



**ECCFA Senate Agenda**  
**Senate Meeting: Wednesday, August 25, 2010**

**Sarah Dye, President, presiding**

**Elizabeth Becker**  
**Rick Bonnom**  
**Michele Brynelson**  
**Sarah Dye**  
**Len Fitzpatrick**  
**Susan Ford**  
**Clark Hallpike**  
**Linda Hefferin**  
**Cindy Hutman**  
**Crystal Kerwin**  
**Dan Kocher**  
**David Lawrence**  
**Marcia Luptak**

**Lori Macias-Clark**  
**Luis Martinez**  
**Gary Norden**  
**Patricia O'Brien**  
**Joel Peck**  
**Mary Peterhans**  
**Roger Ramey**  
**Howard Russo**  
**Manuel Salgado**  
**Cathy Tomasik**  
**Glenn Turner**  
**Scott Vaszily**  
**Vicki Walker**

**Absent: Mary Arndt**

**Meeting called to order by Sarah Dye at 3:07 pm**

**Guests:**

- **Dan Kernler**—Kernler attended the meeting to give an update on the ECCFA volunteer group. The group is in its fourth year, and a recent issue is that there is not a lot of interest. Kernler said he would like to have 2-3 events a year, but he doesn't know if we want to continue it, what our priorities should be. Kernler said he wants to get people physically involved, but that is becoming an issue. If there is not significant interest, it may be that the volunteer events may not be worth continuing.
  - **Susan Ford** commented that the most successful events seem to be the ones that take place on campus. If events are off campus during off hours, it is difficult to get people involved.
  - **Sarah Dye** suggested that we might try to partner more with SSECCA groups.

**Secretary's Report: Lori Macias-Clark**

- **Susan Ford** motioned to approve the amended minutes from May 12. **Luis Martinez** seconded. **Approved, with three abstentions.**

**Treasurer's Report: Linda Hefferin**

- Hefferin reported that as of today, we are still working with the 2009-2010 budget. That budget will close on August 31, and September 1 will begin the 2010-2011 budget.
- HR has been contacted in regards to dues being deducted; she said minor adjustments were made to the dues structure, but the current system for dues calculation seems to be working.
- Hefferin also stated that the books have been audited.
  - **Susan Ford** gave "kudos" to Hefferin for developing a budget that was easy to understand and easy to figure out what is going on financially.

- **Sarah Dye** reminded Senators not to send budget information electronically; constituents should always be given a paper copy of the budget if they request it.
- **Report accepted.**

#### **President's Report: Sarah Dye**

- Dye said that she is working on new nameplates for the Senators.

#### **1<sup>st</sup> Vice President's Report: Luis Martinez**

- Martinez said that the three Senate VPs need to get back into meeting with the Vice President of Teaching, Learning, and Student Development. He is going to talk to Rose DiGerlando to try and get back into having routine meetings.
- Some shuffling was done with the constituent list, so Senators may have new members to contact.
  - **Sarah Dye** stressed the importance of being in touch with constituents to find out things we may not be aware of.

#### **2<sup>nd</sup> Vice President's Report: Susan Ford**

- Ford said that since opening day, most UA2s are picking up extra load, and there may be more as the semester gets started. She said that some UA2s are getting paid for six credit hours, even though they may not be teaching that many.
- She said that because of the fire in VPAC, a UA2 ended up having no hours. The instructor's dean gave the adjunct six credit hours to work in the art galleries. The instructor also takes courses here, so she could potentially have her tuition fees waived, if necessary.
- Ford says as long as deans and coordinators are going through and offering classes based on seniority, it is not a contract problem.
- Coordinators can recommend people for additional load even if they taught overload last year.
- Ford said a handful of UA2s are teaching 12 hours because they have been teaching that many since they were hired.
- An adjunct instructor who is assigned to SRC 175 developed a list of issues in that office. Ford spoke with MarcyThompson, and those issues will be addressed promptly.
- Ford also commented that Marcia Luptak had sent out a reminder to unit adjunct faculty in regards to faculty development

#### **3<sup>rd</sup> Vice President's Report: David Lawrence**

- Lawrence reported there had been 2-3 times the requests for overload classes over last year. He said he had had few complaints from UA1s.

#### **COPE**

- Sarah Dye requested the order of business be suspended in order to adjourn to COPE.
  - **Howard Russo motioned to adjourn to COPE. Elizabeth Becker seconded. Motion approved.**

#### **Committee Reports:**

##### **Academic Policy:**

Dawn Munson & Jennifer McClure

- See attached.

##### **Academic Technology:**

Dan Kocher & Mary Peterhans

- No report.

<b>Achieving the Dream:</b>	Linda Hefferin & Sarah Dye
<ul style="list-style-type: none"> <li>• See attached.</li> <li>• Sarah Dye encouraged Senators to become an AtD Champion.</li> </ul>	
<b>Alliance for College Readiness:</b>	Alison Douglas
<ul style="list-style-type: none"> <li>• See attached.</li> </ul>	
<b>Amendments:</b>	Dan Kocher
<ul style="list-style-type: none"> <li>• No report.</li> </ul>	
<b>Assessment:</b>	Shawn Mikulay
<ul style="list-style-type: none"> <li>• No report.</li> </ul>	
<b>BOT Finance Committee:</b>	Linda Hefferin
<ul style="list-style-type: none"> <li>• No report.</li> </ul>	
<b>Communication Liaison</b>	Gary Christenson
<ul style="list-style-type: none"> <li>• No report.</li> </ul>	
<b>COPE:</b>	Ron Kowalczyk
<ul style="list-style-type: none"> <li>• Report in person.</li> </ul>	
<b>Curriculum:</b>	Maureen Lange
<ul style="list-style-type: none"> <li>• See attached.</li> </ul>	
<b>Elections:</b>	Bill Demaree
<ul style="list-style-type: none"> <li>• Demaree reported that elections may be able to go electronic next spring.</li> </ul>	
<b>Faculty Development:</b>	Beth Santell
<ul style="list-style-type: none"> <li>• No report.</li> </ul>	
<b>FAVs:</b>	Dan Kernler
<ul style="list-style-type: none"> <li>• See attached.</li> <li>• Kernler reported the Fox River Rescue Clean Up had been cancelled because only one person had volunteered.</li> </ul>	
<b>GIST:</b>	David Burke
<ul style="list-style-type: none"> <li>• No report.</li> </ul>	
<b>Grievance:</b>	Howard Russo & Sue Ford
<ul style="list-style-type: none"> <li>• No report.</li> </ul>	
<b>Honors:</b>	Alice Biggers
<ul style="list-style-type: none"> <li>• No report.</li> </ul>	
<b>Humanities Center:</b>	David Burke
<ul style="list-style-type: none"> <li>• No report.</li> </ul>	
<b>Insurance</b>	Lyn Ducar & Vicki Walker
<ul style="list-style-type: none"> <li>• See attached.</li> </ul>	

**Learning Communities**

Alison Douglas

- No report.

**MAGIC:**

Clark Hallpike &amp; Kim Tarver

- See attached.
- Hallpike announced the “Face of Race” conference on September 23. He said the those interested in going would need to use their personal Faculty Development money to fund the conference because they had not applied for a group proposal.
- Elizabeth Becker commented that conferences like this should be paid for by the college because diversity and inclusion are important objectives within the college.
- Hallpike agreed and said it wasn’t just conferences through MAGIC that the college should pay for. He also said that more people would go if they didn’t have to use their Faculty Development funds.

**Membership:**

Connie Orbeta

- See attached.
- Susan Ford said that the number she has are different than the report.
- Sarah Dye requested the vice president work with Connie to make sure the membership numbers are correct.
- Cindy Hutman wondered if there was a list of people who had not filled out the membership cards. She said we should try to track those people down and get them to sign.

**Negotiations:**

Luis Martinez

- See attached.

**Scholarship:**

Steve Trail

- No report.
- Sarah Dye said that Trail would eventually like to step down from the committee. She is going to check on the rules of who can be on the committee.
- It was mentioned that it might be a good idea to get the scholarship advertising and such set up in the fall, so there is not such a rush in the spring.
- Sarah asked if anyone was interested in being on or serving on the Scholarship Committee to let her know.

**Sentinel:**

Bill Demaree

- See attached.
- Demaree said the publication had been pushed back to earlier in the month to avoid conflicts with the end of the semester. He said the Sentinel will come out around the 7<sup>th</sup> of the month. He will send out an email with the dates of publication and deadline dates.
- Sarah Dye encouraged people to contribute—there are no requirements of length. The newsletter can be as long as we want it to be because it is electronic.

**Sick Bank:**

Ellie Swanson

- See attached.
- Susan Ford said the number seemed small considering the number of full-time faculty members.
- Sarah Dye said that many people will wait to donate once they have a full year of sick days saved up.
- Cindy Hutman said it wasn’t announced as clearly on Opening Day since Swanson wasn’t there.
- Ford said ours is the only sick bank that is available to all the employees of the college.
- Ford also said that when she talked to Swanson, Swanson said she would send the form out again.

- Demaree said he could put an announcement about the Sick Bank in the Sentinel.
- Dye said there were people who were close retirement who have days left that they would love to donate, but according to the contract, they can only donate two a year.
- Ford said the reason for this was because donating sick days cost the college.
- Hutman said if the Sick Bank is open to part-timers, the administration may want to make changes to the whole program.
- Ford said that part-time employees have sick days that accumulate now.
- David Lawrence said he knew part-timers with sick days that weren't being used, and those days were disappearing.

**Strategic Planning:** Jim Dittus, Sumitra Duggirala, Phil Garber, & Elizabeth McNulty

- See attached.
- Sarah Dye reported that this committee was on hiatus because their planning is done for the time being.

**VP for TLSD Search:** Roger Ramey

- See attached.
- Ramey said he had me with Rose DiGerlando to go over the applications received

**Webmaster:** Tammy Ray

- See attached.
- Dye said that Ray was trying to include as much information on the website as possible.
- Vicki Walker wondered if there was a way to know when the page had been updated or to indicate on the page when something new had been added.
- Dye said Ray might be able to highlight new additions on the website. She will talk with Ray about this.
- Walker said if she didn't know when the web page was being updated, she wouldn't know to look. She suggested a monthly email from Tammy on what had been updated on the website.
- Dye said that a list of updated items on the website could also be put in the Sentinel. She asked Demaree to send an email to Ray to request this information.

## Other committees

### Special Orders

- **Approval of committee members (treat as Consent Agenda)**
  1. **Sustainability, Safety, and Career Technologies Division Senators:** Len Fitzpatrick and Gary Norden
  2. **Dean of HP Search Committee (Chair: Rick Mao):** Maureen Lange, Mary Arndt, Catherine Incapreo, Joyce Fountain (MAGIC Rep)
  3. **Dean of MSE Search Committee (Chair: Vince Pelletier):** Hani Qusmieh, Elizabeth Becker, Harry Teichert, Arturo Vasquez (MAGIC Rep)
  4. **Assessment Committee:** Janet Withsit (to represent MSE), Travis Linville (to represent LVPA)
  5. **Curriculum Committee:** Marc Beth (to represent LVPA)
  6. **Academic Policy Committee:** (substitute for Jill Russell for Fall 2010); Tony Schuls (SSCT Division)
  7. **UAF 1 Senator** (substitute for Sumitra Duggirala for Fall 2010): Pending
    - **Dan Kocher made the motion to accept the above items as a consent agenda. Luis Martinez seconded. Approved.**

- Elizabeth moved to approve the consent agenda as it stands. Marcia Luptak seconded. Approved.
- Sue Ford requested a run down on the new divisions and their deans.
  - Academic Development and Learning Resources—Dr. Mi Hu, dean
  - Adult Education and English as a Second Language—Peggy Heinrich, dean
  - Business—Dr. Vince Pelletier, dean
  - Communication and Behavioral Science—Dr. Rick Mao, dean
  - Continuing Education—Frank Hernandez, executive director
  - Compliance and Curriculum Management
  - Health Professions—Wendy Miller, interim dean
  - Liberal, Visual and Performing Arts—Mary Hatch, dean
  - Math, Science, and Engineering—Dr. Julie Hartley, interim dean
  - Student Services—Dr. Carol Cowles, dean
  - Sustainability, Safety, and Career Technology—Jeff Boyd, dean

### Old Business

- Mace: an additional \$400 was required for the purchase of the Mace.
  - Howard Russo moved to approve the extra amount. Cindy Hutman seconded. Approved. Nays—Manuel Salgado.
  - It was reported that David Reich will carry the mace at the December graduation; it will be Dr. Sam's choice after that.
- ECCFA Email: there has been no report from Armando Trejo in regard to the ECCFA email. Sarah Dye will follow-up with him.

### New Business

- Grievance
  - Roger Ramey wondered if there was a way to establish a link on the ECCFA website that would automatically send an email to the Grievance Committee.
  - We will wait and explore that until Trejo's report on the email system is received.

### Division Issues

### Adjournment

- Howard Russo moved to adjourn. David Lawrence seconded. Meeting adjourned at 4:17 pm.

Respectfully submitted by Lori Macias-Clark, ECCFA Secretary