



FEDERATION OF
HIGHER EDUCATION
FACULTY AND
PROFESSIONALS
AFT-IFT / AFL-CIO



ECCFA Senate Minutes
Senate Meeting: Wednesday, September 22, 2010

Sarah Dye, President, presiding

Josefana Aleman
Elizabeth Becker
Rick Bonnom
Michele Brynelson
Julie DeLong
Len Fitzpatrick
Susan Ford
Clark Hallpike
Linda Hefferin
Cindy Hutman
Crystal Kerwin
Dan Kocher
David Lawrence
Marcia Luptak

Lori Macias-Clark
Luis Martinez
Gary Norden
Patricia O'Brien
Joel Peck
Mary Peterhans
Roger Ramey
Howard Russo
Manuel Salgado
Cathy Tomasik
Glenn Turner
Scott Vaszily
Vicki Walker
Cassandra Watson

Absent: Mary Arndt

Meeting called to order by Sarah Dye at 3:07 pm

Sarah Dye announced that Cassandra Watson has joined the Senate as a UAF1 representative, and Julie DeLong has joined the Senate as a UAF1 representative and substitute for Sumitra Duggirala.

Guests:

- **Dr. David Sam—Closed Session**
 - **David Lawrence motioned to change the order of business in order to go into closed session. Glenn Turner seconded. Approved.**

Special Orders

Approval of committee members (treat as Consent Agenda)

1. **Paralegal Fulltime Faculty Position Search Committee** (Chair: Vince Pelletier): Cindy Hutman; Pietro Lorenzini; Roger Ramey; Clark Hallpike (MAGIC rep)
2. **UAF 1 Senator** (substitute for Sumitra Duggirala for FA 2010): Julie DeLong
3. **UAF 1 Senator:** Cassandra Watson
4. **ECCFA Scholarship Committee:** Bev Augustine (Chair); Marilyn Binda; Clark Hallpike; Jason Kane
5. **PT Office Assistant Search** (Chair: Frank Hernandez): Terri Martin (MAGIC rep)

Honors Committee (replacement for a member who resigned) (Alice Biggers, Chair): pending
Student Affairs Committee (Chair Dr. Cowles): (replacement for one faculty member) pending

- **Howard Russo motioned to approve the consent agenda in order to accept the new Senators. Glenn Turner seconded. Approved.**
- **Dan Kocher made a motion to accept the consent agenda. Howard Russo seconded. Approved.**
- **Howard Russo motioned that the meeting go into closed session. Luis Martinez seconded. Approved.**
 - **Closed Session called to order at 3:11 pm**
- **Howard Russo motioned to adjourn from closed session. Dave Lawrence seconded. Approved.**
 - **Closed session adjourned at 3:41 pm**

Secretary's Report: Lori Macias-Clark

- **Michele Brynelson stated that in the September 8 minutes it should read that she is no longer the instructional coordinator of Nursing. Changes made to minutes.**
 - **Howard Russo motioned to approve the September 8 minutes with the changes. Luis Martinez seconded. Approved with two abstentions.**

Treasurer's Report: Linda Hefferin

- Hefferin reported that the close of the fiscal year happened at the end of September, so we are working with a new budget.
- She stated that we have already received and paid dues.
- We have also received two rebate checks.
- The Opening Day luncheon has been paid for.
 - Howard Russo asked if a rebate from the IFT Trade Council had been received.
 - Hefferin reported it has not yet been received.
- **Report accepted.**

President's Report: Sarah Dye

- See attached report on Senate agenda.

1st Vice President's Report: Luis Martinez

- No report.

2nd Vice President's Report: Susan Ford

- No report.

3rd Vice President's Report: David Lawrence

- See attached report on Senate agenda.

Committee Reports:

Academic Policy: Dawn Munson & Jennifer McClure

- See attached report on Senate agenda.

Academic Technology: Dan Kocher & Mary Peterhans

- No report.
- A meeting is scheduled for September 24.

Achieving the Dream: Linda Hefferin & Sarah Dye

- See attached report on Senate agenda.
- Sarah Dye said that new names have been added to the AtD Champions list.

Alliance for College Readiness: Alison Douglas

- See attached report on Senate agenda.

Amendments: Dan Kocher

- No report.

Assessment: Shawn Mikulay

- No report.

BOT Finance Committee: Linda Hefferin

- No report.

Communication Liaison Gary Christenson

- See attached report on Senate agenda.

COPE: Ron Kowalczyk

- See attached report on Senate agenda.
- Sarah Dye passed along an article about unions being slow to get into the political process. The article appeared in the *New York Times*.

Curriculum: Maureen Lange

- See attached report on Senate agenda.

Elections: Bill Demaree

- No report.

Faculty Development: Beth Santell

- No report.

FAVs: Dan Kernler

- See attached report on Senate agenda. Also see item under New Business.

GIST: David Burke

- See attached report on Senate agenda.

Grievance: Howard Russo & Sue Ford

- No report.

Honors: Alice Biggers

- No report.
- The committee is still looking for a replacement for Alice Biggers. Biggers requested her replacement be an honors instructor outside of the CABS division.

Humanities Center: David Burke

- See attached report on Senate agenda.

Insurance Lyn Ducar & Vicki Walker

- See attached report on Senate agenda.

Learning Communities (Steering) Alison Douglas

- See attached report on Senate agenda.

MAGIC: Clark Hallpike & Kim Tarver

- Hallpike thanked Sarah Dye for helping to get funding for an upcoming conference

Membership: Connie Orbeta

- See attached report on Senate agenda.
- Orbeta is still working on verifying the membership numbers.

Negotiations: Luis Martinez

- Martinez thanked everyone who is providing food for the committee. He asked that the Senators let their constituents know that their help is appreciated.
- Susan Ford said we should let our constituents know that if they want to donate money for the food committee, they can contact Mary Elfring and Armando Trejo.
- Cindy Hutman said the food committee should send out an email to the faculty.

Scholarship: Steve Trail

- No report.

Sentinel: Bill Demaree

- See attached report on Senate agenda.

Sick Bank: Ellie Swanson

- No report.

Strategic Planning: Jim Dittus, Sumitra Duggirala, Phil Garber, & Elizabeth McNulty

- Committee on hiatus.

VP for TLSD Search: Roger Ramey

- No report.

Webmaster: Tammy Ray

- See attached report on Senate agenda.

Other committees

Old Business

IFT Convention:

- The IFT convention will take place in St. Louis, October 15-17.
- We are allowed seven delegates, but there are not rooms left in the convention hotel.
- On the agenda for the convention is a change to the Constitution and By-Laws that would possibly increase dues through IFT. This will be voted on at the convention.
 - Dye stressed that it was important we send delegates.
 - Ford said we need to establish a presence in IFT again. She also commented that all of the politicians will be there since this is an election year.
 - Russo said that there really wasn't enough time for people to make plans to attend.
 - **Luis Martinez made a motion to consider if we make a decision on whether to send people. Russo seconded.**
 - Dye said that the deadline for registration is October 1.
 - Hefferin said that whomever was chosen to go had to be approved by the Senate.
 - Ford said we could do an email vote.
 - **Amended motion: Martinez motioned that we give people until Tuesday, September 28 to decide if they want to go. If there are people interested in attending, it will be voted on through email, if necessary. Russo approved. Approved.**
 - Dye encouraged Senators to email their constituents and make personal solicitations to find attendees. She asked that Senators let her know by 9 am on the 28th, so we have enough time to do an email vote. The registration has to be sent by registered mail, and we have to adhere to their deadlines.

New Business

FAVs: Senate Pre-Approval Sought for Events for the Year:

- **Northern Illinois Food Bank** – As we near the holidays, look for informational emails and flyers regarding donations collected to support this excellent local organization. Last year, we collected 896 pounds of food and \$1,085.
- **PB Jam** – For the last two years, ECCFA has joined with ECC students to create over 2,000 sandwiches to be delivered to local service agencies. This event is typically held in April.
- **Arbor Day** – We're tentatively planning on again volunteering to plant trees in the spring. The date and time have yet to be set, but it's typically on a Saturday morning in April or May.
 - **Roger Ramey motioned that we approve the three events. Russo seconded. Approved.**

Political Emails:

- Susan Ford reported that she is getting 15-20 political emails a day.
- Patricia O'Brien said she had had the same issue. She said she forwards them to the spam report email address.
- Dye recommended that Ford contact the HelpDesk.

Grievance/Reduction in Force (RIF) Documents:

- Ford wondered if anyone had seen or updated RIF documents.
- Russo said that some of the deans were setting up the documents so as to have minimum requirements to hire.
- Ford said many of the departments have no RIF documents; there are a lot missing.
- Cindy Hutman stated that Dr. Mao had asked the CABS coordinators to update their documents.
- Clark Hallpike said he had also been asked to update documents, but he didn't do it.

- Martinez said that if someone is asked by a dean to revise RIF documents, that it is a negotiations issue.
- Ford said that some coordinators have received documents, but they have to be approved by Senate. She said if anyone has any of the documents or knows of a dean doing anything with the documents to let the Grievance Committee know.
- Russo said this has been a situation this semester.

Division Issues

Class Start Times:

- Administrators are trying to establish “official” start times for 5-6 hour credit hours: the start times for those classes would be 8:00 am, 11:00 am, and 2:00 pm.
- Marcia Luptak said that all of their 5-6 credit hour classes start at 8:30.
- Cathy Tomasik said if this is what they change to, no one is going to be happy.
- Hutman said this was going on college-wide and with all classes, not just 5-6 credit hour classes. It is being done in an effort to maximize classroom space and to standardize and make things easier for students.
- Elizabeth Becker stated that Biology 240 and Microbiology, which are six credit hours, begin at 7:00 am. She said that for lab classes, instructors need more time between classes in order to change materials, which makes this suggestion not manageable. Becker said if instructors got “locked into” this, it was going to be a problem because lab instructors need to have at least 30 minutes of prep time.
- Hallpike recommended that the deans talk to the faculty and how their area would be impacted by such a policy. He said there can be “no significant conversation when edicts are put in place.”
- Luptak said that if someone works the third shift, if the classes start at 8 am, they won’t have anyone registered.
- Ford said that the deans should consider this issue because some lab classrooms should be left alone.
- Russo said he had already checked with the coordinator in his area, and there is no crunch for time/space in his area.
- Tomasik said that the way her area was set up, students could take three classes in a row. If the start times change, students will be restricted.
- Russo said that Tech Prep students can’t make it here by 8 am.
- Dye recommended that we keep talking to the deans. She also suggested that the three vice presidents bring the issue up with Rose DiGerlando when they meet with her.

OAT Load Issue:

- Ramey said that Vince Pelletier was having some issues about the way load is calculated in OAT. Pelletier went to the coordinators in OAT and asked them to change it.
- Martinez told Dr. Spahr that this is a negotiation issue, and it can be brought to the table or discussed after the contract is settled.
- Ramey said the issue was when someone is teaching a class that is lab based and the number of students.
- Ford said that they wanted to teach Spahr how this process works, but it is very complex.
- Martinez said if Spahr wants to talk about it, they can bring it to the negotiations table.

Prior to adjournment, Susan Ford commented, “It’s totally cool that we have a full complement of all adjunct senators.”

Adjournment

- **Howard Russo moved to adjourn. Len Fitzpatrick seconded. Meeting adjourned at 4:25 pm.**

Respectfully submitted by Lori Macias-Clark, ECCFA Secretary