



FEDERATION OF
HIGHER EDUCATION
FACULTY AND
PROFESSIONALS
AFT-IFT / AFL-CIO



ECCFA Senate Meeting Minutes
Wednesday, February 13, 2013
3:00 PM – 5:00 PM
Room C-120

Call to Order: Luis Martinez, ECCFA President
The meeting was called to order at 3:06 p.m.

Roll Call (by Marcia Luptak)

Present: Rick Bonnom, Michele Brynelsen, Lori Clark, Linda Hefferin, Cindy Hutman, Dan Kocher, Dave Lawrence, Marcia Luptak, Luis Martinez, Loretta McCallister, Gary Norden, Patricia O'Brien, Mary O'Sullivan, Joel Peck, Miroslav Rezac, Joyce Ross, Julie Roth, Howard Russo, Kimberly Tarver, Armando Trejo, Cassandra Watson

Absent: Chad Pearion, David Reich, Cathy Tomasik, Glenn Turner, Baudelaire Ulysse

Recognition of Visitors & Guests

Jessica Carpenter, Social Media
Joyce Fountain, COPE
Tammy Ray, Webmaster
Angela Causey, ECC Board of Trustees Candidate
Elias Palacios, ECC Board of Trustees Candidate

Angela Causey was welcomed to the ECCFA Senate meeting. She is seeking election to the 6-year term. She resides in Elgin with her 2 daughters. She is a local pastor and is employed by the Elgin Housing Authority. She decided to run for office citing her leadership abilities and her experience with a population of people who are working toward financial independence. She sees education as an essential piece. She also shared that her colleagues encouraged her to seek the position. She added that she has an innovative and diverse perspective. She listed her academic credentials to include a Chicago vocational high school, McComb and Cookman Colleges. She shared her experience budgeting is with the Elgin housing authority, programming and church. She stated that she has no experience with collective bargaining. She serves as a Pastor on a church board, has experience with the Elgin High School Board and a few other non-profits. Angela asked the senate, "How do you encourage students to persist and pursue their degree?" Discussion included access to faculty, retention specialists and the early alert program, strategies to learn names, establishing supportive roles, and understanding student's goals and objectives. She shared that she hears from former students who were not successful. She is interested in building healthier internal relationships amongst faculty, board, and students and sees lots of opportunities for partnering and working together.

Elias Palacios was welcomed to the ECCFA Senate meeting. He is seeking election to the 6-year term. He is originally from Peru and resides with his family in St. Charles. He is employed as a psychologist at the Elgin Mental Health Center and is a member of AFSCME Local 26. He is serving his second 3-year term as a union representative. He expressed his view that a Trustee should represent the people in the district, the student students, and college employees and includes faculty. The board should set policies and procedures and serve to guide the institution, manage finances and ensure ongoing support. He has a

degree in business and accounting and is experienced in budgets as a former owner of a small business. He cites strengths in his familiarity with developing policies and procedures.

REPORTS- *Written Reports submitted are included at the end of the agenda.*

Secretary's Report: Kimberly Tarver

Cindy Hutman moved to approve the minutes and Cassandra Watson seconded. Abstaining: Dave Lawrence, Rick Bonnom, Pat O'Brien, and Julie Roth. The minutes were approved.

Treasurer's Report: Linda Hefferin

The Treasurer's report was accepted.

President's Report: Luis Martinez

Refer to the written report submitted. In addition, Luis highlighted the following-

- Cassandra Watson volunteered to serve on the Safety Committee. Luis will contact Vicki Bethke to inform her that ECCFA is supporting SSECCA involvement. He expressed interest in an active training model, scenario based application.
- Independent Study- Janelle Crowley shared that music classes currently coded as independent study need to be recoded as they do not meet the definition of independent study. New coding is being considered (I and E) for possible implementation in the fall.
- CTE Advising Pilot Program- Rose DiGerlando shared that it is an Achieving the Dream goal and a proposal shared by the counselors following Dr. Poast's report. Questions about the program remain.

1st Vice President's Report Howard Russo

He distributed a document clarifying extra-contractual work. The document will be posted on the ECCFA website and an email will be sent to the membership to remind members to avoid any negotiation for compensation. Howard is available to address any specific questions. Given the delay in this document, many contracts are outstanding and should be completed in an expedient manner.

His first meeting with VP Rose DiGerlando has been scheduled for next week. He shared a reminder that the Tenure & Evaluation Committee and the Tenure & Evaluation orientation are ECCFA activities.

2nd Vice President's Report Marcia Luptak

3rd Vice President's Report Cassandra Watson

Regarding the impact of the Patient Protection and Affordable Care Act (PPACA), Cassie shared numbers being considered by other community colleges and concern that formulas will limit the number of hours available to adjunct faculty. Jessica Carpenter shared additional information from the ACA on the ECCFA Facebook page. There are no solid answers at this point in time.

Committee Reports

Favs (Rick Bonnom)

Rick Bonnom discussed volunteer opportunities with PADS. Howard Russo made a motion and Pat O'Brien seconded the motion that he share the information with the membership of the ECCFA via e-mail. The motion passed.

Grievance (Howard Russo) The committee is reviewing matters related to CETL and independent study.

Insurance Committee

Luis Martinez shared that the Insurance Committee continues to face uncertainties regarding the affordable care act (PPACA).

Elections & Committee Openings- (May be considered as consent agenda.) (none)

COPE

- ECCFA Cook Book Sale- cookbooks are available for \$5.

Old Business

New Business

- PTK Loves Faculty- Breakfast, 2/14 9:00-11:00 am, B 175
- Dean's Designees for Classroom Observation (Marcia Luptak)
The question relates to requiring observers to attend a CETL workshop prior to performing classroom observations. Mary O'Sullivan shared that in her division, no faculty are assigned observations unless they attend the CETL workshop. There was discussion regarding the Dean's designee and the need for content expertise. Cindy Hutman will review the handbook and the contract for further clarification regarding qualifications of observers and the coordinator's role.
- Signage on campus relating to safety procedures during emergency situations is lacking in some areas. The next all-campus meeting will address safety topics. Members are encouraged to voice concerns at that time.
- Howard reported that donation of equipment to ECC is an extensive process and impacts certain programs adversely. There is concern with legal matters and costs associated with accepting donations. Howard requested that we ensure Dr. Sam is aware of the lengthy and cumbersome nature of the process.
- New ECCFA Logo- Tammy Ray presented designs submitted by Spartan Design Team students working with Connie Orbeta. Images will be shared digitally with the membership along with a survey and an opportunity to vote for the new logo.
- Northwest Suburban Teachers Association is hosting a fundraiser. The ECCFA is interested in additional information. The event is Saturday, March 2. Howard Russo moved that Luis Martinez make a direct inquiry into the ECCFA participating. Pat O'Brien seconded the motion. The motion passed.
- Graduation: Be aware that two separate commencement ceremonies will be held on Saturday, May 18, 2013.

Division Issues

- Glenn Turner is on sabbatical. Jessica Carpenter is willing to serve as a substitute in the event a member from the English department is not identified. Lori Clark will inquire to the English department for a substitute.

Adjournment

Howard Russo moved to adjourn and Dan Kocher seconded the motion. The meeting adjourned at 5:00 p.m.

Next Meeting: February 27, 2013, 3:00-5:00 PM, C-120

REPORTS

President's Report (Luis Martinez)

- In my recent meeting with Dr. Sam, I proposed, as suggested by the Senate, establishing the Safety Committee, with representation from the ECCFA, SSECCA and administration. This committee will give input in matters of safety training, and school safety.
- Last week I attended a meeting with Mrs. Janelle Crowley and Kristen Richmond, where they expressed the need to change the coding of some courses currently coded as IS, but that do not fit the description of independent studies. Kristen Richmond and a representative from curriculum will attend an upcoming senate meeting to provide more information and answer questions from the senators.
- Contacted VP DiGerlando with questions regarding information provided in an email, titled Student success discussion follow-up, where mention of a pilot training program on student advising, for faculty in career technical programs. The questions presented to VP DiGerlando were: How and when this came to be? Which faculty has been recruited? Who is doing the training? How involved is the advising expected to be? I hope to have answers to report at the senate meeting

FAVs- Rick Bonnom

PADS is seeking volunteers to cook. There is an extensive application process which includes attending a training session and a background check. Interested individuals may contact Rick for details.

Insurance Committee- Janet Whitsitt

Monday, February 11, 2013

Janelle Crowley spoke about HIPAA and stressed the seriousness with which we need to take this privacy act in ECC communications and as insurance committee members.

Lundstrom reviewed our six-month health plan performance for July 2012-December 2012. The HMO plan claims were 117% of expected; The PPO plan claims were 110% of expected. This is part of what is used to set premiums for next year. A full 24 months is reviewed for premium plans, but current costs calculate at a higher percent (83%). Lundstrom requests premiums from BCBS starting in April. If the Affordable Care Act (ACA) adds unexpected fees for insurance companies, the companies will pass these on to the employers.

Employees can help control costs for themselves and ECC by using generic drugs, if available, and mail order prescriptions.

No new knowledge is available concerning the ACA.

Lesia Gemelli read a "well-written" letter from a part time ECC employee complaining about money lost in using the lifestyle dental benefit. Committee members contributed complaints they had heard about the lifestyle medical benefits costing more than is actually paid toward claims. Lesia suggested that the medical and dental benefits offered to part time employees should be reviewed all together so they are concise, consistent and can take us into the future.

BCBS posters were handed out on "How to talk to your doc." They will also be sent to each committee member electronically and can be sent to our ECCFA membership, if we wish.

The next Insurance Meeting is March 11, 2013

MAGIC- Kimberly Tarver & Clark Hallpike

March 6, 12:30-1:45, MAGIC will screen the short film **"Roots of Love."** Immediately following, speaker Simer Singh will facilitate a discussion related to the film and on the subject of being Sikh in the USA.

April 25, 12:30-1:45, MAGIC joins the Humanities Center Speakers Series and Student Life to host Dalton Conley who will present critically acclaimed, **"Honky"**.

ECCFA Important Dates for 2012-2013

SPRING SEMESTER 2013

February 27, 2013(W) 3:00-5:00 PM Senate Meeting C-120

March 13, 2013(W) 3:00-5:00 PM Senate Meeting C-120 (NOTE: Spring Break 3/25)

April 3, 2013(W) 3:00-5:00 PM Senate Meeting C-120

April 17, 2013(W) 3:00-5:00 PM Senate Meeting C-120

May 1, 2013(W) 3:00-5:00 PM Senate Meeting C-120

May 15, 2013(W) 3:00-5:00 PM Senate Meeting C-120

May 16, 2013 (R) Grading Day

(NOTE: Classes end W 5/15)

May 18, 2013 (S) Graduation

May 20, 2013 (M) 8:00 AM Grades due