



FEDERATION OF
HIGHER EDUCATION
FACULTY AND
PROFESSIONALS
AFT-IFT / AFL-CIO



ECCFA Senate Meeting Minutes
Wednesday, January 16, 2013
3:00 PM – 5:00 PM
Room C-120

Call to Order: Luis Martinez

Roll Call-

Present- Rick Bonnom, Michele Brynelsen, Lori Clark, Linda Hefferin, Cindy Hutman, Dan Kocher, David Lawrence, Marcia Luptak, Luis Martinez, Loretta McCallister, Gary Norden, Chad Pearion, Joel Peck, David Reich, Miroslav Rezac, Joyce Ross, Julie Roth, Hoard Russo, Kimberly Tarver, Armando Trejo, Cassandra Watson, Jessica Carpenter

Absent- Tim Marquez, John Mravik, Pat O'Brien, Mary O'Sullivan, , Cathy Tomasik, Glenn Turner, Baudelaire Ulysse

Recognition of Visitors & Guests

Welcome to new UA1 Faculty member Anita Armstrong (ESL Faculty)
Joyce Fountain, new COPE Chairperson
Tammy Ray, Distance Learning

Luis Martinez introduced Art Saucedo, a candidate for the ECC Board of Trustees (BOT).
Mr. Saucedo lives in Bartlett IL with his wife (ECC Alumni). His daughter taught part-time at ECC and now teaches at Harper. His son is an Assistant State's Attorney. He has an extensive background in finance and has some experience training for the IRS. He identifies as a *numbers* guy and stressed the need for that perspective on the BOT. He shared some thoughts about finance reserves, shared governance, and President Obama's college education initiatives.

REPORTS- Written Reports submitted are included at the end of the agenda.

Secretary's Report: Kimberly Tarver

Luis Martinez read the minutes from the executive session, November 28, 2012. Dan Kocher moved to approve the minutes. Rick Bonnom seconded. The minutes were approved.
Kimberly asked for clarification about include COPE and BOT interview information in the minutes. She will revise the draft minutes to include COPE and interview information. The minutes from the December 12, 2012 meeting will be resubmitted at the January 30, 2013 meeting for approval. Howard Russo moved to table the 12-12-2012 meeting minutes. Marcia Luptak seconded the motion. The motion was tabled.

Treasurer's Report: Linda Hefferin

President's Report: Luis Martinez

- Refer to the report for concerns related to D2L. It seems that the problem is external as described by Terrance Stanton. Tammy Ray said the department is aware and the issue is a High Priority. Dan Kocher reported that information was shared at the Academic Technology committee meeting that the BOT approved equipment purchases which will assist with alleviating the problem.

- Official letters from COPE should be sent to BOT candidates to formalize an invitation to address the ECCFA Senate.

1st Vice President's Report

Howard Russo

- The Coordinator's meeting addressed issues relating to labs and hiring. Some hiring was not communicated to coordinators and impacted ability to find instructors in a timely manner.
- The Student Success Infrastructure (SSI) list requesting ECCFA approval of faculty service was given to him on opening day. He is questioning how faculty were selected. The selection process was clarified. The faculty volunteered to serve on SSI after they met with Dr. Sam. The process is questionable as there was no meeting with the current ECCFA President. Of note, when faculty were identified and requested to serve on AtD, the former ECCFA President first met with Dr. Sam before identifying and inviting faculty to serve on AtD. Discussion items included the timing of raising concerns, faculty interest in serving on SSI, interest in encouraging an alternate process which is inclusive, acknowledging the need to select individuals with specific areas of expertise and experience, and consultation with ECCFA leadership before requesting selected ECCFA members to serve. Linda Hefferin made a motion that the ECCFA officers draft a letter which references the process to request committee appointments as described in the contract. The letter will be presented to the senate with the expectation that senators will sign the letter. The motion was seconded by Marcia Luptak. The motion passed.

2nd Vice President's Report

Marcia Luptak

There are 12 new UAF2 and 140 active UAF2s. She has been receiving additional load requests, primarily from MSE up until December 9. In the past week, she has received additional requests. Some assignments have not been made until this past week. This impacts quality instruction and faculty ability to prepare for the course and access D2L with as little as 2-3 days advance notice. CTE does not assign until 1 week ahead. Instructional coordinators know who they will assign but the approval is not made until less than one week ahead. The VPs will bring the matter to the VP of TLSD. The problem is linked to the stipend for classes that do not write.

3rd Vice President's Report

Cassandra Watson

We need a UA 1 Senator.

- _Regarding health insurance, 30 hours qualifies part-time employees for health insurance benefits. It is unclear how the hours will be calculated. The IFT official position is that 12 credit hours is equivalent to 30 hours of work per week. ECC's full time status is based on a 35 hour work week. This may impact SECCA members who also teach.

Committee Reports – refer to written committee reports submitted.

Elections & Committee Openings- (May be considered as consent agenda.)

Dan Kocher moved to separate the times on the agenda and Howard Russo seconded the motion. The motion passed. (The items will not be considered as consent agenda.)

- Student Success Infrastructure Faculty Nominations: Clark Hallpike, Linda Hefferin, David Carrillo, George Rosa, Terri Martin, Joseph Rosenfeld, MaryAnn Tuerk, Sarah Dye, Joyce Fountain, Sharon Baker, Alison Douglas
- Miroslav Rezac made a motion to approve the nominees to the Student Success Infrastructure. Cindy

Hutman seconded the motion. Discussion topics included the faculty members' interest and agreement to serve and the consequences if the BOT does not approve the agreed compensation agreed upon by the administration and the ECCFA. Questions about approving the motion with a contingency based on the BOT's approval of compensation were raised.

- Miroslav Rezac moved to table the motion. Howard Russo seconded the motion. The question was called and the motion failed.
- The discussion on the original motion continued. An amendment was made to the motion by Cassandra Watson and Dave Lawrence seconded the motion. The motion states, "I move we approve the nominees contingent on BOT approval of the compensation chart as negotiated and agreed upon by the ECCFA and the administration, at their meeting on Tuesday, January 22, 2013." The motion passed.

Nominees to the Curriculum Committee.

- Lori Clark (CABS) is nominated to temporarily replace Tina Ballard for the spring, 2013 semester.
- Elizabeth Soderquist (ABEC) is nominated to replace Mark Franzen.
- *A motion was made by Dan Kocher and seconded by Cassandra Watson to approve the nominees to the curriculum committee. The motion passed.*

COPE

Howard Russo moved to adjourn to COPE. Cindy Hutman seconded. The motion passed.

Joyce Fountain is working on a structure to meet with the candidates and invite them senate. She concurs with the informal conversations at dinner and supports a forum for all candidates. She is willing to partner with SSECCA and Student Government to host a Candidate Forum. She encouraged everyone to contribute to COPE and invited senators to extend the opportunity to our constituents. She reported that since opening day, we have 13 new contributors which bring our total number to 55. The donation form is on the ECCFA website. She would like to explore ways to build community connecting COPE and the ECCFA membership.

Marcia Luptak moved to adjourn from COPE and Miroslav Rezac seconded the motion. The motion passed.

Old Business

A motion was made and seconded electronically to approve Manny Salgado, Elizabeth Becker and Andrew Erbach to serve on the search committee for the new Dean of Student Services and Development and on behalf of the CABS division, to approve Lori Clark to replace Tina Ballard for Spring 2013 on the Curriculum Committee. The motion was approved by electronic voting.

Of note, Manuel Salgado will start leave of absence in August, 2013. Beth Santell will replace Manuel Salgado, if needed.

New Business

Luis reported a complaint received from an ECCFA member regarding the lack of communication from his/her Senator. He encouraged the senate to share information and review duties and responsibilities to our constituents. Some ideas to improve communication include a monthly re-cap of senate business, reminders to comply with due dates. (Luis uses a format he borrowed from Linda Hefferin to send monthly updates. Linda agreed to share her email format.)

AFT Higher Education Conference March 8-10, 2013 in San Diego. Registration deadline is February 1. The conference theme is "Confronting the 'New Normal': Union Driven Solutions for the Future of Higher Education."

Howard Russo moved to approve \$100.00 to Grayslake Teacher's Union. Miroslav Rezac seconded the motion. The motion passed.

Gary Norden is interested in attending the AFL-CIO Workshop which is focused on financial/treasurer training. The

conference is February 26, 2013. The conference is local. Please consider attending.

457b retirement plan- employees currently do not have the option to catch up contributions. Will the ECCFA consider appealing to HR? Luis Martinez agreed to speak with Janelle Crowley.

David Reich requested assistance with meeting snacks and additional financial contributions to help with expenses. Armando Trejo agreed to assist with meeting snack set-up.

Division Issues

LVPA senators have not been able to recruit anyone to serve on the Faculty Development Committee within the contractually allotted 10 day time frame. The Dean will be notified of her right to assign a faculty member from the division to serve.

CETL issues continue. Cindy Hutman is continuing to raise concerns with administration.

The Math Lab currently open on a limited basis until compensation issues are resolved. Because of difficulty in determining the process for compensation, there are currently no adjunct faculty allowed to work in the math lab.

Adjournment- Howard Russo moved to adjourn. Armando Trejo seconded the motion. The motion passed. The meeting adjourned at 5:05 pm.

Next Meeting: January 30, 2013, 3:00-5:00 PM, C-120

REPORTS

President's Report (Luis Martinez)

- D2L was working very slow in the biology area on Monday January 14. It seems to be doing better on Tuesday. In conversation with Tim More he reported that there has been a slowdown in D2L performance in recent days, but it seems to be external to ECC and D2L, and they are looking into it. Tim will have an update on the bandwidth status, since the college was waiting to finalize the contract to increase bandwidth. No upgrade to the new D2L version for now.
- Plans on sending official invitation to ECC Board's election candidates to meet with the senate to discuss their views on ECC issues as well as their plans if elected to the Board. I have been informed that Jennifer Barconi did not submit the signatures for her candidacy, therefore she is not running. A meeting with SSECCA to discuss a joint effort for a candidates forum at ECC is on the works.
- Questions about the search committee for the position of Associate Dean of Sustainability, Safety & Career Tech have been brought to the ECCFA attention with regards to faculty representation on that committee and approval from the ECCFA senate. Kim Tarver, ECCFA's Secretary, is looking into the minutes from last semester to verify the information.

1st Vice President's Report (Howard Russo)

2nd Vice President's Report (Marcia Luptak)

3rd Vice President's Report (Cassandra Watson)

Secretary's Report (Kimberly Tarver)

FAV's- Rick Bonnom

SSECCA volunteers will be going to the Northern Illinois Food Bank in March. The ECCFA is invited

to participate.

Faculty Development Committee-

Sabbatical Leave applications are due to the secretary of the committee by the last Friday in January by 5:00 p.m.

Insurance Committee- Janet Whitsitt

Doc on Demand Benefit

The college is considering adding a benefit called “Doc on Demand.” A survey will be available to all employees on January 22, assessing employee’s thoughts on need and usefulness. It will be available in English and Spanish, on email, Access and as paper copies, for two weeks.

ACA Update

The college is working with consultants to keep up with changes in ACA (affordable care act) that may effect pricing and eligibility for insurance for ECC employees in the coming year (2014). The consultant’s report included a lot of “maybe’s” but the fees for 2014 cannot be projected until dates and laws are mandated. Blue Cross Blue Shield presently has no projections because of delays on approval of laws and dates. The American Association of Community Colleges is trying to determine how to define an adjunct professor that works “30 hours per week”. Suggested definition is $\frac{3}{4}$ full time, but not approved. All are scrambling for answers, but there are presently no answers.

Wellness Committee

The ECC Wellness Committee is providing a book to all employees. Employees are requested to pick up a copy of *Healthwise Handbook, Take Charge of Your Health* at Human Resources. They will need to deliver to employees who do not pick them up.

Learning Communities- Colleen Stribling

Learning Communities CETL workshop: *Fostering Engaged and Collaborative Classrooms* is being offered on February 8th by members of the steering committee. This will be an interactive workshop that looks at the theory of learning communities, the practice of learning communities at ECC, and the procedure for developing a new community at the college. Interested faculty members and administrators are encouraged to attend.

ECCFA Important Dates for 2012-2013

SPRING SEMESTER 2013

January 25, 2013 **Sabbatical Leave** applications are due to the secretary of the committee by the last by 5:00 p.m.

January 30, 2013(W) 3:00-5:00 PM Senate Meeting C-120

February 13, 2013(W) 3:00-5:00 PM Senate Meeting C-120

February 27, 2013(W) 3:00-5:00 PM Senate Meeting C-120

March 13, 2013(W) 3:00-5:00 PM Senate Meeting C-120 (NOTE: Spring Break 3/25)

April 3, 2013(W) 3:00-5:00 PM Senate Meeting C-120

April 17, 2013(W) 3:00-5:00 PM Senate Meeting C-120

May 1, 2013(W) 3:00-5:00 PM Senate Meeting C-120

May 15, 2013(W) 3:00-5:00 PM Senate Meeting C-120

May 16, 2013 (R) Grading Day

(NOTE: Classes end W 5/15)

May 17, 2013 (F) Graduation

May 20, 2013 (M) 8:00 AM Grades due

Approved