



FEDERATION OF
HIGHER EDUCATION
FACULTY AND
PROFESSIONALS
AFT-IFT / AFL-CIO



ECCFA Senate Minutes—Wednesday, May 16, 2012

Luis Martinez, Presiding

In Attendance:

Rick Bonnom
Michele Brynelsen
Linda Hefferin
Cindy Hutman
Dan Kocher
David Lawrence
Luis Martinez
John Mravik
Gary Norden
Pat O'Brien
Mary O'Sullivan

Chad Pearion
Joel Peck
David Reich
Joyce Ross
Julie Roth
Howard Russo
Kimberly Tarver
Armando Trejo
Glenn Turner
Cassandra Watson

Absent: Carl DeCarlo, Marcia Luptak, Loretta McCallister, Cathy Tomasik, Baudelaire Ulysse, Scott Vaszily

Guests: Lori Clark, Jessica Carpenter, Frank Cassara (ECCFA Scholarship Award Winner)

Meeting called to order by Luis Martinez at 3:05 pm

Recognition of Guests:

Welcome and congratulations to Frank Cassara who was nominated by David Reich, Instructor/Coordinator of Welding. David Reich introduced Frank Cassara to the ECCFA. Frank explained that he started 9 semesters ago with an interest in robotics and working in medical technology. He needed welding experience and is graduating Friday! He plans to continue CAD courses and will work in the industry. He was able to contribute to the department when the CNS Plasma CAM cutting table was purchased. Frank set the machine up and ensured that it is running smoothly for instruction. Luis Martinez gave David Reich the award to pass to Frank. Applause!!!

Taylor Schulze was not able to attend to receive her award. She was nominated by Jack Beckham II, Associate Professor of English.

Thank you to the Beverly Augustine and the Scholarship Committee for their efforts.

Opening Remarks:

Luis Martinez explained that Kimberly and he are both new to their current positions and "learning the trade". He apologized that the agenda did not go out to the entire membership earlier than today. We will improve. Luis shared that Lynette Scalucca from the IFT strongly recommended that we gather petitions and plan to be present at State Representative Noland's office today at 4:00 PM for a demonstration. Luis has been meeting with members of the senate and expressed a desire to create a climate which encourages discussion. He believes in delegation and empowerment and hopes to have membership support and willingness to be

open and receptive to his style of leadership. Luis stated he is open to hearing your concerns.

Secretary's Report: Kimberly Tarver

Pat O'Brien moved to approve the minutes; Gary Norden seconded. None opposed. Lori Clark abstained. Motion passed.

Kim reported the ECCFA received a thank you note from Bill Demaree. She requested senators and guests check the attendance sheet indicating presence.

Treasurer's Report: Linda Hefferin

Cassandra Watson asked about the treasurer's report being shared electronically. Kimberly Tarver responded that it has not been past practice to share the treasurer's report electronically with the membership including the senate as the information is confidential and electronic transmission has higher risk of compromise. There was general agreement.

President's Report: Luis Martinez

Comments:

Luis Martinez referred the senate to his report included in the agenda and asked if there were any questions. There was a question regarding the status of College of DuPage faculty. Luis stated that a vote was called regarding the contract offered by the Board of Trustees. They are in the process of counting ballots which includes absentee ballots. The COD faculty union president, Hanson, believes it will likely be voted down. Further action is expected following the vote results. The offer includes a 3% salary increase and a 20% increase in workload. There is a general assumption that the Board of Trustees includes members aligned closely with far right political groups.

President's Report as submitted by Luis Martinez-

Howard Russo, Armando Trejo and I attended the College of DuPage Board of Trustees meeting on May 10, in support of our COD colleagues. Twenty seven individual, among college district residents, former COD students, current COD students, COD retirees and faculty, addressed the board and expresses their disgust for how the board had conducted the negotiations and showed full support for the faculty. The COD Board voted 4 to 3 to impose a contract on their FT faculty.

- The union leadership is expected to reject the unilaterally approved contract. The COD board wants less pay for teaching summer classes, less pay for hours used to teach labs and faculty to give up their right to bargain changes in health care. We are keeping in contact with the CODFA leadership.
- New ECCFA Office will be located in the second floor of the B (formerly known as SRC) building. Office number B-296. This office is more spacious than the one originally offered, which is needed for storage and for meeting purposes. Moving is expected by mid-August.
- I have been informed by Michael Mulcrone, Senior Director of Business Continuity and Incident Report, that the college plans to run two fire drills on October 9, 2012.
- IFT and our We Are One Illinois coalition partners are coordinating a statewide **Day of Action this Wednesday, May 16**. The purpose is to get local unions and community members to gather at local legislative offices with one voice, one message **"Don't fast-track changes to our retirement security!"**
- Please invite your constituents to the end of the semester party at Carmina's restaurant. All members of the ECC family are formally invited to the ECCFA End of the Semester Party. Let's celebrate the conclusion of another semester with good food, good music and a great time. When: Thursday May 17 at 5:00 PM. Location: Carmina's Restaurant on 1055 North Randall Road, Elgin.

1st Vice President's Report: Howard Russo

A general reminder regarding due dates to submit grades and self-assessments was shared.

2nd Vice President's Report: Marcia Luptak

- 5 UAF-2s in the math department have been approved for overloads by both ECCFA and the administration.
- I am working on Senate assignments for fall and hope to complete them by Grading Day (but I am making no promises).
- Please remind constituents that self-evaluations are due by June 30. UAF2s can use the old form as the new one is not yet available.
- Also remind UAF2s that Professional Expense reimbursement forms must be turned in by June 16; otherwise, the funds will go into the Faculty Development fund.
- Finally, please remind constituents of Faculty Development monies. Last date to turn in requests

3rd Vice President's Report: Cassandra Watson

To all UAF1s, don't forget to submit grades by Monday May 21st at 8am. Have a great summer and we'll see you in fall!

Committee Reports—

BOT Finance Committee Meeting

Submitted by Linda Hefferin

The Finance Committee met on May 7. Agenda items included the internal audit for Community Based Job Training Grant, Fiscal Year 2013 Proposed Budget, and discussion of Extra Contractual Negotiations.

Two exceptions were noted on the internal audit of the Community Based Job Training Grant. Recommendations for the exceptions were reviewed.

Auxiliary Operating Parameters for Auxiliary Enterprises were discussed as part of the budget. Two areas were raised; the Childcare Center (to increase its profitability) and the Bookstore (to decrease its profitability). Currently, the Bookstore is expected to return at least 9% of net sales. The funds returned are utilized to subsidize the Childcare Center and VPAC. It was noted that the state has paid ECC its payments through December 2011. Reimbursements for January and February 2012 are expected by June 30. Currently, ECC is holding 8 months of operating funds in reserve.

Several questions were raised on the chart presented and approved by Faculty Senate regarding Extra Contractual Negotiations. Ms. DiGerlando addressed concerns regarding limits on some of the hourly rates.

Curriculum Committee

Submitted by Dr. Joe Rosenfeld

We have completed our work for the semester. Dr. Rosenfeld was re-elected as the chairperson for next year. Over the summer Dr. Rosenfeld will be contacting all of the Deans to discuss the changed committee membership numbers approved in the new by-laws.

Elections Committee

Submitted by Sarah Dye

Refer to chart at the end of the agenda to review open ECCFA and Committee positions to be elected on opening day.

Honors Committee

Submitted by Johanna Cummings

The committee continues to accept proposals for spring 2013 courses.

Learning Community Committee Report – May 14, 2012

Submitted by Colleen Stribling

The steering committee is collecting proposals for Learning Community pairings for spring 2013. Interested partners should submit their proposals by the end of the semester. The committee is currently working on writing by-laws and setting goals for the upcoming year. There is a retreat planned for committee members in June to finalize these documents. For a listing of Learning Community pairings, see <http://www.elgin.edu/learningcommunity>.

MAGIC

Submitted by Kimberly Tarver & Clark Hallpike

A book discussion was facilitated by Dr. Sharon Baker and Dr. Mi Hu-“Battle Hymn of the Tiger Mother” by Amy Chua. Clips from the documentary, “Model Minority” provided an enhanced understanding of challenges faced by Asian students. MAGIC is hosting a dinner for its members and selected students to initiate planning for 2012-2013 year.

Scholarship

Submitted by Beverly Augustine

An article giving some background and future plans of the scholarship winners was written, cleared with the recipients and the nominating faculty, and sent to Bill for inclusion in next week’s Sentinel. The winners are Taylor Schulze, A.S. degree, (transfer), nominated by Jack Beckham II, Associate Professor of English; Frank Cassara, A.A.S. degree, (vocational), nominated by David Reich, Instructor/Coordinator of Welding.

Strategic Planning

Submitted by Elizabeth McNulty

At the May 11 meeting, the committee continued revisions of the new Strategic Plan. Feedback from campus-wide meetings, administrative team meetings, department meetings, emails, and student meetings informed the discussions. A writing team will meet on May 14 to further refine language, and we hope to have a final draft ready at the next and final committee meeting on June 12. Phil Garber will then take the Strategic Plan to Dr. Sam who will present it to the Board for approval either in July or August.

Student Success: Achieving the Dream

Submitted by Sarah Dye & Linda Hefferin

The Student Success Steering Committee met for the final time of the 2011-2012 academic year last Thursday to hear cumulative reports from the Workgroup Chairs. The Lead Co-Chairs will take on a special project this summer of re-examining the Intervention Inventory of existing student success projects that was completed the first year of our involvement in AtD. Plans and budget for the 2012-2013 academic year will be developed and shared later in the summer by President Sam, VP DiGerlando, and the Lead Co-Chairs.

Special Orders

- Request for senate approval of Dennis Lynch, Linda Hefferin, Susan Timm, Clark Hallpike and Luis Martinez to represent the ECCFA on the committee for developing the online course evaluation form for the Faculty Tenure and Evaluation Handbook.

Discussion: The proposed faculty members have been involved with the online peer mentoring program. Linda Hefferin asked for clarification of the group’s charge to create a form and expressed concern that the process may be perceived as negotiation. Luis Martinez responded that Gary Norden, Dave Lawrence and Luis Martinez would take the form created to the next level so the “group” will not be negotiating. Luis Martinez stated that all proposed faculty agreed to serve with Dennis Lynch conditionally agreeing dependent on senate approval. A question was

asked regarding the senate's willingness to further extend the bargaining date. A motion was made by Cindy Hutman to extend the date for negotiating the Faculty Evaluation Handbook to August 25, 2012 solely for the purpose of developing a form to evaluate online courses. Armando Trejo seconded. Further discussion included a question regarding the Board of Trustees' willingness to extend the date. It was stated that there is currently a form being used to evaluate online courses. A question was asked about any problems with the existing form. Cindy Hutman clarified that the existing classroom observation form was adapted for online evaluation. It was stated that this review process and extended negotiation was not limited to the UA1 Classroom Observation form. An attempt was made to revise the online course evaluation form within the allotted timeframe. The ECCFA team did not have enough online instruction experience to develop the form so this group was proposed. Cindy Hutman stated one benefit of revising the form would be to help coordinators assign brand new part-time instructors as it would help to ensure adequate preparation and assessment. Dave Lawrence asked if the "group" members currently teach online. Luis Martinez explained that they are considered to have some level of expertise as a result of the peer mentoring program. Linda Hefferin stated the QOCI was used as a tool for the peer mentoring but it should not be the evaluation form as it is too lengthy and time consuming. She suggested Dr. McGee be directed to explore what other institutions are using to evaluate online courses and the ECCFA will consult with faculty for input. She said she has received meeting requests from Dr. McGee to work on developing this form which includes 5 meetings of 2 hours each. Luis Martinez clarified that this is an online course evaluation form development committee. The form will be given to the negotiating committee. The negotiating committee is responsible for taking it to the board. There was concern expressed regarding Dr. McGee's role and his understanding of the process. The question was called to vote on the motion, "To extend the date for negotiating the Faculty Evaluation Handbook to August 25, 2012 solely for the purpose of developing a form to evaluate online courses." The motion failed.

ECCFA Senate Meeting Dates for 2012-2013

Howard Russo moved to modify the agenda. Dan Kocher seconded.

Dan Kocher suggested the senate consider adding a senate meeting to the calendar to be held on August 15, 2012. He stated that he shared this suggestion with the officers to consider before this meeting and there was a favorable response as it would help with planning, improve communication and build consensus prior to the full ECCFA membership meeting. Howard Russo moved to accept the 2012-2013 meeting calendar as modified to include the August 15, 2012 meeting. Dan Kocher seconded. The motion passed. None opposed.

Note: The calendar will be posted on the ECCFA website at http://eccfaculty.org/senate/ECCFAsenate_dates2012-2013.pdf

Linda Hefferin clarified her understanding of this additional meeting to include a discussion of any constitution or bylaw amendments or changes. There was general agreement. An additional question was asked regarding adding a meeting to January 2013 preceding opening day. The question was deferred to be redressed late in the fall semester.

Dan Kocher agreed to continue as chair of the Amendments Committee. Cassandra Watson will continue to serve. Cindy Hutman agreed to serve. The committee expects to meet twice over the summer.

Pat O'Brien moved to adjourn to COPE. Cindy Hutman seconded. The motion passed.

COPE

Meeting adjourned to COPE.

Note: Senators Chad Pearion & Cassandra Watson left the meeting.

Old Business

- Michele Brynelsen voiced a student's concern regarding accessibility to UBC. Luis Martinez asked if the VPs have scheduled meetings with VP Rose DiGerlando. There has been no response to VP meeting requests per Howard Russo. Linda Hefferin advised that VPs plan to meet with VP Rose DiGerlando over the summer. Howard Russo agreed to pursue scheduled meetings and will share the student's accessibility issue and he will include complaints by the faculty, particularly related to accessibility to the 2nd floor of UBC. Glenn Turner expressed concern with SRC 3rd floor evacuation procedures for people with disabilities. The matter will be relayed to VP Rose DiGerlando and HR Director Janelle Crowley.
- Howard Russo moved to approve \$600.00 for the end of the semester party. Rick Bonnom seconded. Discussion revealed there are also \$250.00 contributions from each of the following: Rose DiGerlando, Sharon Konny, Dr. Sam. Question was called; none opposed. Motion passed.

New Business

- Dan Kocher asked about the scheduling of a reception for 2 recent doctoral candidates who work in Trio. His concern is related to the exclusion of the ECC community from attending and celebrating their accomplishments. (eg. Conflict with this senate meeting.) Senate members clarified that this event was planned by the department/Bruce Austin and not planned by the "college".
- ECCFA Office is not near the conference room as that office is much smaller and ECCFA prefers to have the larger office. While the space is less convenient, it is larger than our current office and it has windows.
- Howard Russo reported that e-time/sick time issues are resolved; all sick time will be brought back as it has been incorrectly recorded as hourly versus daily. Past practice will return and it will remain "3 hours" until it can be negotiated at the next contract negotiation. Librarian and counselor sick time accrual will revert back to past practice. Discussion suggests the issue continues to persist as e-time calculates based on 35 hours and this week, there are 4 scheduled days which presents a discrepancy. A statement was made that the librarian and counselor sick time should be calculated by hours and not days; this is the status quo until next negotiations.
- Howard Russo referred to the Memorandum of Understanding; the memorandum regarding sick time was correct and was signed; the memorandum regarding telecourses was incorrect and was not signed.

Division Issues

Howard Russo will attend to division issues.

Adjournment

- Glenn Turner moved to adjourn the May 16, 2012 meeting. David Lawrence seconded. Approved. Meeting adjourned at 4:20 pm.

Submitted by Kimberly Tarver, ECCFA Secretary