



ECCFA Senate Minutes
Senate Meeting: Wednesday, February 1, 2012

Luis Martinez, first vice president, presiding

Senators present:

Josefana Aleman

Mary Arndt

Rick Bonnom

Michele Brynelsen

Len Fitzpatrick

Linda Hefferin

Cindy Hutman

Dan Kocher

David Lawrence

Luis Martinez

Loretta McCallister

John Mravik

Pat O'Brien

Chad Pearion

Joel Peck

Miroslav Rezac

Joyce Ross

Howard Russo

Armando Trejo

Scott Vaszily

Cassandra Watson

Also present: Jessica Carpenter, ECCFA Social Media Liason

Absent: Cathy Tomasik, Gary Norden, Vince Pesavento, Glenn Turner, Vicky Walker

Visitors: Beth Santell and Glenn Mayer

Meeting called to order by Luis Martinez at: 3:02 pm

Minutes from 1/18/12: Howard Russo moved to approve. Dave Lawrence seconded. Motion passed with 1 abstention.

Secretary's Report: Lori Clark

- Lori Clark was absent. Howard Russo moved to table approval of minutes from January 18, 2012. Dave Lawrence seconded. Motion passed.
- Howard Russo made a motion to go out of order of the agenda in order to accommodate visitors Beth Santell and Glenn Mayer from the Faculty Development Committee. Dave Lawrence seconded. Motion passed.

Faculty Development: Beth Santell

- Beth Santell and Glenn Mayer asked if the Senate was ready to vote on the proposed changes to the Faculty Development Handbook.
- Linda Hefferin was concerned that there was no response to an email request to her constituents to comment on the proposed changes.
- Dan Kocher noted that he and others are overwhelmed with the Inbox in the ECC Outlook email. It is difficult to go through and separate.
- Cindy Hutman moved to approve the proposed changes to the Faculty Development Handbook. Linda Hefferin seconded. Motion passed.

Treasurer's Report: Linda Hefferin

- Linda Hefferin stated that we pay the IFT, and the IFT is supposed to pay the Elgin Trades Council. The IFT has not done so for several months. ECCFA began to pay the Elgin Trades Council. Now the IFT is paying and ECCFA will receive refunds.
- Cassandra Watson asked if ECCFA was ever reimbursed for the funds given to Robin Lisboa's campaign when she ran for a seat on the BOT in the last election. The funds were not used. No one at the meeting was sure of this answer. (Mary Arndt has since emailed Ron Kowalczyk for an answer).
- Linda Hefferin stated she received a thank you card from the Zion-Benton teachers' union for the contribution ECCFA made to help their efforts in contract negotiations.
- Treasurer's report attached to agenda was accepted.

President's Report: Sarah Dye

I understand that at the opening day convocation, Dr. Sam announced the BOT's decision to honor our late speech department colleague, Dr. Gail Shadwell, by naming the new extended entrance into our campus from Fletcher Dr. for Gail. It will be known as Shadwell Drive. The BOT will vote on this at its meeting this week and will honor members of Gail's family and some of her close colleagues at a dinner before the board meeting on Tuesday night. Thank you to Dr. Sam and the Board for this decision.

Noise and dust in upper SRC and second floor MSC continued to be problematic earlier last week. Please continue to notify me as I immediately send emails to Konny, Dawson, DiGerlando, Sam, and whatever deans are involved. The responses have been pretty quick, but I would ask you to keep letting me know (by email) when this occurs, what time it occurs, and what room(s) you are in at the time.

From Sandi Brown, HR Department: Anyone with plans to serve on a Search Committee **must** complete the Workplace Answers online diversity training: Part I – Diversity Benefits and Part II – Respect & Inclusion: Uncovering Implicit Bias **prior** to participating in the selection process.

Regardless of whether you have previously completed ECC's Instructor led diversity training, you will at this time need complete both online sessions in order to serve as a committee member.

To register for the **Workplace Answers online diversity training** contact: HRTrainingRegistration@elgin.edu

It was stated that the street honoring Gail Shadwell had been approved by the BOT at the 1/31/12 BOT meeting.

1st Vice President's Report: Luis Martinez

- There are still reports from those on the second floor of Building A, Life Sciences building, about persistent noise from other construction in the school. Sarah Dye is addressing this problem.

2nd Vice President's Report: Dan Kocher

- No report

3rd Vice President's Report: Cassandra Watson

- **Email from Sarah Dye:**

- "Please clarify this for me: from the Jan 18 draft minutes:
- 'New Senator— Vince Pesavento, adjunct faculty in Fire Science is subbing for Carl DeCarlo this semester.'
- It is my understanding that Vince had agreed to sub for Marcia Luptak this semester, Not Carl DeCarlo. Either way, that will make the UAF1's one senator down.
- We need to get this straightened out before Wednesday's Senate meeting, please. And also, even subs need to be approved by Senate.
- I also understand that Julie DeLong Roth is back (her class did not make). I assume that she will take one of the empty UAF1 slots and that John Mravik, whom we approved as her substitute in Decemeber, will remain in that approved slot. I realize this is all confusing but we have to get it somewhat straight so we know what positions will be available for the April elections."

- **Email Response from Cassie Watson:**

- "I thought Vince was subbing for Marcia as well....that's a UA2 spot. As for UA1s...there are 176 constituents (I believe). So that means 4 senators. I am one. John, subbing for Julie, makes two. Dave Lawrence makes three. Julie coming back, subbing for either Vicki or Carl, would make four. So I think we are all set for this semester. Now we are right on the border for needing 5 senators so I don't know what that means for the spring election. Julie, Dave, Vicki and myself are all up for election. Carl is the only one with another year left to his term. I don't know about Julie but the other three of us are/will be UA2s by fall. So we are in need of many new UA1 faces for this election, I think."
- At the meeting, Cassandra Watson discussed the confusion about how many Senators the UAF1s actually have right now, (see above report), and how to address long term replacements.
- Dan Kocher stated the ECCFA Constitution provides that the President can nominate someone for a long term replacement, and then the Senate approves. If a Senator misses more than 2 consecutive meetings, the President may possibly replace that Senator, still subject to Senate approval. Julie DeLong Roth resigned, and was replaced by John Mravik, This was approved by Senate.
- Watson stated she needs a long term replacement for an adjunct that is not attending meetings and is not even being counted as being absent. The UAF1s currently have 3 Senators and need one more. Julie DeLong Roth is eligible again.
- During the meeting, Howard Russo sent an email to DeLong Roth, asking if she wanted to fill this open seat. (No response by the end of the meeting).
- Watson is concerned about what happens if someone gets a substitute for a whole semester and then wants to come back and finish their term.
- Linda Hefferin stated that this should be addressed by the Constitution Committee.

Committee Reports—

Academic Policy:

Dawn Munson (and Jennifer McClure)

APC has no report and will meet on January 30th at 3:00pm. (Actually, the committee did not meet due to a lack of agenda items. This information is from Mary Arndt, a member of the committee).

Academic Technology:

Dan Kocher & Mary Peterhans

- No report.

Achieving the Dream:

Linda Hefferin & Sarah Dye

Beginning this month and continuing into March 2012, all Achieving the Dream workgroups are reviewing results to date and outlining plans and budgets for fiscal year 2013.

Several activities are currently under discussion:

1. The Emerging Scholars team is focusing on how best to track and record progress of students who participate in the first-term program and whether or not to extend the program in fiscal year 2013 to second-term students via peer mentoring.
2. Prof. Roger Ramey has finalized the fall 2011 report on college success courses and, with Prof. Sara Baker, is beginning exploration of how to streamline student success courses across disciplines with the College 101 course.
3. Sandi Brown and Prof. George Rosa, with consultant Bea Young and her associates, have successfully led train-the-facilitator sessions. Several facilitators, comprising both ECC staff and faculty, are beginning co-facilitation of cultural competency workshops. Planning for fiscal year 2013 will focus on how to encourage more faculty participation and data tracking.
4. The Developmental Education workgroup is planning activities along a number of fronts, which were described in the December 2011 Board report. A central focus for this team will be research and analysis around placement testing.

All workgroups are busy preparing for the annual Achieving the Dream Strategy Institute (now called the DREAMS Conference) next month. Twelve (12) Achieving the Dream steering committee members from ECC will attend this national meeting, which will be held in Dallas in late February 2012.

Prepared by Marcy Thompson

Alliance for College Readiness:

Tina Ballard (for Alison Douglas)

- No report.

Amendments:

Dan Kocher

- No report.

Assessment Committee:

Eric Long

- No report.

BOT Finance Committee:

Linda Hefferin

- No report.

CETL Workshops:

Carlen Vire-Smith

The New D2L Dropbox (CFD 303-101)

Fri 2/3/2012 10 AM- Noon (Building C-120)

Overview of D2L 9.4.1 (CFD 300-100)

Tue 2/7/2012 2 PM - 4 PM (Building C-120)

Intro to D2L's Learning Object Repository (CFD 300-101)

Wed 2/8/2012 10 AM- Noon (Building C-120)

D2L Faculty Orientation (CFD 301-101)

Thu 2/9/2012 4 PM- 6 PM (Building C-120)

Overview of D2L 9.4.1 (CFD 300-102)

Fri 2/10/2012 10 AM- Noon (Building C-120)

Intro to D2L's Learning Object Repository (CFD 300-103)

Tue 2/14/2012 2 PM- 4 PM (Building C-120)

**57 Things You Need to Know About Hispanic/Latino Students!
(Session# 1 of 3) (CFD 409-100)**

Wed 2/15/2012 10 AM- Noon (Building C-120)

**57 Things You Need to Know About Hispanic/Latino Students!
(Session # 2 of 3) (CFD 409-101)**

Thu 2/16/2012 1 PM- 3 PM (Building C-120)

Free and Inexpensive i-Pad Apps for the Classroom (CFD 200-101)

Fri 2/17/2012 10 AM- Noon (Building C-120)

**Faculty Success Series #1 Classroom Visitation and Feedback (CFD
501-100)**

Sat 2/18/2012 8:30 AM- 12:30 PM (Building C-120)

Communication Liaison:

- No report.

Gary Christenson

COPE:

- No report.

Ron Kowalczyk

Curriculum:

Joe Rosenfeld

The Curriculum Committee hopes to complete its By-Laws this semester. This in addition to normal committee functions.

Distance Learning:

- No report

Billie Barnett

Elections:

- No report.

Bill Demaree

Equity Action:

- No report.

George Rosa & Sandi Brown

Faculty Development:

Beth Santell

See page 1.

FAVs**Rick Bonnom**

- No report.

GIST**David Burke**

- No report.

Grievance:**Howard Russo & Susan Ford**

- Howard Russo stated the committee is examining issues involving 4 academic deans, regarding complaints about not following the contract.
- Linda Hefferin stated there was a lack of communication when Jeff Boyd was appointed as new dean for the Business Dept. The department knows but the school, in general, was not informed.

Honors:**Johanna Cummings**

- No report.

Humanities Center:**David Burke**

- No report.

IFT Community College Council**Susan Ford, ECCFA representative**

- No report.

Insurance**Lynn Ducar & Vicki Walker**

- Howard Russo stated the committee is still reviewing bids from 2 vendors.

Learning Communities (Steering) Colleen Stribling

- No report.

MAGIC:**Kim Tarver & Clark Hallpike**

1. MAGIC will host an open meeting monthly, to be held the first Monday of each month, 3:00-4:30, ICT 203. The open meeting is reserved for dedicated learning experiences. Students, faculty, administrators, staff & community members are welcome.
1. MAGIC members are invited to attend a planning meeting the 3rd Monday of each month. This meeting is closed to members planning and participating in specific initiatives.
2. MAGIC is supporting and/or providing the following experiences during the remainder of the semester-
 - a. Black History Month Events
 - i. BAM! Feb. 6, 11:00-12:00 and 7:00-8:00 ATC Auditorium
 - ii. Freedom Riders, Feb. 15, 11:00-1:00 ATC Auditorium
 - b. Dinner Dialogue: The Way Home (Film by Shakti Butler) March 7, 5:30-8:30, UBC Dining Room (Co-sponsored by CETL)
 - c. Book Discussion: The Battle Hymn of the Tiger Mother, facilitated by Mi Hu & Sharon Baker, April 2, 3:00-4:30 ICT 203
 - d. Student Lock-In, Feb. 24
 - e. Embracing Culture's on Campus Conference April 19, speaker Lee Mun Wah
3. MAGIC is encouraging attendance at the following external events-
 - a. Black History Family Festival, Gail Borden Library, Feb. 2, 2:00-5:00

- b. Peace on Earth Film Festival (Chicago), 2/23-26, peaceonearthfilmfestival.org
 - c. 2012 Midwest Institute for International/Intercultural Education Annual Conference St. Louis Community College, 3/30-3/31
 - d. "Develop Your World: International Education Summit 2012" at Harper College on **Friday**, in the Wojcik Conference Center, March 2
 - 4. Future event planning
 - a. Film- Abused, The Postville Raids
 - b. Frederick Gooding- The Minority Reporter
- Luis Martinez encouraged all to attend these events.

Membership:

Connie Orbeta

ECCFA Membership Report for Spring Semester 2012

01/30/12

Full time faculty **100%**

143 Members

143 eligible

UA1s **44%**

76 Members

(94 non-members)

170 eligible

UA2s **90%**

201 Members

(21 non-members)

222 eligible

INAs

20

6 Members

Total signed members 420-Spring 2012 (Fall 2011 – 426 members)

Total 536 - Faculty eligible

Negotiations:

Luis Martinez

- Luis Martinez stated that the two sides will meet this Friday.

Scholarship:

Bev Augustine

- No report.

Sentinel:**Bill Demaree**

Due Date	Publication Date
Mon., 13 Feb. 2012	Wed., 15 Feb. 2012
Mon., 12 March 2012	Thurs., 15 March 2012
Thurs., 12 April 2012	Mon., 16 April 2012
Thurs., 10 May 2012	Mon., 14 May 2012

Sick Bank:**Ellie Swanson**

- No report

Social Media**Jessica Carpenter**

- No report. Jessica Carpenter commented on the high quality of the new ECCFA website.

Strategic Planning Committee:**Elizabeth McNulty & Phil Garber**

The committee met on January 24 and worked to identify common themes that will become the goals of the Strategic Plan. We are making progress in eliminating redundancies and narrowing down the number of goals from the twelve of the current plan. The committee hopes to have a rough draft to share with the faculty in March.

Webmaster:**Tammy Ray**

The entire contract is available on the ECCFA website, in both web and print formats. The site also includes feeds to the most recent posts on our Facebook page and blog. In addition, a listing of officers and senators, minutes of Senate meetings, and past and present issues of the Sentinel are some of the features you will find posted on the site. Visit <http://eccffaculty.org>.

Working Relations Task Force**Mary Arndt, Elizabeth Becker, John Slawson, Rachael Tecza**

- Mary Arndt, Dan Kocher, and Luis Martinez were present at the meeting that was held January 31, 2012. Also present were Rachael Tecza, Mary Elfring, Dr. Sam, Rose DiGerlando and also Ellie MacKinney and Dr. Robert McBride from the BOT. The Senate approved document, summarizing the faculty's survey responses regarding the BOT and administration, was presented to the group. Faculty members discussed the widespread feeling of disrespect, as evidenced partly by the way the BOT chose to handle the recent contract negotiations. There was no one at the table empowered to make decisions for the BOT, making the process quite lengthy. Faculty were upset at the unnecessary anguish felt by the students because of lengthy negotiations. Faculty felt devalued when reading in the newspaper how easily we could be replaced. The faculty present stated that in the future, the ECCFA is committed to not working without a contract. Both sides agreed mistakes had been made and planned to keep an open dialogue in order to establish a solid working relationship that would be the basis for a successful negotiation next time. Dr. Sam stated that in June 2013, he plans to devise a method, possibly through a workshop, to inform everyone about the finances of the college. He expressed that he will ensure all information needed to facilitate negotiations will be ready by the first day of the Fall 2013 semester. All agreed this would be helpful. All agreed that it would be helpful to continue to meet in order to address other issues stated in the document that were not discussed, and to develop positive ways in which to work together for the sake of our working relations and our students. A specific date for a second meeting has not yet been chosen.

Special Orders

GIST Curriculum Sub-Committee (Linda Hefferin & Wendy Miller, Co-Chairs): Donna Garcia (MSE)

Tenure Committee for Christina Gilleran Marrocco: Sara Baker to replace Pat Parks who is retiring at the end of June.

- Cindy Hutman moved to treat the above requests for approvals as a consent agenda. Pat O'Brien seconded. Motion approved.
- Howard Russo moved to approve the above requests for approvals for GIST and a Tenure Committee. Cindy Hutman seconded. Motion approved.

COPE

Old Business

- Consideration of the revised Faculty Development Handbook for approval (Beth Santell & Glenn Mayer). See page 1.
- Seeking a new adjunct representative to serve on the **college-wide Insurance Committee** which next meets Friday January 27, 2:00-3:00 PM in SRC 234. The slot is to replace Vicki Walker whose schedule has changed this semester. For more information, contact Sarah Dye, Lynn Ducar, or Luis Martinez, the other ECCFA representatives to the committee. Please nominate someone (with permission) or nominate yourself as soon as possible for senate approval.
- Luis Martinez asked to have any interested UAF1 or UAF2 members to contact him or Sarah Dye if they are interested in this committee.

New Business

- Also seeking a replacement for Mary Peterhans, who has a schedule conflict this semester, to serve as a representative from the BUS division on the **Academic Technology Committee**. The committee meets once a month on Friday mornings. Dan Kocher, co-chair of the committee, can share more specific information with you.
- Luis Martinez heard from Marcy Thomson about approving members for a committee for a new full time faculty member in the Spanish Department. Luis will ask for approval from the Senate through an email vote.
- Richard Bonnom requested the date for the end of semester party be 5/11/12.
- Discussion ensued regarding having the party off campus.
- Howard Russo moved to approve 5/11/12 as the date for the end of the semester party, to be held off campus. Cindy Hutman seconded. Motion approved.

Division Issues

- Luis Martinez had a discussion with counselor Manny Salgado. Manny is getting paid for a special project, in the form of release time. Howard Russo stated Salgado is contesting the ratio compared to the faculty ratio. The compensation he is receiving has already been negotiated by Sarah Dye and Luis Martinez.

Adjournment

- Howard Russo moved to adjourn the February 1, 2012 meeting. Pat O'Brien seconded. Motion approved. Meeting adjourned at 4:12 pm.

Respectfully submitted by Mary Arndt, ECCFA Senator