDENTALS.

-We accept the treasurer's report.

PRESIDENT'S REPORT: LUIS MARTINEZ (NO REPORT)

1ST VICE PRESIDENT'S REPORT: HOWARD RUSSO

Nothing big this week. Negotiations is meeting today- things are moving. We are doing everything we possibly can. We do not need a hall presence at this point.

2ND VICE PRESIDENT'S REPORT: MARCIA LUPTAK (NO REPORT)

3RD VICE PRESIDENT'S REPORT: CASSANDRA WATSON (NO REPORT)

COMMITTEE REPORTS - (refer to reports submitted included on the agenda)

- **Eleanor Swanson- SAFE Committee Discussion**

At the last meeting, Sandi wants to bring a speaker to campus on responding to student mental health issues, recognizing pre-indicators and how to respond to them. When is good during the semester for this. People suggested this was important and ergo opening day might be a good option. They are going to come more than once and the idea is to film it.

Elections and Committees

- 1) **Jennifer McClure is requesting a member of the faculty to serve as co-chair of the Embracing Student Support/Resources on the Student Support Infrastructure**

-It pays three hours of release time- We guessed that this is probably not a short term assignments. We need more information on what it is, when it meets, what the requirements are. Cindy Hutman will email Jennifer for details and send it out.

- 2) **D2L Issues-** The new issues are internet explorer not being supported and resizing windows and such. Microsoft did not announce their software changes ahead of time (Dan Kocher). The new update for D2L is coming right after grading period is over.

OLD BUSINESS

- 1) Alisa Marie Smith-Riel- ECCFA Support – Motion to go to **executive session** by Pat O'Brien and seconded by Dan Kocher. The motion passed. Discussion held in executive session. Cassie Watson moved out of closed session and Rick Bonnom 2nd the motion. The meeting continued.

Pat O'Brien moved to form a committee to determine any legal ramifications and how to deal with the funding. Steering Committee members are Christina Marocco, Dan Kocher, Dave Lawrence, Jessica Wedemeyer, Mary Elfring and Kim Tarver to manage the money – get legal advise – consult on what to do. Jessica Carpenter seconded the motion. The motion passed.

NEW BUSINESS

- 1) Dan Kocher: Electronic Voting Process Update. (This item was moved to next meeting's agenda.)
- 2) **Sick Bank Committee Bylaws** - Dan Kocher moved to approve proposed bylaw changes and Cindy Hutman seconded the motion. The motion passed.
- 3) **End of Semester Party Budget Request** (Rick Bonnom) Last year, we spent \$776. Roger Ramey moved to approve up to \$ 1,000 and Rick Bonnom 2nd the motion. The motion passed. (We still don't know where this party is happening.)
- 4) Rick and Cindy are working on the **Northern Illinois Food Bank** annual food drive.

DIVISION ISSUES

ADJOURNMENT

NEXT MEETING: December 4, 2013

ECCFA Important Dates

(Note: Classes End Thursday, December 12)

December 13, Grading Day & Graduation

December 16, Grades Due by 8:00 AM
January 9, 2014 Opening Day and ECCFA All Faculty Meeting & Luncheon
January 10, 2014 New Student Convocation
January 15, 2014, ECCFA Senate Meeting, Library C-120, 3:00-5:00 PM
January 20, 2014, Martin Luther King Day, all facilities closed.
January 29, 2014, ECCFA Senate Meeting, Library C-120, 3:00-5:00 PM
February 12, 2014, ECCFA Senate Meeting, Library C-120, 3:00-5:00 PM
February 17, 2014, Presidents' Day, all facilities closed.
February 26, 2014, ECCFA Senate Meeting, Library C-120, 3:00-5:00 PM
March 12, 2014, ECCFA Senate Meeting, Library C-120, 3:00-5:00 PM
March 24-March 30, Spring Recess, all facilities closed.
April 2, 2014, ECCFA Senate Meeting, Library C-120, 3:00-5:00 PM
April 16, 2014, ECCFA Senate Meeting, Library C-120, 3:00-5:00 PM
April 30, 2014, ECCFA Senate Meeting, Library C-120, 3:00-5:00 PM
May 14, 2014, ECCFA Senate Meeting, Library C-120, 3:00-5:00 PM
May 15, 2014, Semester Ends
May 16, 2014 ESL/GED Graduation
May 17, 2014, Commencement

COMMITTEE REPORTS

Grievance Committee (Sue Ford)

We have one grievance filed for a load issue, one pending regarding a sick day docking that we are trying to work out with the dean rather than filing, and the arbitration going forward.

Staff and Faculty Emergency Preparedness Task Force Report (Eleanor Swanson)

Ed Thomas and I met with the task force on Nov. 18th. Items discussed included:

- Update on emergency awareness/preparedness sessions
- Fire drill results
- CERT update
- Campus wide assessments
- Proposed series of workshops on campus safety and student mental health

Ed and I particularly stressed the need for various modes (in person, online, etc.) of access to safety presentations and the need for more communication with faculty about students who may be unstable and about the BIT (Behavioral Intervention) team process.

Sick Bank Committee (Dan Kernler)

The Sick Bank Committee has made two subtle changes to our by-laws, which are attached.