



## **ECCFA Senate Meeting Minutes**

Wednesday, November 14, 2012

3:00 PM – 5:00 PM

Room C-120

**Call to Order:** Luis Martinez

The meeting was called to order at 3:07 pm.

### **Roll Call**

**Present-** Rick Bonnom, Michele Brynelsen, Lori Clark, Linda Hefferin, Cindy Hutman, Dan Kocher, David Lawrence, Marcia Luptak, Tim Marquez, Luis Martinez, Loretta McCallister, John Mravik, Gary Norden, Mary O'Sullivan, Chad Pearion, Joel Peck, David Reich, Miroslav Rezac, Joyce Ross, Julie Roth, Hoard Russo, Kimberly Tarver, Armando Trejo, Baudelaire Ulysse, Cassandra Watson, Jessica Carpenter  
**Absent-** Pat O'Brien, Cathy Tomasik, Glenn Turner

### **Recognition of Visitors & Guests: Dr. Susan Timm speaking about Skills USA and Foundation support**

Luis Martinez extended his thanks to Linda Hefferin and Howard Russo for their advocacy for the Skills USA at the Board of Trustees meeting this week. He also mentioned Susan Timm and students presented to the Board of Trustees.

Susan Timm distributed a handout to each senator highlight the Skills USA program which is a program for students in career technology programs. The program serves students in four divisions on campus and has a history of success with students in HVAC, Early Childhood, Health Professions and Office Administration. Notably, Susan shared success stories of students with special needs or learning disabilities. She shared the story of ECC's early involvement with HVAC and Andy Erbach. Susan explained that Skills USA was created by business and industry as a strategy to ensure students develop desired skills, meet industry approved standards, and as a motivational tool. ECC students have passed qualifying exams to compete and have placed in both state and national level competition and one student reported that her current employment status was a direct result of her gold medal. Students receive special recognition and commendations from the governor if successful. Students who do not meet the minimum standards are disqualified, ensuring the program has a high level of commitment to excellence and integrity. Susan explained the history of funding student and faculty participation. Faculty were compensated per an extra-contractual agreement. That funding has been eliminated. Students were supported by individual deans and funding from Perkins. The Perkins funding and financial support from one division has been withdrawn; funding from the Health Professions division will continue. The foundation has supported student participation. Students and clubs have also worked to raise their own funds with candy sales and other activities. Susan requested senate support and asked that we *LIKE* Skills USA on Facebook. A share of the proceeds from one of the silent auction baskets in the AAWCC fundraiser will go to Skills USA fund which Susan has established with the foundation and asked that faculty consider donating to the fund. Susan reported that the Board of Trustees will prepare a response to the board presentation.

Following her presentation, the consensus is: The ECCFA fully supports the Skills USA program.

**REPORTS-** Written Reports submitted are included at the end of the agenda.

**Secretary's Report:** Kimberly Tarver

It was reported that the faculty response to the proposed academic calendar was submitted to Rose DiGerlando and Marcy Thompson.

Cassandra Watson made a motion and Marcia Luptak seconded the motion to approve the minutes. The motion passed with Lori Clark and Joyce Ross abstaining.

**Treasurer's Report:** Linda Hefferin

Linda Hefferin reported that it had been a busy month. She submitted a letter of thanks received from the Southwest Suburban Federation of Teachers for the donation ECCFA made to support their strike.

The senate accepted the report.

**President's Report:** Luis Martinez

Refer to the written report. Regarding mid-term negotiations, the changes approved at the last senate meeting were modified by the board team. (Howard Russo will explain in his report.) The employee giving campaign has been extended. Open enrollment opportunity ends tomorrow, November 15. Senators are encouraged to send email of high importance to full time constituents to opt in or make changes to benefits.

The new, student created ECCFA logo is expected soon.

Up to \$70 K was approved by the Board of Trustees at the last board meeting for a leadership consultant.

**1<sup>st</sup> Vice President's Report** Howard Russo

The ECCFA Negotiating team had not expected the board team to make extra contractual changes after the tentative agreement had been reached and faculty senate had approved the chart submitted. Howard reported that he was presented with the changes and was given 20 minutes to make a decision. He opted to pull the offer and has requested a meeting to continue negotiation. The director of Human Resources has agreed to meet and the meeting has not yet been scheduled.

Howard Russo discussed Board of Trustee business:

Howard discussed the board presentation by Susan Timm regarding Skills USA and shared that the Dean of Sustainability is no longer approving financial support for students to participate per an email sent to George Rosa and Susan Timm on November 3, 2012. He also reported that the Dean of Health Professions is budgeting financial support.

Howard also shared that John Duffy reported that the ICCTA has advised community colleges not to hire any retirees who are receiving a SURS pension. It was suggested the ECCFA contact the president of ICCTA for clarification. Claire Ollayos reported the ACCTA made some reference to an AZ pension reform measure and similar efforts in Illinois. It is important to stay alert and prepare for the January 1-9, 2013 lame duck session as it is anticipated there will be an attempt to move a reform measure through the legislature.

Howard reported that last year, 10.1 million dollars were deposited by the board of trustees into savings, equaling almost 12% of budget. Property tax levies were increased and tuition was increased.

John Dalton will resign on December 3, 2012 and a resolution of appreciation was expressed by the Board of Trustees.

Comment: There are problems with heater/air conditioner in building B; required costly repair since the equipment was purchased in advance of the building's completion and impacted the warranty.

**2<sup>nd</sup> Vice President's Report**

Marcia Luptak

**3<sup>rd</sup> Vice President's Report**

Cassandra Watson

Cassandra reported that ECC was recently recognized as one of 14 Achieving the Dream Leader schools in the nation.

## COMMITTEE REPORTS

### **Elections & Committee Openings-** (May be considered as consent agenda.)

Howard Russo moved to accept the items stated below as a consent agenda and Dave Lawrence seconded the motion. The motion passed.

Marcia Luptak moved to approve the consent agenda and Cassandra Watson seconded the motion. The motion passed to approve ECCFA Member service as follows:

- Dr. McGee is requesting senate approval of faculty members to serve on a search committee for a Math Instructor- Lauren Anderko, Dan Kernler, Terri Martin, Arturo Vazquez (MAGIC)
- Michele Brynelsen: Nursing Instructional Coordinator

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### **Old Business**

Luis Martinez reported a discussion with Tim Moore regarding D2L, bandwidth and problems downloading course materials and concerns expressed by both faculty and students. Apparently the bandwidth expansion contract is being negotiated and that may be an issue. Dan Kocher will bring it up at the Academic Technology Committee. Cindy Hutman expressed caution to faculty creating their own websites. She asked that faculty work to solve the problem in house versus going on their own as independent websites are vulnerable and there are liability issues. Using college provided technology is a protection. The question remains, is it D2L or is it internet?

### **New Business**

- **Summer Scheduling (Cassandra Watson)**  
What is the approach regarding salary and seniority for summer scheduling. There is no seniority in the summer and most divisions voluntarily abide by the contract in the summer.
- **ECCFA End of Semester Holiday Party**  
Armando Trejo agreed to coordinate the party on Friday, December 7. Howard Russo moved to approve up to \$1200 for the party and Miroslav Rezac seconded the motion. The motion passed. An invitation will be extended to SSECCA and Administration. The event will be linked to a food drive.
- National Center for the Study of Collective Bargaining in Higher Education and the Professions ([www.hunter.cuny.edu/ncscbhpep](http://www.hunter.cuny.edu/ncscbhpep))  
40<sup>th</sup> Annual National Conference in NY, NY April 7-9, 2013 with 6 Clusters- The Affordable Care Act; Accountability, Metrics, Accreditation and Collective Bargaining; Rising Tuition and Diminishing State Funding; Post Confrontational Collective Bargaining Models; Contingent Faculty; New Technology and Collective Bargaining. Faculty are encouraged to attend.
- *Veteran's Support Team offers Webinar! November 28 12:00-1:00, B120* **Webinar #6: Understanding Military Culture as a First Step in Working with Military Families-** By first having an overview of the culture of the military and then understanding the challenges and benefits of living within the military, we can better respond to and assist military families. The program will review some of the major points that are important to understand and then present the impact on family functioning that these dynamics create. Contact Anitra King for details.

- Muslim Student Association (MSA): Kimberly Tarver met with the president of the MSA to collaborate with MAGIC on a meeting topic and learned that Muslim students have been seeking consistency in scheduling a room for 5 times daily prayers. It has been a long-standing issue.

### **Division Issues**

Armando Trejo reported that a mediator/consultant has been retained to work with the library.

### **Adjournment**

Cassandra Watson moved to adjourn the meeting and Armando Trejo seconded the motion. The motion passed. The meeting adjourned at 4:16 pm.

Next Meeting: November 28, 3:00-5:00 PM, C-120

### **REPORTS**

#### **President's Report (Luis Martinez)**

Extra-Contractual compensation:

The package approved by the senate at its last meeting was pulled from the November 13, Board meeting agenda. After both sides tentatively agreed to the compensations, changes were made by the board team, to which we opposed. That resulted in removing the chart from the agenda, and therefore the board has not approved these compensations, including the one for the Student Success Infrastructure.

We are waiting for another negotiation meeting to be scheduled.

Annual Giving Campaign:

The campaign has been extended until the end of the year. The goal is to have at least 400 participants. We have reached the 200 mark. Please consider donating, every dollar counts and there is not such thing as too small of a donation.

Open Enrollment:

The Open Enrollment period for Medical, Dental, Voluntary Vision, Optional Life, Long-Term Disability and 2013

Health/Dependent Care Flexible Spending Account ends November 15, 2012. If you have any questions or need help, please contact Lesia Gemelli, Director of Employee Benefits, at ext. 7125 or Jennifer Lorek, Employee Benefits Specialist, at ext. 7988.

New ECCFA Logo:

The students in the design club have been working hard on a new logo for the ECCFA. Some drafts are ready and we should expect them to submit their final product to the senate soon.

Skills USA:

We have learned that the Sustainability, Safety & Career Technologies division will not be supporting any students or staff attending the Skills USA competition going forward, including this year.

#### **1<sup>st</sup> Vice President's Report (Howard Russo)**

#### **2<sup>nd</sup> Vice President's Report (Marcia Luptak)**

#### **3<sup>rd</sup> Vice President's Report (Cassandra Watson)**

#### **Secretary's Report (Kimberly Tarver)**

The following was sent to Vice-President Rose DiGerlando and Assistant VP Marcy Thompson summarizing ECCFA reactions to proposed academic calendar.

The ECCFA appreciates the opportunity to provide input in response to the proposed changes to the academic calendar.

The ECCFA supports the statement and concerns shared by SSECCA:

“SSECCA officially must object to the proposed academic calendar dates for 2015SP. The proposed dates directly affect the SSECCA member’s working conditions as it relates to the nationally celebrated premium Memorial Day Holiday weekend by scheduling graduation on Saturday, May 23. We would be happy to meet to discuss and provide an alternative schedule. Additionally, we reserve the right for necessary adjustments to the 2014 calendar pending the outcome of future negotiations.”

The following summary is a reflection of thoughts, questions, ideas and concerns shared by faculty in response to the proposed changes.

- What is the potential impact on other programming such as International Faculty Exchange? Currently, participating faculty miss the final three days of the spring semester. Changes extending the end of the spring semester may limit or prohibit participation as participating faculty may miss up to two final weeks of the semester.
- Reducing the summer term by 1 week in several health profession programs will have a significant impact on increasing weekly class time and weekly clinical practicum hours, both of which present either impossible or extreme challenges for . It also increases the burden on the clinical community and in some instances clinical sites will not be able to accommodate the change. There are both state requirements and accreditation standards regarding the clinical hours.
- If the goal is to best serve the needs of the students and their families, scheduling graduation during a time period when there are likely to be conflicting family commitments seems short sighted. In addition, there would likely be less participation by faculty as they too would be more likely to have conflicting family commitments. The spring graduation on Memorial Day weekend may conflict with local high school graduations impacting both families and adjunct faculty who teach in both settings.
- The 2014-2015 proposed schedule only has nine weeks in the summer session. Given the English department’s current mix of 3-week and 5-week offerings, anything less than 10 weeks doesn’t work. There will be substantial shifts in scheduling systems if the semester is reduced to a 9-week summer session.
- Would the college consider exploring ways to have the week of Thanksgiving off or at least not have classes on the Wednesday before Thanksgiving?

Thank you for taking time to carefully review the ideas presented this document. We would be happy to talk with you about our comments, questions and concerns if further clarification or discussion is needed..

**Sick Bank** (Bill Demaree)

The Committee recently approved case #48 for 25 days. Sick bank balance is 464 days.

**Sentinel** (Lori Clark)

The publication date has been changed to November 19, which means the new deadline will be next Thursday, November 15. The December Sentinel deadline is December 6, with publication on December 10.

If you have anything that you would like to include in the *Sentinel*, please contact Lori. If you have traveled recently, are trying new techniques in your classroom, or have any other information or photographs, please send it along to Lori.

### **ECCFA Important Dates for 2012-2013**

November 28, 2012 (W) 3:00-5:00 PM Senate Meeting C-120  
December 12, 2012(W) 3:00-5:00 PM Senate Meeting C-120  
December 14, 2012 (F) Grading Day AND Graduation (NOTE: Classes end TH 12/13)  
December 17, 2011 (M) 8:00 AM Grades Due

### **SPRING SEMESTER 2013**

January 10, 2013 (R) TBA ECCFA General Member Meeting & Luncheon UBC Dining  
January 11, 2013 (F) 9:00-10:00 AM New Faculty Intro/Welcome to ECCFA Meeting F-203 (ICT 203)  
January 11, 2013 (F) 1:00-2:00 PM Instructional Coordinator/ECCFA Meeting F-203 (ICT 203)  
January 16, 2013(W) 3:00-5:00 PM Senate Meeting C-120  
January 30, 2013(W) 3:00-5:00 PM Senate Meeting C-120  
February 13, 2013(W) 3:00-5:00 PM Senate Meeting C-120  
February 27, 2013(W) 3:00-5:00 PM Senate Meeting C-120  
March 13, 2013(W) 3:00-5:00 PM Senate Meeting C-120 (NOTE: Spring Break 3/25)  
April 3, 2013(W) 3:00-5:00 PM Senate Meeting C-120  
April 17, 2013(W) 3:00-5:00 PM Senate Meeting C-120  
May 1, 2013(W) 3:00-5:00 PM Senate Meeting C-120  
May 15, 2013(W) 3:00-5:00 PM Senate Meeting C-120  
May 16, 2013 (R) Grading Day  
(NOTE: Classes end W 5/15)  
May 17, 2013 (F) Graduation  
May 20, 2013 (M) 8:00 AM Grades due