

Wednesday, May 15, 2013

SENATE MEETING MINUTES
3:00 PM – 5:00 PM, ROOM C-120

Call to Order at 3:00 PM - Luis eccMartinez, ECCFA President

ROLL CALL

PRESENT

Lauren Anderko, Rick Bonnom, Michele Brynelsen, Jessica Carpenter, Mary Elfring, Linda Hefferin, Cindy Hutman, Dan Kocher, David Lawrence, Marcia Luptak, Loretta McCallister Gary Norden, Pat O'Brien, Mary O'Sullivan, Joel Peck, Warren Peto, Dave Reich, Julie Roth, Howard Russo, Alisa Smith-Riel, Ellie Swanson, Cassandra Watson, Jessica Wedemeyer

ABSENT

Kimberly Tarver, Cristina Marrocco, Cathy Tomasik, Baudelaire Ulysse, Scott Vaszily

RECOGNITION OF VISITORS & GUESTS

Andy Erbach introduced the student Richard Ivan - recipient of the ECCFA scholarship in vocational and technical education. He plans to go on to get an Associate's degree and is currently finishing a degree in heating and air conditioning. Richard thanked Andy and the ECCFA as well as the HVAC program for changing his life.

Howard Russo moved to go out of order, Cassandra Seconded, motion approved.

Warren Peto was nominated to serve as a new ECCFA senator from UA-2. Dan Kocher moved to approve, Pat O'Brien seconded the motion. The motion was approved.

REPORTS – Written Reports submitted are included at the end of the agenda.

SECRETARY'S REPORT: KIMBERLY TARVER

APPROVAL OF MINUTES

Marcia Luptak moved to approve the May 1, 2013 minutes. Pat O'Brien seconded the motion. The motion passed with the following members abstaining: Michele Brynelsen, Jessica Wedemeyer, and Warren Peto

TREASURER'S REPORT: LINDA HEFFERIN

THE TREASURER HIGHLIGHTED RECENT EXPENDITURES.

PRESIDENT'S REPORT: LUIS MARTINEZ

The executive committee will need to meet to prepare FY14 budget.

Dr. Sam informed Luis that safety training will be offered on opening day with several sessions available. The sessions will be open to FT and adjunct faculty. Luis requested the 2nd and 3rd VPs to keep an eye out for convocation agendas to share that with their constituents. Please keep following the pension reform actions during the summer break. It is important that we continue to monitor the pension situation and continue to put pressure

on our state legislators. Luis discussed some of the current bills in the Illinois legislature and that everything is still up in the air- he encouraged us to continue to keep an eye on the situation.

Luis would like senators to remind your personal constituents of important due dates for this year.

We hope to see you at the End Of The Semester party, at Carmina's restaurant on Randall Road. An invitation was sent to you by ECCFA senator Jessica Wedemeyer. Please RSVP to Jessica.

Luis would also like senators to remind our constituents about RSVP'ing for the ECCFA party tomorrow.

1ST VICE PRESIDENT'S REPORT: HOWARD RUSSO

Field Trips – Howard talked to Rose. The issue is about liability, nothing else. The form says there is a requirement of 2 weeks' notice. If there is an "emergency" field trip Rose will consider waiving it, but if it is a routine field trip, then she expects notification at the appropriate time. Dan said that on his last field trip he was asked to give more than a two-week notice by administration, but Luis said that as long as the two week time limit is met, there is no administrative reason to deny a field trip as long as this notice is followed. Rick Bonnom mentioned that they also want to know which specific students are going on the trip for liability reasons, especially if they are using ECC transportation. On the weekends if you have a scheduled class you do **not** need to notify the administration. In all other cases, please notify if you are on campus- there are realistic safety concerns.

Counseling- Luis, Howard, and Marcia went to a meeting Monday with Rose, Carol, and Marcie. They want to create full and part-time SSECCA positions for counseling. They want those positions on the books and people working in them by this fall. Even though the ECCFA and Janelle Crowley have told them to stop, it's being pushed from above Rose DiGerlando. Positions are written up and being reviewed by Human Resources. They have to post these jobs for at least 5 days before they hire anyone. They are posted as "Student success coaches" No qualifications are listed as of yet. The counselors may apply for those jobs. They have been informed about RIF documents. This is a negotiated issue and must be negotiated. This is all in the contract. The ECCFA will be contacting Lynette Scalucca, IFT Field Rep. Marcia commented that since these are SSECCA positions, SSECCA members would have priority over all other applicants, including the FT people and all adjunct counseling positions. Howard said that Beth was told "the union leadership knows about this" and the implication was we are okay with this. Marcia mentioned that this can impact other departments (especially Psychology). Luis asked for an email to be sent to all counselors stating that we have been informed but the ECCFA is not on board with what is happening with administration. Luis will write that letter. Howard: Gregory Robinson will start on June 17 as the new dean of students. He is from an institution where similar changes in the counseling department have already taken place. Warren: Is the job description of the new positions different? Answer: We do not know but it will read as advisors not counselors. Howard: IFT will have to handle moving forward if this happens, it is at that point a legal issue.

2ND VICE PRESIDENT'S REPORT: MARCIA LUPTAK

Employee appreciation reception is tomorrow and adjuncts are now definitely on the program (it's been inconsistent previous to now).

Grades are due.

Professional Expense/Professional Development forms due (adjuncts) for fiscal year from July 1st to June 29th for adjuncts but the activity may occur up to 6 months in advance or after that span of time.

Reminder about Pre-Approval for degrees/programs

Issues with response time with inquiries to HR persist with reported delays in response time.

3RD VICE PRESIDENT'S REPORT: CASSANDRA WATSON

We want to make sure everyone fills out their negotiations surveys!

COMMITTEE REPORTS -

ELECTIONS & COMMITTEE OPENINGS

AGENDA ITEMS

1. Illinois Board of Higher Education (IBHE) seeks a representative and an alternate representative to serve on the IBHE Faculty Advisory Council (FAC). The term is through 2016. Dawn Munson and Maribeth Koos have volunteered to serve as primary and alternate representatives. (APPROVED)
2. GREAT LAKES ULI, JULY 8-12 AT PHEASANT RUN. DAWN MUNSON, SUSAN TIMM, MICHELE BRYNELSEN, AND IRENE BIRKHOLZ-BENTER HAVE SUBMITTED APPLICATIONS TO ATTEND. (APPROVED)
3. ECC FOUNDATION LIAISON- CLARK HALLPIKE AND ROGER RAMEY HAVE EXPRESSED INTEREST IN REPRESENTING THE ECCFA ON THE ECC FOUNDATION. THEY HAVE BEEN ASKED BY LUIS MARTINEZ TO SUBMIT A STATEMENT OF INTENT FOR THE SENATE TO REVIEW.

MARCIA LUPTAK ASKED FOR THE LETTERS OF INTENT TO BE READ OUT LOUD AS SEVERAL OF US WERE LEFT OFF THE ORIGINAL LIST OF RECIPIENTS. CASSANDRA WATSON READ THE LETTERS OUT LOUD. A PAPER BALLOT COUNT WAS CONDUCTED. LUIS MARTINEZ COUNTED THE VOTES.

ROGER RAMEY WAS ELECTED TO THIS POSITION OF ECC FOUNDATION FACULTY LIAISON.

4. CRIMINAL JUSTICE SEARCH COMMITTEE: JEFF BOYD REQUESTS THE APPROVAL OF ANA LALLEY (UA2) AND TODD RAMLJAK (UA2)
5. WARREN PETO AS A NEW ECCFA SENATOR REPRESENTING UA2 (APPROVED EARLIER IN THE AGENDA)

ACTIONS ON ABOVE AGENDA ITEMS:

CASSANDRA MOVED TO ADDRESS ITEMS 1, 2, AND 4 AS A CONSENT AGENDA. PAT O'BRIEN SECONDED THE MOTION. – APPROVED

PAT O'BRIEN MOVED TO APPROVE INDIVIDUALS IN ITEMS 1, 2 AND 4. CASSANDRA WATSON SECONDED THE MOTION. DISCUSSION: Luis noted there is no MAGIC representative for the search committee. Dave Reich volunteered to be a full time person on this committee. CASSANDRA WATSON MOVED TO AMEND THE MOTION, TO REMOVE ITEM 4 FROM THE CONSENT AGENDA AND DAN KOCHER SECONDED- THE MOTION TO REMOVE ITEM 4 FROM THE CONSENT AGENDA PASSED.

A MOTION TO APPROVE CONSENT AGENDA ITEMS 1 AND 2 WAS MADE AND SECONDED, THE MOTION WAS APPROVED. DAWN MUNSON AND MARIBETH KOOS WILL SERVE ON THE IBHE FAC. DAWN MUNSON, SUSAN TIMM, MICHELE BRYNELSEN, AND IRENE BIRKHOLZ-BENTER ARE APPROVED TO ATTEND GREAT LAKES ULI.

CASSANDRA WATSON MADE A MOTION TO ADD DAVID REICH TO THE CRIMINAL JUSTICE SEARCH COMMITTEE. LINDA HEFFERIN SECONDED THE MOTION. THE MOTION TO ADD DAVID REICH TO THE SEARCH COMMITTEE PASSED. CASSANDRA WATSON MOVED TO APPROVE ITEM # 4 AS AMENDED. PAT O'BRIEN SECONDED THE MOTION. THE MOTION TO APPROVE ANA LALLEY, TODD RAMLJAK, AND DAVID REICH TO SERVE ON THE CRIMINAL JUSTICE SEARCH COMMITTEE PASSED.

OLD BUSINESS

ECCFA logo items: request for a lanyard with the new logo as keys are taken everywhere (Irene Birkholz-Benter)

Howard will find the quote for new door signs. Luis has found a union shop that will do the t-shirts- blue with the logo in white. Luis will work on this next week. Luis said he can ask about lanyards as well from the same company.

Luis- Tomorrow is the end of the semester party- music will be \$250.00 Jessica Wedemeyer has 71 confirmed, several maybe, and many declined.

Luis encouraged attendance at the graduation(s).

We need a new snack daddy- new daddy is Lauren Anderko- thank you Lauren Anderko! Armando will assist.

NEW BUSINESS

- Cassandra Watson moved to destroy ballots from the election, Cindy Hutman seconded. The motion passed.
- David Reich mentioned that Ed Thomas is on the safety committee- are we as faculty, if we have a violent student with a past criminal record- are we as faculty on the front line party to that information? Pat said no, it's privileged. David pointed out there are a lot of weapons in that division and have students that are potentially disgruntled. Is this kind of thing asked on the intake form? Luis said he will ask that question from Carol Cowles and possibly the chief of police.

DIVISION ISSUES

Nursing department finally has a new nursing direction approved and on board Ann Amaefule from the City Colleges.

ADJOURNMENT

Assessment (Eric Long)

- 1) SLAAC needs two members from the BUS/CT to complete our membership.
- 2) Annual Report will be completed and submitted to the President by the end of June.

- 3) SLAAC will spend the summer creating additional assessment training modules.
- 4) Next Fall, SLAAC will assist TLSD with CAAP testing. The instructors chosen in our random sample have already been notified as they schedule their plans over the summer. Below is a list of the sections to be tested:

Below please find the courses selected to participate in assessment for Fall 2013:

DIV	Course/Sec	Title	Faculty		Adjunct's IC
BUS	ECN-102-105	Prin of Macroeconomics	Dittman	Marvin	L.Starkov
BUS	ECN-103-102	Prin of Microeconomics	Starkov	Leticia	
CABS	ATR-120-100	Intro to Anthropology	Healy	Marc	
CABS	ENG-101-104	English Composition I	Mravik	John	
CABS	ENG-101-116	English Composition I	Demaree	William	
CABS	ENG-101-210	English Composition I	McRoberts	Iva	J.Wiseman
CABS	ENG-102-122	English Composition II	Roth	Julie	J.Wiseman
CABS	ENG-102-127	English Composition II	Mravik	John	
CABS	GEO-116-200	Human Geography	Koepke	Sarah	M.Healy
CABS	LIT-203-101	Intro Literature: Poetry	Tecza	Rachael	
CABS	PSY-100-201	Intro to Psychology	Schellin- Rog	Kimberly	S.Mikulay
CABS	PSY-218-105	Human Growth & Dev	Baker	Sharon	
CABS	SOC-100-103	Principles of Sociology	Hitzeroth	Christa	P.O'Brien
CABS	SPH-101-125	Fundamentals of Speech	Long	Eric	
LVPA	ART-115-109	Art Appreciation	Koos	Marybeth	
LVPA	HUM-112-100	Western Philosophy I	Zacker	Dave	

LVPA	HIS-101-103	History Western Civ I	Pelz	William	
LVPA	HUM-216-100	Ethics	Han	Peter	L.McTighe
LVPA	MUS-105-202	Music Appreciation	Richter	Julia	J.Slawson
LVPA	POS-150-101	Amer.Government - Natl	Harmon	Robert	
LVPA	THE-100-101	Theatre Appreciation	Gray	Stephen	
MSE	ATY-100-202	Astronomy			T.Elztroth
MSE	BIO-108-201	Bio for Contemporary Society	Vogt	Frederick	
MSE	BIO-110-112	Principles of Biology	Kurpius	Dana	
MSE	CHM-112-108	Elements of Chem:General	White	Kenneth	S.Trail
MSE	CHM-112-200	Elements of Chem:General	Buktenica	Susan	S.Trail
MSE	GEO-115-200	Intro Phys Geography	Daniels	Shailabala	S.Trail
MSE	MTH-101-100	Quantitative Literacy	Hoekstra	Katrina	Anderko/Kernler
MSE	MTH-102-110	General Educ Statistics	Deterding	Chalyce	
MSE	MTH-120-200	Statistics I	Kilpatrick	Donald	Anderko/Kernler
MSE	MTH-126-102	Calculus Bus/Social Science	Anderko	Lauren	
MSE	MTH-133-104	Calculus w/Analy Geom I	Deterding	Chalyce	

Facebook (J. Carpenter)

Current “Likes” 462- Don’t forget this is an avenue to advertise your events! We also love to share positive press about our ECCFA Faculty! Just email jcarpenter@elgin.edu . This semester in addition to ECCFA and political information we shared event information on events like the wellness fair and positive press on ECC initiatives such as college readiness.

Wellness Committee, (Tara Leszczewicz)

*Employee Wellness Fair was success

- *Survey regarding Weight Watchers interest
- *Ergonomic Education Session in June
- *Committee will still meet throughout the summer