



SENATE MEETING MINUTES
3:00 PM – 5:00 PM, ROOM C-120

Wednesday, September 11, 2013

Call to Order at 3:05 PM - Luis Martinez, ECCFA President

ROLL CALL

PRESENT

LAUREN ANDERKO, RICK BONNOM, MICHELE BRYNELSEN, JESSICA CARPENTER, MARY ELFRING, CINDY HUTMAN, DAN KOCHER, DAVID LAWRENCE, MARCIA LUPTAK, CHRISTINA MARROCCO, LUIS MARTINEZ, LORETTA MCCALLISTER, PATRICIA O'BRIEN, MARY O'SULLIVAN, JOEL PECK, WARREN PETO, HOWARD RUSSO, ALISA SMITH-RIEL, ELEANOR SWANSON, KIMBERLY TARVER, SCOTT VASZILY

ABSENT

GARY NORDEN, ROGER RAMEY, DAVID REICH, CATHY TOMASIK, BAUDELAIRE ULYSSE, CASSANDRA WATSON, JESSICA WEDEMEYER

RECOGNITION OF VISITORS & GUESTS

Sue Ford was welcomed to the meeting.

REPORTS –

SECRETARY'S REPORT: KIM TARVER

APPROVAL OF MINUTES

Howard Russo moved to approve the minutes. Pat O'Brien seconded. The motion passed with L. McCallister abstaining.

TREASURER'S REPORT: (LUIS MARTINEZ FOR GARY NORDEN, ABSENT)

There were no questions. The report was accepted.

PRESIDENT'S REPORT: LUIS MARTINEZ

This week's meeting with Dr. Sam was unremarkable. They spoke briefly about current grievances. A member questioned the status of the office on the 3rd floor of building B and possible OSHA violations. Luis reported that he spoke with Sharon Konny and he would like to give the administration a week to respond.

Luis requested a few senators to serve on a temporary audit committee to review the financials. This is a reasonable request as the responsibilities transfer to the new treasurer. Cindy Hutman will contact David Packard. Dan Kocher volunteered to serve. Cindy agreed to serve, if needed.

1ST VICE PRESIDENT'S REPORT: HOWARD RUSSO

Official negotiations meetings start today.

2ND VICE PRESIDENT'S REPORT: MARCIA LUPTAK

No report.

3RD VICE PRESIDENT'S REPORT: CASSANDRA WATSON

COMMITTEE REPORTS - (Refer to written reports submitted following the agenda.)

- CETL ADVISORY COMMITTEE- Cindy Hutman reported that Teri Stein resigned. The bylaws were finalized in the spring. The fall meeting is pending. There has been no communication with Sandi Brown and Carlen Vire-Smith about the meeting or any CETL offerings.
- Grievance Committee – Howard Russo reported that they have been busy with several items pending. The committee may need to submit a request for funding, in the event that any items require arbitration.

Elections and Committees (may be considered as consent agenda)

Pat O'Brien moved to consider items 1-7 as a consent agenda and Ellie Swanson seconded the motion. Following discussion, Pat O'Brien amended the motion to consider items 1-5 and 7 as a consent agenda. Ellie Swanson seconded the motion. The motion passed.

Cindy Hutman moved to approve the consent agenda. Pat O'Brien seconded and the motion passed.

Pat O'Brien moved to approve item 6b. Mary Elfring seconded the motion. The motion passed.

Howard Russo moved to approve item 6a. Rick Bonnom seconded. Ellie Swanson volunteered to serve on the Laura Haske tenure committee. Marcia Luptak moved to approve Ellie Swanson. Mary Elfring seconded. The motion passed.

Howard Russo moved to approve item 6b. Pat O'Brien seconded. The motion passed. Cindy Hutman volunteered to speak with Patrick Gordon regarding service on the tenure committee for Pat Collins.

1. Sandra Vazquez agreed to serve on the SLAAC Committee representing BUS/SSCT, pending Senate approval.
2. Irene Birkholz-Benter agreed to serve on the Curriculum Committee representing CABS, pending Senate approval, (to fulfill the rest of Julie Roth's term).
3. Armando Trejo has agreed to serve as the MAGIC rep on the search for a Records and Registration Quality Specialist, pending Senate approval. (Ann King requested, Mi Hu approved.)
4. Dan Kernler recommends Jennifer Jeschke to replace Tara Leszczewicz as UAF1 representative on the Sick Bank Committee.
5. Jennifer Jeschke to replace Tara Leszczewicz as UAF1 representative on the Wellness Committee.
6. Dean Jeff Boyd requesting tenure committee approval as follows:
 - a. Paralegal Program Temporary Full Time Faculty Laura Haske
Laura's Choice- Edwin Thomas
Dean's choice- Jesse Bader
Coordinator- request faculty member as Laura Haske is coordinator in Paralegal

- b. CIS Temporary Full Time Faculty Alan Reeve
Alan's choice- Glen Mayer
Dean's choice- Chris Sikora
Coordinator – Lori Davy
 - c. CRJ Permanent Full Time Faculty Pat Collins
Pat's choice- Dave Reich
Dean's choice- Fabio Martinez
Coordinator- request faculty member as Collins is the instructional coordinator in CRJ
7. Dean Rick Mao requesting tenure committee approval:
- a. Ryan Kerr, Full Time Faculty
Jeff Weisman, Coordinator of English
Johanna Cummings, faculty pick
Lori Clark, Dean's pick

OLD BUSINESS

NEW BUSINESS

- End of Semester Employee Holiday Reception Dates: Erica Romero requested faculty input for dates; officers suggested Friday, December 13.
- 2013 Illinois Community College Faculty Association Teaching & Learning Conference (Refer to report at end of committee reports.) Luis Martinez encouraged faculty to participate.
- Professional Development required training. How does this impact adjunct faculty? Should this come from supervisors or HR? Marcia Luptak will question Rose DiGerlando to clarify management.

DIVISION ISSUES

ADJOURNMENT

At 3:45 PM, Alisa Smith-Riel made the motion to adjourn and Pat O'Brien seconded. The motion passed

NEXT MEETING: September 25, 3:00-5:00 PM, C120

ECCFA Important Dates

September 25, ECCFA Senate, Library C-120, 3:00-5:00 PM
 October 9, ECCFA Senate, Library C-120, 3:00-5:00 PM
 October 23, ECCFA Senate, Library C-120, 3:00-5:00 PM
 November 6, ECCFA Senate, Library C-120, 3:00-5:00 PM
 November 20, ECCFA Senate, Library C-120, 3:00-5:00 PM
 November 28, Thanksgiving Holiday
 December 4, ECCFA Senate, Library C-120, 3:00-5:00 PM
 (Note: Classes End Thursday, December 12)
 December 13, Grading Day & Graduation

December 16, Grades Due by 8:00 AM

Midterm Dates & Withdrawal Dates: elgin.edu/withdraw

COMMITTEE REPORTS

CETL- Cindy Hutman

Opening Day Spring 2013, faculty met for Rose DiGerlando's session and discussed the data on student success. We were asked to give feedback about what we might do to improve student success and what support we needed. Out of the feedback from that session, Mark Perkins, Shawn Mikulay, Tina Ballard and Teri Stein developed a series of 4 workshops. The first of those workshops is scheduled for Monday, September 9. Here is the information about that workshop and we hope that you will be able to join us. Be sure to register through ACCESS ECC if you intend to attend. See you there.

Emergency Preparedness- Ellie Swanson

On Sept. 5th Ed Thomas and I (Ed Kroll was unable to attend) met with Sandi Brown and Tami Haukedahl. We were brought up to date on plans for upcoming training and other forms of information to be distributed to faculty about safety and emergency preparedness including a web page of safety and emergency preparedness information.

There will be additional sessions of the programs faculty may have been unable to attend opening day. These are tentatively planned for the weeks of Sept. 16th and Sept. 23rd. They may also be repeated in later months. Sessions will be available in the evening as well. New topics are being developed, e.g. mental health first aid, and these will be presented in the future.

Tami reminded us that the police are happy to escort faculty, staff, and students to their cars later in the evening. Contact x7778 with these requests. She also reminded us that the campus "closes" at 11 p.m. Consequently, if you will be here later than 11 p.m. contact the switchboard at x0. Campus police will then keep someone overtime to provide security.

There seems to be a sincere and serious effort on the part of Sandi and Tami to work toward improvements in safety and emergency preparedness. If you have any concerns or questions you would like addressed, please forward them to Ed, Ed, or Ellie. The plan is for these meetings between Sandi, Tami, and your faculty representatives to continue.

FACULTY DEVELOPMENT COMMITTEE: BETH SANTELL

It was voted at the first committee meeting of the semester that the UAF 1 & 2 are eligible to request up to \$3000.00 funding for the fiscal year 2014 (fall 2013 – spring 2014). Last year we received 71 requests for UAF 1 & 2 funding from 42 different individuals.

HUMANITIES COMMITTEE: TIM KAAR

The Humanities Center's International Film Series committee membership was submitted for ECCFA review when it was formed. The membership is changing this year to include: David Burke, James Dittus, Timothy Kaar - Chair, Christina Marrocco, Armando Trejo, David Zacker

Learning Community Report, September 8, 2013- Colleen Stribling

The committee is currently planning our first Community of Practice event scheduled for October 23rd from 3-4:30pm. The topic of the discussion will be engaging students in critical thinking. More details, including a final description of the event, are forthcoming.

Two ECC Learning Community pairings will be featured in presentations at the National Learning Community Conference in Corpus Christi, Texas. Alison Douglas, Sara Baker, Colleen Stribling, John Karnatz and Marilee Halpin were chosen through a juried process to present at the conference.

The Steering Committee is currently accepting proposals for the fall 2014 semester. The deadline is December 1st. Anyone interested in teaching in an existing community or creating a new community should contact Colleen Stribling at (847) 214-6905 or any other member of the steering committee for information on the proposal process.

2013 Illinois Community College Faculty Association Teaching & Learning Conference

Registration is now open for the 2013 Illinois Community College Faculty Association (ICCFA) Teaching and Learning Conference. This in-state conference offers over 25 cutting-edge sessions on pedagogy, assessment, technology, pensions, new faculty tips, adjunct issues, Affordable Care Act, and many other community college topics....and for a great price! Registration includes Thursday evening round-table discussions with hearty appetizers, Friday hot breakfast, concurrent sessions, lunch, and a closing ice cream social with raffle prizes. Up to 10 CPDUs can be earned from attendance.

2013 Teaching & Learning Excellence

Conference<http://64.107.108.142:81/iccfa/index.php?option=com_content&task=view&id=54&Itemid=1>

The 2013 Teaching & Learning Excellence Conference will be held on October 10 & 11, 2013 at the Crowne Plaza in Springfield, Illinois.

The conference begins on the evening of Thursday, October 10, with a reception and roundtable discussions on issues facing Illinois community college Faculty. Friday, October 11 activities will include Concurrent Sessions led by Illinois community college faculty, the annual business meeting of the ICCFA, and a luncheon and keynote address. The conference will conclude at 4:00 pm.

Registration is now open. Early registration is available on-line through Wednesday, October 2, 2013. The early registration fee is \$100. On-site registration will be available at the conference. The on-site registration fee is \$125.

Keynote Speaker: Amy Clary, Senior Associate of Research and Strategic Initiatives at the American Federation of Teachers.

Click on the link to complete the Registration Form - <http://iccbdsrv.iccb.org/iccfa/registration.cfm>.

After you complete the registration form, you will receive an invoice for the \$100 registration fee and confirmation of your registration via email. You will need to mail the registration fee as directed within one week.

Hotel reservations at the Crowne Plaza - (<http://www.cpspringfield.crowneplaza.com/>) must be made on or before September 26, 2013 for the conference rate of \$70 for single, \$85 for double. Mention the Teaching and Learning Excellence Conference to receive the conference rate.